

THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
(and its Subsidiaries)
200 CORTLAND AVENUE, SYRACUSE, NEW YORK
MINUTES OF THE APRIL 24, 2026, BOARD MEETING

MEMBERS PRESENT: NICHOLAS LAINO, Chair
 ANTHONY DAVIS, Vice Chair
 TINA FITZGERALD, Treasurer
 NEIL BURKE
 ROBERT CUCLICH
 JULIUS LAWRENCE
 HEATHER SNOW
 LOUELLA WILLIAMS
 FRANK SAYA, Non-Voting Member

MEMBERS ABSENT: DARLENE LATTIMORE, Secretary

STAFF PRESENT: CHRISTOPHER TUFF, Chief Executive Officer
 JACKIE MUSENGO, VP of Human Resources
 BREN DAISS, Senior Director of Planning & Capital Projects
 GEOFFREY HOFF, VP of Fleet and Facilities
 RAHMIN AZRIA, VP of Operations
 BRUCE FONG, VP of Information Technologies
 MELISSA BRIM, VP of Finance
 TARA SPRAKER, Director of Capital Programs
 PAULA CUTRONE, Senior Manager of Transit Data and Equity
 CHRIS MORRALE, Director of Human Resources
 CHRISTOPHER KING, Procurement Manager
 JOSHUA GARDNER, Spec. Transport Manager & Systems Analyst
 JASON SMITH, Senior Procurement Analyst
 SUZANN HENSLEY, Internal Control Manager
 MATT KAVANAUGH, Desktop Support Specialist
 JEANNINE JOHNSON, Executive Assistant

PUBLIC PRESENT: MARIO COLONE
 BRAD HUNT

CALL TO ORDER At 10:08 A.M. Chairman Laino called the meeting to order.

- Chairman Laino and the Board Members recited the Pledge of Allegiance
- Chairman Laino noted a quorum was present

UPCOMING MEETINGS

- Chairman Laino announced the following meetings for May 29, 2026:
 - Governance Meeting – 9:00 AM
 - Audit and Finance Meeting – 9:30 AM
 - Board Meeting – 10:00 AM

APPROVAL OF THE MARCH 31, 2026, BOARD MEETING MINUTES MOTION NO. 2841

Motion – Tina Fitzgerald

Seconded – Neil Burke

Carried Unanimously

CHIEF EXECUTIVE OFFICER'S REPORT – Mr. Tuff

In addition to Mr. Tuff's written report, attached to these Minutes, he discussed the following:

SYSTEM REDESIGN CON'T

On April 23, we held our public hearing on the system redesign for Better Bus Onondaga. We have also met with Board members Heather Snow and Tina Fitzgerald to discuss the redesign in further detail, ensure that questions are answered, and identify solutions to any concerns.

ONONDAGA COUNTY TRAFFIC SAFETY ADVISORY BOARD (OCTSAB)

On April 23, Rahmin Azria, Mike Robinson, Steve LaRue, Jeff MacCollum, Casey Brown, and I attended the OCTSAB award banquet. I had the honor of presenting the 30th annual Gerald Dietz safety award to Syracuse Police Officer Lonnie Dotson. Lonnie has been a valuable resource for Centro, assisting with supervisory accident training over the years. It was an honor to present the award. Congratulations to Lonnie and all the award recipients.

DRIVER CLASS UPDATE

The current operator class of 12 drivers is getting ready to graduate. 4 went FT, and 8 are going FT next Monday. Our April class started on the 13th, and we have 13 trainees in that class.

EARTH DAY

On April 25, we will participate in our 6th annual Earth Day cleanup event. We will have more than 50 employees, and their family members will help clean up the neighborhood around our Syracuse Facility.

RIBBON CUTTING EVENT

On May 13, we will hold a ribbon-cutting event here in Syracuse for the CNG fueling station upgrade. The Federal Transit Administration will be here with our Federal, State, and Local elected officials to reopen the station. We will follow up with additional details for the board members in the coming days.

SENIOR STAFF REPORTS

BUSINESS DEVELOPMENT AND CORPORATE COMMUNICATIONS REPORT – Ms. Daiss

Bren Daiss reported ridership numbers to the Board. Overall, ridership is up 3.2% across all properties.

Ms. Daiss also gave an overview of the previous night's Better Bus: Onondaga Public Hearing which had over 53 public attendees and more than 20 speakers. The public comment period will remain open for the next week (through April 30th). Then Centro staff and consultants will review all of the feedback to determine if additional changes are warranted to the system redesign plan. In order to have enough time to work through potential adjustments, staff will likely bring the full plan back to the Board for approval in June.

OPERATION/TRANSPORTATION REPORT – Mr. Azria

NEW YORK PRODUCT TRAINING + PARTNER WORKSHOP

Earlier this month, Centro was the host location for a "New York Product Training + Partner Workshop" provided by Via, which is our vendor for our Paratransit and On-Demand software and included Several NY Transit Authority's, County Mobility planners.

This event was to learn about recent product updates, to learn and to exchange ideas.

VIA AND PARATRANSIT

Centro has been providing more paratransit rides than ever before, while utilizing the same and in some cases less resources than in past years. This increase is in part due to an ageing population, but we've been successful in managing this demand using technology and efficiently managing our resources. There have been real savings through better ride planning tools and optimization of routing. There have also been savings through the introduction of a customer mobile app that allows riders to schedule and cancel their own rides rather than calling and speaking with us.

Operations is excited about the improvements in Via being rolled out and those that will be coming over the next year that were discussed in the workshop including but not limited to:

Updates to User interface (UI) and to planning capabilities:

Changes to help Manage Demand, Customer Experience and improve safety - New and Improved Driver App - With this update, drivers get a clear interface that displays relevant info when they need it, helping them provide better customer experience. Simplified design minimizes distractions, so they focus where it matters most, which is safe driving. Pickups are now in green, no-shows in red, drop-offs in black and key icons are now more visible.

LIFO (Last in First Out) – Centro has recently started using this feature.

LiveOps Map - Centro has recently started using this feature.

Eligibility Portal – Future update will digitize and speed up the application and review process of new riders

Caregiver - Will allows better access and management tools for caregivers.

Suspension Management – Will provide tools for managing suspensions related to no-shows.

IVR - Interactive Voice Response, which uses basic keypad presses to help direct calls and reduce call volume.

AI IVR - Takes IVR to the next step by allowing riders to book rides with conversational AI. This feature will be rolled out in the summer of 2026, and Centro hopes to implement as soon as possible next year. These are just some of the many exciting improvements that will help us continue to deliver on our obligations to serve the community

CALL-A-BUS QUARTERLY REPORT

Mr. Azria called on Mr. Gardner to give the quarterly Call-A-Bus report. March was the end of the 4th quarter CAB ridership report. Ridership continues to grow year over year. This quarter consolidated ridership is up 13% over prior year. Auburn ridership is up 29%, Syracuse 13%, Oswego 5%, Rome 2%, and Utica 1% over prior year. The last few years we have seen a consistent double digit increase year over year.

FLEET AND FACILITIES REPORT – Mr. Hoff

HAZARDOUS WASTE INSPECTION

The New York State Department of Environmental Conservation (DEC) conducts annual inspections to evaluate how Centro manages the accumulation and disposal of waste. As part of these requirements, Centro must maintain detailed documentation tracking when waste is generated and when it is ultimately disposed of.

Centro handles various types of waste, including oils, coolant, contaminated soils, and other hazardous materials. The facilities also operates a combination of above ground and underground storage tanks, all of which require regular monitoring to prevent environmental risks.

In the event of any leaks or spills, Centro is responsible for promptly notifying the DEC, documenting the incident, outlining corrective actions taken, and detailing how the affected waste was managed and disposed of. The company utilizes licensed contractors to safely remove and dispose of hazardous waste in accordance with regulatory standards.

During the most recent annual inspection, Centro successfully met all DEC requirements and passed the hazardous waste inspection.

CNG STATION

CNG Station is running efficiently. All three skids and two dispensers are up operational. Currently testing and working on defueling portion of the system. There are a few minor issues, which is typical with something new.

PARATRANSIT BUSES

Nine Call-A-Buses are arriving on Friday 24th. Onboarding process will start next week. Which includes an overall inspection of the bus, installing the farebox, VIA tablets, cameras, and registration through DMV. Hoping to get them on the road within a couple weeks.

INFORMATION TECHNOLOGIES REPORT – Mr. Fong

UPDATES:

PDS (HR platform health check) – The system health check with PDS that I mentioned back in February is scheduled for the week of 4 May, and a PDS engineer will be onsite for three and a half days. The goal is to pinpoint workflow bottlenecks, identify features we're paying for but not using, and recommend process updates to modernize how we use the system.

Clever (infrastructure upgrade) – On Wednesday, the 22nd we received over 400 pounds of hardware for the Clever upgrade. The server room clean-up is complete, and new electrical has been installed to support the equipment. Our next step is to finalize the required vendor documentation; once that's done, we'll schedule their technician to come onsite to install and configure the hardware. After the hardware is in place, we'll move into the software installation and configuration phase. We're finalizing the scope of work now with Clever and expect to have it locked in within the next week or two.

Microsoft security update (Secure Boot keys) – We're working toward another Microsoft deadline dealing with their Secure Boot.

The security keys that help verify a computer is safe to start are set to expire in June 2026. Systems that don't update those trusted keys can be exposed to serious risks—including malware that's difficult to detect or remove—and, in some cases, may have trouble starting.

Because updating these keys is a multi-step process, we're taking a controlled approach to avoid disruptions. We've used multiple tools to identify and categorize affected systems, and we're preparing vendor-recommended automated actions to remediate them. Deployment will be incremental and closely monitored.

AUDIT AND FINANCE COMMITTEE REPORT

MICROSOFT SOFTWARE LICENSING 2026-2031 – RESOLUTION NO. 2690

Mr. King presented a Resolution to authorize a contract award for the Microsoft Software Licensing. A copy of the Motion is attached to these Minutes.

A Motion to authorize payment in accordance with the licensing agreement with SHI International Corp. totaling \$606,769.32 from June 1, 2026, through May 31, 2029, as recommended by the Audit and Finance Committee, was raised.

Motion – Louella Williams

Seconded – Heather Snow

Carried Unanimously

ELECTRICAL SERVICES 2026-2031 – RESOLUTION NO. 2691

Mr. Smith presented a Resolution to authorize a contract award for Electrical Services. A copy of the Resolution is attached to these Minutes.

A Motion to authorize a contract award for Electrical Services 2026-2031 to Patricia Electric for a five (5) year term, commencing December 1, 2026, as recommended by the Audit and Finance Committee, was raised.

Motion – Neil Burke
 Seconded – Julius Lawrence
 Carried Unanimously

SECTION 5307 AND 5339 GRANT PROGRAMS – RESOLUTION NO. 2692

Ms. Spraker presented a Resolution to authorize the Chief Executive Officer to file applications with the New York State Department of Transportation for Section 5307 and Section 5339 Grant under the Urban Mass Transportation Act of 1964 as amended. A copy of the Resolution is attached to these Minutes.

A Motion to authorize the Chief Executive Officer to file applications with the New York State Department of Transportation for Section 5307 and Section 5339 Grant under the Urban Mass Transportation Act of 1964 as amended, as recommended by the Audit and Finance Committee, was raised.

Motion – Neil Burke
 Seconded – Louella Williams
 Carried Unanimously

NYS DOT GRANT AGREEMENT #K0007670 – RESOLUTION NO. 2693

Ms. Spraker presented a Resolution to authorize the Chief Executive Officer to enter into Grant Agreement Contract #K007670 with the New York State Department of Transportation. A copy of the Resolution is attached to these Minutes.

A Motion to authorize the Chief Executive Officer to enter into Grant Agreement Contract #K007670 with the New York State Department of Transportation, as recommended by the Audit and Finance Committee, was raised.

Motion – Neil Burke
 Seconded – Heather Snow
 Carried Unanimously

AUTHORIZING THE CEO TO ENTER INTO SUPPLEMENTAL GRANT AGREEMENT #1 TO CONTRACT #C006013 W/ THE NYS DEPARTMENT OF TRANSPORTATION – RESOLUTION NO. 2694

Ms. Spraker presented a Resolution to authorize the Chief Executive Officer to enter into Supplemental Grant Agreement#1 to Contract #C006013 with the New York State Department of Transportation. A copy of the Resolution is attached to these Minutes.

A Motion to authorize the Chief Executive Officer to enter into Supplemental Grant Agreement #1 to Contract #C006013 with the New York State Department of Transportation as recommended by the Audit and Finance Committee, was raised.

Motion – Julius Lawrence
 Seconded – Neil Burke
 Carried Unanimously

PENSION COMMITTEE REPORT

Mr. Cuculich announced that at the Pension Committee met earlier this morning, Tim Tindall and Jim Gould from Alesco Advisors LLC presented the quarterly report regarding the investment of assets in the pension plans of the Authority (salaried and non-salaried). After a detailed and lengthy discussion, it was agreed that no action is recommended regarding the respective pension plans at this time.

OLD BUSINESS

Mr. Julius Lawrence reminded the Board about the Community Day event. Mr. Tuff informed him that Centro would provide materials for distribution.

Ms. Heather Snow thanked Centro for providing buses for Government Day in Oswego.

NEW BUSINESS

Nothing to report

EXECUTIVE SESSION – MOTION NO. 2843

A Motion was needed to move to executive session to discuss a personnel matter involving a particular employee.

Motion – Neil Burke
 Seconded – Julius Lawrence
 Carried Unanimously

No action taken in Executive Session.

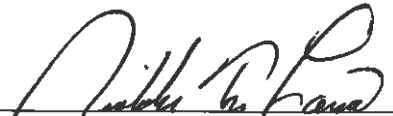
COLA INCREASE AND COMPENSATION TO CHIEF EXECUTIVE OFFICER – MOTION NO. 2844

A Motion to authorize a 2.25% cost of living increase and \$7500 compensation to Chief Executive Officer, Christopher Tuff, was presented to the Board for approval.

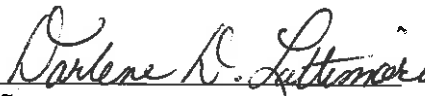
Motion – Anthony Davis
Seconded – Heather Snow
Carried Unanimously

ADJOURNED

There being no further business to come before the Board, the CNYRTA and its Subsidiaries Board meeting was adjourned.


Chairman

ATTEST:


Secretary

Audit and Finance Committee Agenda

Presented by Melissa Brim, Vice President of Finance
April 24, 2026

Board Actions Motions and Resolutions

MOTIONS:

RESOLUTIONS:

Microsoft Software Licensing 2026-2031 – C. King
Electrical Services 2026-2031 – J. Smith
Authorizing Resolution for Section 5307 and 5339 Grant Programs – T. Spraker
NYSDOT Grant Agreement #K007670 – T. Spraker

SUPPLEMENTAL INFORMATION:

Procurement Summary
Capital Program and Planning Summary

ITEMS REQUIRING FUTURE BOARD ACTION:

Draft Financial Statements as of March 31, 2026 (May)
Draft Audited Financial Statements as of March 31, 2026 (June)
Summary Financial Information Section of PAL 2800 Annual Report (June)
Annual PAL 2925 Investment Report & Investment Guidelines (June)
Annual PAL 2879/2824(e) Procurement Report (June)
CNYRTA Procurement Manual Updates (June)
Guidelines Regarding the Disposition of Property (June)



PROCUREMENT

ACTIVE PROCUREMENTS REQUIRING BOARD ACTION

On Today's Agenda

Microsoft Software Licensing 2026-2031

Electrical Services 2026-2031

Within 2 Months

Oil Water Separator Installation and Trench Drain Repair 2026

RTC Boiler Purchase 2026

Lobbying Services 2026-2029

Renewable Natural Gas 2026-2031

Support Vehicles Purchase

Eleven (11) Paratransit Vehicle Purchase

Within 6 Months

Rapid Roll Doors Installation 2026

Genfare Software Maintenance 2026-2031

Bulk Diesel Fuel 2027-2037

Phone and Internet Services 2027-2037

TPA for Medical Services 2027-2032

TPA for Dental Services 2027-2032

Ridership Analysis Software Replacement 2026



CAPITAL PROGRAMS AND PLANNING

Capital programs encompass the planning, funding, and delivery of the Authority's long-term infrastructure and fleet investments. This includes the development, submission, award, and management of federal, state, and local grant funding opportunities, as well as the advancement of projects identified in the Capital Improvement Plan (CIP). These efforts are critical to maintaining a state of good repair while supporting system expansion and service innovation.

Grant Activity Snapshot

Total Funding in Play: \$139.5 million
In Development/Submission: \$54.9 million
Under Review/Award Pending: \$23.4 million
Awarded – Future Agreement Development: \$36 million
Awarded – Agreement in Development: \$19.5 million
Active/In Execution: \$5.7 million
Active Grant Efforts: 16

Grant Pipeline

The Authority's grant program operates across multiple phases, each requiring distinct levels of technical development, coordination, and administrative execution:

Development → Submission → Review → Award → Agreement Development → Implementation

- Development & Submission: Project scoping, cost estimating, and application preparation
- Review & Award: Competitive evaluation by funding agencies
- Agreement Development: Execution of grant agreements through platforms such as FTA TrAMS and NYSDOT contracting processes
- Implementation: Ongoing project delivery, compliance, and reporting

Grant Development & Program Management

The Authority's concurrently managing multiple high-value funding programs across all phases of the grant lifecycle, from initial application development through agreement execution and project delivery. These efforts require significant coordination and technical expertise, including:

- Alignment of funding opportunities with project readiness and capital priorities
- Development of complex, multi-year capital funding applications across multiple funding programs
- Coordination with federal, state, and local funding partners and stakeholders
- Navigation of multiple grant management systems, including FTA TrAMS and NYSDOT contracting processes
- Advancement of awarded funding into fully executed grant agreements
- Ongoing compliance, reporting, and financial management of active awards

This level of activity reflects a sustained and strategic approach to maximizing external funding while advancing critical capital investments.

FEDERAL GRANT FUNDING

In Development/Submission

FTA Section 5307 and 5339(c) Grant Programs Applications: Four (4) FFY2026 draft grant agreements totaling approximately \$36.4 million (\$27,880,435 federal, \$542,500 state match \$7,927,609 local match) to support capital and operating projects. Resolution to be presented for Board Approval.

Transit Infrastructure (Congressionally Directed Spending): \$2.5 million (\$2,000,000 federal with \$250,000 state match and \$250,000 local match) request submitted to Senator Gillibrand for the Bus Rapid Transit (BRT) Final Design (31%-100%). Currently under review.



Awarded – Future Agreement Development

FTA Section 5339(c) Low or No Emission and Buses and Bus Facilities Program: \$36 million (\$28,800,000 federal with \$7,200,000 local match) awarded for the Oneida Facility Construction project. Grant agreement development will be underway in TrAMS, with execution anticipated in FFY 2027.

STATE GRANT FUNDING**In Development/Submission**

Transit Ready NY: 100% state dedicated funding program administered by the NYSDOT to upgrade, modernize, and enhance public transportation services for capital expenditures. \$16 million application in development to support BRT capital investments. Submission due May 21, 2026.

Under Review/Award Pending

Accelerated Transit Capital Program (ATC): FY2025 \$3.3 million (100% state dedicated funding) application under review.

Innovative Mobility Initiative (CRP): \$9.1 million under review, with potential transition to a federal passthrough program.

Modernization and Enhancement Program (MEP): FFY2025 \$4.0 million (100% state dedicated funding) application under review.

Congesting Mitigation and Air Quality (CMAQ): Up to \$7.0 million, to support BRT capital investments. Funds to transfer from FHWA to FTA Section 5307. Coordination underway with NYSDOT and FTA.

Awarded – Agreement in Development

Zero-Emission Transit Transition (ZETT) Program: \$17.5 million awarded to support the Oneida Facility construction. Agreement to be presented for Board Approval.

Active/In Execution

FTA Section 5311 Formula Grants for Rural Areas (2024-2025, Cortland Transfer): \$5.7 million capital funding agreements executed; operating agreements pending. Supports rural service and infrastructure needs in Oswego, Auburn, and Cortland Counties.

OTHER/LOCAL FUNDING INITIATIVES**In Development/Submission**

Temporary Assistance for Needy Families (TANF): \$25,000 application in development for Centro of Oneida 2025-2026 program funding.

Awarded – Agreement in Development

Green CHIPS: \$2 million awarded. Application and agreement development in progress.

CAPITAL PLANNING & PROJECT DELIVERY

The Central New York Regional Transportation Authority's (CNYRTA) Capital Planning Committee continues to meet regularly to evaluate the Authority's capital needs and to guide short- and long-term investments in alignment with the Capital Improvement Plan (CIP). The Committee's work ensures that limited capital resources are strategically prioritized to address immediate operational requirements while advancing the Authority's long-range strategic objectives. Key projects currently in the execution phase include:

- Bus Rapid Transit (BRT) Planning
- Oneida Facility Consolidation Planning
- CNG Facility Upgrades
- Various Building Improvements and Technology

The Authority remains focused on maximizing available funding and advancing these initiatives in a fiscally responsible manner, positioning CNYRTA to meet the evolving mobility and infrastructure needs of the communities it serves.





TO: CNYRTA Board of Members
FROM: Christopher Tuff, Chief Executive Officer
RE: Monthly Summary Report – April 2026
DATE: April 15, 2026

State Budget Update

As of this report, there is no approved budget, and the legislators are operating under several budget extenders. NYPTA continues to advocate for our 15% increase in State Operating Assistance (STOA).

County Legislator Meaker

On April 9th, Jackie, Bren, and I met with County Legislator Kevin Meaker of District 2. We provided him with an overview of the system redesign and answered his questions about the service changes in his district. He expressed interest in returning for a facility tour to learn more about our industry in Central New York.

American Public Transportation Association (APTA) Legislative Conference

April 11th to the 15th, Chairman Laino, Ms. Brim, Ms. Daiss, and I attended the APTA Legislative Conference in Washington, DC. The conference was informative and provided updates on the status of the surface transportation reauthorization. We also met with Senator Schumer's staff, Senator Gillibrand's staff, Congresswoman Tenney's staff, and Congressman Mannion and his staff, thanking them for their continued support for transportation. We updated them on Centro projects and encouraged them to maintain funding levels established in the IIJA for the next reauthorization bill and for policy updates to support transit in Central New York and nationwide.

PROJECT AGREEMENT

SCHEDULE A Dated

PROJECT DESCRIPTION, FUNDING AND DEVELOPMENT SCHEDULE

Contractor/Grantee:

Central New York Regional Transportation Authority

Comptroller's Contract #: C006013 Contract period: 1/1/2023 to 3/31/2029

AGREEMENT PURPOSE: ☐ Main Agreement ☒ Supplemental Schedule 1 ☐ Administrative Correction

GENERAL PROJECT DESCRIPTION
Section 5311 Capital - 2023
PROJECT LOCATION/JURISDICTION or SERVICE AREA

Central New York Regional Transportation District

PIN	Project	Award ID:	DOT Rev	Estimated Project Cost	Federal Share	Admin/ Direct - **	*State Share %	Local Share %	Source State Approp %	Project End Date	Useful Life
3790.04.30A	Engineering/Design Storage Facility-Partial 2	NY-2023-105-00	1 - 1	\$1,324,266.66	\$1,059,413.34	Admin 80	\$132,426.66	10	\$132,426.66	10	20
		Agreement Total:		\$1,324,266.66	\$1,059,413.34			\$132,426.66	\$132,426.66		

* With NYSDOT concurrence, the state shares may be interchanged among PINs within the Schedule and total State share
** If DOT-PAY is listed under the Admin/Direct column, then the Federal Dollars for that row is not included in the Federal Share of the Agreement.

RESOLUTION TO AUTHORIZE THE CONTRACT AWARD FOR
MICROSOFT SOFTWARE LICENSING

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has a need to renew the Authority's current licensing; and

WHEREAS, the contract will be paid for with operating funds; and

WHEREAS, the current New York State contract is with SHI International Corp. as the Microsoft Reseller; and

WHEREAS, this is a multi-year agreement; and

WHEREAS, the cost of the three (3) year licensing agreement is \$606,769.32; and

WHEREAS, the time period for this licensing agreement is from June 1, 2026 through May 31, 2029; and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made; and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract; and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract; and

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY that the Chief Executive Officer or a designee is authorized to make payments in accordance with the licensing agreement with SHI International Corp., totaling \$606,769.32, from June 1, 2026, through May 31, 2029.

FACT SHEET
MICROSOFT SOFTWARE LICENSING

PROJECT DESCRIPTION: Three (3) year licensing agreement to renew the Authority's current Microsoft licensing.

FUNDING: The contract is to be paid for using operating funds.

PRICING RECEIVED: NYS Office of General Services (OGS) Contract pricing:

Description	Price
Microsoft Licensing- Year 1	\$202,256.44
Microsoft Licensing- Year 2	\$202,256.44
Microsoft Licensing- Year 3	\$202,256.44
Total	\$606,769.32

COMMENTS: This is a continuation of our licensing agreement which provides us with the Microsoft 365 office suite. This includes, among other things: Outlook for email, a collaboration environment in the cloud with TEAMS and One Drive, and other productivity tools. In addition, this agreement covers the operating systems (OS) for all client workstations and servers totaling 300+, which is required for the systems to function.

RECOMMENDATION: Staff recommends payment in accordance with the licensing agreement with SHI International Corp. totaling \$606,769.32 from June 1, 2026, through May 31, 2029.

RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR
ELECTRICAL SERVICES 2026-2031

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has a need for New York State licensed electricians to perform general electrical work on an as needed and emergency basis; and

WHEREAS, this contract will be paid for using operating funds; and

WHEREAS, the Invitation for Bid was publicly let on January 26, 2026; and

WHEREAS, one hundred fifty-four (154) vendors were invited, of which twenty-six (26) were sent to NYS Certified M/WBE firms and in total nineteen (19) bid packages were downloaded; and

WHEREAS, three (3) bids were received on February 23, 2026, with the lowest responsive and responsible bid received from Patricia Electric; and

WHEREAS, the price was determined to be fair and reasonable based upon comparison with the other bids and independent cost estimate; and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made; and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract; and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract.

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee is authorized to enter into a five (5) year contract with Patricia Electric for Electrical Services. The contract would commence December 1, 2026.

FACT SHEET
ELECTRICAL SERVICES 2026-2031

PROJECT DESCRIPTION: The CNYRTA has a need for New York State licensed electricians to perform general electrical work on an as needed and emergency basis at all ten (10) of the CNYRTA facilities.

ADVERTISEMENT: An Invitation for Bid was advertised on January 26, 2026, in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, Cortland Standard and the Minority Commerce Weekly.

FUNDING: This contract is to be paid for using operating funds.

PRICING RECEIVED:

	Patricia Electric	DC Services CNY	Huen Electric
<u>Travel Charge per Location</u>			
CNY Centro	\$60.00	\$0.00	\$0.00
Syracuse Hub	\$60.00	\$0.00	\$0.00
Syracuse RTC	\$60.00	\$0.00	\$0.00
Centro of Cayuga	\$70.00	\$50.00	\$198.00
Centro of Oswego	\$70.00	\$50.00	\$198.00
Centro of Oneida (Utica Facility)	\$70.00	\$100.00	\$198.00
Utica Hub	\$70.00	\$100.00	\$198.00
Centro of Oneida (Rome Facility)	\$70.00	\$75.00	\$198.00
Rome Hub	\$70.00	\$75.00	\$198.00
Centro of Cortland	\$70.00	\$75.00	\$198.00
<u>Hourly Rate</u>	\$120.00	\$138.00	\$198.00
<u>Annual Escalators for Hourly Rate</u>			
Year 2	4%	6%	5%
Year 3	4%	7%	5%
Year 4	4%	8%	5%
Year 5	4%	9%	5%

COMMENTS: Patricia Electric has provided Electrical Services in the past for the CNYRTA with positive results.

MWBE: There is a 30% MWBE goal on this contact.

RECOMMENDATION: Based upon evaluation of the bid documents, the staff recommends contract award to Patricia Electric for a five (5) year term, commencing December 1, 2026.

RESOLUTION NO. 2692
DATE: April 24, 2026

**AUTHORIZING RESOLUTION FOR SECTION 5307 AND 5339 GRANT
PROGRAMS**

RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, FOR SECTION 5307 AND SECTION 5339 GRANT UNDER THE URBAN MASS TRANSPORTATION ACT OF 1964, AS AMENDED.

WHEREAS, the Secretary of Transportation is authorized to make grants for a mass transportation program of projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program;

WHEREAS, the Authority will follow the terms and conditions included in the new FTA Master Agreement;

WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements there under; and

WHEREAS, it is the goal of the applicant that minority business enterprises be utilized to the fullest extent possible in connection with these projects, and that definite procedures shall be established and administered to ensure that minority business shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

WHEREAS, the Authority files all grant applications electronically;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY:

- (1) That the Chief Executive Officer or his designee is authorized to execute and file an application on behalf of the Central New York Regional Transportation Authority with the U.S. Department of Transportation to aid in the financing of capital and operating assistance projects pursuant to Section 9 of the Urban Mass Transportation Act of 1964, as amended.

- (2) That the Chief Executive Officer or his designee is authorized to execute and file with such applications the annual certification and assurances and any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
- (3) That the Chief Executive Officer or his designee is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application for the project.
- (4) That the Chief Executive Officer or his designee is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.
- (5) That the Chief Executive Officer or his designee is authorized to execute grant agreements on behalf of the Central New York Regional Transportation Authority with the U.S. Department of Transportation for aid in the financing of the operating and capital assistance projects.

FACT SHEET
AUTHORIZING RESOLUTION FOR SECTION 5307 AND 5339 GRANT
PROGRAMS

Federal Fiscal Year 2026 (CNYRTA Fiscal Year 2027)

Section 5307 Capital Assistance for the following projects (Onondaga County UZA):

Computer Hardware/Equipment	\$200,000 Total (\$160,000 Federal – \$40,000 Local)
Computer Software	\$125,000 Total (\$100,000 Federal – \$25,000 Local)
Bus Transit Way Lines/Busway (BRT)	\$6,250,000 Total (\$5,000,000 Federal – \$1,250,000 Local)
Preventive Maintenance	\$5,100,000 Total (\$4,000,000 Federal – \$1,000,000 Local)

Section 5307 Capital Assistance for the following projects (Oneida County UZA):

Operating Assistance	\$4,000,000 Total (\$2,000,000 Federal – \$2,000,000 Local)
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Section 5339 Capital Assistance for the following projects (Onondaga County UZA):

Bus Transit Way Lines/Busway (BRT)	\$20,675,544 Total (\$16,540,435 Federal – \$4,135,109 Local)
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Resolution No. 2693
Date: April 24, 2026

**RESOLUTION AUTHORIZING THE DEPUTY CHIEF EXECUTIVE OFFICER
TO ENTER INTO GRANT AGREEMENT CONTRACT #K007670 WITH THE
NEW YORK STATE DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has received a funding commitment from New York State for \$17,500,000 in Zero Emission Transit Transition (ZETT) funds for payment of costs of mass transportation capital projects for the Oneida Facility Construction per the attached Project Agreement Schedule A;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer is authorized to enter into a grant agreement with New York State under contract #K007670, in the amount of \$17,500,000.00.

RESOLUTION CERTIFICATION

I, Nicholas F. Laino, Chairman of the Central New York Regional Transportation Authority, do hereby certify that the attached resolution is a true and correct copy of a resolution adopted by the Central New York Regional Transportation Authority on April 24, 2026, and of the whole thereof, and that same is a true and correct copy of said resolution as same appears in the original minutes of the meeting of the Central New York Regional Transportation Authority held on April 24, 2026.

Nicholas F. Laino
Chairman

STATE OF NEW YORK)
) ss:
COUNTY OF ONONDAGA)

On this 24th day of April, 2026 before me personally came Nicholas F. Laino, to me known, who being by me duly sworn, did depose and say that he/she resides at 9 Oakwood Drive, New Hartford, NY; that he/she is the Chairman of the Central New York Regional Transportation Authority, as described in and who executed the forgoing instrument; and that he/she duly acknowledged to me that he/she executed the same.

Notary Public

(SEAL)

Resolution No. 2694
Date: April 24, 2026

**RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO
ENTER INTO SUPPLEMENTAL GRANT AGREEMENT #1 TO CONTRACT
#C006013 WITH THE NEW YORK STATE DEPARTMENT OF
TRANSPORTATION**

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has received a funding commitment from New York State for \$1,324,266.66 in Section 5311 funds for payment of costs of mass transportation capital projects per the attached Project Agreement Schedule A;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer is authorized to enter into a grant agreement with New York State under contract #C006013 Supplemental Grant Agreement #1, in the amount of \$1,324,266.66.

RESOLUTION CERTIFICATION

I, Nicholas F. Laino, Chairman of the Central New York Regional Transportation Authority, do hereby certify that the attached resolution is a true and correct copy of a resolution adopted by the Central New York Regional Transportation Authority on April 24, 2026, and of the whole thereof, and that same is a true and correct copy of said resolution as same appears in the original minutes of the meeting of the Central New York Regional Transportation Authority held on April 24, 2026.

Nicholas F. Laino
Chairman

STATE OF NEW YORK)
) ss:
COUNTY OF ONONDAGA)

On this 24th day of April, 2026 before me personally came Nicholas F. Laino, to me known, who being by me duly sworn, did depose and say that he/she resides at 9 Oakwood Drive, New Hartford, NY; that he/she is the Chairman of the Central New York Regional Transportation Authority, as described in and who executed the forgoing instrument; and that he/she duly acknowledged to me that he/she executed the same.

Notary Public

(SEAL)

**THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
AUDIT AND FINANCE COMMITTEE
200 CORTLAND AVENUE, SYRACUSE, NEW YORK
MINUTES OF THE APRIL 24, 2026, AUDIT AND FINANCE COMMITTEE MEETING**

MEMBERS PRESENT: NICHOLAS LAINO, Chair
ANTHONY DAVIS, Vice Chair
TINA FITZGERALD, Treasurer
NEIL BURKE
ROBERT CUCULICH
JULIUS LAWRENCE
HEATHER SNOW
LOUELLA WILLIAMS
FRANK SAYA, Non-Voting Member

MEMBERS ABSENT DARLENE LATTIMORE, Secretary

STAFF PRESENT: CHRISTOPHER TUFF, Chief Executive Officer
JACQUELYN MUSENGO, VP of Human Resources
GEOFF HOFF, VP of Fleet and Facilities
RAHMIN AZRIA, VP of Operations
MELISSA BRIM, VP of Finance
BREN DAISS, VP Communication & Business Planning
CAITLIN MACCOLLUM, Sr Director of Procurement
JORGE BORDONHOS, Director of Fleet Maintenance
TARA SPRAKER, Director of Capital Programs
JOSH GARDNER, Manager Specialized Transport System Analyst
CHRISTOPHER KING, Procurement Manager
JASON SMITH, Sr Procurement Analyst
EJ MOSES, Director of Facilities and Grants
CHRIS MORRALE, Director of Human Resources
SUZANN HENSLEY, Internal Control Manager
JEANNINE JOHNSON, Executive Assistant
MATT KAVANAGH, Desktop Support Specialist

PUBLIC PRESENT: BRAD HUNT, Legal Counsel
MARIO COLONE

CALL TO ORDER At 9:55 A.M. Chairman Laino called the meeting to order.

- Chairman Laino noted a quorum was present
- The next Committee meeting will be on May 29, 2026

MICROSOFT SOFTWARE LICENSING 2026-2031

Mr. King presented a Motion to authorize a contract award for the Microsoft Software Licensing. A copy of the Motion is attached to these Minutes.

A Motion to authorize payment in accordance with the licensing agreement with SHI International Corp. totaling \$606,769.32 from June 1, 2026, through May 31, 2029, as recommended by the Audit and Finance Committee, was raised and forwarded to the Board for approval.

Motion – Neil Burke

Seconded – Tina Fitzgerald

Carried Unanimously to the Board with a recommendation of approval.

ELECTRICAL SERVICES 2026-2031

Mr. Smith presented a Motion to authorize a contract award for Electrical Services. A copy of the Resolution is attached to these Minutes.

A Motion to authorize a contract award for Electrical Services 2026-2031 to Patricia Electric for a five (5) year term, commencing December 1, 2026, as recommended by the Audit and Finance Committee, was raised and forwarded to the Board for approval.

Motion – Heather Snow

Seconded – Louella Williams

Carried Unanimously to the Board with a recommendation of approval.

SECTION 5307 AND 5339 GRANT PROGRAMS

Ms. Spraker presented a Resolution to authorize the Chief Executive Officer to file applications with the New York State Department of Transportation for Section 5307 and Section 5339 Grant under the Urban Mass Transportation Act of 1964 as amended. A copy of the Resolution is attached to these Minutes.

A Motion to authorize the Chief Executive Officer to file applications with the New York State Department of Transportation for Section 5307 and Section 5339 Grant under the Urban Mass Transportation Act of 1964 as amended, as recommended by the Audit and Finance Committee, was raised and forwarded to the Board for approval.

Motion – Tina Fitzgerald

Seconded – Anthony Davis

Carried Unanimously to the Board with a recommendation of approval.

NYS DOT GRANT AGREEMENT #K0007670

Ms. Spraker presented a Resolution to authorize the Chief Executive Officer to enter into Grant Agreement Contract #K007670 with the New York State Department of Transportation. A copy of the Resolution is attached to these Minutes.

A Motion to authorize the Chief Executive Officer to enter into Grant Agreement Contract #K007670 with the New York State Department of Transportation, as recommended by the Audit and Finance Committee, was raised and forwarded to the Board for approval.

Motion – Julius Lawrence

Seconded – Anthony Davis

Carried Unanimously to the Board with a recommendation of approval.

AUTHORIZING THE CEO TO ENTER INTO SUPPLEMENTAL GRANT AGREEMENT #1 TO CONTRACT #C006013 WITH THE NYS DEPARTMENT OF TRANSPORTATION

Ms. Spraker presented a Resolution to authorize the Chief Executive Officer to enter into Supplemental Grant Agreement#1 to Contract #C006013 with the New York State Department of Transportation. A copy of the Resolution is attached to these Minutes.

A Motion to authorize the Chief Executive Officer to enter into Supplemental Grant Agreement #1 to Contract #C006013 with the New York State Department of Transportation as recommended by the Audit and Finance Committee, was raised and forwarded to the Board for approval.

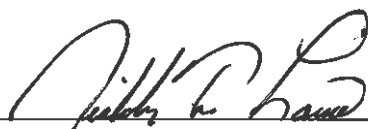
Motion – Louella Williams

Seconded – Tina Fitzgerald

Carried Unanimously to the Board with a recommendation of approval.

ADJOURNED

There being no further business to come before the Committee, the Audit and Finance Committee Meeting was adjourned.


Chairman

ATTEST:


Secretary