THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
AUDIT AND FINANCE COMMITTEE
200 CORTLAND AVENUE, SYRACUSE, NEW YORK
MINUTES OF THE JUNE 19, 2026, AUDIT AND FINANCE COMMITTEE MEETING

MEMBERS PRESENT:	NICHOLAS LAINO, Chair ANTHONY DAVIS, Vice Chair TINA FITZGERALD, Treasurer JULIUS LAWRENCE HEATHER SNOW LOUELLA WILLIAMS
MEMBERS ABSENT:	DARLENE LATTIMORE, Secretary NEIL BURKE ROBERT CUCLICH FRANK SAYA, Non-Voting Member
STAFF PRESENT:	CHRISTOPHER TUFF, Chief Executive Officer JACQUELYN MUSENGO, Executive Vice President GEOFF HOFF, VP of Fleet and Facilities BRUCE FONG, VP of Information Technologies MELISSA BRIM, VP of Finance BREN DAISS, VP of Communication & Business Planning CAITLIN MACCOLLUM, Sr Director of Procurement CHRISTOPHER KING, Procurement Manager JASON SMITH, Senior Procurement Analyst EJ MOSES, Director of Facilities SUZANN HENSLEY, Internal Control Manager JEANNINE JOHNSON, Executive Assistant MATT KAVANAGH, Desktop Support Specialist ANN MARIE BRENNAN, Payroll Manager MICHELLE STARK, Payroll Analyst JAMIE WHITE, Senior Accountant WYNELL YORRICK-VIALVA, Senior Accountant SAMUEL BIANCO, Junior Accountant
PUBLIC PRESENT:	BRAD HUNT, Legal Counsel

CALL TO ORDER At 9:37 A.M. Chairman Laino called the meeting to order.

- Chairman Laino noted a quorum was present
- The next Committee meeting will be on July 31, 2026

RENEWAL OF ITC COVERAGE

Mr. Jon Maloff presented a Motion to approve the Renewal of ITC Coverage. A copy of the rates are included in the minutes.

A Motion to approve the Renewal of ITC Coverage, was raised and forwarded to the Board for approval.

Motion – Tina Fitzgerald
Seconded – Louella Williams
Carried Unanimously to the Board with a recommendation of approval.

DRAFT FINANCIAL STATEMENTS AND SUPPLEMENTAL REPORTS AS OF MARCH 31, 2026

Mr. J. Skeval of The Bonadio Group presented a Motion to approve the Draft Financial Statements and Supplemental Reports as of March 31, 2026. A copy of the Report and Motion are attached to these Minutes.

A Motion to approve the Draft Financial Statements and Supplemental Reports as of March 31, 2026, was raised and forwarded to the Board for approval.

Motion – Tina Fitzgerald
Seconded – Julius Lawrence
Carried Unanimously to the Board with a recommendation of approval.

SUMMARY FINANCIAL INFORMATION – PUBLIC AUTHORITIES LAW (PAL) 2800 ANNUAL REPORT

Ms. Brim presented a Motion to approve the Summary Financial Information – Public Authorities Law (PAL) 2800 Annual Report. A copy of the Report and Motion are attached to these Minutes.

A Motion to approve the Summary Financial Information – Public Authorities Law (PAL) 2800 Annual Report, was raised and forwarded to the Board for approval.

Motion – Tina Fitzgerald
Seconded – Heather Snow
Carried Unanimously to the Board with a recommendation of approval.

ANNUAL INVESTMENT REPORT PAL 2925 AND INVESTMENT GUIDELINES

Ms. Brim presented a Motion to approve the Annual Investment Report PAL 2925 and Investment Guidelines. A copy of the Report and Motion are attached to these Minutes.

A Motion to approve the Annual Investment PAL 2925 and Investment Guidelines, was raised and forwarded to the Board for approval.

Motion – Julius Lawrence
Seconded – Tina Fitzgerald
Carried Unanimously to the Board with a recommendation of approval.

GUIDELINES FOR DISPOSITION OF PROPERTY

Ms. Brim presented a Motion to approve the Guidelines for Disposition of Property. A copy of the Motion is attached to these Minutes.

A Motion to approve the Guidelines for Disposition of Property was raised and forwarded to the Board for approval.

Motion – Louella Williams
Seconded – Heather Snow
Carried Unanimously to the Board with a recommendation of approval.

ANNUAL PROCUREMENT REPORT – PUBLIC AUTHORITIES LAW 2879 AND 2824€

Ms. MacCollum presented a Motion to approve the Annual Procurement – Public Authorities Law 2879 and 2824€. A copy of the Motion is attached to these Minutes.

A Motion to approve the Annual Procurement – Public Authorities Law 2879 and 2824€, was raised and forwarded to the Board for approval.

Motion – Anthony Davis
Seconded – Louella Williams
Carried Unanimously to the Board with a recommendation of approval.

CNYRTA PROCUREMENT MANUAL UPDATES

Ms. MacCollum presented a Motion to approve the CNYRTA Procurement Manual Updates. A copy of the Motion is attached to these Minutes.

A Motion to approve the CNYRTA Procurement Manual Updates, was raised and forwarded to the Board for approval.

Motion – Julius Lawrence
Seconded – Louella Williams
Carried Unanimously to the Board with a recommendation of approval.

ALLOCATION OF SUBSIDY PAYMENTS TO SUBSIDIARY OPERATIONS

Ms. Brim presented a Resolution to approve the Allocation of Subsidy Payments to Subsidiary Operations. A copy of the Resolution is attached to these Minutes.

A Motion to approve the Allocation of Subsidy Payments to Subsidiary Operations, was raised and forwarded to the Board for approval.

Motion – Julius Lawrence
Seconded – Heather Snow
Carried Unanimously to the Board with a recommendation of approval.

RTC BOILER REPLACEMENTS

Mr. King presented a Resolution to approve issuance of a purchase order for the RTC Boiler Replacement (2). A copy of the Resolution is attached to these Minutes.

A Motion to approve the issuance of a purchase order for the RTC Boiler Replacement (2) to Emcor Services Betlem in the amount of $191,476.00, was raised and forwarded to the Board for approval.

Motion – Tina Fitzgerald
Seconded – Anthony Davis
Carried Unanimously to the Board with a recommendation of approval.

ADDITIONAL COMMENTS/REQUESTS

Board Member Heather Snow requested a 3 year look back on M&T for local match in regard to capital funding. Melissa Brim will compile the information for review.

ADJOURNED

There being no further business to come before the Committee, the Audit and Finance Committee Meeting was adjourned.

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Chairman

ATTEST:

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Secretary

THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
(and its Subsidiaries)
200 CORTLAND AVENUE, SYRACUSE, NEW YORK
MINUTES OF THE JUNE 19, 2026, BOARD MEETING

MEMBERS PRESENT:	NICHOLAS LAINO, Chair ANTHONY DAVIS, Vice Chair TINA FITZGERALD, Treasurer JULIUS LAWRENCE HEATHER SNOW LOUELLA WILLIAMS
MEMBERS ABSENT:	DARLENE LATTIMORE, Secretary NEIL BURKE ROBERT CUCLICH FRANK SAYA, Non-Voting Member
STAFF PRESENT:	CHRISTOPHER TUFF, Chief Executive Officer JACQUELINE MUSENGO, Executive Vice President BREN DAISS, VP of Communication and Business Planning GEOFF HOFF, VP of Fleet and Facilities BRUCE FONG, VP of Information Technologies MELISSA BRIM, VP of Finance CAITLIN MACCOLLUM, Senior Director of Procurement PAULA CUTRONE, Senior Manager of Transit Data and Equity EJ MOSES, Director of Facilities CHRISTOPHER KING, Procurement Manager JASON SMITH, Senior Procurement Analyst SUZANN HENSLEY, Internal Control Manager MATT KAVANAGH, Desktop Support Specialist
PUBLIC PRESENT:	BRAD HUNT

CALL TO ORDER At 10:05 A.M. Chairman Laino called the meeting to order.

- Chairman Laino and the Board Members recited the Pledge of Allegiance
- Chairman Laino noted a quorum was present

UPCOMING MEETINGS

- Chairman Laino announced the following meetings for July 31, 2026:
    - Pension Committee Meeting – 9:00 AM
    - Audit and Finance Meeting – 9:30 AM
    - Board Meeting – 10:00 AM

APPROVAL OF THE MAY 29, 2026, BOARD MEETING MINUTES - MOTION NO. 2850

Motion – Julius Lawrence
Seconded – Louella Williams
Carried Unanimously

CHIEF EXECUTIVE OFFICER'S REPORT – Mr. Tuff

In addition to Mr. Tuff's written report, attached to these Minutes, he discussed the following:

PRIDE PARADE
On Saturday, June 13th, several staff members and their family members walked in the Pride parade.

CHRIST MISSIONARY BAPTIST CHURCH
On Saturday, June 13th, several staff members attended a community event at the Christ Missionary Baptist Christ. We had several attendees ask questions about our service and gather information on Call-A-Bus.

JUNETEENTH PARADE
On Saturday, June 20th, several staff members and their family members will be walking in the Juneteenth parade. This is the largest turnout we will have for the parade with 2 buses being entered into the parade to transport staff and their families from the office to the start of the Parade. We proud to be part of this event.

CORTLAND COUNTY BOARD SEAT
At the end of the NYS legislative session, the Cortland County Board Seat legislation that we proposed was passed by both the Assembly and Senate. The Cortland County Legislature has passed a resolution to provide two names to fill the board seat.

SENIOR STAFF REPORTS

HUMAN RESOURCES – Ms. Musengo

This month we met with the union to discuss the mentorship program at Centro with the operators. The mentorship program is a one-year pilot initiative jointly launched by Centro and the ATU. The program began on July 7, 2025, and is currently overseen by Directors Frank Saya and myself, along with Coordinators Kayla Garcia and Jimmy Hester.

The coordinators manage the day-to-day operations of the program, including pairing mentors with mentees and conducting regular meetings with both mentors and mentees throughout the year. During our discussion, we reviewed the benefits of the program and identified opportunities for improvement.

Currently, the program has 14 mentors participating. Each mentor is paired with at least one mentee, with some mentors supporting up to four mentees at a time.

Based on the program's success and positive feedback, we have decided to extend the pilot program through the end of 2026. Following this extension, the program will be formalized and incorporated as a permanent initiative effective January 1, 2027.

BUSINESS DEVELOPMENT AND CORPORATE COMMUNICATIONS REPORT – Ms. Daiss

Bren Daiss gave a ridership update to the Board for the month of May. Mostly, city ridership was flat across all properties except Oswego County, which had an increase likely due to the recent Better Bus: Oswego system redesign. Daiss also discussed with the Board that she and her team have been heavily concentrating on community involvement under Tuff's direction. Centro staff has recently participated in planning efforts with the City of Syracuse, Oneida County, HOCTC, SMTC, Onondaga County, Oswego County, and Cortland County, to name a few community partners.

INFORMATION TECHNOLOGIES REPORT - Mr. Fong

SYSTEMS UPDATE:

- Clever – This week, we received the server rack for the new Clever equipment and finalized the HP configuration document. We now need to schedule HP technicians to come on site for installation and configuration. We're also finalizing the SoW for Clever's part and there will be a resolution coming to the board at some point in the future.

- Microsoft Licensing – Our new Microsoft licensing which the board signed a resolution for last month took effect June 1, and we are in the early stages of transitioning all user accounts. Once in place, we will have much greater control over how, when, and where users connect to our cloud environment. This is a significant improvement over our previous capabilities for addressing our security concerns.

AUDIT AND FINANCE COMMITTEE REPORT

RENEWAL OF ITC COVERAGE – MOTION NO. 2851

Mr. Jon Maloff presented a Motion to approve the Renewal of ITC Coverage. A copy of the rates are included in the minutes.

A Motion to approve the Renewal of ITC Coverage, was raised.

Motion – Tina Fitzgerald
Seconded – Louella Williams
Carried Unanimously

DRAFT FINANCIAL STATEMENTS AND SUPPLEMENTAL REPORTS AS OF MARCH 31, 2026 – MOTION NO. 2852

Mr. J. Skeval of The Bonadio Group presented a Motion to approve the Draft Financial Statements and Supplemental Reports as of March 31, 2026. A copy of the Report and Motion are attached to these Minutes.

A Motion to approve the Draft Financial Statements and Supplemental Reports as of March 31, 2026, was raised.

Motion – Tina Fitzgerald
Seconded – Julius Lawrence
Carried Unanimously

SUMMARY FINANCIAL INFORMATION – PUBLIC AUTHORITIES LAW (PAL) 2800 ANNUAL REPORT – MOTION NO. 2853

Ms. Brim presented a Motion to approve the Summary Financial Information – Public Authorities Law (PAL) 2800 Annual Report. A copy of the Report and Motion are attached to these Minutes.

A Motion to approve the Summary Financial Information – Public Authorities Law (PAL) 2800 Annual Report, was raised.

Motion – Louella Williams
Seconded – Anthony Davis
Carried Unanimously

ANNUAL INVESTMENT REPORT PAL 2925 AND INVESTMENT GUIDELINES – MOTION NO. 2854

Ms. Brim presented a Motion to approve the Annual Investment Report PAL 2925 and Investment Guidelines. A copy of the Report and Motion are attached to these Minutes.

A Motion to approve the Annual Investment PAL 2925 and Investment Guidelines, was raised.

Motion – Tina Fitzgerald
Seconded – Heather Snow
Carried Unanimously

GUIDELINES FOR DISPOSITION OF PROPERTY – MOTION NO. 2855

Ms. Brim presented a Motion to approve the Guidelines for Disposition of Property. A copy of the Motion is attached to these Minutes.

A Motion to approve the Guidelines for Disposition of Property was raised.

Motion – Julius Lawrence
Seconded – Louella Williams
Carried Unanimously

ANNUAL PROCUREMENT REPORT – PUBLIC AUTHORITIES LAW 2879 AND 2824€ – MOTION NO. 2856

Ms. MacCollum presented a Motion to approve the Annual Procurement – Public Authorities Law 2879 and 2824€. A copy of the Motion is attached to these Minutes.

A Motion to approve the Annual Procurement – Public Authorities Law 2879 and 2824€, was raised.

Motion – Heather Snow
Seconded – Louella Williams
Carried Unanimously

CNYRTA PROCUREMENT MANUAL UPDATES – MOTION NO. 2857

Ms. MacCollum presented a Motion to approve the CNYRTA Procurement Manual Updates. A copy of the Motion is attached to these Minutes.

A Motion to approve the CNYRTA Procurement Manual Updates, was raised.

Motion – Tina Fitzgerald
Seconded – Julius Lawrence
Carried Unanimously

ALLOCATION OF SUBSIDY PAYMENTS TO SUBSIDIARY OPERATIONS – RESOLUTION NO. 2699

Ms. Brim presented a Resolution to approve the Allocation of Subsidy Payments to Subsidiary Operations. A copy of the Resolution is attached to these Minutes.

A Motion to approve the Allocation of Subsidy Payments to Subsidiary Operations, was raised.

Motion – Darlene Lattimore
Seconded – Anthony Davis
Carried Unanimously

RTC BOILER REPLACEMENTS – RESOLUTION NO. 2700

Mr. King presented a Motion to approve issuance of a purchase order for the RTC Boiler Replacement (2). A copy of the Resolution is attached to these Minutes.

A Motion to approve the issuance of a purchase order for the RTC Boiler Replacement (2) to Emcor Services Betlem in the amount of $191,476.00, was raised.

Motion – Darlene Lattimore
Seconded – Anthony Davis
Carried Unanimously

OLD BUSINESS
Board Member Julius Lawrence attended a housing event last weekend and unofficially represented CNYRTA.

NEW BUSINESS
Board Member Heather Snow informed the Board that she is handing out bus passes for Oswego County Farmer's Market visits and would like a resupply of new brochures. Board Member Julius Lawrence also proposed questions on service changes on West Kennedy Street in Syracuse.

LEGAL COMMITTEE REPORT

Chairman Laino announced that at the Legal Committee met earlier this morning,

EXECUTIVE SESSION DURING LEGAL COMMITTEE – MOTION NO. 2849
A Motion was needed to move to executive session during the Legal Committee meeting

Motion – Tina Fitzgerald
Seconded – Heather Snow
Carried Unanimously

No action taken in Executive Session

ADJOURNED
There being no further business to come before the Board, the CNYRTA and its Subsidiaries Board meeting was adjourned.

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Chairman

ATTEST:

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Secretary