THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
(and its Subsidiaries)
200 CORTLAND AVENUE, SYRACUSE, NEW YORK
MINUTES OF THE JUNE 19, 2026, BOARD MEETING

MEMBERS PRESENT:	NICHOLAS LAINO, Chair ANTHONY DAVIS, Vice Chair TINA FITZGERALD, Treasurer JULIUS LAWRENCE HEATHER SNOW LOUELLA WILLIAMS
MEMBERS ABSENT:	DARLENE LATTIMORE, Secretary NEIL BURKE ROBERT CUCLICH FRANK SAYA, Non-Voting Member
STAFF PRESENT:	CHRISTOPHER TUFF, Chief Executive Officer JACQUELINE MUSENGO, Executive Vice President BREN DAISS, VP of Communication and Business Planning GEOFF HOFF, VP of Fleet and Facilities BRUCE FONG, VP of Information Technologies MELISSA BRIM, VP of Finance CAITLIN MACCOLLUM, Senior Director of Procurement PAULA CUTRONE, Senior Manager of Transit Data and Equity EJ MOSES, Director of Facilities CHRISTOPHER KING, Procurement Manager JASON SMITH, Senior Procurement Analyst SUZANN HENSLEY, Internal Control Manager MATT KAVANAGH, Desktop Support Specialist
PUBLIC PRESENT:	BRAD HUNT

CALL TO ORDER At 10:05 A.M. Chairman Laino called the meeting to order.

- Chairman Laino and the Board Members recited the Pledge of Allegiance
- Chairman Laino noted a quorum was present

UPCOMING MEETINGS

- Chairman Laino announced the following meetings for July 31, 2026:
  - Pension Committee Meeting – 9:00 AM
  - Audit and Finance Meeting – 9:30 AM
  - Board Meeting – 10:00 AM

APPROVAL OF THE MAY 29, 2026, BOARD MEETING MINUTES - MOTION NO. 2850

Motion – Julius Lawrence
Seconded – Louella Williams
Carried Unanimously

CHIEF EXECUTIVE OFFICER'S REPORT – Mr. Tuff

In addition to Mr. Tuff's written report, attached to these Minutes, he discussed the following:

PRIDE PARADE
On Saturday, June 13th, several staff members and their family members walked in the Pride parade.

CHRIST MISSIONARY BAPTIST CHURCH
On Saturday, June 13th, several staff members attended a community event at the Christ Missionary Baptist Christ. We had several attendees ask questions about our service and gather information on Call-A-Bus.

JUNETEENTH PARADE
On Saturday, June 20th, several staff members and their family members will be walking in the Juneteenth parade. This is the largest turnout we will have for the parade with 2 buses being entered into the parade to transport staff and their families from the office to the start of the Parade. We proud to be part of this event.

CORTLAND COUNTY BOARD SEAT
At the end of the NYS legislative session, the Cortland County Board Seat legislation that we proposed was passed by both the Assembly and Senate. The Cortland County Legislature has passed a resolution to provide two names to fill the board seat.

SENIOR STAFF REPORTS

HUMAN RESOURCES – Ms. Musengo

This month we met with the union to discuss the mentorship program at Centro with the operators. The mentorship program is a one-year pilot initiative jointly launched by Centro and the ATU. The program began on July 7, 2025, and is currently overseen by Directors Frank Saya and myself, along with Coordinators Kayla Garcia and Jimmy Hester.

The coordinators manage the day-to-day operations of the program, including pairing mentors with mentees and conducting regular meetings with both mentors and mentees throughout the year. During our discussion, we reviewed the benefits of the program and identified opportunities for improvement.

Currently, the program has 14 mentors participating. Each mentor is paired with at least one mentee, with some mentors supporting up to four mentees at a time.

Based on the program's success and positive feedback, we have decided to extend the pilot program through the end of 2026. Following this extension, the program will be formalized and incorporated as a permanent initiative effective January 1, 2027.

BUSINESS DEVELOPMENT AND CORPORATE COMMUNICATIONS REPORT – Ms. Daiss

Bren Daiss gave a ridership update to the Board for the month of May. Mostly, city ridership was flat across all properties except Oswego County, which had an increase likely due to the recent Better Bus: Oswego system redesign. Daiss also discussed with the Board that she and her team have been heavily concentrating on community involvement under Tuff's direction. Centro staff has recently participated in planning efforts with the City of Syracuse, Oneida County, HOCTC, SMTC, Onondaga County, Oswego County, and Cortland County, to name a few community partners.

INFORMATION TECHNOLOGIES REPORT - Mr. Fong

SYSTEMS UPDATE:

- Clever – This week, we received the server rack for the new Clever equipment and finalized the HP configuration document. We now need to schedule HP technicians to come on site for installation and configuration. We're also finalizing the SoW for Clever's part and there will be a resolution coming to the board at some point in the future.

- Microsoft Licensing – Our new Microsoft licensing which the board signed a resolution for last month took effect June 1, and we are in the early stages of transitioning all user accounts. Once in place, we will have much greater control over how, when, and where users connect to our cloud environment. This is a significant improvement over our previous capabilities for addressing our security concerns.

AUDIT AND FINANCE COMMITTEE REPORT

RENEWAL OF ITC COVERAGE – MOTION NO. 2851

Mr. Jon Maloff presented a Motion to approve the Renewal of ITC Coverage. A copy of the rates are included in the minutes.

A Motion to approve the Renewal of ITC Coverage, was raised.

Motion – Tina Fitzgerald
Seconded – Louella Williams
Carried Unanimously

DRAFT FINANCIAL STATEMENTS AND SUPPLEMENTAL REPORTS AS OF MARCH 31, 2026 – MOTION NO. 2852

Mr. J. Skeval of The Bonadio Group presented a Motion to approve the Draft Financial Statements and Supplemental Reports as of March 31, 2026. A copy of the Report and Motion are attached to these Minutes.

A Motion to approve the Draft Financial Statements and Supplemental Reports as of March 31, 2026, was raised.

Motion – Tina Fitzgerald
Seconded – Julius Lawrence
Carried Unanimously

SUMMARY FINANCIAL INFORMATION – PUBLIC AUTHORITIES LAW (PAL) 2800 ANNUAL REPORT – MOTION NO. 2853

Ms. Brim presented a Motion to approve the Summary Financial Information – Public Authorities Law (PAL) 2800 Annual Report. A copy of the Report and Motion are attached to these Minutes.

A Motion to approve the Summary Financial Information – Public Authorities Law (PAL) 2800 Annual Report, was raised.

Motion – Louella Williams
Seconded – Anthony Davis
Carried Unanimously

ANNUAL INVESTMENT REPORT PAL 2925 AND INVESTMENT GUIDELINES – MOTION NO. 2854

Ms. Brim presented a Motion to approve the Annual Investment Report PAL 2925 and Investment Guidelines. A copy of the Report and Motion are attached to these Minutes.

A Motion to approve the Annual Investment PAL 2925 and Investment Guidelines, was raised.

Motion – Tina Fitzgerald
Seconded – Heather Snow
Carried Unanimously

GUIDELINES FOR DISPOSITION OF PROPERTY – MOTION NO. 2855

Ms. Brim presented a Motion to approve the Guidelines for Disposition of Property. A copy of the Motion is attached to these Minutes.

A Motion to approve the Guidelines for Disposition of Property was raised.

Motion – Julius Lawrence
Seconded – Louella Williams
Carried Unanimously

ANNUAL PROCUREMENT REPORT – PUBLIC AUTHORITIES LAW 2879 AND 2824€ – MOTION NO. 2856

Ms. MacCollum presented a Motion to approve the Annual Procurement – Public Authorities Law 2879 and 2824€. A copy of the Motion is attached to these Minutes.

A Motion to approve the Annual Procurement – Public Authorities Law 2879 and 2824€, was raised.

Motion – Heather Snow
Seconded – Louella Williams
Carried Unanimously

CNYRTA PROCUREMENT MANUAL UPDATES – MOTION NO. 2857

Ms. MacCollum presented a Motion to approve the CNYRTA Procurement Manual Updates. A copy of the Motion is attached to these Minutes.

A Motion to approve the CNYRTA Procurement Manual Updates, was raised.

Motion – Tina Fitzgerald
Seconded – Julius Lawrence
Carried Unanimously

ALLOCATION OF SUBSIDY PAYMENTS TO SUBSIDIARY OPERATIONS – RESOLUTION NO. 2699

Ms. Brim presented a Resolution to approve the Allocation of Subsidy Payments to Subsidiary Operations. A copy of the Resolution is attached to these Minutes.

A Motion to approve the Allocation of Subsidy Payments to Subsidiary Operations, was raised.

Motion – Darlene Lattimore
Seconded – Anthony Davis
Carried Unanimously

RTC BOILER REPLACEMENTS – RESOLUTION NO. 2700

Mr. King presented a Motion to approve issuance of a purchase order for the RTC Boiler Replacement (2). A copy of the Resolution is attached to these Minutes.

A Motion to approve the issuance of a purchase order for the RTC Boiler Replacement (2) to Emcor Services Betlem in the amount of $191,476.00, was raised.

Motion – Darlene Lattimore
Seconded – Anthony Davis
Carried Unanimously

OLD BUSINESS
Board Member Julius Lawrence attended a housing event last weekend and unofficially represented CNYRTA.

NEW BUSINESS
Board Member Heather Snow informed the Board that she is handing out bus passes for Oswego County Farmer's Market visits and would like a resupply of new brochures. Board Member Julius Lawrence also proposed questions on service changes on West Kennedy Street in Syracuse.

LEGAL COMMITTEE REPORT

Chairman Laino announced that at the Legal Committee met earlier this morning,

EXECUTIVE SESSION DURING LEGAL COMMITTEE – MOTION NO. 2849
A Motion was needed to move to executive session during the Legal Committee meeting

Motion – Tina Fitzgerald
Seconded – Heather Snow
Carried Unanimously

No action taken in Executive Session

ADJOURNED
There being no further business to come before the Board, the CNYRTA and its Subsidiaries Board meeting was adjourned.

Chairman

ATTEST:

Darlene D. Lattimore
Secretary

TO: CNYRTA Board of Members
FROM: Christopher Tuff, Chief Executive Officer
RE: Monthly Summary Report – June 2026
DATE: June 10, 2026

Statewide Senior Action Council

On June 4th, I attended the Central New York Senior Action Council meeting to discuss various topics related to the system redesign and Bus Rapid Transit with its members. The conversation was very informative and covered these topics and more.

Lobbying Services

On June 8th, we kicked off our contract with Hilleast, who was brought on to assist with our State and Federal Lobbying efforts. We had a great meeting and are already hitting the ground running to put together our plan for both the upcoming Federal re-authorization bill and the State budget for FY 2028.

Senator Chris Ryan

On June 9th, Jackie, Bren, and I met with Senator Ryan and his staff to thank him for his support for the State Budget, get an update on Centro projects, and discuss future priorities. We appreciate the support of Senator Ryan.

Governor Hochul

On June 9th, I attended an event at the former Syracuse Developmental Center, near the Rosamond Gifford Zoo. Construction is underway on the 261 apartments for low and moderate-income tenants. This phase of the project will be completed in December 2027. There are two more phases to follow.

YMCA Annual Meeting

On June 9th, Casey Brown and I attended the YMCA Annual Meeting at the MOST. The event highlighted the YMCA's accomplishments this year and showcased its programs. We were also presented with the Community Partnership award, along with Lamar Transit Advertising and M&T Bank, for our partnership with the Roller Express. We are proud of this partnership and thank the YMCA, Lamar, and M&T for their support in bringing a Centro brainstorm to life.

Cortland Dairy Day Parade

On Tuesday, June 2nd, I, along with several staff and their family members, walked in the Cortland Dairy Day Parade. It was a great walk and an opportunity to continue to promote Centro in the Cortland Community. I want to thank the marketing team who continue to plan these community engagement events.

THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
AUDIT AND FINANCE COMMITTEE
200 CORTLAND AVENUE, SYRACUSE, NEW YORK

MINUTES OF THE JUNE 19, 2026, AUDIT AND FINANCE COMMITTEE MEETING

MEMBERS PRESENT:	NICHOLAS LAINO, Chair ANTHONY DAVIS, Vice Chair TINA FITZGERALD, Treasurer JULIUS LAWRENCE HEATHER SNOW LOUELLA WILLIAMS
MEMBERS ABSENT:	DARLENE LATTIMORE, Secretary NEIL BURKE ROBERT CUCLICH FRANK SAYA, Non-Voting Member
STAFF PRESENT:	CHRISTOPHER TUFF, Chief Executive Officer JACQUELYN MUSENGO, Executive Vice President GEOFF HOFF, VP of Fleet and Facilities BRUCE FONG, VP of Information Technologies MELISSA BRIM, VP of Finance BREN DAISS, VP of Communication & Business Planning CAITLIN MACCOLLUM, Sr Director of Procurement CHRISTOPHER KING, Procurement Manager JASON SMITH, Senior Procurement Analyst EJ MOSES, Director of Facilities SUZANN HENSLEY, Internal Control Manager JEANNINE JOHNSON, Executive Assistant MATT KAVANAGH, Desktop Support Specialist ANN MARIE BRENNAN, Payroll Manager MICHELLE STARK, Payroll Analyst JAMIE WHITE, Senior Accountant WYNELL YORRICK-VIALVA, Senior Accountant SAMUEL BIANCO, Junior Accountant
PUBLIC PRESENT:	BRAD HUNT, Legal Counsel

CALL TO ORDER At 9:37 A.M. Chairman Laino called the meeting to order.

- Chairman Laino noted a quorum was present
- The next Committee meeting will be on July 31, 2026

RENEWAL OF ITC COVERAGE

Mr. Jon Maloff presented a Motion to approve the Renewal of ITC Coverage. A copy of the rates are included in the minutes.

A Motion to approve the Renewal of ITC Coverage, was raised and forwarded to the Board for approval.

Motion – Tina Fitzgerald
Seconded – Louella Williams
Carried Unanimously to the Board with a recommendation of approval.

DRAFT FINANCIAL STATEMENTS AND SUPPLEMENTAL REPORTS AS OF MARCH 31, 2026

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Motion – Tina Fitzgerald
Seconded – Julius Lawrence
Carried Unanimously to the Board with a recommendation of approval.

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Motion – Tina Fitzgerald
Seconded – Heather Snow
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Motion – Julius Lawrence
Seconded – Tina Fitzgerald
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A Motion to approve the Guidelines for Disposition of Property was raised and forwarded to the Board for approval.

Motion – Louella Williams
Seconded – Heather Snow
Carried Unanimously to the Board with a recommendation of approval.

ANNUAL PROCUREMENT REPORT – PUBLIC AUTHORITIES LAW 2879 AND 2824€

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Motion – Anthony Davis
Seconded – Louella Williams
Carried Unanimously to the Board with a recommendation of approval.

CNYRTA PROCUREMENT MANUAL UPDATES

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Motion – Julius Lawrence
Seconded – Louella Williams
Carried Unanimously to the Board with a recommendation of approval.

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Motion – Julius Lawrence
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Carried Unanimously to the Board with a recommendation of approval.

RTC BOILER REPLACEMENTS
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A Motion to approve the issuance of a purchase order for the RTC Boiler Replacement (2) to Emcor Services Betlem in the amount of $191,476.00, was raised and forwarded to the Board for approval.

Motion – Tina Fitzgerald
Seconded – Anthony Davis
Carried Unanimously to the Board with a recommendation of approval.

ADDITIONAL COMMENTS/REQUESTS
Board Member Heather Snow requested a 3 year look back on M&T for local match regarding capital funding. Melissa Brim will compile the information for review.

ADJOURNED
There being no further business to come before the Committee, the Audit and Finance Committee Meeting was adjourned.

Chairman

ATTEST:

Darlene D. Lattimore
Secretary

Audit and Finance Committee Agenda

Presented by Melissa Brim, Vice President of Finance
June 19, 2026

Board Actions Motions and Resolutions

MOTIONS:

Draft Financial Statements and Supplemental Reports as of March 31, 2026 – J. Skeval, Bonadio
Summary Financial Information – Public Authorities Law (PAL) §2800 Annual Report – M. Brim
Annual Investment Report – PAL §2925 and Investment Guidelines – M. Brim
Guidelines for the Disposition of Property– M. Brim
Annual Procurement Report – Public Authorities Law §2879 and §2824(e) – C. MacCollum
CNYRTA Procurement Manual Updates – C. MacCollum

RESOLUTIONS:

Annual Subsidy Payments – M. Brim
RTC Boiler Replacements – C. King

SUPPLEMENTAL INFORMATION:

Procurement Summary
Capital Program and Planning Summary

ITEMS REQUIRING FUTURE BOARD ACTION:

2026-27 First Quarter Financial Statements & Supplemental Information (July)
July 31, 2026, Statement of Revenues & Expenditures (August)

centro

AUDIT & FINANCE SUMMARY

Draft Financial Statements and Supplemental Reports as of March 31, 2026

Jacob Skeval, Partner at The Bonadio Group, will present the audited Financial Statements for the fiscal year ended March 31, 2026, along with the related supplemental reports. These audited statements require formal approval by the Board of Members prior to submission to the Public Authorities Reporting Information System (PARIS) and inclusion in the New York State Comprehensive Annual Financial Report (CAFR).

Summary Financial Information – Public Authorities Law (PAL) §2800 Annual Report

Following Board approval of the audited financial statements, the financial data will be translated into the required format for the Public Authorities Law §2800 report and submitted via PARIS. As part of this process, the Authority must certify that the information was reviewed and approved by the Board. By including this item as part of the current agenda and motion, the required Board approval is deemed to be granted.

Annual Investment Report – Public Authorities Law (PAL) §2925 Investment Guidelines

In accordance with Public Authorities Law §2925, the Annual Investment Report summarizes the Authority's interest-bearing accounts and other investment vehicles utilized during the fiscal year. Attached are the Annual Investment Summary Statement and the current CNYRTA Investment Guidelines for review.

Guidelines for the Disposition of Property – Public Authorities Law (PAL) §2896(1) and §2896(2)

In accordance with New York State Public Authorities Law §2896(1), the Central New York Regional Transportation Authority (CNYRTA) is required, was previously adopted, by Board resolution, comprehensive guidelines detailing the Authority's policies and procedures for the disposition of property. Pursuant to §2896(2), these guidelines must be reviewed and approved by the Board on an annual basis. A copy of the approved guidelines must be filed with the Office of the State Comptroller, the Director of the Budget, the Commissioner of General Services, and the Legislature. The guidelines also include a provision requiring that the disposal of property be conducted through public advertisement for bids, except under certain limited circumstances as permitted by law.

Annual Procurement Report – Public Authorities Law (PAL) §2879 and §2824(e)

In accordance with Public Authorities Law §2879(6), the Annual Procurement Report provides a detailed listing of all procurement contracts entered into, modified, or paid by the Central New York Regional Transportation Authority (CNYRTA) during the fiscal year where the contract amount exceeds $5,000. The report includes required information such as the contract purpose, dollar amount, procurement method, and contractor details.

To fulfill this reporting requirement, the contract data is compiled, entered into a standardized spreadsheet, and submitted through the Public Authorities Reporting Information System (PARIS). Due to the volume and level of detail involved, much of the data preparation and review is completed manually. Pursuant to the Board's oversight responsibilities under Public Authorities Law §2824(e), formal Board approval is required prior to the submission of this report.

CNYRTA Procurement Manual Updates – Public Authorities Law §2879

In accordance with Public Authorities Law §2879, the CNYRTA Procurement Manual must be reviewed, approved by the Board, and submitted through the Public Authorities Reporting Information System (PARIS) annually. The following updates have been made to the Procurement Manual:

1. Procurement Thresholds of Authorization - Addition:
    a. Director of Subsidiary Operations at $5,000

Subsidy Payments

The subsidy payments are based strictly on the approved budget operating deficit excluding operating assistance and Mortgage Recording Tax (MRT). The purpose is to reinforce the legal separation between the Authority and its subsidiaries.

PROCUREMENT

ACTIVE PROCUREMENTS REQUIRING BOARD ACTION On Today's Agenda
RTC Boiler Replacements
Within 2 Months
Genfare Software Maintenance 2026-2031
Ridership Analysis Software Replacement 2026
Within 6 Months
Bulk Diesel Fuel 2027-2037
Phone and Internet Services 2027-2037
TPA for Medical Services 2027-2032
TPA for Dental Services 2027-2032
Radiant Heating Modifications 2026
Lift Equip Vehicle Services A
Lift Equip Vehicle Services B
Actuarial Services 2027-2032
Virtual Infrastructure Software 2026-2029
Tire Lease 2027-232
Turn by Turn Software & Maintenance 2026-2031

CAPITAL PROGRAMS AND PLANNING

Capital programs encompass the planning, funding, and delivery of the Authority's long-term infrastructure and fleet investments. This includes the development, submission, award, and management of federal, state, and local grant funding opportunities, as well as the advancement of projects identified in the Capital Improvement Plan (CIP). These efforts are critical to maintaining a state of good repair while supporting system expansion and service innovation.

Grant Activity Snapshot

Total Funding in Play: $139.5 million
In Development/Submission: $54.9 million
Under Review/Award Pending: $16.4 million
Awarded – Future Agreement Development: $43 million
Awarded – Agreement in Development: $2 million
Active/In Execution: $23.2 million
Active Grant Efforts: 16

Grant Pipeline

The Authority's grant program operates across multiple phases, each requiring distinct levels of technical development, coordination, and administrative execution:

Development → Submission → Review → Award → Agreement Development → Implementation

- Development & Submission: Project scoping, cost estimating, and application preparation
- Review & Award: Competitive evaluation by funding agencies
- Agreement Development: Execution of grant agreements (FTA TrAMS and NYSDOT contracting processes)
- Implementation: Ongoing project delivery, compliance, and reporting

Grant Development & Program Management

The Authority's concurrently managing multiple high-value funding programs across all phases of the grant lifecycle, from initial application development through agreement execution and project delivery. These efforts require significant coordination and technical expertise, including:

- Alignment of funding opportunities with project readiness and capital priorities
- Development of complex, multi-year capital funding applications across multiple funding programs
- Coordination with federal, state, and local funding partners and stakeholders
- Navigation of multiple grant management systems, including FTA TrAMS and NYSDOT contracting processes
- Advancement of awarded funding into fully executed grant agreements
- Ongoing compliance, reporting, and financial management of active awards

This level of activity reflects a sustained and strategic approach to maximizing external funding while advancing critical capital investments.

FEDERAL GRANT FUNDING

In Development/Submission

- FTA Section 5307 and 5339(c) Grant Programs Applications: Four (4) FFY2026 draft grant agreements totaling approximately $36.4 million ($27,880,435 federal, $542,500 state match $7,927,609 local match) to support capital and operating projects. Resolution to be presented for Board Approval.
- Transit Infrastructure (Congressionally Directed Spending): $2.5 million ($2,000,000 federal with $250,000 state match and $250,000 local match) request submitted to Senator Gillibrand for the Bus Rapid Transit (BRT) Final Design (31%-100%). Currently under review.

Awarded – Future Agreement Development

- FTA Section 5339(c) Low or No Emission and Buses and Bus Facilities Program: $36 million ($28,800,000 federal with $7,200,000 local match) awarded for the Oneida Facility Construction project. Grant agreement development will be underway in TrAMS, with execution anticipated in FFY 2027.

STATE GRANT FUNDING

Submission

- Transit Ready NY: 100% state dedicated funding program administered by the NYSDOT to upgrade, modernize, and enhance public transportation services for capital expenditures. $16 million application in development to support BRT capital investments.

Under Review/Award Pending

- Accelerated Transit Capital Program (ATC): FY2025 $3.3 million (100% state dedicated funding).
- Innovative Mobility Initiative (CRP): $9.1 million under review, with potential transition to a federal passthrough program.
- Modernization and Enhancement Program (MEP): FFY2025 $4.0 million (100% state dedicated funding).

Awarded – Future Agreement in Development

- Zero-Emission Transit Transition (ZETT) Program: $17.5 million awarded to support the Oneida Facility construction.

Active/In Execution

- FTA Section 5311 Formula Grants for Rural Areas (2024-2025, Cortland Transfer): $5.7 million capital funding agreements executed; operating agreements pending. Supports rural service and infrastructure needs in Oswego, Auburn, and Cortland Counties.
- Congesting Mitigation and Air Quality (CMAQ): Up to $7.0 million, to support BRT capital investments. Funds to transfer from FHWA to FTA Section 5307. Coordination underway with NYSDOT and FTA.

OTHER/LOCAL FUNDING INITIATIVES

In Development/Submission

- Temporary Assistance for Needy Families (TANF): $25,000 application in development for Centro of Oneida 2025-2026 program funding.

Awarded – Agreement in Development

- Green CHIPS: $2 million awarded. Application and agreement development are in progress.

CAPITAL PLANNING & PROJECT DELIVERY

The Central New York Regional Transportation Authority's (CNYRTA) Capital Planning Committee continues to meet regularly to evaluate the Authority's capital needs and to guide short- and long-term investments in alignment with the Capital Improvement Plan (CIP). The Committee's work ensures that limited capital resources are strategically prioritized to address immediate operational requirements while advancing the Authority's long-range strategic objectives. Key projects currently in the execution phase include:

- Bus Rapid Transit (BRT) Planning
- Oneida Facility Consolidation Planning
- Various Building Improvements and Technology

The Authority remains focused on maximizing available funding and advancing these initiatives in a fiscally responsible manner, positioning CNYRTA to meet the evolving mobility and infrastructure needs of the communities it serves.

CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
2025-26 ANNUAL INVESTMENT SUMMARY STATEMENT

Money Market and Interest Bearing Checking

Account Classification	Institution	Balance Range	Fees	Earned	Balance 3/31/2026
Unrestricted - Operating Funds					
Municipal Checking - General Fund	M&T Bank	$968,878 - $6,396,393	$ 16,620	$ 15,016	$ 2,341,308
Municipal Money Market - General Fund	M&T Bank	$5,321,580 - $25,948,087	$ -	$ 309,998	$ 12,543,583
Commercial Saving - Farebox Collection	JP Morgan Chase	$2,213 - $674,429	$ -	$ 3,438	$ 674,429
Board Designated - Funded Reserves					
Municipal Money Market - Insurance Reserve	M&T Bank	$2,581 - $2,898	$ -	$ 65	$ 2,898
Municipal Money Market - Health Ins. Reserve	M&T Bank	$248,390 - $3,247,612	$ -	$ 53,898	$ 249,587
Commercial Checking - Capital Reserve	JP Morgan Chase	$827,312 - $9,244,480	$ -	$ 38,799	$ 9,244,480
Commercial Checking - Paratransit Reserve	JP Morgan Chase	$90,544 - 91,894	$ -	$ 1,353	$ 91,894

US Treasury Bill Investments

Account Classification	Institution	Investment Range	Account Yield Range	Earned
Operating				
US Treasury Bill - Operating Funds	JP Morgan Chase	$4,999,335 - $15,221,285	3.47% - 4.18%	$ 332,255
Board Designated - Funded Reserves				
US Treasury Bill - Capital Reserve	JP Morgan Chase	$2,999,417 - $5,174,249	3.52% - 4.17%	$ 161,941
US Treasury Bill - Paratransit Reserve	JP Morgan Chase	$4,263,863 - $5,320,872	3.5% - 4.30%	$ 194,436
US Treasury Bill - Insurance Reserve	JP Morgan Chase	$4,219,505 - $5,206,337	3.5% -4.19%	$ 171,993
US Treasury Bill - Health Insurance Reserve	JP Morgan Chase	$2,999,996	3.56%	$ 26,034

US Treasury Current Investments

Account Classification	Institution	Term	Yield	Cost Basis	Value	Gain/Loss 3/31/2026
Operating						
US Treasury Bill - Operating Funds	JP Morgan Chase	2 mo.	3.57%	$ 5,135,459	5,165,000.00	$ 10,727
US Treasury Bill - Operating Funds	JP Morgan Chase	3 mo.	3.47%	$ 5,046,815	5,089,000.00	$ 3,090
US Treasury Bill - Operating Funds	JP Morgan Chase	2 mo.	3.57%	$ 5,039,011	5,067,000.00	$ 21,347
Board Designated - Funded Reserves						
US Treasury Bill - Capital Reserve	JP Morgan Chase	4 mo.	3.55%	$ 3,081,823	3,118,000.00	$ 18,813
US Treasury Bill - Capital Reserve	JP Morgan Chase	4 mo.	3.57%	$ 2,041,893	2,066,000.00	$ 9,873
US Treasury Bill - Paratransit Reserve	JP Morgan Chase	4 mo.	3.58%	$ -	-	$ -
US Treasury Bill - Insurance Reserve	JP Morgan Chase	3 mo.	3.56%	4382114.81	4,434,000.00	$ 15,334
US Treasury Bill - Health Insurance Reserve	JP Morgan Chase	2 mo.	3.50%	$ -	-	$ -

LYNDON AGENCY INC

7000 E GENESEE ST, BLDG E
FAYETTEVILLE, NY 13066
Phone: (315) 446-5444
Fax: (315) 446-5719
Email:

Invoice # 3028	Page 1 of 1
Account Number	Date
INTETRA-01	6/12/2026
BALANCE DUE ON	
7/1/2026	
AMOUNT PAID	Amount Due
	$138,146.00

Intermodal Transportation Center, Inc.
PO Box 830
Syracuse, NY 13205-0830

Commercial Package PolicyNumber: Y-630-6366L394-TCT-26 Effective: 7/1/2026 to 7/1/2027

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
62943	7/1/2026	7/1/2026	RENB	Renewal of CPKG Eff: 7/1/2026	$137,936.00
62944	7/1/2026	7/1/2026	NYSF	NYS Fire Fee CPKG	$210.00

Total Invoice Balance: **$138,146.00**

Audit & Finance Committee 6/19/2026

Intermodal Transportation Center
Property, Liability and Garagekeepers Legal
7/1/2026 effective date

7/1/2026 to 7/1/2027		7/1/2025 to 7/1/2026
Cost: $138,146		$131,404
Limits of Coverage:		
Building & Contents:	$9,515,310	$9,800,769
Rental Income:	$803,800	$811,800
Parking Receipts:	$240,100	$240,100

Garagekeepers Legal Liability coverage is included in this Package Policy. Limit is $2,000,000. Comprehensive deductible is $250 per claim. Collision deductible is $500 per claim.

The Property (fire and related peril) deductible is $2,500 per claim.
The Business Income (fire and related peril) is a 72 hour deductible.

Public Liability Insurance is based in part on parking revenues. At the end of the policy period the insurance carrier will audit our revenues and adjust the cost of insurance accordingly.

ACORD

BTURNER

STATEMENT OF VALUES

DATE (MM/DD/YYYY)	06/12/2026
PAGE	1 OF 1

AGENCY
PHONE (A/C, No, Ext): (315) 446-5444
FAX (A/C, No): (315) 446-5719
LYNDON AGENCY INC
7000 E GENESEE ST, BLDG E
FAYETTEVILLE, NY 13066

CODE: SUBCODE:
AGENCY CUSTOMER ID INTETRA-01

COMPANY: TRAVELERS INDEMNITY CO OF CT
NAIC CODE: 25682

INSURED / APPLICANT: Intermodal Transportation Center, Inc.
POLICY NUMBER: Y-630-6366L394-TCT-26
EFFECTIVE DATE: 07/01/2026

HEADQUARTERS ADDRESS
PO Box 820
Syracuse, NY 13205

COINS %: [ ] 80% [ ] 90% [ ] 100%

APPLICABLE CAUSES OF LOSS: [ ] BASIC [ ] BROAD [X] SPECIAL [ ] EARTHQUAKE COV [ ] FLOOD [ ] SPRINKLER LEAKAGE EXCL [ ] VANDALISM EXCL

[ ] SPECIFIC AVERAGE RATE REQUESTED [ ] BLANKET RATE REQUESTED

APPLICABLE FORM NUMBERS (Attach completed forms and endorsements that require completion to provide necessary information affecting rates or loss costs)

CLASS CODE	LOC #	BLDG #	DESCRIPTION AND ADDRESS OF PROPERTY	ACV/RC 1	SUBJECT 2	100% VALUES	RATE OR LOSS COST 3	PREMIUM
	1	1	DESC: Bus/ Train Station ADDRESS: 1 Walsh Circle, Syracuse, NY 13208	R	B	$9,436,502.00		
	1	1	DESC: Bus/ Train Station ADDRESS: 1 Walsh Circle, Syracuse, NY 13208	R	BPP	$213,167.00		
	1	2	DESC: Generator Bldg ADDRESS: 1 Walsh Circle, Syracuse, NY 13208	R	B	$65,450.00		
	1	3	DESC: Walkway ADDRESS: 1 Walsh Circle, Syracuse, NY 13208		B	$103,000.00		
	1	4	DESC: Platform ADDRESS: 1 Walsh Circle, Syracuse, NY 13208		B	$257,500.00		
			DESC: ADDRESS:					
			DESC: ADDRESS:					
			DESC: ADDRESS:					
			DESC: ADDRESS:					
			DESC: ADDRESS:					
			DESC: ADDRESS:					
					TOTAL	$ 10,075,619.00	N/A	$

INSTRUCTIONS

1. ACV (Actual Cash Value) or RC (Replacement Cost): If other valuation basis applies, provide necessary information.
2. SUBJECT:
   B = Building S = Stock F = Furniture & Fixtures M = Machinery
   BPP = Your Business Personal Property PPO = Personal Property of Others
   BI = Business Income R = Rental Income Other - specify
3. RATE OR LOSS COST: For class rated property, attach class rate information form or equivalent information for each location. For specifically rated property, attach specific rate or loss cost information if known.

SIGNATURE

ALL VALUES AND LOCATION INFORMATION ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF

INSURED'S SIGNATURE: ____________

TITLE: ____________

DATE: ____________

1. Policy Statement

These guidelines shall be known as "Guidelines Regarding the Disposition of Property by the Central New York Regional Transportation Authority", or as the "Property Disposal Guidelines."

2. Reason for Policy

The purpose of these Guidelines is to detail the operative policy and instructions to officers and staff of the Central New York Regional Transportation Authority ("CNYRTA") regarding the disposal of property in accordance with the PAAA of 2005, the Authorities Budget Office and the FTA.

3. Applicability

These guidelines apply to all CNYRTA property and all CNYRTA employees with the ability to dispose of property on behalf of the Authority.

4. Resources & Related Procedures

Public Authorities Law – Article 9, Title 1 – Title 5-A (Sections § 2800-2897)
FTA Circular 5010.1F
CNYRTA Property Disposal Procedures

5. Definitions

Board: Board of Members of the CNYRTA.

"CNYRTA" or "Authority": The Central New York Regional Transportation Authority and any subsidiary corporation thereof.

Contracting Officer: CNYRTA employee designated by the Board to ensure internal compliance with these guidelines and to ensure all necessary reporting is completed.

FMV: Fair market value of a piece of property.

FTA Circular 5010.1F: Federal Transit Administration of the United States Department of Transportation circular policy regarding disposition of any federally funded personal or real property.

Legislature: Chairman and Ranking Minority Member of the New York State Assembly Ways and Means Committee and Chairman and Ranking Minority Member of the New York State Senate Finance Committee.

PAAA: Public Authorities Accountability Act of 2005, as amended from time to time.

Personal Property: Property other than real property. It may be tangible if it has a physical existence or intangible if it does not have a physical existence.

Real Property: Land, including affixed land improvements, structures, and appurtenances and property leases. This does not include movable machinery and equipment.

6. Policy Detail

I. DUTIES OF THE CNYRTA AND/OR BOARD

A. **Adoption of Guidelines:** The Board has adopted by Resolution, these comprehensive Guidelines detailing an operative policy for the CNYRTA regarding the use, awarding, monitoring, and reporting of contracts for the disposal of CNYRTA property.

B. **Contracting Officer:** The Board shall designate one or more individuals to serve as the Contracting Officer(s) for purposes of disposing of CNYRTA property. The Contracting Officer(s) may but need not be the same individual(s) for each instance where the CNYRTA purports to dispose of certain of its property.

C. **Review & Updating of Guidelines:** The Board shall meet at intervals of not less than one (1) year from the date of adoption of the most recent set of Guidelines for purposed of reviewing and, if necessary, revising the Guidelines.

D. **Filing of Guidelines:** The CNYRTA shall submit annually within PARIS a copy of its most recently adopted Guidelines to the Comptroller of the State of New York.

E. **Posting of Guidelines:** A full and complete copy of the most recently adopted Guidelines shall be posted on the CNYRTA website. Said website shall be updated no less than annually for purposes of ensuring that the Guidelines posted thereon reflect the most recently adopted Guidelines of the CNYRTA.

F. **Inventory Controls & Accountability:** The CNYRTA shall maintain adequate inventory controls and accountability for all CNYRTA property. For purposes of these Guidelines, the phrase "adequate inventory controls and accountability" shall mean steps and procedures to secure, monitor and protect such property including a periodic physical inventory not less than every two years with reconciliation to the previous inventory listing.

G. **Periodic Review:** The CNYRTA shall periodically inventory property to determine what property, both real and personal, may be disposed of in accordance with the terms of these Guidelines.

H. **Report of Periodic Review:** Upon completion of each periodic review as outlined above, the CNYRTA shall cause a report to be completed, outlining if any of the CNYRTA properties may be disposed of in accordance with these Guidelines.

I. **Transfer of Properties:** Upon entering into an agreement for the transfer or disposal of any of its properties, CNYRTA shall take all necessary actions to arrange for the prompt transfer or disposal of the subject property.

II. METHODS OF DISPOSITION

A. **General:** Any disposal of property by the CNYRTA, whether real or personal, shall be in accordance with the procedures contained in this Article II and in accordance with all other applicable provisions of these Guidelines.

B. **Methods of Disposition:** The CNYRTA may dispose of assets determined to be at the end of their useful life by public auction, sale, exchange, lease, transfer, donation or other terms and conditions deemed appropriate by the responsible executive of the asset(s) in question.

1. In the event the CNYRTA must dispose of an asset prior to the end of its useful life, whether by transfer, damage, or other loss, the CNYRTA will follow the policy and procedures as defined in the FTA Circular 5010.1F regarding such instances.

C. **Appraisal of Assets:** CNYRTA will not dispose of any assets without an Appraisal of the asset FMV. The method of determining FMV will vary depending on the asset and type of disposal method including, but not limited to scrap value, public auction, third party appraisal, etc.

D. **Limitations on Disposals:** The CNYRTA does not dispose of personal or real property for less than the fair market value of the subject properties (the "FMV"), except in the following circumstances:

1. Government & Public Entities: The transferee is a government or other public entity, and the terms and conditions of the transfer require that the ownership and use of the asset will remain with the government or any other public entity.
2. Mission & Purpose: The purpose of the transfer is within the purpose, mission, or governing statute of the CNYRTA.
3. Other: If the disposal is not to a governmental other public entity, or not within the purpose, mission or governing statute of CNYRTA, the CNYRTA provides written notification thereof to the governor, the speaker of the assembly, and the temporary president of the senate, and such proposed transfer is either approved, or no action is taken for sixty days after delivering notification of the proposed transfer during the months of January through June, provided that if such notification is received during the months of July through December, within sixty days of January first of the following year.

   Note: In the event there is a transfer of assets as described in items 1-3 above, the CNYRTA will follow all FTA guidelines for transferring assets with a FMV greater than $5,000 for less than fair market value as noted in the FTA Circular 5010.1F. If the property is worth less than $5,000 and at the end of its useful life, it may be treated as a donation.
4. Donations: In certain circumstances, the CNYRTA may consider requests to donate property. Property will only be eligible to be considered for donation, if the fair market value is less than $5,000 and it has reached the end of its useful life; If property is eligible to be donated, the following must be documented and presented to the Chief Executive Officer for final donation approval. The documentation must include:
   i. A full description of the asset, or assets being donated.
   ii. Documented value/appraisal of the asset; with the appraisal method determined on a case-by-case basis.
   iii. Description of the purpose of the transfer and a reasonable statement of the kind and amount of benefit to the public of such a donation
   iv. Names of any private parties participating in the transfer
   v. List of any other offers and their value made for the property (if any)
5. Real Property: In certain negotiated disposals of real property, CNYRTA may dispose of real property for less than its determined FMV. The explanations of such shall be reported in detail on an Explanatory Statement for Negotiated Disposals as noted in Article III.C.

E. **Disposal by Commission of General Services:** The CNYRTA may, in connection with the disposal of any of its properties, and in its sole discretion (unless otherwise required by any applicable laws), enter into an agreement with the Commissioner of General Services to dispose of certain of the Authority's properties.

F. **Bids & Advertising for Disposal:**

1. Advertising – Except as set forth in Article II(g) below, any disposal made or authorized by the CNYRTA Contracting Officer may only be made after first publicly advertising for bids in accordance with applicable New York State laws and internal Authority procedures.
2. Timing and Method of Advertisements - Any advertisements for bids made by the Authority in connection with the disposition of any of its properties shall be made at such time, through such methods, and with terms and conditions as shall permit full and free competition consistent with the value and nature of the property.
3. Opening of Bids - All bids received by the CNYRTA on or prior to the deadline for submitting such bids, as set forth in the advertisements made in connection therewith, will be opened publicly as stated in such advertisements.
4. Awarding of Contract - The CNYRTA shall award the contract subject to a particular advertisement for bids with reasonable promptness. Such award shall be made by providing notice to the responsible bidder whose bid: (A) conformed to the invitation to bid; and (B) will be most advantageous to the CNYRTA based on price and other factors. The CNYRTA reserves the right to reject any and/or all bids when the CNYRTA determines, in its sole discretion that it is in the public interest to do so.

G. **Negotiated Disposals or Disposal by Public Auction:** The CNYRTA may dispose of its properties by means of negotiation or public auction, without having advertised for bids in connection therewith and subject to obtaining such competition as is feasible under the circumstance, if:

1. any personal property involved is such that if same were disposed of by public bid, such disposition would adversely affect the state or local market for such property, and the estimated FMV of such property, along with other terms satisfactory to the Authority, can be obtained by negotiation;
2. the FMV of the subject property does not exceed $15,000;
3. the bid prices for all or some of the subject property, if any, received by the Authority after advertising are not reasonable or have not been independently arrived at in open competition;
4. the purchasing or acquiring party is the state or any political subdivision thereof, and the estimated FMV of the subject property, as well as all other terms, are obtained by negotiation;
5. the property may be disposed of for less than FMV if the terms of such disposal are obtained by public auction or negotiation, the disposal is intended to further the public health, safety or welfare or an economic development interest of the state or political

subdivision thereof (i.e., preventing or remediating a substantial threat to public health or safety, creating or retaining a substantial number of job opportunities, or creating or retaining a substantial source or revenues) and if the purpose and terms of such disposal are documented in writing and approved by the Board, or where such action is otherwise authorized in law; or

6. the transaction is for health, safety, or economic development purposes.

III. DISPOSAL REPORTING

A. **FTA Reporting:** Transactions and/or information relating to personal and/or real property disposals for which the FTA retains an interest, and net proceeds exceeding $10,000, must be reported to the FTA. The CNYRTA will calculate the cost of the sale and residual net proceeds which are typically used to offset future grants.

B. **Annual Reporting Requirements:** Annually by June 30, the CNYRTA will publish a report of all real property owned at the time thereof, as well as a listing and full description of all real property exceeding $15,000 and/or personal property exceeding $5,000 disposed of by the CNYRTA during the reporting period – including the amount received and the name of the purchaser of each piece of property. This report must be posted to the CNYRTA website and submitted in the NYS Public Authority Reporting & Information System (PARIS).

C. **Public Authorities Law §2897(6)(d) Explanatory Statements Required for Certain Negotiated Disposals:**

1. **Applicability:** The CNYRTA shall prepare explanatory statements of the terms and circumstances of any disposal resulting from **negotiations**, if any of the following are true:
    - i. The property being disposed of includes personal property that has an estimated FMV in excess of $15,000;
    - ii. The property being disposed of includes real property that has an estimated FMV in excess of $100,000;
    - iii. The transaction includes the disposal of real property by lease, if the estimated annual rent over the term of the lease is in excess of fifteen thousand dollars;
    - iv. The transaction involves the disposal of any real property or related personal property by means of exchange, or the disposal of any property, the consideration for which includes real property.
2. **Requirements:** The explanatory statement made in accordance with this Article II(f) shall include:
    - i. Description of the parties involved in the transaction
    - ii. Justification for disposing of the property by negotiation
    - iii. Identification of property, including its location
    - iv. Estimated fair market value of the property
    - v. Proposed sale price of the property
    - vi. Size of the property
    - vii. Expected date of sale

3. **Reporting:** Such explanatory statement made in accordance with this Article II(f) must be delivered to the following parties no less than 90 days prior to the scheduled date of transaction:
   i. Authorities Budget Office (ABO)
   ii. NYS Comptroller
   iii. Director of Budget
   iv. Commissioner of General Services & the Legislature

IV. OPERATIVE INSTRUCTIONS TO CNYRTA STAFF

A. Unless otherwise indicated in writing, the Vice President of Finance for the CNYRTA shall be the Contracting Officer for the purposes of these Guidelines.

B. CNYRTA departments and the employees thereof shall promptly report, in writing, to the CNYRTA Contracting Officer with respect to any properties deemed by such department to be ready for disposal. In making such reports, all FTA Guidelines for minimum useful life, if determined, should, when desirable for disposition purposes, be followed for any properties that were procured using federal grant funds. The Contracting Officer shall consult with appropriate CNYRTA personnel regarding the nature of funding (grant or non-grant) for any properties deemed by a department of the Authority as ready for disposal, to determine that its useful life under FTA regulation has been reached. For properties not procured with federal funds, or properties for which the federal government does not prescribe a minimum useful life, a normal business estimated useful life used for calculating depreciation shall be used as the minimum useful life.

C. The Contracting Officer shall, in conducting the disposal process, proceed in accordance with the requirements of the PAAA, the FTA and as such requirements are amended from time to time.

D. The CNYRTA staff, in conjunction with the Contracting Officer, shall ensure that all reporting and control responsibilities required of the Authority under applicable NYS and Federal guidelines, are met.

Resolution No.___2699_____
Date: June 19, 2026

RESOLUTION AUTHORIZING THE ALLOCATION OF SUBSIDY PAYMENTS TO SUBSIDIARY OPERATIONS

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA or the "Authority") operates a centralized financial structure under which funds received from various sources are allocated to its subsidiary operations in each county in accordance with their respective budgetary needs; and

WHEREAS, subsidy payments are made based on the approved operating budget deficit for each subsidiary, excluding operating assistance and Mortgage Recording Tax (MRT) revenues, and are not tied to specific accounting entries; and

WHEREAS, the purpose of this resolution is to reinforce both the technical and legal separation between the Authority and its subsidiary operations for liability, financial, and operational integrity; and

WHEREAS, it is the longstanding practice and intent of the Authority that all funds received, regardless of source, be allocated to support public transportation operations within the counties served, rather than retained at the Authority level for centralized initiatives such as research and development, unless expressly authorized by the Board; and

WHEREAS, in accordance with the Authority's enabling legislation, any MRT revenues received in excess of the amounts necessary to balance the budgets of subsidiary operations may be retained by the Authority for the establishment of reserves or other purposes as approved by the Board;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes the allocation of subsidy payments to each subsidiary operation based on the approved operating budget deficit, excluding operating assistance and MRT, as set forth in the accompanying calculations; and

	CNY Centro	C-A-B	Oswego	Cayuga	Cortland	Oneida	Total
Budget 2026/2027							
Oper Rev	$ 12,235,610	$ 548,790	$ 542,900	$ 224,600	$ 99,600	$ 1,014,000	$ 14,665,500
Oper Exp	$ 64,663,790	$ 9,657,530	$ 4,880,160	$ 3,614,690	$ 2,580,385	$ 1,014,000	$ 86,410,555
Net Loss per approved budget	$ (52,428,180)	$ (9,108,740)	$ (4,337,260)	$ (3,390,090)	$ (2,480,785)	$ -	$ (71,745,055)
Monthly Subsidy Per Approved Budget	$ (4,369,015)	$ (759,062)	$ (361,438)	$ (282,508)	$ (206,732)	$ -	$ (5,978,755)
2025/2026 Subsidy	$ (4,388,417)	$ (768,333)	$ (338,250)	$ (254,667)	$ (229,417)	$ (1,072,750)	$ (7,051,833)

BE IT FURTHER RESOLVED, that this resolution affirms the Authority's policy of allocating funds to subsidiary operations for the provision of public transportation services, while retaining excess MRT revenues at the Authority level only as permitted by law and as authorized by this Board.

Resolution No.___2700______
Date: June 19, 2026

RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR RTC BOILER REPLACEMENTS

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has a need for a qualified vendor to replace two (2) boilers at the RTC facility as the current boilers have reached the end of their useful life; and

WHEREAS, this contract will be paid for using grant funds with an 80% Federal share, 10% State share and 10% local share; and

WHEREAS, the Invitation for Bid was publicly let on March 2, 2026; and

WHEREAS, ninety-one (91) vendors were invited, of which ten (10) were sent to NYS Certified M/WBE firms and thirty (30) bid packages were downloaded; and

WHEREAS, one (1) bid was received on April 7, 2026, with the lowest responsive and responsible bid received from Emcor Services Betlem.; and

WHEREAS, the price was determined to be fair and reasonable based upon comparison with the independent cost estimate; and

WHEREAS, The staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made; and

WHEREAS, To the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract; and

WHEREAS, To the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract.

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee is authorized to issue a purchase order for the replacement of two (2) boilers to Emcor Services Betlem in the amount of $191,476.00.

FACT SHEET
RTC BOILER REPLACEMENTS

PROJECT DESCRIPTION: The CNYRTA has a need for a qualified vendor to replace two (2) boilers at the RTC facility.

ADVERTISEMENT: An Invitation for Bid was advertised on March 2, 2026, in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, Cortland Standard and the Minority Commerce Weekly.

FUNDING: This contract is to be paid for using grant funds with an 80% Federal share, 10% State share and 10% local share.

PRICING RECEIVED:

Description	Emcor Services Betlem
Boiler Replacements	$191,476.00

COMMENTS: Emcor Services Betlem has performed like kind services in the past for the CNYRTA with positive results.

RECOMMENDATION: Staff recommends the Board authorize the issuance of a purchase order to Emcor Services Betlem in the amount of $191,476.00 to replace two (2) boilers at the RTC facility.