

**THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY**  
**(and its Subsidiaries)**  
**200 CORTLAND AVENUE, SYRACUSE, NEW YORK**  
**MINUTES OF THE APRIL 26, 2024, BOARD MEETING**

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**MEMBERS PRESENT:**

NICHOLAS LAINO, Chair  
ROBERT CUCULICH, Vice Chair  
DARLENE LATTIMORE, Secretary  
TINA FITZGERALD, Treasurer  
NEIL BURKE  
ANTHONY DAVIS  
MONTY FLYNN  
JULIUS LAWRENCE  
LOUELLA WILLIAMS  
FRANK SAYA, Non-Voting Member

**MEMBERS ABSENT:**

JOSEPH HARDICK

**STAFF PRESENT:**

CHRISTOPHER TUFF, Deputy Chief Executive Officer  
LINDA BIATA, VP of Finance  
STEVEN KOEGEL, VP of Business Develop. and Corp. Comm.  
JACKIE MUSENGO, VP of Human Resources  
GEOFFREY HOFF, VP of Fleet and Facilities  
RAHMIN AZRIA, VP of Operations  
BRUCE FONG, VP of Information Technologies  
MELISSA BRIM, Associate VP of Finance  
CAITLIN MACCOLLUM, Senior Director of Procurement  
BREN DAISS, Senior Director of Planning & Capital Projects  
TARA SPRAKER, Director of Capital Programs  
EJ MOSES, Director of Facilities and Grants  
CHRISTOPHER KING, Procurement Manager  
JOSHUA GARDNER, Spec. Transport Manager & Systems Analyst  
JASON SMITH, Senior Procurement Analyst  
DEREK SHERMAN, Director of Accounting  
CASEY BROWN, Communications Coordinator  
CHAD THOMPSON, Warranty Manager  
LYNETTE PADUANO, Director of Marketing & Communications  
JEANNINE JOHNSON, Executive Assistant

**PUBLIC PRESENT:**

JOE CALABRESE

CALL TO ORDER At 10:00 A.M. Chairman Laino called the meeting to order.

- Chairman Laino and the Board Members recited the Pledge of Allegiance
- Chairman Laino noted a quorum was present

MOMENT OF SILENCE

- Chairman Laino requested a moment of silence for the recent passing of Syracuse Operator McKinely Baldwin, Onondaga County Sheriff Lt. Michael Hoosock and Syracuse Police Officer Michael Jensen

UPCOMING MEETINGS

- Chairman Laino announced the following meetings for May 17, 2024:
  - Audit and Finance Meeting – 9:00 AM
  - Board Meeting – 9:30 AM

APPROVAL OF THE BOARD MEETING MINUTES MARCH 25, 2024, BOARD MEETING MINUTES MOTION NO. 2705

Motion – Julius Lawrence  
 Seconded – Tina Fitzgerald  
 Carried Unanimously

DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT – Mr. Tuff

In addition to Mr. Tuff's written report, attached to these Minutes, he discussed the following:

STATE BUDGET UPDATE

We are happy to report that we received an 8.66% STOA increase this year, totaling a \$4,288,800 increase for Centro. The capital funding from the State was in consistent our prior year (2023-24) budget appropriations.

AMERICAN PUBLIC TRANSPORTATION ASSOCIATION (APTA) LEGISLATIVE CONFERENCE

On April 7th to the 10th, Chairman Laino, Ms. Brim, Ms. Daiss, and I attended the APTA Legislative Conference in Washington, DC. The conference was very informative and provided updates that came from the bipartisan infrastructure law. We also met with Senator Schumer's staff, Senator Gillibrand's Staff, Congresswoman Tenney's Staff, and Congressman Williams and his staff thanking them for their continued support for transportation. We updated them on Centro projects and future plans (BRT, Micron), our zero-emission transition and the application for the low-no grant we are currently working on.

VARIOUS MEETINGS

Continued meetings to discuss the following items and move these projects forward. The topics include but are not limited to: Capital Planning, Recruiting, RPM Program, NYPTA Membership, SMTC, IBI (Transportation Consultants), Oneida County Rural Transit, Micron, and Genfare (farebox upgrades)

ATU-580 TENTATIVE AGREEMENTT

The Company and the ATU 580 reached a tentative agreement on the Operations and Maintenance Bargaining Unit Contract for April 1, 2024. The union staff passed the union contract on April 9, 2024, with 88% voting yes. The negotiated agreement resulted in an overall 6.4% average increase over the 3-year contract. The wages were brought more in line to industry standards at \$30.00 per hour for bus operators and \$31.20 per hour for mechanics.

RPM EVENT

The week of April 16th the team and I traveled to the outside properties to celebrate the employees for their years of service to the community and to announce our quarterly operator and maintenance employee of the quarter.

Operator of the Quarter – Esad Sabanagic – Oneida – 12-year employee

Maintenance Employee of the Quarter – Steve Montross – Syracuse – 8-year employee

The close of this quarter, March 31, 2024, marks 3 full years that this program has been active. The program continues to grow and looking forward to future years.

FALLEN HEROES

The past 2 weeks has been difficult for Central New York with the passing of our fallen heroes. During these difficult times Centro stepped up to support these heroes, their families, friends and coworkers. I am extremely proud of our staff for coming together to provide this support. I just want to thank everyone here in Syracuse and Oneida for their work to make this happen both Union and non-union.

MICRON ANNOUNCEMENT

Yesterday, I was invited to the Micron Announcement by the President and the Governor. As a result of the CHIPs and Science Bill. Micron was award \$6.1 Billion for their development of the Megafab in Central New York.

ATU-580 TENTATIVE AGREEMENT – MOTION NO. 2706

Ms. Musengo, Vice President of Human Resources, presented to the Board, that a tentative agreement has been reached with the ATU-580 on the Operations and Maintenance Bargaining Unit Contract for April 1, 2024.

A Motion to approve the ATU-580 Tentative Agreement for April 1, 2024, was raised.

Motion – Louella Williams  
Seconded – Tina Fitzgerald  
Carried Unanimously

## SENIOR STAFF REPORTS

### BUSINESS DEVELOPMENT AND CORPORATE COMMUNICATIONS REPORT – Mr. Koegel

Mr. Koegel reported that ridership was flat compared to the previous March, however since there were two fewer weekdays this year, ridership was actually up about 6 % during weekdays. He also reported that in the first month of service the on-demand MOVE service in Rome carried 742 people during its initial month of service in March and that it may be attracting customers from Centro's Call-A-Bus service.

Mr. Koegel also played the new recruitment commercial for the board that outlined the increased rate of pay and benefits for new bus operators and mechanics. The new commercial will begin airing on Monday April 29.

He then invited Ms. Daiss to the table to provide an update on other transit projects.

Ms. Daiss updated the Board on the BRT status. The SMART1 update has been completed and Centro staff is making the rounds to update the community and local stakeholders. Land surveying of the BRT Right-of-Way will start soon by our consultant team. We are also considering a system redesign for Onondaga County which goes hand-in-hand with BRT service, allowing the most efficiency system-wide.

In bikeshare news, Ms. Daiss reminded the Board of last year's expansion to the OCC campus, which has seen about 5,000 rides on and around campus per month. This year, we've expanded to the east side of the County so riders can now get to Walmart in East Syracuse, Wegmans in Dewitt, and the Dewitt Jamesville Public Library. This expansion will help allow riders to complete their trips on the bikes and scooters, including first and last mile accessibility. Discussion was had amongst Board members about future expansion, including the State Fairgrounds, which Ms. Daiss said was being discussed with the appropriate stakeholders.

### OPERATION/TRANSPORTATION REPORT – Mr. Azria

Operations continues to work through the challenges resulting from insufficient staffing levels, especially in Syracuse. We're very optimistic that the new contract will bring more drivers and eventually ease some of daily operational stresses and service interruptions caused by insufficient staffing levels.

Beyond the contract, we continue to move forward with several operational changes targeted at improving the level of service to our customers and improving quality of life for our staff. Driver retention has been increasingly important, and we want to make sure we're doing whatever we can to keep our staff.

A few examples of these changes are as follows:

In Oswego, a temporary MOU was signed in February whereby we established an extra list to minimize service interruptions. The change is working so well that we will be signing an MOA to make the change permanent.

In Syracuse, a temporary MOU was signed in March that established set start times for Extra List operators to improve Quality of Life. Previously to this, extra list operator schedules were rotated on a daily basis, giving little consistency and impacting quality of life. This change helps our drivers with family's and other responsibilities that require a more consistent schedule. This MOU is going well and may become permanent after a thorough evaluation.

In Rome, our On-Demand continues to be a success by all measures.

With the success of the Rome On-Demand, and the convenience brought by the new app and platform being used to operate this service, we're now rethinking other areas of our operations, such as our CAB/paratransit, that could see meaningful improvements in service through new technology.

There was a planned an upgrade to current CAB software and hardware that is now exceeding its useful life.

However, the planned replacements lack capabilities such as an app, and other improvements to customer experience, and won't help to reduce the administrative burden with our current model, which requires everyone to call in by phone for service. Centro is nearly complete doing due diligence on a better solution for our CAB/Paratransit program. Will bring the full details to the May board meeting, where we will ask for a motion for approval.

Call-A-Bus quarterly report will now be presented.

#### CALL-A-BUS QUARTERLY REPORT

Mr. Azria called on Mr. Gardner to give the quarterly Call-A-Bus report. March 31st marked the end of the 4th quarter for FY '23-24 for specialized transportation statistics. Ridership is up about 12% over prior year. CAB provided 45,256 rides to 1,379 customers in our four-county service area. Mr. Gardner discussed telephone access surpassed goal of 85%, largely due to the addition of two staff members in February. They will be conducting annual refresher training with outside vendors in the late spring early summer.

#### FLEET AND FACILITIES REPORT – Mr. Hoff

Maintenance Training: Mr. Hoff provided the names of the training team to the Board. The training team consists of Josh Kidder (Manager of Fleet Technologies), Bryan Jones (Senior Maintenance Training Supervisor), Chad Thompson (Warranty Manager), Rob Wells (lead trainer), Eric Burrows and Ryan King (both FC Mechanics. Mr. Hoff also clarified the specialties, and the training procedure as follows:

Syracuse has specialty departments (e.g., Engine, Floor, AC, Body Shop) whereas Auburn, Oswego, and Oneida are general mechanics. Centro trains employees from a trainee up to First Class Mechanic. Staff is updating and creating tests to train employees. Also receiving training from outside vendors for training and new technology.

Clean Communities: Centro has signed a support letter for a grant which creates a training program for EV's. This is a multi-state EV Technician training grant application for Clean Communities. Unfortunately, there has not been enough EV training in the industry. This will help support agencies. Other agencies such as T-CAT (Tompkins County Transit), OCC and NYSERTA are supporting the application.

### INFORMATION TECHNOLOGIES REPORT – Mr. Fong

#### Projects

After 6 months of user testing and backend configuration tweaks our Trapeze upgrade is complete. One of the things that was a significant efficiency driver in getting all the workstations upgraded was the Microsoft Management server project we completed. We had to upgrade close to 40 systems and previously that would've required manual intervention, but we were able to push the update out, so it was a huge success for us in that regard.

All the physical servers supporting the video cameras in all locations have been upgraded. Once these new systems have been online for 30 days the old systems will be decommissioned.

Two new certificate authority servers have been installed/configured following Microsoft's best practices. These servers issue/validate digital certificates, authenticate users and devices and provide end-to-end encryption for these entities.

An infrastructure project will start soon at the hub installing a new secure switch cabinet and re-routing network cables to support a CSR move.

#### Cybersecurity

The privileged remote access system discussed in previous meetings has been acquired and we're working with the vendor to get it fully online and operational. This is the system that will give us the ability to control and monitor all outside remote access from the various vendors that provide support.

All our external firewalls have been upgraded to address a critical vulnerability that was identified.

We've had several discussions over the past few months with one of our vendors identifying some serious security concerns we have with their software and configurations and are working with them to get them resolved.

#### Future Projects

We're looking to get our Active Directory environment upgraded, which will require new hardware and installation services. Active Directory is the central repository for all domain accounts such as users and computer objects and controls their access levels.

### CNYRTA WARRANTY RECOVERY PROGRAM – Ms. Biata

As recipients of FTA funding for the purchase of rolling stock, we are required to have a system in place for identifying warranty claims, recording claims, and enforcing claims against manufacturers. The FTA

requires transit agencies to aggressively seek reimbursement for warranty repairs. The Authority has a Warranty Recovery Program created by our Warranty Manager, Chad Thompson when he started here at the Authority in 2014. The benefits of having a robust warranty program is all about the cost recovery. Warranty claim recovery comes from the OEM in the form of reimbursement – either a payment, part, or part credit.

As part of Ms. Biata's succession plan for her areas of responsibility this program will become the responsibility of Mike Rice, Director of Fleet Maintenance effective April 1, 2024. Ms. Biata thanked Mr. Thompson for his dedication to the program and to Geoff Hoff and all the maintenance staff working with him on making this program more robust.

### AUDIT AND FINANCE COMMITTEE REPORT

#### EXCESS LIABILITY POLICY RENEWAL – MOTION NO. 2707

Mr. Maloff presented a motion to approve the excess liability policy renewal. A copy of the Motion is attached to these Minutes.

A Motion to approve the Excess Liability Policy Renewal as recommended by the Audit and Finance Committee was raised.

Motion – Robert Cuculich  
Seconded – Darlene Lattimore  
Carried Unanimously

#### PEST CONTROL SERVICES – BUSES 2024-2029 – RESOLUTION NO. 2600

Mr. King presented a Resolution to approve a contract award for Pest Control Services to Orkin LLC. A copy of the Motion is attached to these Minutes.

A Motion to approve the contract award to Orkin, LLC, as recommended by the Audit and Finance Committee was raised.

Motion – Tina Fitzgerald  
Seconded – Darlene Lattimore  
Carried Unanimously

#### LEGAL SERVICES 2024-2029 – RESOLUTION NO. 2601

Ms. MacCollum presented a Resolution to approve a contract award for Legal Services - General Corporate Counsel and Accident Litigation to MacKenzie Hughes LLP, Legal Services - Labor to Ferrara Fiorenza PC and Legal Services - Pension to Bond, Schoeneck and King PLLC. A copy of the Motion is attached to these Minutes.

A Motion to approve a contract award for Legal Services to MacKenzie Hughes LLP, Ferrara Fiorenza PC and Bond, Schoeneck and King PLLC, as recommended by the Audit and Finance committee was raised.

Motion -- Tina Fitzgerald  
 Seconded -- Neil Burke  
 Carried Unanimously

AUTHORIZING DEPUTY CEO TO ENTER INTO GRANT AGREEMENT #K007549 WITH NYS DOT -- RESOLUTION NO. 2602

Ms. Spraker presented to the Board a Resolution to authorize the Deputy Chief Officer to enter into Grant Agreement Contract #K007549 with New York State Department of Transportation.

A Motion to authorize the Deputy Chief Executive Officer to enter into Grant Agreement Contract #K007549 with the New York State Department of Transportation, as recommended by the Audit and Finance committee was raised.

Motion -- Julius Lawrence  
 Seconded -- Neil Burke  
 Carried Unanimously

PENSION COMMITTEE REPORT


Mr. Cuculich, Chairman of the Authority's Pension Committee, announced that at the Pension Committee met earlier this morning, Chris Marioni and Eric Morris from Alesco Advisors LLC presented the quarterly report regarding the investment of assets in the pension plans of the Authority (salaried and non-salaried) and for Centro of Oneida, Inc. (Utica and Rome). After a detailed and lengthy discussion, it was agreed that no action is recommended regarding the respective pension plans at this time.

ADJOURNED

There being no further business to come before the Board, the CNYRTA and its Subsidiaries Board meeting was adjourned.

  
 Chairman

ATTEST:

  
 Secretary



**CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY**  
**(and its Subsidiaries)**  
**200 CORTLAND AVENUE, SYRACUSE, NEW YORK**

**MINUTES OF THE APRIL 26, 2024, ANNUAL BOARD MEETING**

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**MEMBERS PRESENT:**

NICHOLAS LAINO, Chair  
ROBERT CUCULICH, Vice Chair  
DARLENE LATTIMORE, Secretary  
TINA FITZGERALD, Treasurer  
NEIL BURKE  
ANTHONY DAVIS  
MONTY FLYNN  
JULIUS LAWRENCE  
LOUELLA WILLIAMS  
FRANK SAYA, Non-Voting Member

**MEMBERS ABSENT:**

JOSEPH HARDICK

**STAFF PRESENT:**

CHRISTOPHER TUFF, Deputy Chief Executive Officer  
LINDA BIATA, VP of Finance  
STEVEN KOEGEL, VP of Business Develop. and Corp. Comm.  
JACKIE MUSENGO, VP of Human Resources  
GEOFFREY HOFF, VP of Fleet and Facilities  
BRUCE FONG, VP of Information Technologies  
RAHMIN AZRIA, VP of Operations  
MELISSA BRIM, Senior Director of Accounting  
CAITLIN MACCOLLUM, Senior Director of Procurement  
BREN DAISS, Director of Special Projects and Planning  
TARA SPRAKER, Director of Grants and Revenue Contract Admin.  
LYNETTE PADUANO, Director of Marketing and Communications  
EJ MOSES, Director of Facilities  
CHRISTOPHER KING, Procurement Manager  
JOSHUA GARDNER, Spec. Transport Manager & Systems Analyst  
PAULA CUTRONE, Ser. Dev. Data Analyst and Research Specialist  
DEREK SHERMAN, Director of Accounting  
CASEY BROWN, Communication Coordinator  
CHAD THOMPSON, Warranty Manager  
JEANNINE JOHNSON, Executive Assistant

**PUBLIC PRESENT:**

JOE CALABRESE

CALL TO ORDER At 11:05 A.M. Chairman Laino called the meeting to order. The only order of business for this meeting was to vote on the slate of officers for the 2024-2025 fiscal year commencing April 1, 2024. Mr. Laino called on Ms. Williams to provide the Nominating Committee Report.

SLATE OF OFFICERS FOR FISCAL YEAR 2023/2024 – MOTION NO. 2708

Nicholas Laino, Chair  
Robert Cuculich, Vice Chair  
Darlene Lattimore, Secretary  
Tina Fitzgerald, Treasurer

A Motion to Adopt the Slate of Officers for Fiscal Year 2024/2025 as proposed by the Nominating Committee was raised.

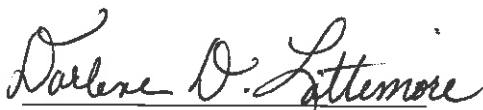
Motion – Robert Cuculich  
Seconded – Neil Burke  
Carried Unanimously

ADJOURNED

There being no further business to come before the Board, the CNYRTA and its Subsidiaries the Annual Board meeting was adjourned.

  
Chairman

ATTEST:

  
Secretary

**THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY  
AUDIT AND FINANCE COMMITTEE  
200 CORTLAND AVENUE, SYRACUSE, NEW YORK**

**MINUTES OF THE APRIL 26, 2024, AUDIT AND FINANCE COMMITTEE MEETING**

---

**MEMBERS PRESENT:**

NICHOLAS LAINO, Chair  
ROBERT CUCULICH, Vice Chair  
DARLENE LATTIMORE, Secretary  
TINA FITZGERALD, Treasurer  
NEIL BURKE  
ANTHONY DAVIS  
MONTY FLYNN  
JULIUS LAWRENCE  
LOUELLA WILLIAMS  
FRANK SAYA, Non-Voting Member

**MEMBERS ABSENT:**

JOSEPH HARDICK

**STAFF PRESENT:**

CHRISTOPHER TUFF, Deputy Chief Executive Officer  
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DEREK SHERMAN, Director of Accounting  
JEANNINE JOHNSON, Executive Assistant

**PUBLIC PRESENT:**

JOE CALABRESE

CALL TO ORDER At 9:00 A.M. Chairman Laino called the meeting to order.

- Chairman Laino noted a quorum was present
- The next Committee meeting will be on May 17, 2024

EXCESS LIABILITY POLICY RENEWAL

Mr. Maloff presented a motion to approve the Excess Liability Policy Renewal. A copy of the Motion is attached to these Minutes.

A Motion to approve the Excess Liability Policy Renewal was raised and forwarded to the Board for approval.

Motion – Darlene Lattimore

Seconded – Anthony Davis

Carried Unanimously to the Board with a recommendation of approval.

PEST CONTROL SERVICES – BUSES 2024-2029

Mr. King presented a Resolution to approve a contract award for Pest Control Services to Orkin LLC. A copy of the Motion is attached to these Minutes.

A Motion to approve the contract award to Orkin, LLC, was raised and forwarded to the Board for approval.

Motion – Darlene Lattimore

Seconded – Anthony Davis

Carried Unanimously to the Board with a recommendation of approval.

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Motion – Neil Burke

Seconded – Darlene Lattimore

Carried Unanimously to the Board with a recommendation of approval.

AUTHORIZING DEPUTY CEO TO ENTER INTO GRANT AGREEMENT #K007549 WITH NYS DOT

Ms. Spraker presented to the Board a Resolution to authorize the Deputy Chief to enter into Grant Agreement Contract #K007549 with New York State Department of Transportation.

A Motion to authorize the Deputy Chief Executive Officer to enter into Grant Agreement Contract #K007549 with the New York State Department of Transportation, as recommended by the Audit and Finance committee was raised.

Motion – Anthony Davis

Seconded – Neil Burke

Carried Unanimously to the Board with a recommendation of approval.

PRELIMINARY FINANCIAL STATEMENTS

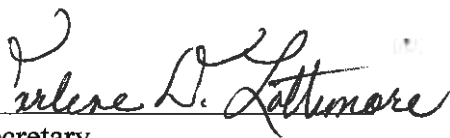
Ms. Biata reminded the Board that she will present, at the May Board meeting, the Preliminary Financial Statements for period ending March 31, 2024.

ADJOURNED

There being no further business to come before the Committee, the Audit and Finance Committee Meeting was adjourned.

  
Chairman

ATTEST:

  
Secretary



TO: CNYRTA Board of Members  
FROM: Christopher Tuff, Deputy Chief Executive Officer  
RE: Monthly Summary Report – March 2024  
DATE: April 16, 2024

#### **COVID-19 Emergency**

1. C.A.R.E.S. Act – has been fully expended.
    - Total draw to date - \$ 32,666,902
  2. CRRSSA Funds – has been fully expended.
    - Total draw to date \$16,234,568
  3. ARP Funds
    - Fiscal Year 2023 \$15,095,747
    - Fiscal Year 2024 Q1 \$ 2,218,935
    - Fiscal Year 2024 Q2 \$ 3,430,868
    - Fiscal Year 2024 Q3 \$ 2,646,470
    - January 2024 \$ 785,758
- \$24,177,778 (of \$38.5 Mil)

#### **State Budget Update**

On April 15, the Governor held a press conference to announce a conceptual agreement. The budget provides support to mass transit systems statewide, including \$7.9 billion in operating aid for the MTA, \$333 million for upstate transit systems, and \$551 million for non-MTA downstate systems, a 5.4% percent increase in funding above 2023-2024 STOA numbers. The legislative houses still have to pass the budget.

#### **American Public Transportation Association (APTA) Legislative Conference**

On April 7<sup>th</sup> to the 10<sup>th</sup>, Chairman Laino, Ms. Brim, Ms. Daiss, and I attended the APTA Legislative Conference in Washington, DC. The conference was very informative and provided updates that came from the bipartisan infrastructure law. We also met with Senator Schumer's staff, Senator Gillibrand's Staff, Congresswoman Tenney's Staff, and Congressman Williams and his staff thanking them for their continued support for transportation. We updated them on Centro projects and future plans (BRT, Micron), our zero-emission transition and the application for the low-no grant we are currently working on.

#### **Various Meetings**

Continued meetings to discuss the following items and move these projects forward. The topics include but are not limited to: Capital Planning, Recruiting, RPM Program, NYPTA Membership, SMTc, IBI (Transportation Consultants), Oneida County Rural Transit, Micron, and Genfare (farebox upgrades)

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### **State Budget**

Since the writing of my report the State Budget was approved. We are happy to report that we received an 8.66% STOA increase this year, totaling a \$4,288,800 increase for Centro. The capital Funding from the State was in consistent our prior year (2023-24) budget appropriations.

### **RPM Event**

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Operator of the Quarter – Esad Sabanagic – Oneida – 12 year employee

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### **Micron Announcement**

Yesterday I was invited to the Micron Announcement by the President and the Governor. As a results of the CHIPs and Science Bill. Micron was award \$6.1 Billion for their development of the Megafab in Central New York.

# Audit and Finance Committee Agenda

Presented by Linda Biata, Vice President of Finance, April 26, 2024

## Board Actions Motions and Resolutions

### MOTIONS

N/A

### RESOLUTIONS:

Pest Control- Buses- Chris King  
Legal Services - Caitlin MacCollum  
Grant Agreement #K007549 W/ NYS DOT

### SUPPLEMENTAL INFORMATION:

Procurement Summary  
Capital Program Summary

### ITEMS REQUIRING FUTURE BOARD ACTION:

Draft Financial Statements as of March 31, 2024 (May)  
Draft Audited Financial Statements as of March 31, 2024 (June)  
Summary Financial Information Section of PAL 2800 Annual Report  
Annual PAL 2925 Investment Report & Investment Guidelines  
Annual PAL 2879/2824(e) Procurement Report  
CNYRTA Procurement Manual Updates  
Guidelines Regarding the Disposition of Property



## PROCUREMENT

### ACTIVE PROCUREMENTS

The following open contracts actively moving through the process:

- CNG Facility Upgrade
- RTC Doors Installation
- Pest Control- Buses
- Legal Services
- Employee Uniforms
- Centro of Oneida Consolidated Facility Consultant
- Syracuse Facility Paving Project
- Janitorial Services- RTC
- Janitorial Services- Syracuse HUB
- Body Shop and Paint Supplies
- Syracuse Facility Maintenance Office Build
- Executive Recruitment Services
- Minivan Services

### FUTURE PROCUREMENTS

Items requiring future board action:

Within 2 months:

- Syracuse Facility Paving Project
- Body Shop and Paint Supplies
- Employee Uniforms
- CNG Facility Upgrade

Within 6 months:

- RTC Doors Installation
- Centro of Oneida Consolidated Facility Consultant
- Janitorial Services- RTC
- Janitorial Services- Syracuse HUB
- Syracuse Facility Maintenance Office Build
- Executive Recruitment Services
- Minivan Services

### REVENUE SERVICE CONTRACTS

New York State Fair- Orange Lot and Willis Ave Lot

### LEASE REVENUE CONTRACTS

There are no agreements actively moving through the process.

## CAPITAL PROGRAMS

### COVID RELIEF FUNDS

**CARES ACT Grant**, 5311 funds converted into 5307 funds, approved on July 24, 2020, in the amount of \$5.5 million for operating assistance and capital improvements has a current balance of \$6,800. The remaining balance of this grant will be used for capital purchases.

**ARP Act Grant**, American Rescue Plan Act, approved On March 11, 2021, which includes \$ 1.9 trillion in supplemental appropriations for COVID-19 relief, \$30.5 billion of which will be allocated to support the transit industry during the COVID-19 public health emergency, was signed into law. The ARP Act grant application was submitted to FTA on November 2, 2021. The ARP grant was executed on January 25, 2022, in the amount of \$38.5 million. To date, a total of \$24 million of operating assistance has been expended.

### FEDERAL GRANT FUNDING

**Section 5307 and 5339 Grant Programs Application**, the federal fiscal year 2024 draft application is being developed. The application includes capital assistance for various projects totaling approximately \$38M in federal funds.

**Transit Infrastructure Grant Application**, the Infrastructure Investment and Jobs Act (IIJA) formerly known as Bipartisan Infrastructure Law (BIL) includes federal fiscal year 2024 Community Project Funding/Congressionally Directed Spending apportionments. Senator Schumer and Senator Gillibrand are accepting Congressionally Directed Spending Requests for the fiscal year 2025 award. Currently, two (2) draft applications are being developed – \$5,000,000 for the Oneida Consolidated Garage and Office Facility and \$2,000,000 for Transit Stop Enhancements for CNYRTA City Bus Stops. Applications were submitted. Updates will be provided to the Board as they become available.

**Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program**, FTA announced the opportunity to apply for approximately \$1.1 billion in competitive grant funds under the fiscal year 2024 Low or No Emission Grant Program and \$390 million in competitive grant funds for Buses and Bus Facilities Grant Program. The grants are to help modernize bus fleets and bus facilities across the country, including to help transit agencies purchase or lease low or no emission vehicles that use advanced technologies to help improve air quality and combat climate change. Draft applications are being developed for submission to both funding opportunities. Applications are due on or before April 25, 2024.

### STATE GRANT FUNDING

#### NEW GRANT OPPORTUNITIES

**Additional Supplemental Funds for the Innovative Mobility Initiative**, \$9.1 million of state-dedicated funds from the federal Carbon Reduction Program (CRP) will be made available to designated recipients for *capital expenditures* to support innovative On-Demand transit services, such as micro transit. Carbon Reduction Program funds will provide \$1.3 million to each of the seven (7) designated recipients for a second pilot micro transit zone. Designated recipients are also responsible for associated operating costs over a least a five (5) year timeframe. Applications are due on or before May 24, 2024.

#### PENDING APPLICATIONS

**Congestion Mitigation and Air Quality Improvement Program (CMAQ)**, Administered by NYSDOT, a reimbursement program to help support bicycle, pedestrian, multi-use path, access to public transportation and transportation-related

projects, as well as projects that reduce congestion and greenhouse gas emissions from the transportation sector. CMAQ funding eligibility in the Syracuse metropolitan area requires a project to be located in Onondaga County. An application was submitted for Pre-Review on November 27, 2023, with the final application submitted on December 21, 2023. Updates will be provided to the Board as they become available.

**Innovative Mobility Transit Pilot Program**, Chapter 53 of the Laws of 2023, New York State has allocated \$10 million over a five-year period (to non-MTA transit providers) to expand service offerings that support riders facing barriers when accessing traditional transit by fund the creation of new transit alternatives. The legislative initiative will allocate up to \$1 million to the CNYRTA. Eligible projects include rolling stock/fleet vehicles, technology, and operations. CNYRTA will be applying for funding to be directed towards micro-transit service operations. CNYRTA's project plan was submitted to NYSDOT on November 17, 2023. Updates will be provided to the Board as they become available.

### AWARDED APPLICATIONS

**Accelerated Transit Capital Program (ATC)**, Administered by NYSDOT and provides 100% NYS capital funding for upstate public transportation sponsors to rehabilitate, restore and modernize public transit assets. Program funds are apportioned. The FY2022 and FY2023 applications, each request \$3,282,600 in apportioned funding. Applications were combined and approved on November 28, 2023. Currently, we are awaiting the Grant Agreement for final approval and execution. Updates will be provided to the Board as they become available.

**Modernization and Enhancement Program (MEP)**, Administered by NYSDOT and provides 100% NYS capital funding for counties, cities, and regional authorities to upgrade and enhance their public transportation services. Program funding is included in the enacted State Fiscal Year Budget. The FY2023 application, \$4,009,074 in apportioned funding, was approved on November 28, 2023. Currently, we are awaiting the Grant Agreement for final approval and execution. Updates will be provided to the Board as they become available.

**Section 5311 Rural Area Formula Grants**, Administered by NYSDOT and provides capital, planning, and operating assistance to states to support public transportation in rural areas with populations less than 50,000. The FY2021-2023 application was reviewed and awarded. NYSDOT to provide the Capital Grant Agreement for execution in the coming weeks. Updates will be provided to the Board as they become available.

### CAPITAL PLANNING

CNYRTA's Capital Planning Committee meets bi-weekly to study the capital needs of the Authority and to plan for the short and long-term capital improvements consistent with the Authority's Capital Improvement Plan (CIP). In addition, the committee reviews, recommends and approves capital improvement items.

Updates will be provided to the Board as they become available.



Lyndon Agency, Inc.  
7000 E. Genesee St., Bldg. E  
Fayetteville, N.Y. 13066-0929  
Phone: 315-446-5444  
Fax: 315-446-5719

Central New York Regional Transportation Authority  
Summary of Automobile and General Liability Coverage  
April 26, 2024

The Authority currently assumes the first \$1,500,000 per occurrence for Automobile Bodily Injury and Property Damage Liability accidents and the first \$1,000,000 per occurrence for General Liability Bodily Injury and Property Damage accidents.

Excess Automobile Liability and General Liability Insurance protection over the self-insured retentions is purchased in an amount of \$15,000,000. For the May 1, 2023 to May 1, 2024 the coverage was provided by three insurance carriers and will likely remain the same for the upcoming year.

- 1) Princeton Excess & Surplus Lines Insurance Co.  
\$5,000,000 per accident in excess of:  
\$1,500,000 Self-Insured Retention-Auto liability  
\$1,000,000 Self-Insured Retention-General Liab.  
\$723,755.63 - 5-1-2024 – 5-1-2025  
\$654,365.63 - 5-1-2023 – 5-1-2024
- 2) Hudson Excess Insurance Co.  
\$5,000,000 excess of Princeton  
\$493,719.13 – 5-1-2024 – 5-1-2025  
\$451,700 – 5-1-2023 – 5-1-2024
- 3) Lexington Insurance Co.

\$5,000,000 excess of Princeton and Hudson  
\$445,474.38 – 5-1-2024 – 5-1-2025  
\$433,302.43 - 5-1-2023 -5-1-2024

The Authority does purchase first dollar liability insurance coverage for some of its operations. Those operations are the Syracuse and Utica hubs; the Regional Transportation Center; and Centro Parking operations. The three excess liability insurance contracts above apply to these operations in excess of the \$1,000,000 Bodily Injury and Property Damage liability limit provided by their policies.

Risk Placement Services which specializes in our type of business is our broker. We did explore increasing self-insured retentions, however, the savings were not worthwhile.

Risk Placement Services, Inc. - Boston  
84 State Street Suite 500  
Boston, MA 02109

**NOTICE OF EXCESS LINE PLACEMENT**

**Date:**

Central New York Regional Transportation Authority  
200 Cortland Avenue  
Po Box 820  
Syracuse, NY 13205

Consistent with the requirements of the New York Insurance Law and Regulation 41 Central New York Regional Transportation Authority is hereby advised that all or a portion of the required coverages have been placed by Lyndon Agency, Inc. with insurers not authorized to do an insurance business in New York and which are not subject to supervision by this State. Placements with unauthorized insurers can only be made under one of the following circumstances:

- I. A diligent effort was first made to place the required insurance with companies authorized in New York to write coverages of the kind requested; or
- II. No diligent effort was required because i) the coverage qualifies as an "Export List" risk, or ii) the insured qualifies as an "Exempt Commercial Purchaser."

Policies issued by such unauthorized insurers may not be subject to all of the regulations of the Superintendent of Insurance pertaining to policy forms. In the event of insolvency of the unauthorized insurers, losses will not be covered by any New York State security fund.

**TOTAL COST FORM (NON TAX ALLOCATED PREMIUM TRANSACTION)**

In consideration of your placing my insurance as described in the policy referenced below, I agree to pay the total cost below which includes all premiums, inspection charges<sup>(1)</sup> and a service fee that includes taxes, stamping fees, and (if indicated) a fee<sup>(1)</sup> for compensation in addition to commissions received, and other expenses<sup>(1)</sup>.

I further understand and agree that all fees, inspection charges and other expenses denoted by<sup>(1)</sup> are fully earned from the inception date of the policy and are non-refundable regardless of whether said policy is cancelled. Any policy changes which generate additional premium are subject to additional tax and stamping fee charges.

Re: Policy No.

Insurer Lexington Insurance Company

Policy Premium \$428,650.00

**Insurer Imposed Charges:**

Policy Fees <sup>(1)</sup>

Inspection Fees <sup>(1)</sup>

Total Taxable Charges

**Service Fee Charges:**

Excess Line Tax (3.60%) \$15,431.40

Stamping Fee \$642.98

Broker Fee <sup>(1)</sup> \$750.00

Inspection Fee <sup>(1)</sup>

Other Expenses (specify) <sup>(1)</sup> \$ \_\_\_\_\_

**Total Policy Cost \$445,474.38**

\_\_\_\_\_  
(Signature of Insured)

<sup>(1)</sup> = Fully earned

**POLICYHOLDER DISCLOSURE**  
**NOTICE OF TERRORISM INSURANCE COVERAGE**  
(APPLICABLE TO CERTIFIED AND NON-CERTIFIED ACTS)

Line of Business:


Named Insured: CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, that you have a right to purchase insurance coverage for losses resulting from acts of terrorism. *As defined in Section 102(1) of the Act:* The term "act of terrorism" means any act or acts that are certified by the Secretary of the Treasury - in consultation with the Secretary of Homeland Security, and the Attorney General of the United States - to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 85% THROUGH 2015; 84% BEGINNING ON JANUARY 1, 2016; 83% BEGINNING ON JANUARY 1, 2017; 82% BEGINNING JANUARY 1, 2018; 81% BEGINNING JANUARY 1, 2019 AND 80% BEGINNING ON JANUARY 1, 2020 OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

**Acceptance or Rejection of Terrorism Insurance Coverage**

	I hereby elect to purchase terrorism coverage for a prospective premium of \$4,244. Premium for this coverage is included in your total premium.
	I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses resulting from certified acts of terrorism. I further understand that the Insurer does not offer stand-alone terrorism coverage for non-certified acts of terrorism and that by declining to purchase coverage for certified acts of terrorism, I am also declining to purchase coverage for non-certified acts of terrorism. This will be reflected in the policy by a Terrorism Exclusion.

\_\_\_\_\_  
Policyholder/Applicant's Signature

\_\_\_\_\_  
Policyholder/Applicant's Printed Name

\_\_\_\_\_  
Date



**RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR**  
**PEST CONTROL SERVICES - BUSES 2024-2029**

**WHEREAS**, the Central New York Regional Transportation Authority (CNYRTA) has a need for a qualified vendor to provide pest control services on fleet vehicles at all CNYRTA locations; and

**WHEREAS**, this contract will be paid for using operating funds; and

**WHEREAS**, the Invitation for Bid was publicly let on January 16, 2024; and

**WHEREAS**, twenty-six (26) vendors were invited, of which four (4) were NYS Certified M/WBE firms, and eighteen (18) bid packages were downloaded; and

**WHEREAS**, five (5) bids were received on February 7, 2024, with the lowest responsive and responsible bid received from Orkin, LLC; and

**WHEREAS**, the price was determined to be fair and reasonable based upon comparison with the other bids and independent cost estimate; and

**WHEREAS**, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made; and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract; and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract.

**WHEREAS**, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY**, that the Chief Executive Officer or his designee is authorized to enter into a five (5) year contract with Orkin, LLC for pest control services. The contract would commence August 1, 2024.

**FACT SHEET**  
**PEST CONTROL SERVICES - BUSES 2024-2029**

**PROJECT DESCRIPTION:** The CNYRTA has a need for a qualified vendor to provide pest control services on fleet vehicles at all CNYRTA locations.

**ADVERTISEMENT:** An Invitation for Bid was advertised on January 16, 2024, in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, and the Minority Commerce Weekly.

**FUNDING:** This contract is to be paid for using operating funds.

**PRICING RECEIVED:**

<b>Quarterly Treatments (Price per Vehicle)</b>	<b>Orkin, LLC</b>	<b>Ehrlich Pest Control</b>	<b>Town and Country Pest Solutions</b>	<b>Pestmaster of CNY</b>	<b>Priority Care Home Services, LLC</b>
Syracuse	\$20.50	\$23.00	\$25.00	\$32.88	\$508.75
Oneida	\$20.50	\$23.00	\$25.00	\$32.88	\$610.50
Rome	\$20.50	\$23.00	\$25.00	\$32.88	\$814
Oswego	\$20.50	\$23.00	\$25.00	\$32.88	\$814
Cayuga	\$20.50	\$23.00	\$25.00	\$32.88	\$814
<b>Individual Treatments</b>					
Additional Vehicles	\$20.50	\$0	\$199.00	\$32.88	\$900
Other Pests	\$20.50	\$0	\$199.00	\$32.88	No Bid

**COMMENTS:** Orkin, LLC. has performed like kind services with positive results.

**MWBE:** A full waiver for MWBE participation was approved by NYS Empire Development on this contract.

**RECOMMENDATION:** Based upon evaluation of the bid documents staff recommends contract award to Orkin, LLC for a five (5) year term, commencing August 1, 2024.

**RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR  
LEGAL SERVICES 2024-2029**

**WHEREAS**, the Central New York Regional Transportation Authority (CNYRTA) has the need for a firm(s) to provide various legal services; and

**WHEREAS**, this contract will be paid for using operating funds, and

**WHEREAS**, the Request for Proposal was publicly let on January 25, 2024, and

**WHEREAS**, fifty-six (56) vendors were invited, of which thirty-nine (39) were sent to NYS Certified M/WBE firms and thirty-three (33) proposal packages were downloaded, and

**WHEREAS**, five (5) proposals were received on February 15, 2024; and

**WHEREAS**, it was determined by the evaluation committee that Mackenzie Hughes LLP offered the most advantageous proposal for General Corporate Counsel and Accident Litigation, Ferrara Fiorenza PC offered the most advantageous proposal for Labor Relations and Bond, Schoeneck & King PLLC offered the most advantageous proposal for Pension Services; and

**WHEREAS**, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made, and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract, and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract, and

**WHEREAS**, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY**, that the Chief Executive Officer or his designee authorized to enter into a five (5) year contract with Mackenzie Hughes LLP for General Corporate Counsel and Accident Litigation, Ferrara Fiorenza PC for Labor Relations and Bond, Schoeneck & King PLLC for Pension Services.

**FACT SHEET**  
**LEGAL SERVICES 2024-2029**

**PROJECT DESCRIPTION:** The CNYRTA is seeking a firm(s) to provide various legal services.

**ADVERTISEMENT:** A Request for Proposal was advertised on January 25, 2024, in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, Palladium Times and the Minority Commerce Weekly.

**FUNDING:** This contract is to be paid for using Operating funds.

**PROCUREMENT PROCESS:** five (5) proposals were received on February 15, 2024. A selection committee consisting of Chris Tuff, Jackie Musengo, Linda Biata, Melissa Brim and Caitlin MacCollum evaluated the proposals. When evaluating proposals, the committee took into consideration: the proposer's organizational capacity and experience as well as the proposed method of approach to the requested services.

**PROPOSALS RECEIVED:** Proposals were received from the following vendors:

- Mackenzie Hughes LLP
- Ferrara Fiorenza PC
- Bond, Schoeneck & King PLLC
- Vahey Law Offices, PLLC
- Global Employment Services Inc.

**COMMENTS:** Mackenzie Hughes and Ferrara Fiorenza have provided legal services in the past to the CNYRTA with good results. Bond Schoeneck & King has performed like kind services to other companies throughout the State with positive results.

**MWBE:** There is a 30% MWBE goal on this contract.

**RECOMMENDATION:** Based upon evaluation of the proposals, staff recommends contract award to Mackenzie Hughes LLP for General Corporate Counsel and Accident Litigation, Ferrara Fiorenza PC for Labor Relations and Bond, Schoeneck & King PLLC for Pension Services for a five (5) year term, commencing August 1, 2024.

Resolution No. 3c  
Date: April 26, 2024

**RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO  
ENTER INTO GRANT AGREEMENT CONTRACT #K007549 WITH THE NEW  
YORK STATE DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has received a funding commitment from New York State for \$10,574,274 IN 100% New York State dedicated capital funds and \$1,709,801 in 10% State Share for payment of costs of mass transportation capital projects per the attached Project Agreement Schedule A;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer is authorized to enter into a grant contract New York State under contract #K007549, in the amount of \$12,284,075.

## RESOLUTION CERTIFICATION

I, Nicholas F. Laino, Chairman of the Central New York Regional Transportation Authority, do hereby certify that the attached resolution is a true and correct copy of a resolution adopted by the Central New York Regional Transportation Authority on April 26, 2024, and of the whole thereof, and that same is a true and correct copy of said resolution as same appears in the original minutes of the meeting of the Central New York Regional Transportation Authority held on April 26, 2024.

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Nicholas F. Laino  
Chairman

STATE OF NEW YORK        )  
  )    ss:  
COUNTY OF ONONDAGA    )

On this 26th day of April, 2024 before me personally came Nicholas F. Laino, to me known, who being by me duly sworn, did depose and say that he/she resides at 9 Oakwood Drive, New Hartford, NY; that he/she is the Chairman of the Central New York Regional Transportation Authority, as described in and who executed the forgoing instrument; and that he/she duly acknowledged to me that he/she executed the same.

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Notary Public

(SEAL)