

THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
(and its Subsidiaries)
200 CORTLAND AVENUE, SYRACUSE, NEW YORK
MINUTES OF THE SEPTEMBER 27, 2024, BOARD MEETING

MEMBERS PRESENT: NICHOLAS LAINO, Chair
ANTHONY DAVIS, Vice Chair
TINA FITZGERALD, Treasurer
NEIL BURKE
MONTY FLYNN
JOSEPH HARDICK
JULIUS LAWRENCE
LOUELLA WILLIAMS
FRANK SAYA, Non-Voting Member

MEMBERS ABSENT: DARLENE LATTIMORE, Secretary
ROBERT CUCULICH

STAFF PRESENT: CHRISTOPHER TUFF, Deputy Chief Executive Officer
STEVE KOEGEL, VP of Business Develop. and Corp. Comm.
RAHMIN AZRIA, VP of Operations
BRUCE FONG, VP of Information Technologies
MELISSA BRIM, Associate VP of Finance
CAITLIN MACCOLLUM, Senior Director of Procurement
CHRIS KING, Manager of Procurement
BREN DAISS, Director of Special Projects and Planning
TARA SPRAKER, Director of Capital Programs
SUZANNA LEVESQUE, Director of Internal Control
EJ MOSES, Director of Facilities
DEREK SHERMAN, Director of Accounting
PAULA CUTRONE, Senior Manager of Transit Data and Equity
JASON SMITH, Senior Procurement Analyst
DAVID CARACCIO, Project Manager Facilities
JOSH GARDNER, Spec. Transport Manager & Systems Analyst
PAULA CUTRONE, Senior Manager of Transit Data and Equity
DAVID CARACCIO, Project Manager Facilities
JOSEPH DEGRAY, Administrative Advisor
JIMMY HESTER, Bus Operator Syracuse
JEANNINE JOHNSON, Executive Assistant

PUBLIC PRESENT: BRAD HUNT, Legal Counsel
CLIFFORD WRIGHT (RETIREE)
PATRICIA WRIGHT
JOE CALABRESE

CALL TO ORDER At 9:36 A.M. Chairman Laino called the meeting to order.

- Chairman Laino and the Board Members recited the Pledge of Allegiance
- Chairman Laino noted a quorum was present

RECOGNITION OF CLIFFORD WRIGHT – 31 YEARS OF SERVICE ON HIS RETIREMENT

Clifford Wright joined the Centro team on August 27, 1993, as a part-time bus operator in Centro's Syracuse facility. Then, on June 27, 1994, when the opportunity presented itself, Clifford accepted a position as a full-time operator.

Throughout his career with Centro, Clifford continuously proved himself to be a valuable member of the Centro Operations team. Respected by both management and his peers, Clifford was continuously referred to as a team player, hard-worker, reliable, professional, and personable.

Clifford could always be counted on to conduct himself in a professional manner, report to work as scheduled, and provide excellent service to Centro's customers! He could also be relied upon to train and work with the new drivers - teaching them not only how to do their job, but how to conduct themselves in a professional manner and deliver a positive customer experience.

Effective September 1, 2024, following a 31-year career with Centro, Clifford's destination sign flipped to Out of Service for the final time as he traveled to his next destination – retirement!

Clifford, we want to thank you for your many years of service and professionalism. We are proud to have had you as a member of our operations team for the past 31 years. Congratulations on your retirement!

UPCOMING MEETINGS

- Chairman Laino announced the following meetings for October 25, 2024:
 - Pension Committee – 9:00 AM
 - Audit and Finance Committee – 9:30 AM
 - Board Meeting – 10:00 AM

APPROVAL OF THE AUGUST 23, 2024, BOARD MEETING MINUTES - MOTION NO. 2734

Motion – Neil Burke

Seconded – Tina Fitzgerald

Carried Unanimously

DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT – Mr. Tuff

In addition to Mr. Tuff's written report, attached to these Minutes, he discussed the following:

OPEN HOUSE

September 7, we held our fall open house. We had forty (40) candidates attend the event where they were able to complete applications, interview, and test drive a bus in our closed course. Sixteen (16) of the candidates signed up for our permit prep class, and several continued on to take their permit test last week. The next class will begin on October 7, 2024, which currently includes sixteen (16) operators for Syracuse, three (3) for Oswego, three (3) for Utica, and two (2) for Cayuga. Possibly 1 more for Syracuse.

MOVE WITH ASSEMBLYMAN MAGNARELLI AND ROME MAYOR LANIGAN

On September 10th, we hosted a ride along with Via to provide a firsthand experience to Assemblyman Magnarelli, City of Rome Mayor Lanigan, and a representative from the Governor's office of our MOVE service. We gave an update of the service performance since March 2024 and provided a ride around the City of Rome as if they were customers of the service. The event was greatly appreciated and educational for all who participated.

HONOR FLIGHT SYRACUSE

Tomorrow, we will be providing transportation at the airport for Honor Flight Syracuse Mission #21. Their purpose of the flights is to honor American Veterans by transporting them to Washington, DC to visit the national memorials dedicated to their service and sacrifice. The buses are used as parking lot shuttles for the veterans to be transported from the parking lot to the terminal and back to their vehicles when they return from the mission. We are proud to support this service for our American Veterans

BUSINESS DEVELOPMENT AND CORPORATE COMMUNICATIONS REPORT – Mr. Koegel

Mr. Koegel reported that ridership continues to be strong with a 5% increase over the previous year during the month of September.

He also reported that Centro is beginning a rural bus route connecting Utica-Rome and Turning Stone Casino. The service will operate Monday through Saturday. Fares will be \$3 for adults and \$1.50 for persons who qualify for half fare.

Mr. Koegel also presented the Board with a summary of public comments received regarding the proposed changes to the Sy 84 Mattydale -Airport bus service. The comments reflect a desire to maintain service along the Malloy – Mattydale – Florida road corridors. Service to that area was restored in September as a result of the feedback from community members.

FLEET AND FACILITIES REPORT – Mr. Hoff

Mr. Hoff discussed arrival of new buses. Ten (10) 30' buses and three (3) 35' buses arrived for the Utica location. CNG buses are to arrive in October. We have seen a delay for on time bus delivery due to supply chain issues with regards to windows and seats. Gillig sent out post-delivery representatives to fix issues as buses arrive. Mr. Hoff described a dash light issue and Gillig staff are working on a solution. Additionally, mechanics installing fareboxes, changing oil, and getting buses ready for service. Gillig is confident all buses will arrive by the end of January of 2025.

Mr. Hoff discussed several ongoing projects: Closing out of Syracuse Asphalt project, Diesel Dispenser at RTC, Ultrasonic Cleaner and Contractor started preparation of the Maintenance office spaces for Syracuse.

AUDIT AND FINANCE COMMITTEE REPORT

AUGUST 31, 2024, STATEMENT OF REVENUE AND EXPENDITURES – MOTION NO. 2735

Ms. Brim presented a Motion to approve the August 31, 2024, Statement of Revenue and Expenditures. A copy of which is attached to these minutes.

A Motion to approve the August 31, 2024, Statement of Revenue and Expenditures as recommended by the Audit and Finance Committee was raised.

Motion – Neil Burke
Seconded – Anthony Davis
Carried Unanimously

EMPLOYEE UNIFORMS 2024-2029 – RESOLUTION NO. 2623

Mr. King, Procurement Manager, presented a Resolution for a contract award for Employee Uniforms 2024-2029 to Galls, LLC. Galls, LLC has provided Employee Uniforms in the past with positive results. A copy of the Resolution is attached to these Minutes.

A Motion to approve the contract award to Galls, LLC as recommended by the Audit and Finance Committee was raised.

Motion – Julius Lawrence
Seconded – Monty Flynn
Carried Unanimously

PITS AND DRAIN SERVICES 2024-2029 – RESOLUTION NO. 2624

Mr. King, Procurement Manager, presented a Resolution to approve a contract award for Pits and Drains Services 2024-2029 to Miller Environmental Group. Miller Environmental Group has provided Pits & Drain Services in the past for CNYRTA with positive results. A copy of the Resolution is attached to these Minutes.

A Motion to approve the contract award to Miller Environmental Group as recommended by the Audit and Finance Committee was raised.

Motion – Louella Williams
Seconded – Monty Flynn
Carried Unanimously

ONEIDA FACILITY CONSOLIDATION CONSULTANT – RESOLUTION NO. 2625

Ms. MacCollum, Senior Director of Procurement, presented a Resolution to approve a contract award for the Oneida Facility Consolidation Consultant to Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. A copy of the Resolution is attached to these Minutes.

A Motion to approve the contract award to Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., as recommended by the Audit and Finance Committee was raised.

Motion – Louella Williams
 Seconded – Anthony Davis
 Carried Unanimously

REGIONAL TRANSPORTATION CENTER FIRE PANEL UPGRADE – RESOLUTION NO. 2626

Ms. MacCollum, Senior Director of Procurement, presented a Resolution to approve a contract award for the Regional Transportation Center Fire Panel Upgrade to Siemen's Industry. Siemen's Industry has performed like kind services in the past with positive results. A copy of the Resolution is attached to these Minutes.

A Motion to approve the contract award to Siemen's Industry, as recommended by the Audit and Finance Committee was raised.

Motion – Anthony Davis
 Seconded – Julius Lawrence
 Carried Unanimously

AUTHORIZING DEPUTY CEO TO ENTER INTO GRANT AGREEMENT #C005965 WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION – RESOLUTION NO. 2627

Ms. Spraker presented to the Board a Resolution to authorize the Deputy Chief Executive Officer to enter into Grant Agreement Contract #C005965 with New York State Department of Transportation. A copy of the Resolution is attached to these Minutes.

A Motion to authorize the Deputy Chief Executive Officer to enter into Grant Agreement Contract #C005965 with the New York State Department of Transportation, as recommended by the Audit and Finance Committee was raised.

Motion – Louella Williams
 Seconded – Tina Fitzgerald
 Carried Unanimously

AUTHORIZING DEPUTY CEO TO SIGN ATTACHMENT #1 TO CONTRACT #K007549 WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION – RESOLUTION NO. 2628

Ms. Spraker presented to the Board a Resolution to authorize the Deputy Chief Executive Officer to sign Attachment #1 to Contract #K007549 with New York State Department of Transportation. A copy of the Resolution is attached to these Minutes.

A Motion to authorize the Deputy Chief Executive Officer to sign Attachment #1 to Contract #K007549 with New York State Department of Transportation, as recommended by the Audit and Finance Committee was raised.

Motion – Neil Burke
 Seconded – Tina Fitzgerald
 Carried Unanimously

FUTURE BUSINESS

Mr. Julius Lawrence provided information on October 4th, 1864 Proclamation event to be held in Columbus Circle on October 4, 2024.

Mr. Anthony Davis expressed a need for communication to update employees on the CEO Search. All Board Members agreed. Mr. Nick Laino confirmed that a firm has been selected for the search and the job position is posted to the public. Mr. Laino also confirmed that communication would be sent to all employees concerning the status of the search within the next week.

ADJOURNED

There being no further business to come before the Board, the CNYRTA and its Subsidiaries Board meeting was adjourned.


Chairman

ATTEST:


Secretary

THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
AUDIT AND FINANCE COMMITTEE
200 CORTLAND AVENUE, SYRACUSE, NEW YORK
MINUTES OF THE SEPTEMBER 27, 2024, AUDIT AND FINANCE COMMITTEE MEETING

MEMBERS PRESENT: NICHOLAS LAINO, Chair
 ANTHONY DAVIS, Vice Chair
 NEIL BURKE
 MONTY FLYNN
 JOSEPH HARDICK
 JULIUS LAWRENCE
 LOUELLA WILLIAMS
 FRANK SAYA, Non-Voting Member

MEMBERS ABSENT: DARLENE LATTIMORE, Secretary
 TINA FITZGERALD, Treasurer
 ROBERT CUCULICH

STAFF PRESENT: CHRISTOPHER TUFF, Deputy Chief Executive Officer
 STEVE KOEGEL, VP of Business Develop. and Corp. Comm.
 RAHMIN AZRIA, VP of Operations
 BRUCE FONG, VP of Information Technologies
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 PAULA CUTRONE, Senior Manager of Transit Data and Equity
 DAVID CARACCIO, Project Manager Facilities
 JOSEPH DEGRAY, Administrative Advisor
 JEANNINE JOHNSON, Executive Assistant

PUBLIC PRESENT: BRAD HUNT, Legal Counsel
 CLIFFORD WRIGHT (RETIREE)
 PATRICIA WRIGHT
 JOE CALABRESE

CALL TO ORDER At 9:07 A.M. Chairman Laino called the meeting to order.

- Chairman Laino noted a quorum was present
- The next Committee meeting will be on October 25, 2024

AUGUST 31, 2024, STATEMENT OF REVENUE AND EXPENDITURES

Ms. Brim presented a Motion to approve the August 31, 2024, Statement of Revenue and Expenditures. A copy of which is attached to these minutes.

A Motion to approve the August 31, 2024, Statement of Revenue and Expenditures was raised and forwarded to the Board for approval.

Motion – Anthony Davis

Seconded – Neil Burke

Carried Unanimously to the Board with a recommendation of approval.

EMPLOYEE UNIFORMS 2024-2029

Mr. King, Procurement Manager, presented a Resolution to approve a contract award for Employee Uniforms 2024-2029 to Galls, LLC. Galls, LLC has provided Employee Uniforms in the past with positive results. A copy of the Resolution is attached to these Minutes.

A Motion to approve the contract award to Galls, LLC as recommended by the Audit and Finance Committee was raised and forwarded to the Board for approval.

Motion – Neil Burke

Seconded – Julius Lawrence

Carried Unanimously to the Board with a recommendation of approval.

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A Motion to approve the contract award to Miller Environmental Group as recommended by the Audit and Finance Committee was raised and forwarded to the Board for approval.

Motion – Louella Williams

Seconded – Joseph Hardick

Carried Unanimously to the Board with a recommendation of approval.

ONEIDA FACILITY CONSOLIDATION CONSULTANT

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A Motion to approve the contract award to Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., as recommended by the Audit and Finance Committee was raised and forwarded to the Board for approval.

Motion – Louella Williams

Seconded – Monty Flynn

Carried Unanimously to the Board with a recommendation of approval.

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A Motion to approve the contract award to Siemen's Industry, as recommended by the Audit and Finance Committee was raised and forwarded to the Board for approval.

Motion – Julius Lawrence

Seconded – Neil Burke

Carried Unanimously to the Board with a recommendation of approval.

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A Motion to authorize the Deputy Chief Executive Officer to enter into Grant Agreement Contract #C005965 with the New York State Department of Transportation, as recommended by the Audit and Finance Committee was raised and forwarded to the Board for approval.

Motion – Anthony Davis

Seconded – Neil Burke

Carried Unanimously to the Board with a recommendation of approval.

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A Motion to authorize the Deputy Chief Executive Officer to sign Attachment #1 to Contract #K007549 with New York State Department of Transportation, as recommended by the Audit and Finance Committee was raised and forwarded to the Board for approval.

Motion – Louella Williams

Seconded – Monty Flynn

Carried Unanimously to the Board with a recommendation of approval.

ADJOURNED

There being no further business to come before the Committee, the Audit and Finance Committee Meeting was adjourned.


Chairman

ATTEST:


Secretary



TO: CNYRTA Board of Members
FROM: Christopher Tuff, Deputy Chief Executive Officer
RE: Monthly Summary Report – September 2024
DATE: September 18, 2024

COVID-19 Emergency

1. C.A.R.E.S. Act – has been fully expended.
 - Total draw to date - \$ 32,666,902
 2. CRRSSA Funds – has been fully expended.
 - Total draw to date \$16,234,568
 3. ARP Funds
 - Fiscal Year 2023 \$15,095,747
 - Fiscal Year 2024 \$10,620,998
 - Q1 FY 2025 \$ 2,051,679
 - July 2024 \$ 1,067,588
 - August 2024 \$ 559,141
- \$29,395,153 (of \$38.5 Mil)

Meeting with Mayor Walsh and Staff

On August 28, Rahmin Azria, Kevin Perrin, and I met with Mayor Walsh, SPD Deputy Chief Rusin, Commissioner of Neighborhood and Business Development, and Chief Policy Officer Greg Loh to discuss the concerns that we have with non-customers loitering around the hub. Mayor Walsh was appreciative of the conversation and supported a plan from SPD that could assist with these folks being in and around the hub. We are working with the area Captain to implement.

InterFaith Works of CNY

On September 6, Steve K., Lynette P., Scott W., and I met with the InterFaith Works resettlement team to reengage our travel training program with them. This program was very robust prior to the pandemic, and they would like to re-establish this partnership to help the refugee population coming to or living in the Syracuse area. The meeting included a facility tour and a thorough discussion of the travel training program. We will begin these trainings in the next few weeks.

Open House

On September 7, we held our fall open house. We had forty (40) candidates attend the event where they were able to complete applications, interview, and test drive a bus in our closed course. Sixteen (16) of the candidates signed up for our permit prep class, and several continued on to take their permit test last week. The next class will begin on October 7, 2024, which currently includes fourteen (14) operators for Syracuse, three (3) for Oswego, two (2) for Utica, and two (2) for Cayuga.

Clever Connect Conference

The week of September 16th Bruce F., Josh G., Emily B., and I attended the Clever connect conference in Pittsburgh, PA. It was a great conference learning about new products from Clever and getting questions answered on how we can improve the use of products we already own. We also made connections with other agencies who are working on similar projects. During the conference, I was part of a spotlight session titled "Driving towards Zero: strategies for Achieving a Zero Emission Fleet" to share and discuss our journey to the recent grant awards and the plan for spending those funds.

Various Meetings

Continued meetings to discuss the following items and move these projects forward. The topics include but not limited to: Capital Planning, Recruiting, RPM Program, NYPTA Membership, SMTc, Arcadis (Transportation Consultants), Oneida County Rural Transit, Micron, Genfare (farebox upgrades), and Cortland County.

Audit and Finance Committee Agenda

Presented by Melissa Brim, Vice President of Finance (September 27, 2024)

Board Actions Motions and Resolutions

MOTIONS

August 31, 2024, Statement of Revenue & Expenditures

RESOLUTIONS:

Employee Uniforms – C. King
Pits and Drains Services – C. King
Oneida Facility Consolidation Consultant – C. MacCollum
Fire Alarm System Upgrade – C. MacCollum

SUPPLEMENTAL INFORMATION:

Investment Report
Mortgage Recording Tax (MRT) Statement
Statement of Cash Flow
Procurement Summary
Capital Program Summary

ITEMS REQUIRING FUTURE BOARD ACTION:

2024-25 Second Quarter Financial Statements & Supplemental Information
October 31, 2024, Statement of Revenues & Expenditures



STATEMENT OF REVENUES AND EXPENDITURES

Central New York Regional Transportation Authority
Statement of Revenues and Expenditures
From 04/01/2024 through 08/31/2024
(In Whole Numbers)

	Actual	Budget	Budget Change	% Change to Budget	Prior Year Actual	CY to PY Change	% Change CY to PY
Operating Revenue							
Regular Line Passenger Revenue	1,840,265	1,718,485	121,780	7.08%	1,621,262	219,003	13.50%
Special Line Passenger Revenue	1,976,888	2,046,727	(69,839)	(3.41)%	1,886,613	90,274	4.78%
Advertising & Other Revenue	979,835	959,040	20,795	2.16%	851,603	128,232	15.05%
Total Operating Revenue	4,796,988	4,724,252	72,736	1.54%	4,359,478	437,510	10.04%
Operating Expenses							
Salaries & Wages	15,078,287	16,889,698	1,811,411	(10.72)%	13,691,924	1,386,363	10.12%
Other Employee Benefits & Payroll Taxes	1,557,828	1,848,267	290,439	(15.71)%	1,502,691	55,138	3.66%
Healthcare Benefits	5,565,306	6,590,475	1,025,169	(15.55)%	5,048,671	516,635	10.23%
Workers Compensation	843,027	1,367,400	524,373	(38.34)%	1,302,673	(459,646)	(35.28)%
Pension Benefits	2,069,424	1,642,613	(426,811)	25.98%	1,952,563	116,861	5.98%
Risk Management	1,001,456	1,474,700	473,244	(32.09)%	1,088,964	(87,508)	(8.03)%
Purchased Transportation	2,580,538	2,561,800	(18,738)	0.73%	2,308,480	272,058	11.78%
Materials & Supplies	2,134,104	2,045,495	(88,609)	4.33%	1,798,035	336,069	18.69%
Services	2,574,666	2,898,008	323,342	(11.15)%	2,230,927	343,739	15.40%
Fuel	789,847	922,520	132,673	(14.38)%	830,213	(40,366)	(4.86)%
Utilities	264,411	275,320	10,909	(3.96)%	244,951	19,460	7.94%
Other Expenses	148,011	189,982	41,971	(22.09)%	116,810	31,201	26.71%
Total Operating Expenses	34,606,906	38,706,278	4,099,372	(10.59)%	32,116,902	2,490,004	7.75%
Non-Operating Revenue							
Operating Assistance	28,125,002	29,333,333	(1,208,332)	(4.11)%	26,743,282	1,381,719	5.16%
Mortgage Tax Revenue	3,290,496	3,122,000	168,496	5.39%	3,328,236	(37,740)	(1.13)%
Gain/Loss on Disposal of Capital	16,063	20,833	(4,771)	(22.90)%	2,814	13,249	470.80%
Investment Revenue	684,034	245,835	438,199	178.24%	462,811	221,222	47.79%
Total Assistance and Other Revenue	32,115,593	32,722,002	(606,408)	(1.85)%	30,537,143	1,578,450	5.17%
Operating Income (Loss)	2,305,675	(1,260,025)	3,565,700	(282.98)%	2,779,719	(474,044)	(17.05)%
Capital Contributions							
Federal Grants	971,765	1,310,000	(338,235)	(25.81)%	341,677	630,088	184.41%
State Grants	405,374	9,087,250	(8,681,876)	(95.53)%	663,903	(258,529)	(38.94)%
Total Capital Contributions	1,377,139	10,397,250	(9,020,111)	(86.75)%	1,005,580	371,559	36.95%
Non-Operating Expenses							
Depreciation Expense	4,686,552	4,856,250	169,698	(3.49)%	4,964,005	(277,454)	(5.58)%
Total Non-Operating Expenses	4,686,552	4,856,250	169,698	(3.49)%	4,964,005	(277,454)	(5.59)%
Change in Net Position	(1,003,738)	2,626,225	(3,629,963)	(138.21)%	(1,178,706)	174,969	(14.84)%
Net Position - Beginning of Year	(215,987,287)	0	(215,987,287)	0.00%	(224,453,514)	8,466,227	(3.77)%
Total Net Position - Beginning of Year	(215,987,287)	0	(215,987,287)	0.00%	(224,453,514)	8,466,227	(3.77)%
Net Position - End of Year	(216,991,025)	2,626,225	(219,617,250)	(8,362.46)%	(225,632,221)	8,641,196	(3.82)%



STATEMENT OF REVENUE AND EXPENDITURES

After five months ending August 31, 2024, the Authority's consolidated Operating Income (Loss) before capital contributions and non-operating expenses is \$2.3 million.

Operating Revenues

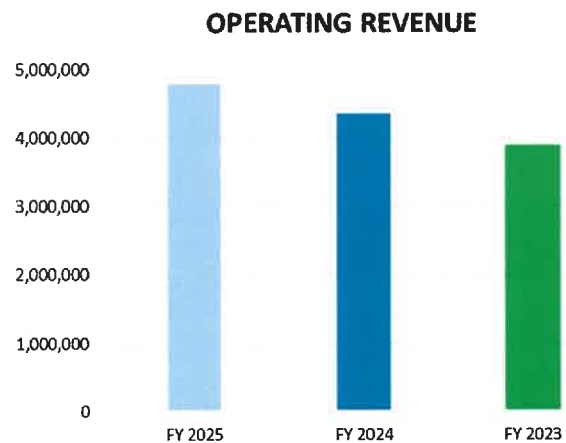
Total operating revenues amount to \$3.8 million, reflecting a \$358 thousand, or a 10% increase from the prior year. Overall, operating revenues are performing inline with budget expectations.

	Actual	Budget	Budget Change	% Change to Budget	Prior Year Actual	CY to PY Change	% Change CY to PY
Operating Revenue							
Passenger Revenues	3,817,153	3,765,212	51,941	1%	3,507,875	309,277	9%
Advertising & Other Revenue	979,835	959,040	20,795	2%	851,603	128,232	15%
Total Operating Revenue	4,796,989	4,724,252	72,736	2%	4,359,478	437,509	10%

Passenger revenues are performing inline with budget expectations and 9% better than prior years.

Regular line passenger revenues continue to perform 7% better than budget expectations, and 14% better than prior year. The favorable budget and prior year variances are driven by an increase in pass sales in Syracuse as well as Call-A-Bus Purchased Transportation farebox revenue. Fixed route ridership systemwide has increased by 10% compared to the same period in prior year.

Special line passenger revenues continue to perform 3% below budget expectations, but 4% better than prior year. The variances are consistent with the prior months; the favorable prior year variance is due to the budgeted contract rate increases as well as increased service levels pertaining to the Syracuse University contract. However, the service being provided to SU has not been realized at the budgeted level, creating the budgeted variance.



Advertising and other revenues are performing 2% better than budget expectations, and 15% better than prior year.

Leases revenues are performing inline with budget expectations, and 5% better than prior year. The favorable prior year variance is attributed to contracted rent increases and new lease agreements.

Advertising, parking & other revenues are performing 3% better than budget expenditures, and 21% better than prior year. The favorable budget variance is attributed to increases in RTC parking revenues. The favorable prior year variance continues to be driven by the guaranteed minimum in the transit advertising contract.



Operating Expenses

Total operating expenses amount to \$34.6 million, reflecting a \$2.5 million, or an 8% increase from prior year. Overall, operating expenses are performing 11% under budget.

	Actual	Budget	Budget Change	% Change to Budget	Prior Year Actual	CY to PY Change	% Change CY to PY
Operating Expenses							
Personnel Expenses	25,113,872	28,338,453	3,224,581	-11%	23,498,522	1,615,351	7%
Non-Personnel Expenses	9,493,033	10,367,825	874,792	-8%	8,618,380	874,653	10%
Total Operating Expenses	34,606,906	38,706,280	4,099,374	-11%	32,116,903	2,490,005	8%

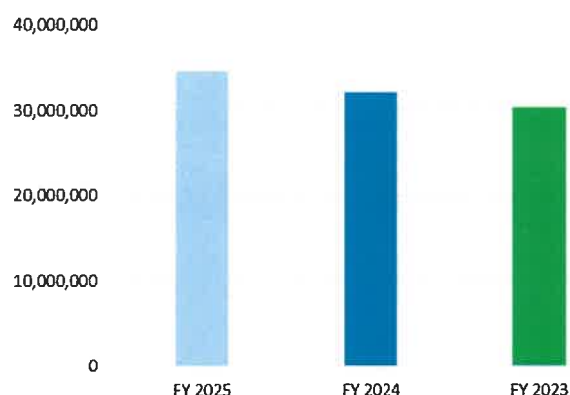
Personnel expenses are performing \$4 million, or 11% below budget expectations, but are \$2.5 million or 8% higher than prior year.

Personnel expenses continue the same trend as in prior months. The personnel budget categories assume all open positions are filled and operational for the entirety of the fiscal year. Currently, there are several open positions for bus operators, and maintenance.

The variance in personnel expenses compared to prior year is largely driven by union wage increases (operators and maintenance), an increase in the 401a employer match, and higher healthcare costs. The rise in healthcare costs reflects 785 more claims and 18,438 more services being requested in the current fiscal year.

Non-personnel expenses are performing \$875 thousand, or 8% below budget expectations, but are \$875 thousand, or 10% higher than the expenses from previous year.

OPERATING EXPENSES



All non-personnel expense categories continue to perform inline or below budget. These expenses are budgeted based on trends, identified economic factors, and operational needs. Risk management expenses are below both budget and last year's levels, with claims administration, legal fees, and prior year claims all coming in under the anticipated budget. Service expenses are under budget but exceed last year's figures. Advertising and marketing, training, and software licensing and maintenance support services are currently under budget due to anticipated expenses not yet realized. Fuel expenses are below both budget and last year's levels due to the Authority securing a lower rate for CNG fuel compared to the prior year and the budgeted amount. We expect these expense categories to align more closely with the budget as the year progresses.

The non-personnel categories currently exceeding both budget and prior year's levels are purchased transportation and materials and supplies, which were budgeted to increase in the current fiscal year. Contracted purchased transportation continues to provide 83% of our paratransit service, with demand for these services steadily increasing.



Non-Operating Revenues

Total non-operating revenues are performing \$606 thousand, or 2% below budget expectations, but are \$1.6 million, or 5% higher than the expenses from previous year.

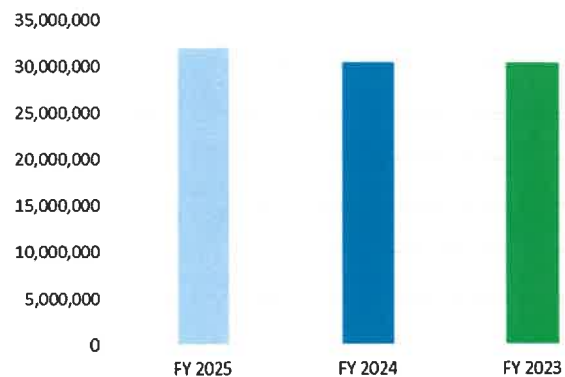
	Actual	Budget	Budget Change	% Change to Budget	Prior Year Actual	CY to PY Change	% Change CY to PY
Non-Operating Revenue							
Operating Assistance	28,125,002	29,333,333	(1,208,332)	-4%	26,743,282	1,381,719	5%
Mortgage Tax Revenue	3,290,496	3,122,000	168,496	5%	3,328,236	(37,740)	-1%
Gain/Loss on Disposal of Capital	16,063	20,833	(4,771)	-23%	2,814	13,249	471%
Investment Revenue	684,034	245,835	438,199	178%	462,811	221,222	48%
Total Non-Operating Revenue	32,115,594	32,722,001	(606,408)	-2%	30,537,143	1,578,450	5%
Operating Income (Loss)	2,305,677	(1,260,028)	3,565,704	-283%	2,779,718	(474,046)	-17%

Operating assistance is performing 4% under budget expectations, but are 5% higher than prior year. The year-over-year variance is primarily due to the increase in State Transit Operating Assistance (STOA). The budget variance is driven by Federal Assistance, which is applied based on expenses. Although we've used less COVID relief funding than anticipated, we are still on track to fully utilize these funds by the end of the fiscal year.

Mortgage tax revenue is performing 5% above budget expectations and slightly below last year. In July and August, mortgage tax receipts matched or exceeded last year's levels and outperformed the budget in both months.

Investment revenue is performing >100% better than budget expectations, and 48% higher than the previous year. Investment rates continue to hover around 5%. The Authority will keep investing idle cash as long as it meets cash flow needs.

NON-OPERATING REVENUE



INVESTMENT REPORTS

Central New York Regional Transportation Authority
Inventory of Existing Investments
As of 08/31/2024
(In Whole Numbers)

Cash Investments	Institution	Interest Rate	Amount	Total
Unrestricted- Operating Funds				
Commercial Savings - General Fund	M&T Bank	3.50%	\$19,103,007	<u>\$19,103,007</u>
Board Designated - Funded Reserves				
Commercial Savings - Health Reserve	M&T Bank	3.50%	\$3,144,988	
Commercial Savings - Insurance Reserve	M&T Bank	3.50%	\$2,789	
Commercial Checking - Capital Reserve	JP Morgan	2.10%	\$934,001	
Commercial Checking - Paratransit Reserve	JP Morgan	2.10%	\$89,623	
				<u>\$4,171,401</u>
				<u>\$23,274,408</u>

Investments	Institution	Yield	Term	Market Value	Purchase Date	Maturity Date	Maturity Value
Unrestricted - Operating Funds							
Treasury Bill - Operating Fund	JP Morgan	5.16%	4 mo.	\$5,091,546	8/26/2024	9/24/2024	\$5,107,000
Board Designated - Funded Reserves							
Treasury Bill - Capital Reserve	JP Morgan	5.20%	1 mo.	\$5,058,858	08/12/2024	09/10/2024	\$5,064,000
Treasury Bill - Insurance Reserve	JP Morgan	5.05%	2 mo.	\$4,134,839	8/28/2024	10/24/2024	\$4,165,000
Treasury Bill - Paratransit Reserve	JP Morgan	5.20%	1 mo.	\$5,027,739	8/19/2024	9/17/2024	\$5,038,000
Total Investment Values				<u>\$19,312,981</u>			<u>\$19,374,000</u>



MORTGAGE RECORDING TAX STATEMENT

Actual Receipts YTD

<u>FY-23</u>	<u>FY-24</u>	<u>FY-25</u>	<u>\$ vs PY</u>	<u>% vs PY</u>
4,550,696	3,328,236	3,290,496	(37,740)	-1.1%

Budget Variance YTD

<u>FY-25 Bud</u>	<u>\$</u>	<u>%</u>
3,122,000	168,496	5.4%

	<u>Actual</u> <u>FY-23</u>	<u>Actual</u> <u>FY-24</u>	<u>Actual</u> <u>FY-25</u>	<u>Actual</u> <u>vs PY</u>	<u>YTD</u> <u>vs PY</u>	<u>Budget</u> <u>FY 25</u>	<u>Actual vs</u> <u>Budget</u>	<u>YTD</u> <u>variance</u>
April	899,181	761,875	537,226	-29.5%	1099.9%	582,000	30.9%	-7.7%
May	778,198	557,104	622,405	11.7%	-1846.8%	542,000	2.8%	-44.6%
June	807,832	621,109	512,679	-17.5%	692.5%	613,000	1.3%	-70.5%
July	852,081	651,504	878,691	34.9%	-755.7%	680,000	-4.2%	-63.6%
August	1,213,405	736,644	739,495	0.4%	-538.9%	705,000	4.5%	-76.3%
September	755,816	643,528	0	-100.0%	-100.0%	700,000	-8.1%	-100.0%
October	658,916	737,317	0	-100.0%	-100.0%	700,000	5.3%	-100.0%
November	819,898	613,698	0	-100.0%	-100.0%	580,000	5.8%	-100.0%
December	567,517	640,840	0	-100.0%	-100.0%	580,000	10.5%	-100.0%
January	682,916	743,819	0	-100.0%	-100.0%	577,000	28.9%	-100.0%
February	624,144	547,438	0	-100.0%	-100.0%	568,000	-3.6%	-100.0%
March	734,415	425,398	0	-100.0%	-100.0%	588,000	-27.7%	-100.0%
	<u>9,394,319</u>	<u>7,680,275</u>	<u>3,290,496</u>			<u>7,415,000</u>		

<u>County Receipts - August</u>	<u>FY-25</u>	<u>FY-24</u>	<u>\$</u>	<u>%</u>
Onondaga	501,980	427,606	74,374	17%
Oswego	57,669	69,752	(12,082)	-17%
Cayuga	47,588	48,471	(882)	-2%
Oneida	132,258	190,816	(58,558)	-31%
Total	<u>739,495</u>	<u>736,644</u>	2,852	0.00



STATEMENT OF CASH FLOW

Central New York Regional Transportation Authority
Statement of Cash Flow
As of 8/31/2024
(In Whole Numbers)

Cash Flows From Operating Activities:

Operating Receipts from Fares & Operations	\$ 325,869
Receipts from A/R Billings for Contracts & Other Miscellaneous	1,204,420
Mortgage Tax Receipts from Counties	878,691
Operating Assistance - NYS (STOA)	13,451,025
Operating Assistance - Local Match from Counties	731,258
Payments to Vendors & Suppliers	(3,542,409)
Payments of Bank Fees	(1,415)
Payments for Pension Contributions	(381,395)
Payments for Healthcare & Flex Claims-UMR	(592,158)
Payments of Payroll Related Liabilities	(1,187,566)
Payments of Wages	(2,534,608)

Net Cash Provided by (Utilized in) Operating Activities	\$ 8,351,712
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Cash Flows From Capital Activities:

Proceeds from Federal & State Grants Received for Capital Addition:	578,852
Proceeds from Federal COVID Emergency Funds	1,067,587

Net Cash Provided by (Utilized in) Capital Activities	\$ 1,646,439
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Net Change in Cash from Operating & Capital Activities	\$ 9,998,151
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General Fund Cash Balances - Beginning of Period	\$ 7,938,077
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General Fund Cash Balances - End of Period*	\$ 17,936,228
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Insurance Reserve Fund	\$ 2,789
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Health Insurance Reserve	\$ 3,144,988
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Capital Reserve Fund	\$ 934,001
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ParaTransit Reserve	\$ 89,623
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Invested Funds (Restricted & Unrestricted)	\$ 19,312,981
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Total Cash All Sources - End of Period:	\$ 41,420,610
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*General Fund Cash Includes General Disbursing and Money Market Accounts Only



PROCUREMENT

ACTIVE PROCUREMENTS

The following open contracts actively moving through the process:

- Employee Uniforms
- Centro of Oneida Consolidated Facility Consultant
- Pits and Drains Services
- Fire Alarm System Upgrade
- RTC Doors Installation
- Pension Services – Defined Benefit
- Pension Services – Defined Contribution
- Backup Generator Purchase
- Email Security Solution
- TPA for Auto & GL Services
- TPA for Prescription Services

FUTURE PROCUREMENTS

Items requiring future board action:

Within 2 months:

- RTC Doors Installation
- Email Security Solution
- Backup Generator Purchase
- Pension Services – Defined Benefit
- Pension Services – Defined Contribution

Within 6 months:

- TPA for Auto & GL Services
- TPA for Prescription Services

REVENUE SERVICE CONTRACTS

Jury Duty Service

LEASE REVENUE CONTRACTS

Reviewing proposal for unoccupied space (Previously Dunkin Donuts)



CAPITAL PROGRAMS

COVID RELIEF FUNDS

The ARP Act grant application was submitted to FTA on November 2, 2021. The ARP grant was executed on January 25, 2022, in the amount of \$38.5 million. To date, a total of \$29.4 million of operating assistance has been expended.

FEDERAL GRANT FUNDING

PENDING APPLICATIONS

Nothing new currently.

NON-AWARDED APPLICATIONS

Transit Infrastructure Grant Application, the \$2 million for Transit Stop Enhancements for CNYRTA City Bus Stops project is in Stage 1 of the multi-step review and approval process. The project did not advance and did not receive an award.

AWARDED APPLICATIONS

Nothing new currently.

STATE GRANT FUNDING

PENDING APPLICATIONS

Supplemental Funds for the Innovative Mobility Initiative, \$9.1 million of state-dedicated funds from the federal Carbon Reduction Program (CRP) for *capital expenditures* to support innovative On-Demand transit services. Plans are still under review.

AWARDED APPLICATIONS

Innovative Mobility Transit Pilot Program, the legislative initiative allocated \$1 million to the CNYRTA. CNYRTA's project plan was submitted to NYSDOT on November 17, 2023. Approval was received on May 20, 2024, awaiting grant agreement.

Section 5311 Rural Area Formula Grants, Administered by NYSDOT, FY2023 operating assistance grant was awarded. NYSDOT to provide the grant agreement for approval in the coming weeks.

CAPITAL PLANNING

CNYRTA's Capital Planning Committee continues to meet bi-weekly to discuss the capital needs of the Authority and to plan for the short and long-term capital improvements consistent with the Authority's Capital Improvement Plan (CIP). In addition, the committee reviews, recommends and approves capital improvement items.

Updates will be provided to the Board as they become available.



RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR
EMPLOYEE UNIFORMS 2024-2029

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has a need for a qualified vendor to provide Employee Uniforms; and

WHEREAS, this contract will be paid for using operating funds; and

WHEREAS, the Invitation for Bid was publicly let on April 8, 2024; and

WHEREAS, forty (40) vendors were invited, of which, seventeen (17) were sent to NYS Certified M/WBE firms and forty-three (43) bid packages were downloaded; and

WHEREAS, three (3) bids were received on May 6, 2024, with the lowest responsive and responsible bid received from Galls, LLC; and

WHEREAS, the price was determined to be fair and reasonable based upon the independent cost estimate; and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made; and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract; and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract.

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee is authorized to enter into a five (5) year contract with Galls, LLC for Employee Uniforms. The contract would commence November 1, 2024.

FACT SHEET
EMPLOYEE UNIFORMS 2024-2029

PROJECT DESCRIPTION: The CNYRTA has a need for a qualified vendor to provide Employee Uniforms.

ADVERTISEMENT: An Invitation for Bid was advertised on April 8, 2024 in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, and Minority Commerce Weekly.

FUNDING: This contract is to be paid for using operating funds.

PRICING RECEIVED: See attached.

COMMENTS: Galls, LLC has provided Employee Uniforms in the past with positive results.

MWBE: There is a full 30% MWBE goal on this contract.

RECOMMENDATION: Based upon evaluation of the bid documents staff recommends contract award to Galls, LLC. for a five (5) year term, commencing November 1, 2024.

Items	Galls, LLC			Top and Bottom Wear			United Uniform Distribution		
	Unit Price	Size Percent Differential	Effective at Size	Unit Price	Size Percent Differential	Effective at Size	Unit Price	Size Percent Differential	Effective at Size
100% Polyester Men Pants	\$ 39.55	0%	All sizes	\$ 65.99	5%	All sizes above 42	\$52.50	15%	44-58
100 % Polyester Women Pants	\$ 39.55	0%	All sizes	\$ 65.99	5%	All sizes above 18	\$52.50	15%	20-24W
74% Polyester/25% Wool/1% Lycro Men Pants	\$55.80	0%	All sizes	\$ 114.99	5%	All sizes above 42	\$82.50	15%	44-58
74% Polyester/25% Wool/1% Lycro Women Pants	\$ 47.07	0%	All sizes	\$ 114.99	5%	All sizes above 20	\$82.50	15%	20-24W
65 % polyester/35% Cotton "Docker" Style Men's Trouser	\$ 48.12	0%	All sizes	\$ 36.99	10%	28-42, 44-48, 50-54, 56-58	\$30.50	15%	44-60
65 % polyester/35% Cotton "Docker" Style Women's Trouser	\$ 48.12	0%	All sizes	\$ 36.99	10%	4-20, 22-24	\$30.50	15%	22-32
Performance Lightweight standard 4-pocket Men's Pant	\$ 52.76	0%	All sizes	\$ 79.99	10%	28-42, 44-48, 50-54, 56-58	\$65.50	15%	0
Performance Lightweight standard 4-pocket Women's Pant	\$ 52.76	0%	All sizes	\$ 79.99	10%	4-20, 22-24	\$65.50	15%	0
65% Polyester/35% Cotton Men Shorts	\$ 17.01	0%	All sizes	\$ 29.99	10%	28-42, 44-48, 50-54	\$26.50	15%	44-54
65% Polyester/35% Cotton Women Shorts	\$ 24.24	0%	All sizes	\$ 29.99	10%	4-20, 22-24, 26-28	\$26.50	15%	22-24W
40% Polyester/60% Cotton Men's Button Down (Long Sleeve and Short Sleeve)	\$ 22.46	0%	All sizes	\$ 29.99	10%	At size 2XL	\$28.50	15%	3XL-6XL/T
40% Polyester/60% Cotton Women's Button Down (Long Sleeve and Short Sleeve)	\$ 22.46	0%	All sizes	\$ 25.99	10%	At size 2XL	\$28.50	15%	2XL-3XL
100% Polyester Microfiber Wind Shirt	No Bid	N/A	All sizes	\$ 59.99	10%	At size 2XL	\$25	15%	2XL-4XL
100% Polyester Men's Mini-Pique Snag Proof Polo	\$ 17.91	0%	All sizes	\$ 15.99	10%	At size 2XL	\$16.50	15%	2XL-6XL/T
100% Polyester Women's Mini-Pique Snag Proof Polo	\$ 17.91	0%	All sizes	\$ 15.99	10%	At size 2XL	\$16.50	15%	2XL-4XL
100% Polyester Men's Pique Polo	\$15.70	0%	All sizes	\$ 19.99	10%	At size 2XL	\$21.50	15%	2XL-6XL
100% Polyester Women's Pique Polo	\$15.70	0%	All sizes	\$ 19.99	10%	At size 2XL	\$21.50	15%	2XL-3XL
100% Polyester Men's Pique Polo	No Bid	N/A	All sizes	\$ 24.99	10%	At size 2XL	\$21.50	15%	2XL-3XL
100% Polyester Women's Pique Polo	\$ 43.32	0%	All sizes	\$ 49.99	15%	At size 2XL	\$52.50	15%	2XL-5XL
100% Heavyweight Acrylic Unisex Full Zip Cardigan	\$ 33.04	0%	All sizes	\$ 49.99	15%	At size 2XL	\$49.50	15%	2XL-5XL
100% Heavyweight Acrylic Unisex Full Zip Vest	\$ 33.04	0%	All sizes	\$ 49.99	15%	At size 2XL	\$49.50	15%	2XL-5XL
Quarter-Zip Unisex Performance Pullover	\$ 35.77	0%	All sizes	\$ 36.99	10%	At size 2XL	\$32.50	15%	2XL-6XL
96% Polyester/4% Spandex Men's Soft-Shell Jacket	\$ 31.89	0%	All sizes	\$ 36.99	10%	At size 2XL	\$40.50	15%	2XL-6XL
96% Polyester/4% Spandex Women's Soft-Shell Jacket	\$ 31.89	0%	All sizes	\$ 36.99	10%	At size 2XL	\$40.50	15%	2XL-6XL
100% Polyester Men's Lightweight Soft-Shell Jacket	\$ 28.05	0%	All sizes	\$ 39.99	10%	At size 2XL	\$44.50	15%	2XL-4XL
100% Polyester Women's Lightweight Soft-Shell Jacket	\$ 28.05	0%	All sizes	\$ 39.99	10%	At size 2XL	\$44.50	15%	2XL-4XL
100% Poly Twill Unisex Soft-Shell 3-in-1 Jacket	\$ 75.07	0%	All sizes	\$ 94.99	10%	At size 2XL	\$140	15%	2XL-5XL
Bomber Jacket	\$ 33.96	0%	All sizes	\$ 49.99	10%	At size 2XL	\$52.50	15%	2XL-6XL REG & TALL
100% Spun Poly Full Zip Fleece Jacket	\$ 31.89	0%	All sizes	\$ 29.99	10%	At size 2XL	\$34.50	15%	2XL-6XL
100% Spun Poly Quarter Zip Fleece Jacket	\$ 28.08	0%	All sizes	\$ 29.99	10%	At size 2XL	\$34.50	15%	2XL-6XL
100% Spun Poly Full Zip Vest	\$ 40.37	0%	All sizes	\$ 32.99	10%	At size 2XL	\$34.50	15%	2XL-4XL
100% Acrylic Scarf	No Bid	N/A	All sizes	\$ 7.99	0%	N/A	\$12.50	0%	N/A
100% Acrylic Knit Cap with Cuffed Bottom	\$5.50	0%	All sizes	\$ 7.99	0%	N/A	\$14.50	0%	N/A
Men's 4" gore-text boot	\$ 107.5	0%	All sizes	\$ 119.99	0%	Standard sizes	\$ 145	0%	N/A
Women's 4" gore-text boot	\$ 107.5	0%	All sizes	\$ 119.99	0%	Standard sizes	\$ 145	0%	N/A
Men's 6" waterproof boot	\$ 82.5	0%	All sizes	\$ 119.99	0%	Standard sizes	\$ 115	0%	N/A
Women's 6" waterproof boot	\$ 82.5	0%	All sizes	\$ 119.99	0%	Standard sizes	\$ 115	0%	N/A
Men's 3.5" water proof boot	\$ 82.5	0%	All sizes	\$ 149.99	0%	Standard sizes	\$ 115	0%	N/A
Women's sport boot	\$ 84.32	0%	All sizes	\$ 124.99	0%	Standard sizes	\$ 125	0%	N/A
Men's sport boot	\$ 84.32	0%	All sizes	\$ 119.99	0%	Standard sizes	\$ 125	0%	N/A
Women's 6" side zip boot	No Bid	N/A	All sizes	\$ 69.99	0%	Standard sizes	\$ 95	0%	N/A
Men's 6" side zip boot	No Bid	N/A	All sizes	\$ 69.99	0%	Standard sizes	\$ 95	0%	N/A
Men's slip resistant, slip on sneaker	\$ 51.25	0%	All sizes	\$ 99.99	0%	Standard sizes	\$ 75	0%	N/A
Women's wide slip resistant, slip on sneaker	\$ 51.25	0%	All sizes	\$ 99.99	0%	Standard sizes	\$ 75	0%	N/A
Women's slip resistant, slip on sneaker	\$ 51.25	0%	All sizes	\$ 99.99	0%	Standard sizes	\$72.50	0%	N/A
Men's slip resistant sneaker	\$ 56.25	0%	All sizes	\$ 99.99	0%	Standard sizes	\$79.50	0%	N/A
Women's wide slip resistant sneaker	\$ 56.25	0%	All sizes	\$ 99.99	0%	Standard sizes	\$79.50	0%	N/A
Women's slip resistant sneaker	\$ 56.25	0%	All sizes	\$ 69.99	0%	Standard sizes	\$79.50	0%	N/A
Women's slip resistant sneaker	\$ 56.25	0%	All sizes	\$ 99.99	0%	Standard sizes	\$79.50	0%	N/A
Men's running shoe	\$ 41.25	0%	All sizes	\$ 99.99	0%	Standard sizes	\$74.50	0%	N/A
Men's wide running shoe	\$ 56.25	0%	All sizes	\$ 99.99	0%	Standard sizes	\$74.50	0%	N/A
Women's running shoe	\$ 41.25	0%	All sizes	\$ 79.99	0%	Standard sizes	\$74.50	0%	N/A
Fingerless Driving Gloves	\$12.50	0%	All sizes	\$ 7.99	0%	Standard sizes	\$17.50	0%	N/A
Full Finger Driving Gloves	\$12.50	0%	All sizes	\$ 19.99	0%	Standard sizes	\$22.50	0%	N/A
Insulated Driving Gloves	No Bid	N/A	All sizes	\$ 24.99	0%	Standard sizes	\$29.50	0%	N/A
Mock Turtleneck	\$ 18.82	0%	All sizes	\$ 19.99	10%	At size 2XL	\$27.50	15%	2XL-6XL
Flex fit 6 panel cap	\$ 12.42	0%	All sizes	\$ 9.99	10%	At size Large	\$14.50	0%	N/A
Adjustable 6 panel cap	\$ 6.05	0%	All sizes	\$ 7.99	0%	N/A	\$12.50	0%	N/A
Flex fit 6 panel mesh back cap	\$ 11.94	0%	All sizes	\$ 9.99	10%	At size Large	\$14.50	0%	N/A
65% Cotton 35% Polyester Twill Men's Flat Front Chino Pant	\$ 20.05	0%	All sizes	\$ 29.99	10%	28-42, 44-48, 50-54, 56-58	\$28.50	15%	44-60
65% Cotton 35% Polyester Twill Women's Flat Front Chino Pant	\$ 20.05	0%	All sizes	\$ 29.99	10%	4-20, 22-24	\$28.50	15%	22-32
65 % Polyester/35% Cotton "Docker" Style Men's Trouser	\$55.80	0%	All sizes	\$ 39.99	10%	28-42, 44-48, 50-54, 56-58	\$30.50	15%	44-60
65 % Polyester/35% Cotton "Docker" Style Women's Trouser	\$ 47.07	0%	All sizes	\$ 39.99	10%	4-20, 22-24	\$30.50	15%	22-32

Performance Lightweight standard 4-pocket Men's Pant	\$ 52.76	0%	All sizes	\$ 79.99	10%	28-42, 44-48, 50-54, 56-58	\$65.50	15%	44-60
Performance Lightweight standard 4-pocket Women's Pant	\$ 52.76	0%	All sizes	\$ 79.99	10%	4-20, 22-24	\$65.50	15%	44-60
40% Polyester/60% Cotton Men's Button Down (Long Sleeve and Short Sleeve)	\$25.10	0%	All sizes	\$ 25.99	10%	At Size 2XL	\$28.50	15%	3XL-6XL/T
100% Polyester/60% Cotton Women's Button Down (Long Sleeve and Short Sleeve)	\$25.10	0%	All sizes	\$ 25.99	10%	At Size 2XL	\$28.50	15%	2XL-3XL
100% Polyester Men's Mini-Pique Snag Proof Polo	\$ 17.91	0%	All sizes	\$ 15.99	10%	At Size 2XL	\$16.50	15%	2XL-6XL/T
100% Polyester Women's Mini-Pique Snag Proof Polo	No Bid	N/A	N/A	\$ 15.99	10%	At Size 2XL	\$16.50	15%	2XL-4XL
100% Polyester Men's Pique Polo	\$15.70	0%	All sizes	\$ 19.99	10%	At Size 2XL	\$20.50	15%	2XL-6XL/T
100% Polyester Women's Pique Polo	\$15.70	0%	All sizes	\$ 19.99	10%	At Size 2XL	\$20.50	15%	2XL-3XL
100% Polyester Men's Pique Polo	\$15.70	0%	All sizes	\$ 24.99	10%	At Size 2XL	\$20.50	15%	2XL-6XL/T
100% Polyester Women's Pique Polo	No Bid	N/A	N/A	\$ 24.99	10%	At Size 2XL	\$ 20.50	15%	2XL-3XL
Miscellaneous									
Embroidery	\$12			\$ 4.49			\$ 5		
Stitch On Patch	\$ 3			\$ 2.99			\$2.50		
Annual Est. 2025									
Year 2	5%			4%			5%		
Year 3	5%			4%			5%		
Year 4	5%			5%			5%		
Year 5	5%			5%			5%		

RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR
PITS & DRAINS SERVICES 2024-2029

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has a need for a qualified vendor to provide Pits & Drains Services; and

WHEREAS, this contract will be paid for using operating funds; and

WHEREAS, the Invitation for Bid was publicly let on July 26, 2024; and

WHEREAS, twenty-six (26) vendors were invited and thirteen (13) bid packages were downloaded; and

WHEREAS, two (2) bids were received on August 26, 2024, with the lowest responsive and responsible bid received from Miller Environmental Group; and

WHEREAS, the price was determined to be fair and reasonable based upon the independent cost estimate; and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made; and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract; and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract.

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee is authorized to enter into a five (5) year contract with Miller Environmental Group for Pits & Drains Services. The contract would commence November 1, 2024.

FACT SHEET
PITS & DRAINS SERVICES 2024-2029

PROJECT DESCRIPTION: The CNYRTA has a need for a qualified vendor to provide Pits & Drains Services.

ADVERTISEMENT: An Invitation for Bid was advertised on July 26, 2024 in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, and Minority Commerce Weekly.

FUNDING: This contract is to be paid for using operating funds.

PRICING RECEIVED:

Description	Miller Environmental Group	Sun Environmental
Solid Waste Removal & Disposal - Per/Gal	\$2.65	\$4.09
Liquid Waste Removal & Disposal - Per/Gal	\$0.65	\$4.09
Waste Anti-Freeze - Per/Gal	\$0.65	\$1.81
Oil Contaminated Anti-Freeze - Per/ Gal	\$0.75	\$4.65
Confined Space Labor Rate - On Site - Hourly	\$195	\$335
Field Technician / Labor Rate - Hourly	\$123	\$106
Vacuum Truck and Operator - Hourly	\$262	\$250
Medium Duty Van - Hourly	\$63	\$65
Reconditioned 55 Gal Drums	\$60	\$71
Removal of 55 Gal Drums	\$115	\$265
Annual Increases		
Year 2	2%	0%
Year 3	3%	5%
Year 4	2%	0%
Year 5	3%	5%

COMMENTS: Miller Environmental Group has provided Pits & Drains Services in the past for the CNYRTA with positive results.

MWBE: A full waiver for MWBE participation was approved by NYS Empire Development on this contract.

RECOMMENDATION: Based upon evaluation of the bid documents staff recommends contract award to Miller Environmental Group for a five (5) year term, commencing November 1, 2024.

RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR
ONEIDA FACILITY CONSOLIDATION CONSULTANT

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has the need to contract with a consultant to assist with acquisition, design and engineering of a new transit maintenance garage and office facility in Oneida county; and

WHEREAS, this contract will be paid for using grant funds with an 80% Federal share, 10% State share and 10% local share, and

WHEREAS, the Request for Proposal was publicly let on June 20, 2024, and

WHEREAS, ninety-eight (98) vendors were invited, and forty-nine (49) proposal packages were downloaded; and

WHEREAS, three (3) proposals were received on July 18, 2024; and

WHEREAS, it was determined by the evaluation committee that Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. (Wendel) offered the most advantageous proposal; and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract, and

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee authorize contract with Wendel to provide Oneida Facility Consolidation Consultant services.

FACT SHEET
ONEIDA FACILITY CONSOLIDATION CONSULTANT

PROJECT DESCRIPTION: The CNYRTA is seeking a qualified vendor to assist with the acquisition, design and engineering of a new transit maintenance garage and office facility in Oneida county.

ADVERTISEMENT: A Request for Proposal was advertised on June 20, 2024, in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, Palladium Times and the Minority Commerce Weekly.

FUNDING: This contract will be paid for using grant funds with an 80% Federal share, 10% State share and 10% local share

PROCUREMENT PROCESS: Three (3) proposals were received on July 18, 2024. A selection committee consisting of Christopher Tuff, Geoff Hoff, Rahmin Azria, Bruce Fong, EJ Moses, Nathen Dow, David Caraccio and Caitlin MacCollum evaluated the proposals. When evaluating proposals, the committee took into consideration: organizational capacity and experience, method of approach and federal/state regulation expertise.

PRICING RECEIVED: See attached.

COMMENTS: This project includes identifying and purchasing land or an existing building in Oneida County, as well as the design and engineering of the space. This space will consolidate the Utica and Rome operations into one central location. Wendel has provided like kind services in the past with positive results.

RECOMMENDATION: Based upon evaluation of the proposals, staff recommends contract award to Wendel for the Oneida Facility Consolidation Consultant contract.

Oneida Facility Consolidation Consultant- Pricing

Position	Hourly Rate
Wendel- Prime	
Principal in Charge	\$286.90
Project Manager	\$134.28
Architect of Record	\$277.37
Principal Architect	\$187.56
Architectural Designer	\$121.14
Architectural Designer	\$91.23
Architectural Designer	\$92.69
Principal Designer	\$228.43
LA Designer	\$105.83
Principal Engineer- Mechanical	\$277.34
Principal Designer- Mech/Plumbing	\$207.27
Production Designer- Mechanical	\$122.62
Production Designer- Mechanical	\$105.11
Principal Designer- Mech/ Fire Protection	\$207.27
Production Designer- Mech/ Fire Protection	\$166.40
Production Designer- Mech/ Fire Protection	\$105.11
Principal Designer- Ind Equip	\$176.60
Production Designer- Ind Equip	\$122.62
Principal Engineer- Electrical	\$286.90
Principal Designer- Electrical	\$163.49
Production Designer- Electrical	\$153.99
Production Designer- Electrical	\$116.04
Production Designer- Electrical	\$99.25
Principal Designer- Structural	\$226.24
Production Designer- Structural	\$160.57
Production Designer- Structural	\$152.53
Principal Survey	\$197.07
WSP- Subcontractor	
QA/Facilities Specialist	\$299.89
Facilities Lead	\$216.70
Facilities Associate	\$188.79
Civil Engineering Lead	\$180.37
Civil Engineer	\$116.82
Civil Engineer	\$110.63
Jr Civil Engineer	\$90.96
Traffic Lead	\$180.13
Jr Traffic Engineer	\$117.22
Jr Traffic Engineer	\$104.21
Traffic QA/QC	\$183.91
QA/Planning Specialist	\$299.89
Lead Planner	\$201.83
Lead Planner	\$195.29
Sr Planner	\$144.32

Jr Planner	\$96.02
Jr Planner	\$87.23
Rodriquez Construction Group- Subcontractor	
Project Executive	\$150.00
Chief Estimator	\$130.00
General Trades/MEP Estimator	\$100.00
Main Street Connections- Subcontractor	
Title VI	\$85.00
JWP Commercial- Subcontractor	
Principal Broker	\$175.00

**RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR
REGIONAL TRANSPORTATION CENTER FIRE PANEL UPGRADE**

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has a need to upgrade the fire alarm system at the Regional Transportation Center (RTC) as it has reached the end of its useful life; and

WHEREAS, this contract will be paid for using grant funds with an 80% Federal share, 10% State share and 10% local share; and

WHEREAS, the current fire alarm system at the RTC is over 20 years old and is required to be upgraded; and

WHEREAS, Siemens Industry is the current New York State contract holder for the installation of Intelligent Facility and Security Systems & Solutions; and

WHEREAS, the cost of the fire panel upgrade is \$271,543.94; and

WHEREAS, The staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made; and

WHEREAS, To the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract; and

WHEREAS, To the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract.

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee is authorized to issue a purchase order for the RTC Fire Panel Upgrade to Siemens Industry totaling \$271,543.94.

FACT SHEET
REGIONAL TRANSPORTATION CENTER FIRE PANEL UPGRADE

PROJECT DESCRIPTION: The Central New York Regional Transportation Authority (CNYRTA) has a need to replace the current fire alarm system as it has reached the end of its useful life.

FUNDING: This contract will be paid for using grant funds with an 80% Federal share, 10% State share and 10% local share.

PRICING RECEIVED: The pricing received from current New York State contract holder Siemens Industry was determined to be fair and reasonable based upon comparison with pricing received on previous purchases.

COMMENTS: Siemens Industry has performed like kind services in the past with positive results.

RECOMMENDATION: Staff recommends the Board authorize the issuance of a purchase order to Siemens Industry in the amount of \$271,543.94 for the Regional Transportation Center Fire Panel Upgrade.

Resolution No. 2627

Date: September 27, 2024

**RESOLUTION AUTHORIZING THE DEPUTY CHIEF EXECUTIVE OFFICER
TO ENTER INTO GRANT AGREEMENT CONTRACT #C005965 WITH THE
NEW YORK STATE DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has received a funding commitment from New York State for \$2,070,192 in federal Section 5311 funds for payment of costs of mass transportation operating assistance in Cayuga, Oneida, Onondaga and Oswego Counties per the attached Project Agreement Schedule A;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Deputy Chief Executive Officer is authorized to enter into a grant agreement with New York State under contract #C005965, in the amount of \$2,070,192.00.

RESOLUTION CERTIFICATION

I, Nicholas F. Laino, Chairman of the Central New York Regional Transportation Authority, do hereby certify that the attached resolution is a true and correct copy of a resolution adopted by the Central New York Regional Transportation Authority on September 27, 2024, and of the whole thereof, and that same is a true and correct copy of said resolution as same appears in the original minutes of the meeting of the Central New York Regional Transportation Authority held on September 27, 2024.

Nicholas F. Laino
Chairman

STATE OF NEW YORK)
) ss:
COUNTY OF ONONDAGA)

On this 27th day of September, 2024 before me personally came Nicholas F. Laino, to me known, who being by me duly sworn, did depose and say that he/she resides at 9 Oakwood Drive, New Hartford, NY; that he/she is the Chairman of the Central New York Regional Transportation Authority, as described in and who executed the forgoing instrument; and that he/she duly acknowledged to me that he/she executed the same.

Notary Public

(SEAL)

PROJECT AGREEMENT

SCHEDULE A Dated

PROJECT DESCRIPTION, FUNDING AND DEVELOPMENT SCHEDULE

Contractor/Grantee:

Central New York Regional Transportation Authority

Comptroller's Contract #: C005965 Contract period: 1/1/2023 to 3/31/2029

AGREEMENT PURPOSE: ☒ Main Agreement ☐ Supplemental Schedule ☐ Administrative Correction

GENERAL PROJECT DESCRIPTION

Section 5311 Operating - 2023

PROJECT LOCATION/JURISDICTION or SERVICE AREA

Central New York Regional Transportation District

PIN	Project	Award ID:	DOT Rev	Estimated Project Cost	Federal Share	Admin/ Direct - **	%	*State Share	%	Local Share	%	Source State Approp	Project End Date	Useful Life
2790.04.406	2023 Operating Assistance - ARPA Oneida	NY-2023-022-00	0 - 0	\$145,641.00	\$145,641.00	Admin	100	\$0.00	0	\$0.00	0	Omnibus	12/2023	0
2790.05.406	2023 Operating Assistance - CRRSAA Oneida	NY-2023-017-00	0 - 0	\$50,000.00	\$50,000.00	Admin	100	\$0.00	0	\$0.00	0	Omnibus	12/2023	0
3790.03.403	2023 Operating Assistance - ARPA Onondaga	NY-2023-022-00	0 - 0	\$121,368.00	\$121,368.00	Admin	100	\$0.00	0	\$0.00	0	Omnibus	12/2023	0
3790.03.40B	2023 Operating Assistance - ARPA Cayuga	NY-2023-022-00	0 - 0	\$302,448.00	\$302,448.00	Admin	100	\$0.00	0	\$0.00	0	Omnibus	12/2023	0
3790.05.401	2023 Operating Assistance - CORE Oneida	NY-2023-105-00	0 - 0	\$245,000.00	\$245,000.00	Admin	100	\$0.00	0	\$0.00	0	Omnibus	12/2023	0
3790.05.403	2023 Operating Assistance - CORE Onondaga	NY-2023-105-00	0 - 0	\$86,000.00	\$86,000.00	Admin	100	\$0.00	0	\$0.00	0	Omnibus	12/2023	0
3790.11.404	2023 Operating Assistance- CORE Oswego	NY-2023-105-00	0 - 0	\$273,000.00	\$273,000.00	Admin	100	\$0.00	0	\$0.00	0	Omnibus	12/2023	0
3790.12.404	2023 Operating Assistance - ARPA Oswego	NY-2023-022-00	0 - 0	\$242,735.00	\$242,735.00	Admin	100	\$0.00	0	\$0.00	0	Omnibus	12/2023	0
Agreement Total:				\$1,466,192.00	\$1,466,192.00			\$0.00		\$0.00				

* With NYSDOT concurrence, the state shares may be interchanged among PINs within the Schedule and total State share

** If DOT-PAY is listed under the Admin/Direct column, then the Federal Dollars for that row is not included in the Federal Share of the Agreement.

Resolution No. 2628

Date: September 27, 2024

**RESOLUTION AUTHORIZING THE DEPUTY CHIEF EXECUTIVE OFFICER
TO SIGN ATTACHMENT #1 TO CONTRACT #K007549 WITH THE NEW
YORK STATE DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has received a funding commitment from New York State for \$4,412,675 in 10% State Share for payment of costs of mass transportation capital projects per the attached Project Agreement Schedule A, Attachment #1;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Deputy Chief Executive Officer is authorized to sign Attachment #1 to New York State contract #K007549, in the amount of \$4,412,675.00.

RESOLUTION CERTIFICATION

I, Nicholas F. Laino, Chairman of the Central New York Regional Transportation Authority, do hereby certify that the attached resolution is a true and correct copy of a resolution adopted by the Central New York Regional Transportation Authority on September 27, 2024, and of the whole thereof, and that same is a true and correct copy of said resolution as same appears in the original minutes of the meeting of the Central New York Regional Transportation Authority held on September 27, 2024.

Nicholas F. Laino
Chairman

STATE OF NEW YORK)
) ss:
COUNTY OF ONONDAGA)

On this 27th day of September, 2024 before me personally came Nicholas F. Laino, to me known, who being by me duly sworn, did depose and say that he/she resides at 9 Oakwood Drive, New Hartford, NY; that he/she is the Chairman of the Central New York Regional Transportation Authority, as described in and who executed the forgoing instrument; and that he/she duly acknowledged to me that he/she executed the same.

Notary Public

(SEAL)

Attachment 1 to Schedule A

Dated:

PROJECT DESCRIPTION, FUNDING AND DEVELOPMENT SCHEDULE

Contractor/Grantee:

Central New York Regional Transportation Authority

Comptroller's Contract #: K007549 Contract period: 4/1/2023 to 3/31/2028

AGREEMENT PURPOSE: ☐ Main Agreement ☐ Administrative Correction ☒ Additional Available Funds

GENERAL PROJECT DESCRIPTION

SFY 2324 Urban Master Grant Agreement

PROJECT LOCATION/JURISDICTION or SERVICE AREA

Central New York Regional Transportation District

PIN	Project		Award ID:	DOT Rev	Estimated Project Cost	Federal Share	Admin/ Direct - %*	*State Share %	Local Share %	Source State Approp	Project End Date	Useful Life	
2821.75.002	Buy (1) 30ft Diesel Fueled Heavy Duty Replacement B		NY-2024-030-00	0 - 0	\$475,000	\$380,000	Direct	80	\$47,500	10	Omnibus	12/2025	12
2821.76.002	Buy (1) 35ft Diesel Fueled Heavy Duty Replacement B		NY-2024-030-00	0 - 0	\$605,755	\$484,604	Direct	80	\$60,576	10	Omnibus	12/2025	12
2821.76.002	Buy (1) 35ft Diesel Fueled Heavy Duty Replacement B		NY-2024-030-00	0 - 0	\$779,675	\$623,740	Direct	80	\$77,968	10	Omnibus	12/2025	12
2821.76.003	Buy (12) 35ft Diesel Fueled Heavy Duty Replacement		NY-2024-030-00	0 - 0	\$6,706,017	\$5,364,814	Direct	80	\$670,602	10	Omnibus	12/2025	12
2821.76.003	Buy (3) 35ft Diesel Fueled Heavy Duty Replacement B		NY-2024-030-00	0 - 0	\$2,261,248	\$1,808,999	Direct	80	\$226,125	10	Omnibus	12/2025	10
2821.76.004	Buy (1) 35ft Diesel Fueled Heavy Duty Replacement B		NY-2024-030-00	0 - 0	\$104,586	\$83,669	Direct	80	\$10,459	10	Omnibus	12/2025	12
2821.80.001	Buy (1) 35ft Diesel Fueled Heavy Duty Replacement B		NY-2024-030-00	0 - 0	\$254,600	\$203,680	Direct	80	\$25,460	10	Omnibus	12/2025	12
2822.11.001	Acquire- ADP Hardware		NY-2024-030-00	0 - 0	\$6,000	\$4,800	Direct	80	\$600	10	Omnibus	12/2025	5
3829.11.002	Buy (40) CNG Fueled Heavy Duty 40ft Replacement		NY-2024-030-00	0 - 0	\$26,247,200	\$20,997,760	Direct	80	\$2,624,720	10	Omnibus	12/2025	12
3829.11.003	Buy (3) CNG Fueled Heavy Duty 40ft Replacement B		NY-2024-030-00	0 - 0	\$1,969,646	\$1,575,717	Direct	80	\$196,965	10	Omnibus	12/2025	12
3829.44.001	Acquire (50) Misc Bus Station Equipments		NY-2024-030-00	0 - 0	\$500,000	\$400,000	Direct	80	\$50,000	10	Omnibus	12/2025	5
3829.49.001	Acquire ADP Hardware		NY-2024-030-00	0 - 0	\$222,000	\$177,600	Direct	80	\$22,200	10	Omnibus	12/2025	5
3829.54.001	Rehab/Renovate - Maintenance Facility		NY-2024-030-00	0 - 0	\$2,530,000	\$2,024,000	Direct	80	\$253,000	10	Omnibus	12/2025	25
3829.58.001	Buy (9) <30ft Replacement Buses		NY-2024-030-00	0 - 0	\$1,170,000	\$936,000	Direct	80	\$117,000	10	Omnibus	12/2025	5
3829.82.001	Acquire ADP Software		NY-2024-030-00	0 - 0	\$125,000	\$100,000	Direct	80	\$12,500	10	Omnibus	12/2025	5

* With NYSDOT concurrence, the state shares may be interchanged among PINs within the Schedule and total State share

** If DOT-PAY is listed under the Admin/Direct column, then the Federal Dollars for that row is not included in the Federal Share of the Agreement.

Amount of the Grant is for the State share only
Maximum Payable amount for Contract K007549 -
Current Encumbered Amount -

Attachment 1 to Schedule A

Dated:

PROJECT DESCRIPTION, FUNDING AND DEVELOPMENT SCHEDULE

Contractor/Grantee:

Central New York Regional Transportation Authority

Comptroller's Contract #: K007549 Contract period: 4/1/2023 to 3/31/2028

AGREEMENT PURPOSE: ☐ Main Agreement ☐ Administrative Correction ☒ Additional Available Funds

GENERAL PROJECT DESCRIPTION
SFY 2324 Urban Master Grant Agreement
PROJECT LOCATION/JURISDICTION or SERVICE AREA
Central New York Regional Transportation District

PIN	Project	Award ID:	DOT Rev	Estimated Project Cost	Federal Share	Admin/ Direct - %	*State Share %	Local Share %	Source State Approp	Project End Date	Useful Life
3829.83.001	Acquire Shop Equipment	NY-2024-030-00	0 - 0	\$70,000	\$56,000	Direct	80	\$7,000 10	Omnibus 10	12/2025	10
3829.84.001	Acquire (2) Support Vehicles	NY-2024-030-00	0 - 0	\$100,000	\$80,000	Direct	80	\$10,000 10	Omnibus 10	12/2025	4

Attachment Total: \$44,126,727 \$35,301,383 \$4,412,675 \$4,412,669

* With NYSDOT concurrence, the state shares may be interchanged among PINs within the Schedule and total State share
** IFDOT-PAY is listed under the Admin/Direct column, then the Federal Dollars for that row is not included in the Federal Share of the Agreement.

Amount of the Grant is for the State share only
Maximum Payable amount for Contract K007549 -
Current Encumbered Amount -