



DATE: February 20, 2026  
TO: Authority Members  
FROM: Nicholas F. Laino  
RE: February 27, 2026

Legal Committee – 9:00 AM  
Audit & Finance Committee Meeting – 9:30 AM  
Board Meeting – 10:00 AM

### AGENDA

- 1- Chairman's Report
  - a. Reading of Minutes, January 23, 2026 – Regular Meeting, CNYRTA & Subsidiaries
  - b. Reading of Minutes, February 3, 2026 – Special Meeting
  - c. Reading of Minutes, February 13, 2026 – Special Meeting
  - d. Future Committee Meetings
- 2- Deputy Chief Executive Officer's Report – Christopher Tuff
  - a. Legislative Matters
  - b. Service Matters
  - c. Senior Staff Reports
- 3- Audit and Finance Committee Report  
Finance Report – Vice President of Finance – Melissa Brim
  - a. Resolution – Public Relations 2026-2031 – C. MacCollum
  - b. Resolution – Real Time Signage – C. MacCollum
  - c. Resolution – CNG Facility Operations and Maintenance Agreement – C. MacCollum
  - d. Resolution – Cortland Facility Farebox System Purchase – C. MacCollum
  - e. Resolution – Cooling Tower Replacement – C. King
  - f. Resolution – Bus Shelter & Parking Lot Janitorial Services 2026-2031 – C. King
  - g. Resolution – HVAC Services 2026-2031 - J. Smith
- 4- Legal Committee
- 5- Old Business
- 6- Future Business

This agenda may be amended by the addition or deletion of items for discussion.

### **BOARD OF MEMBERS**

**Nicholas F. Laino**  
*Chairman – Oneida County*

**Anthony Q. Davis Sr.**  
*Vice Chairman – City of Syracuse*

**Darlene DeRosa Lattimore**  
*Secretary – Cayuga County*

**Tina M. Fitzgerald**  
*Treasurer – Governor's Office*

**Neil Burke**  
*Member – City of Syracuse*

**Robert F. Cuculich**  
*Member – Onondaga County*

**Heather Snow**  
*Member – Oswego County*

**Julius L. Lawrence Jr.**  
*Member – City of Syracuse*

**Louella Williams**  
*Member – Onondaga County*

**Francis S. Saya III**  
*ATU 580*

**Christopher Tuff**  
*Deputy Chief Executive Officer*

**THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY**  
**AUDIT AND FINANCE COMMITTEE**  
**200 CORTLAND AVENUE, SYRACUSE, NEW YORK**  
MINUTES OF THE JANUARY 23, 2026, AUDIT AND FINANCE COMMITTEE MEETING

---

MEMBERS PRESENT:           NICHOLAS LAINO, Chairman  
                                  ANTHONY DAVIS, Vice Chair  
                                  DARLENE LATTIMORE, Secretary  
                                  TINA FITZGERALD, Treasurer  
                                  NEIL BURKE  
                                  JULIUS LAWRENCE  
                                  HEATHER SNOW  
                                  LOUELLA WILLIAMS  
                                  FRANK SAYA, Non-Voting Member

MEMBERS ABSENT:           ROBERT CUCULICH

STAFF PRESENT:            CHRISTOPHER TUFF, Chief Executive Officer  
                                  JACQUELYN MUSENGO, VP of Human Resources  
                                  GEOFF HOFF, VP of Fleet and Facilities  
                                  RAHMIN AZRIA, VP of Operations  
                                  BRUCE FONG, VP of Information Technology  
                                  MELISSA BRIM, VP of Finance  
                                  CAITLIN MACCOLLUM, Sr Director of Procurement  
                                  DEREK SHERMAN, Director of Accounting  
                                  CHRISTOPHER MORRALE, Director of Human Resources  
                                  JOSHUA GARDNER, Manager Special Trans. and Systems Analyst  
                                  DAVID CARACCIO, Facilities Project Manager  
                                  CHRISTOPHER KING, Procurement Manager  
                                  TARA SPRAKER, Director of Capital Programs  
                                  JASON SMITH, Sr Procurement Analyst  
                                  MATTHEW KAVANAGH, Desktop Support Specialist  
                                  JEANNINE JOHNSON, Executive Assistant

PUBLIC PRESENT:            BRAD HUNT, Legal Counsel

CALL TO ORDER   At 9:35 A.M. Chairman Laino called the meeting to order.

- Chairman Laino noted a quorum was present  
The next Committee meeting will be on February 27, 2026.

2025-26 THIRD QUARTER FINANCIAL STATEMENTS

Ms. Brim presented a Motion to approve the 2025-26 Third Quarter Financial Statements. A copy of the Motion is attached to these Minutes.

A Motion to approve the 2025-26 Third Quarter Financial Statements, was raised and forwarded to the Board for approval.

Motion – Tina Fitzgerald

Seconded – Darlene Lattimore

Carried Unanimously to the Board with a recommendation of approval.

CLEVER DEVICES HARDWARE INFRASTRUCTURE UPGRADE EQUIPMENT

Ms. MacCollum presented a Resolution to authorize the issuance of a purchase order to Lyon Micro, LLC., in the amount of \$165,821.21 to furnish new equipment needed to upgrade the Clever Devices hardware infrastructure. A copy of the Motion is attached to these Minutes.

A Motion to authorize the issuance of a purchase order to Lyon Micro, LLC., in the amount of \$165,821.21 to furnish new equipment needed to upgrade the Clever Devices hardware infrastructure was raised and forwarded to the Board for approval.

Motion – Neil Burke

Seconded – Julius Lawrence

Carried Unanimously to the Board with a recommendation of approval.

ADJOURNED

There being no further business to come before the Committee, the Audit and Finance Committee Meeting was adjourned.

---

Chairman

ATTEST:

---

Secretary

**THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY**  
**(and its Subsidiaries)**  
**200 CORTLAND AVENUE, SYRACUSE, NEW YORK**  
**MINUTES OF THE JANUARY 23, 2026, BOARD MEETING**

---

MEMBERS PRESENT:                   NICHOLAS LAINO, Chairman  
  ANTHONY DAVIS, Vice Chair  
  DARLENE LATTIMORE, Secretary  
  TINA FITZGERALD, Treasurer  
  NEIL BURKE  
  JULIUS LAWRENCE  
  HEATHER SNOW  
  LOUELLA WILLIAMS  
  FRANK SAYA, Non-Voting Member

MEMBERS ABSENT:                   ROBERT CUCULICH

STAFF PRESENT:                   CHRISTOPHER TUFF, Chief Executive Officer  
  JACQUELYN MUSENGO, VP of Human Resources  
  GEOFF HOFF, VP of Fleet and Facilities  
  RAHMIN AZRIA, VP of Operations  
  BRUCE FONG, VP of Information Technology  
  MELISSA BRIM, VP of Finance  
  CAITLIN MACCOLLUM, Sr Director of Procurement  
  BREN DAISS, Associate VP Communication & Business Planning  
  DEREK SHERMAN, Director of Accounting  
  CHRISTOPHER MORRALE, Director of Human Resources  
  CHRISTOPHER KING, Procurement Manager  
  TARA SPRAKER, Director of Capital Programs  
  DAVID CARACCIO, Facilities Project Manager  
  JASON SMITH, Sr Procurement Analyst  
  BILLY GREENE, Desktop Support Specialist  
  SUZANN HENSLEY, Internal Control Manager  
  JEANNINE JOHNSON, Executive Assistant

PUBLIC PRESENT:                   BRAD HUNT, Legal Counsel

CALL TO ORDER   At 10:02 A.M. Chairman Laino called the meeting to order.

- Chairman Laino and the Board Members recited the Pledge of Allegiance
- Chairman Laino noted a quorum was present

## UPCOMING MEETINGS

- Chairman Laino announced the following meetings for February 27, 2026:
  - Legal Committee Meeting – 9:00 AM
  - Audit and Finance Meeting – 9:30 AM
  - Board Meeting – 10:00 AM

## APPROVAL OF THE DECEMBER 19, 2025, BOARD MEETING MINUTES - MOTION NO. 2817

Motion – Tina Fitzgerald  
Seconded – Darlene Lattimore  
Carried Unanimously

## CHIEF EXECUTIVE OFFICER'S REPORT – Mr. Tuff

The following was mentioned, in addition to Mr. Tuff's written report that is attached to these Minutes.

## EXECUTIVE BUDGET

On January 20th, the Executive budget was released to include a 5.75% increase in the State Transit Operating Assistance (STOA). This increase is greatly appreciated. We are continuing to work with the NYPTA team to support our initial ask to help support transit needs across the State, as well as for Centro.

## ASSEMBLYMEMBER GALLAHAN

On January 22<sup>nd</sup>, I met with Assemblymember Gallahan's Chief of Staff to review our State Fiscal year 2027 funding requests. The current NYPTA ask is for a 15% increase in State Transit Operating Assistance (STOA) to support the enhancements already made and the ones we are looking to expand. We updated them on the status of Cortland County, and our request to increase the STOA ask specific to Cortland County to support the services that we have implemented over the past year.

## MICRON GROUNDBREAKING

On January 16<sup>th</sup>, I was invited to the Micron Groundbreaking event at the National Veteran Resource Center at Syracuse University. We are excited to be part of this project and the growth in Central New York.

## COMMUNITY EVENTS

### Roller Express

During the holiday seasons, we have partnered with the Central New York YMCA. Lamar Transit Advertising, and M&T Bank to bring the Roller Express to Central New York. This was the next chapter

of the program we started in 2022 to help people who might not have other ways to enjoy Lights on the Lake. We provided over 300 people the opportunity to enjoy Lights on the Lake this holiday season.

#### I-81 South Accident

On January 15<sup>th</sup>, there was a multi-vehicle accident on 81 South. At the time of the accident, Centro received a 911 call requesting a bus to the scene to help keep people warm and to transport individuals involved off the highway to a safe location. The bus was featured on David Muir, as well as several thanks from the Tully Fire Department and NYSDOT. We are proud to support the community and first responders in times of need.

#### YEARS OF SERVICE

I want to recognize Chairman Nick Laino and Secretary Darlene Lattimore for their 20 years of service.

### SENIOR STAFF REPORTS

#### OPERATION/TRANSPORTATION REPORT – CALL-A- BUS

Mr. Gardner presented the Call-A-Bus report. December marked the end of the 3rd quarter for Call-A-Bus statistics. Rides taken are up 10% over prior year. We continue to see this double digit increase year over year. One thing to note is cancelations and no-shows increased significantly this quarter. This increase directly relates to the weather. On Tuesday December 30<sup>th</sup> we had about 900 trips for the day by the end of the day we had only 297 trips. Additionally, when schools close many senior centers and programs close as well, which increases cancelations. On Tuesday of this week, we had our quarterly ATAC (Accessible Transportation Advisory Council) meeting, in that meeting we talked about our system redesign and the possible addition of On-demand zones that are coming in Q1 of 2027.

#### AUDIT AND FINANCE COMMITTEE REPORT

#### 2025-26 THIRD QUARTER FINANCIAL STATEMENTS – MOTION NO. 2818

Ms. Brim presented a Motion to approve the 2025-26 Third Quarter Financial Statements. A copy of the Motion is attached to these Minutes.

A Motion to approve the 2025-26 Third Quarter Financial Statements, was raised.

Motion – Tina Fitzgerald  
Seconded – Anthony Davis  
Carried Unanimously

CLEVER DEVICES HARDWARE INFRASTRUCTURE UPGRADE EQUIPMENT – RESOLUTION  
NO. 2671

Ms. MacCollum presented a Resolution to authorize the issuance of a purchase order to Lyon Micro, LLC., in the amount of \$165,821.21 to furnish new equipment needed to upgrade the Clever Devices hardware infrastructure. A copy of the Motion is attached to these Minutes.

A Motion to authorize the issuance of a purchase order to Lyon Micro, LLC., in the amount of \$165,821.21 to furnish new equipment needed to upgrade the Clever Devices hardware infrastructure was raised.

Motion – Anthony Davis  
Seconded – Louella Williams  
Carried Unanimously

PENSION COMMITTEE REPORT

Chairman Laino announced that at the Pension Committee met earlier this morning, Tim Tindall from Alesco Advisors LLC presented the quarterly report regarding the investment of assets in the pension plans of the Authority (salaried and non-salaried). After a detailed and lengthy discussion, it was agreed that no action is recommended regarding the respective pension plans at this time.

OLD BUSINESS

Mr. Julius Lawrence informed the Board of a TNT meeting on February 2, 2026, and requested materials to be distributed from Centro. Chairman Laino thanked Mr. Tuff, for the meeting that he had with the city of Utica mayor.

NEW BUSINESS

None

EXECUTIVE SESSION – MOTION NO. 2819

A Motion to move the meeting into Executive Session to obtain advice from counsel was raised.

Motion – Tina Fitzgerald  
Seconded – Neil Burke  
Carried Unanimously

No action was taken in Executive Session.

ADJOURNED

There being no further business to come before the Board, the CNYRTA and its Subsidiaries Board meeting was adjourned.

---

Chairman

ATTEST:

---

Secretary

**THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY**  
**(and its Subsidiaries)**  
**200 CORTLAND AVENUE, SYRACUSE, NEW YORK**  
**MINUTES OF THE FEBRUARY 3, 2026, SPECIAL MEETING**

---

MEMBERS PRESENT:           NICHOLAS LAINO, Chair  
                                  ANTHONY DAVIS, Vice Chair  
                                  NEIL BURKE  
                                  ROBERT CUCULICH  
                                  JULIUS LAWRENCE  
                                  LOUELLA WILLIAMS

MEMBERS ABSENT:           DARLENE LATTIMORE, Secretary  
                                  TINA FITZGERALD, Treasurer  
                                  HEATHER SNOW  
                                  FRANK SAYA, Non-Voting Member

STAFF PRESENT:            CHRISTOPHER TUFF, CEO  
                                  JACQUELINE MUSENGO, VP Human Resources

PUBLIC PRESENT:            BRAD HUNT  
                                  KATHERINE GAVETT

CALL TO ORDER    At 2:10 P.M. Chairman Laino called the meeting to order.

EXECUTIVE SESSION – MOTION NO. 2820

A Motion to move the meeting into Executive Session to discuss a personnel matter involving a particular person was raised.

Motion – Louella Williams  
Seconded – Neil Burke  
Carried Unanimously

No action was taken.

ADJOURNED

There being no further business to come before the Board, the Special Meeting was adjourned.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Secretary

**THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY**  
**(and its Subsidiaries)**  
**200 CORTLAND AVENUE, SYRACUSE, NEW YORK**  
**MINUTES OF THE FEBRUARY 13, 2026, SPECIAL MEETING**

---

MEMBERS PRESENT:           NICHOLAS LAINO, Chair  
                                  ANTHONY DAVIS, Vice Chair  
                                  DARLENE LATTIMORE, Secretary  
                                  TINA FITZGERALD, Treasurer  
                                  NEIL BURKE  
                                  ROBERT CUCULICH  
                                  JULIUS LAWRENCE  
                                  HEATHER SNOW  
                                  LOUELLA WILLIAMS

MEMBERS ABSENT:           FRANK SAYA, Non-Voting Member

STAFF PRESENT:            CHRISTOPHER TUFF, CEO  
                                  JACQUELINE MUSENGO, VP Human Resources

PUBLIC PRESENT:            KATHERINE GAVETT  
                                  STEPHEN HELMER

CALL TO ORDER    At 2:05 P.M. Chairman Laino called the meeting to order.

EXECUTIVE SESSION – MOTION NO. 2821

A Motion to move the meeting into Executive Session to discuss a personnel matter involving a particular person was raised.

Motion – Tina Fitzgerald  
Seconded – Darlene Lattimore  
Carried Unanimously

No action was taken.

ADJOURNED

There being no further business to come before the Board, the Special Meeting was adjourned.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Secretary

# Audit and Finance Committee Agenda

Presented by Melissa Brim, Vice President of Finance  
January 23, 2026

## Board Actions Motions and Resolutions

### MOTIONS:

2025-26 Third Quarter Financial Statements

### RESOLUTIONS:

Clever Devices Hardware Infrastructure Upgrade Equipment– C. King

### SUPPLEMENTAL INFORMATION:

Investment Report  
Mortgage Recording Tax (MRT) Statement  
Statement of Cash Flow  
Procurement Summary  
Capital Program and Planning Summary

### ITEMS REQUIRING FUTURE BOARD ACTION:

January 31, 2026, Statement of Revenue & Expenditures  
February 28, 2026, Statement of Revenue & Expenditures  
2026-27 Budget and Financial Plan



## STATEMENT OF NEW POSTION

Central New York Regional Transportation Authority  
Preliminary Statement of Net Postion  
As of 12/31/2025

(In Whole Numbers)

	Current Year	Prior Year	Current Year Change	Current Year % Change
<b>Current Assets</b>				
Cash & Cash Equivalents	26,730,644	17,976,468	8,754,176	48.7%
Cash & Cash Equivalents - Designated	18,989,054	18,785,677	203,377	1.1%
Trade Accounts Receivable	1,560,342	1,092,095	468,247	42.9%
Mortgage Tax Receivable	891,662	690,844	200,818	29.1%
Operating Assistance Receivable	4,293,170	880,441	3,412,729	387.6%
Grants Receivable	3,143,159	9,729,800	(6,586,642)	-67.7%
Lease Receivable	0	239,446	(239,446)	-100.0%
Materials & Supplies	3,545,738	3,830,014	(284,276)	-7.4%
Prepaid Expenses & Other Current Assets	4,569,507	5,461,933	(892,426)	-16.3%
<b>Total Current Assets</b>	<b>63,723,276</b>	<b>58,686,718</b>	<b>5,036,558</b>	<b>8.6%</b>
<b>Non-Current Assets</b>				
Capital Assets - Net of Accumulated	119,446,988	112,675,569	6,771,418	6.0%
Net Pension Asset	7,125,035	3,505,148	3,619,887	103.3%
<b>Total Non-Current Assets</b>	<b>126,572,022</b>	<b>116,180,717</b>	<b>10,391,305</b>	<b>8.9%</b>
Deferred Outflows of Resources	3,924,287	8,099,570	(4,175,283)	-51.5%
<b>Total Deferred Outflows of Resources</b>	<b>3,924,287</b>	<b>8,099,570</b>	<b>(4,175,283)</b>	<b>-51.5%</b>
<b>Total Assets</b>	<b>194,219,585</b>	<b>182,967,005</b>	<b>11,252,580</b>	<b>6.2%</b>
<b>Current Liabilities</b>				
Accounts Payable and Accrued Expenses	1,953,609	2,491,137	(537,529)	-21.6%
Accrued Salaries, Liabilities and Benefits	2,834,746	2,895,533	(60,787)	-2.1%
Estimated Claims Payable	1,122,193	847,863	274,330	32.4%
<b>Total Current Liabilities</b>	<b>5,910,548</b>	<b>6,234,533</b>	<b>(323,986)</b>	<b>-5.2%</b>
<b>Non-Current Liabilities</b>				
Other Postemployment Benefits	5,381,723	240,492,251	(235,110,528)	-97.8%
Net Pension Liability	197,442,353	13,740,965	183,701,387	1336.9%
Estimated Claims Payable	3,379,622	2,225,123	1,154,499	51.9%
<b>Total Non-Current Liabilities</b>	<b>206,203,698</b>	<b>256,458,339</b>	<b>(50,254,642)</b>	<b>-19.6%</b>
Deferred Inflows of Resources	112,625,354	101,612,740	11,012,614	10.8%
<b>Total Deferred Inflows of Resources</b>	<b>112,625,354</b>	<b>101,612,740</b>	<b>11,012,614</b>	<b>10.8%</b>
<b>Total Liabilities</b>	<b>324,739,600</b>	<b>364,305,612</b>	<b>(39,566,014)</b>	<b>-10.9%</b>
<b>Net assets - Unrestricted</b>				
Unrestricted - Beginning Balance	(253,668,182)	(297,197,199)	43,529,017	-14.6%
Change in Unrestricted	3,527,382	3,020,974	506,408	16.8%
<b>Total Net Assets - Unrestricted</b>	<b>(250,140,800)</b>	<b>(294,176,225)</b>	<b>44,035,425</b>	<b>-15.0%</b>
<b>Net Assets - Invested in Capital Assets</b>				
Invested in Capital Assets - Beginning Balance	128,096,950	81,206,183	46,890,768	57.7%
Change in Investment in Capital Assets	(8,476,164)	31,631,435	(40,107,599)	-126.8%
<b>Total Net Assets - Invested in Capital Assets</b>	<b>119,620,786</b>	<b>112,837,618</b>	<b>6,783,169</b>	<b>6.0%</b>
<b>Total Liabilities, Deferred Inflows and Net Position</b>	<b>194,219,585</b>	<b>182,967,005</b>	<b>11,252,580</b>	<b>6.2%</b>



## STATEMENT OF NEW POSTION

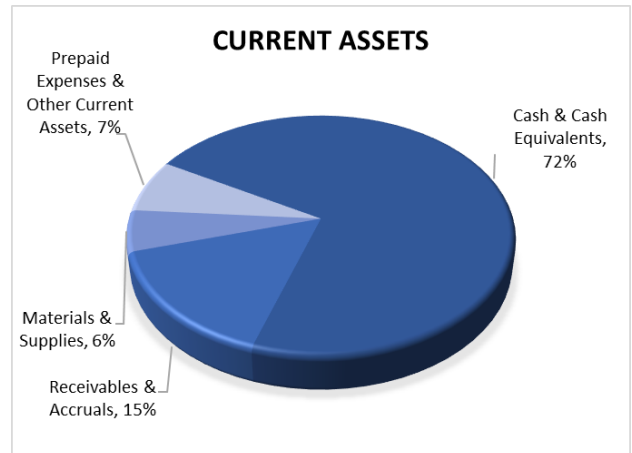
As of December 31, 2025, the Authority’s quick ratio is 9.41, an improvement from 7.92 in the third quarter of 2024–25. This indicates that CNYRTA has approximately \$9.41 in current assets available for every \$1 of current liabilities, reflecting a strong liquidity position.

**Current Assets** total \$63.7 million, an increase of \$5 million, or 8.6%, compared to December 2024.

	Current Year	Prior Year	Current Year Change	Current Year % Change
<b>Current Assets</b>				
Cash, Cash Equivalents & Investments	45,719,698	36,762,145	8,957,553	24.4%
Receivables & Accrued Receivables	9,888,333	12,632,626	(2,744,293)	-21.7%
Materials & Supplies	3,545,738	3,830,014	(284,276)	-7.4%
Prepaid Expenses & Other Current	4,569,507	5,461,933	(892,426)	-16.3%
<b>Total Current Assets</b>	<b>63,723,276</b>	<b>58,686,718</b>	<b>5,036,558</b>	<b>8.6%</b>

**Cash, Cash Equivalents & Investments** balance totals \$45.7 million, representing an increase of \$9 million over the same period last year. This increase is primarily attributable to lower receivable balances, investment income earned during the year, and increased annual State Transit Operating Assistance (STOA) payments.

The Authority continues to maximize returns on idle cash through a conservative, low-risk investment strategy focused on U.S. Treasury bills. Staff will continue to closely monitor cash flow and upcoming obligations to ensure adequate liquidity and the timely fulfillment of operational needs.



**Receivables & Accrued Receivables** total \$9.8 million, a decrease of \$2.7 million compared to December 2024.

**Trade Receivables and Accruals** balance total is \$1.6 million, representing an increase of \$468 thousand compared to December 2024 , primarily due to contracted service receivables and higher contract billing rates. Approximately 78% of these receivables are within 30 days of their due date.

**Mortgage Tax Receivables** balance total is \$892 thousand, an increase of \$200 thousand compared to December 2024. This increase reflects a combination of aged Mortgage Recording Tax (MRT) receivables and continued strength in the local real estate market.

These receipts are typically used to support the local share of capital purchases. In addition to meeting current funding needs, the Authority reserves a portion of these funds to help establish and maintain financial reserves.

**Operating Assistance Receivables** balance total is \$4.3 million, an increase of \$3.4 million compared to December 2024. This balance primarily consists of New York State Section 5311 operating assistance and COVID-19 relief funding from the American Rescue Plan (ARP) and the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) for Cayuga, Oswego, Rural Onondaga, and Oneida Counties. Approximately \$4 million in reimbursement is pending with New York State.



**Grant Receivables** total \$3.1 million, representing a decrease of \$6.6 million compared to December 2024. The balance includes \$1.9 million in Federal Transit Administration (FTA) grant reimbursements and \$1.1 million in New York State grant reimbursements.

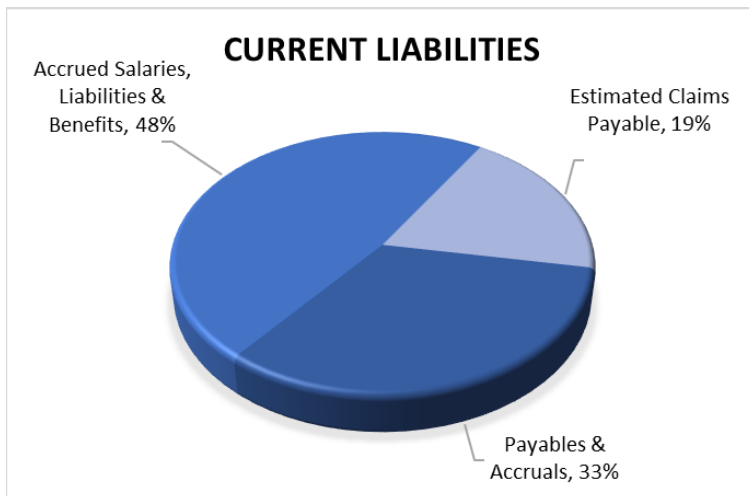
Subsequent to monthend, \$1.9 million in FTA grant reimbursements was received, and \$1 million in New York State grant reimbursements was approved by the New York State Department of Transportation and payments are pending.

**Materials & Supplies** total \$3.5 million, a decrease of \$284 thousand compared to December 2024. This reduction reflects ongoing inventory reviews, the timely disposal of obsolete parts, and continued efforts to optimize inventory levels, supporting stronger controls and improved inventory management efficiency.

**Prepaid Expenses and Other Current Assets** total \$4.6 million, a decrease of \$892 thousand compared to December 2024. This decrease is primarily due to a reduction in cash collateral held for the workers' compensation program.

**Current Liabilities** total \$5.9 million, reflecting a \$324 thousand, or 5.2% decrease compared to December 2024.

	Current Year	Prior Year	Current Year Change	Current Year % Change
<b>Current Liabilities</b>				
Accounts Payable & Accrued Expenses	1,953,609	2,491,137	(537,529)	-21.6%
Accrued Salaries, Liabilities & Benefits	2,834,746	2,895,533	(60,787)	-2.1%
Estimated Claims Payable	1,122,193	847,863	274,330	32.4%
<b>Total Current Liabilities</b>	<b>5,910,548</b>	<b>6,234,533</b>	<b>(323,986)</b>	<b>-5.2%</b>



**Accounts Payable & Accrued Expenses** total \$2 million, a decrease of \$538 thousand compared to December 2024. This decrease is primarily attributable to the timely processing of vendor invoices, supported by the accounting department being fully staffed.

**Accrued Salaries, Liabilities & Benefits** balance totals \$2.8 million, generally consistent with the balance as of December 2024, with a modest decrease of \$60 thousand.

**Estimated Claims Payables** balance totals \$1.1 million, an increase of \$274 thousand compared to December 2024. This increase reflects an adjustment made on March 31, 2025, to the UMR Incurred But Not Reported (IBNR)

reserve to more accurately reflect the Authority's estimated outstanding claims liability.



## STATEMENT OF REVENUES AND EXPENDITURES

Central New York Regional Transportation Authority  
Consolidated Statement of Revenues and Expenditures  
From 04/01/2025 through 12/31/2025

(In Whole Numbers)

	Actual	Budget	Budget Change	% Change to Budget	Prior Year Actual	CY to PY Change	% Change CY to PY
<b>Operating Revenue</b>							
Regular Line Passenger Revenue	3,552,285	3,357,400	194,885	5.8%	3,268,676	283,610	8.7%
Special Line Passenger Revenue	5,965,116	5,465,825	499,291	9.1%	5,253,733	711,383	13.5%
Advertising & Other Revenue	1,773,275	1,773,707	(432)	0.0%	1,764,409	8,866	0.5%
<b>Total Operating Revenue</b>	<b>11,290,676</b>	<b>10,596,932</b>	<b>693,744</b>	<b>6.6%</b>	<b>10,286,818</b>	<b>1,003,859</b>	<b>9.8%</b>
<b>Operating Expenses</b>							
Salaries & Wages	29,974,751	33,081,819	3,107,067	-9.4%	28,538,661	1,436,090	5.0%
Other Employee Benefits & Payroll Taxes	3,052,182	3,398,890	346,708	-10.2%	2,956,224	95,958	3.2%
Healthcare Benefits	9,777,695	11,892,955	2,115,260	-17.8%	9,948,480	(170,785)	-1.7%
Workers Compensation	2,302,672	2,510,400	207,728	-8.3%	1,779,793	522,879	29.4%
Pension Benefits	3,209,034	3,818,150	609,116	-16.0%	3,472,210	(263,176)	-7.6%
Risk Management	5,552,332	3,337,002	(2,215,330)	66.4%	1,947,086	3,605,246	185.2%
Purchased Transportation	4,492,906	5,094,000	601,094	-11.8%	4,617,397	(124,490)	-2.7%
Materials & Supplies	3,401,762	3,735,967	334,204	-8.9%	3,528,574	(126,812)	-3.6%
Services	4,949,554	6,075,137	1,125,583	-18.5%	4,740,824	208,731	4.4%
Fuel	1,579,723	2,154,530	574,807	-26.7%	1,509,379	70,344	4.7%
Utilities	540,794	571,125	30,331	-5.3%	468,590	72,204	15.4%
Other Expenses	273,406	525,340	251,934	-48.0%	356,173	(82,767)	-23.2%
<b>Total Operating Expenses</b>	<b>69,106,812</b>	<b>76,195,314</b>	<b>7,088,502</b>	<b>-9.3%</b>	<b>63,863,391</b>	<b>5,243,421</b>	<b>8.2%</b>
<b>Non-Operating Revenue</b>							
Operating Assistance	52,121,455	57,507,300	(5,385,845)	-9.4%	52,540,367	(418,912)	-0.8%
Mortgage Tax Revenue	8,363,479	6,200,000	2,163,479	34.9%	6,354,422	2,009,057	31.6%
Gain/Loss on Disposal of Capital	80,993	37,500	43,493	116.0%	42,484	38,509	90.6%
Investment Revenue	976,606	375,103	601,503	160.4%	1,128,459	(151,854)	-13.5%
<b>Total Non-Operating Revenue</b>	<b>61,542,533</b>	<b>64,119,903</b>	<b>(2,577,370)</b>	<b>-4.0%</b>	<b>60,065,732</b>	<b>1,476,801</b>	<b>2.5%</b>
<b>Operating Income (Loss)</b>	<b>3,726,397</b>	<b>(1,478,479)</b>	<b>5,204,876</b>	<b>-352.0%</b>	<b>6,489,158</b>	<b>(2,762,761)</b>	<b>-42.6%</b>
<b>Capital Contributions</b>							
Federal Grants	1,588,069	0	1,588,069	0.0%	27,828,272	(26,240,202)	-94.3%
State Grants	388,965	0	388,965	0.0%	8,802,527	(8,413,563)	-95.6%
<b>Total Capital Contributions</b>	<b>1,977,034</b>	<b>0</b>	<b>1,977,034</b>	<b>0.0%</b>	<b>36,630,799</b>	<b>(34,653,765)</b>	<b>-94.6%</b>
<b>Non-Operating Expenses</b>							
Depreciation Expense	10,652,214	0	(10,652,214)	0.0%	8,467,549	2,184,664	25.8%
<b>Total Non-Operating Expenses</b>	<b>10,652,214</b>	<b>0</b>	<b>(10,652,214)</b>	<b>0.0%</b>	<b>8,467,549</b>	<b>2,184,664</b>	<b>25.8%</b>
<b>Change in Net Position</b>	<b>(4,948,782)</b>	<b>(1,478,479)</b>	<b>(3,470,303)</b>	<b>234.7%</b>	<b>34,652,408</b>	<b>(39,601,191)</b>	<b>-114.3%</b>
<b>Net Position - Beginning of Year</b>	<b>(125,571,232)</b>	<b>0</b>	<b>(125,571,232)</b>	<b>0.0%</b>	<b>(215,991,016)</b>	<b>90,419,784</b>	<b>-41.9%</b>
<b>Total Net Position - Beginning of Year</b>	<b>(125,571,232)</b>	<b>0</b>	<b>(125,571,232)</b>	<b>0.0%</b>	<b>(215,991,016)</b>	<b>90,419,784</b>	<b>-41.9%</b>
<b>Net Position - End of Year</b>	<b>(130,520,006)</b>	<b>(1,478,479)</b>	<b>(129,041,535)</b>	<b>8728.0%</b>	<b>(181,338,608)</b>	<b>50,818,602</b>	<b>-28.0%</b>



## STATEMENT OF REVENUE AND EXPENDITURES

After nine months ending December 31, 2025, the Authority reports a consolidated operating income of \$3.7 million, excluding capital contributions and non-operating expenses. This positive result reflects strong operating performance in the early part of the fiscal year.

### Operating Revenues

Total operating revenues amount to \$11.3 million, representing a \$1 million (9.8%) increase compared to the same period in prior year. Revenues also exceeded budget projections by \$694 thousand (6.6%), driven by higher-than-anticipated service demand and revenue recovery efforts.

	Actual	Budget	Budget Change	% Change to Budget	Prior Year Actual	CY to PY Change	% Change CY to PY
Operating Revenue							
Passenger Revenues	9,517,401	8,823,225	694,176	7.9%	8,522,409	994,993	11.7%
Advertising & Other Revenue	1,773,275	1,773,707	(432)	0.0%	1,764,409	8,866	0.5%
Total Operating Revenue	11,290,676	10,596,932	693,744	6.6%	10,286,818	1,003,859	9.8%

Passenger revenues are 7.9% over budget expectations, and 11.7% over prior year.

Regular line passenger revenues are performing 6% over budget expectations and are 9% over the same period last year. This continued growth is driven by stronger farebox activity, increased pass sales, and higher utilization of Mobility On Demand (MOVE) services. Total ridership across both fixed-route and demand-response services has increased 5% year-over-year, underscoring the community's growing reliance on transit as a dependable and cost-effective mobility option.

Special line passenger revenues are performing 9% over budget expectations and 14% over prior year. This performance reflects both scheduled and unscheduled contract rate adjustments, expanded coverage for SU Dome Event Service, and increased demand for contracted transportation. In addition, ridership during the Great New York State Fair exceeded expectations and prior year levels. These results demonstrate how community partnerships and seasonal services help diversify revenue streams and contribute to strong overall financial performance.

Advertising and other revenues are performing in line with both budget expectations and prior-year results. While growth in these categories is more modest than passenger revenues, they continue to provide a stable and reliable source of income. This consistency supports diversification of the Authority's revenue base and contributes to long-term financial stability.

### Operating Expenses

As of December 31, 2025, operating expenses total \$69.1 million, representing a \$5.2 million (8.2%) increase compared to prior year. Current year expense are performing \$7.1 million (9.3%) under the budgeted expectations.

	Actual	Budget	Budget Change	% Change to Budget	Prior Year Actual	CY to PY Change	% Change CY to PY
Operating Expenses							
Personnel Expenses	48,316,334	54,702,214	6,385,880	-11.7%	46,695,368	1,620,966	3.5%
Non-Personnel Expenses	20,790,477	21,493,101	702,624	-3.3%	17,168,023	3,622,455	21.1%
Total Operating Expenses	69,106,812	76,195,314	7,088,502	-9.3%	63,863,391	5,243,421	8.2%



**Personnel expenses** are performing \$6.3 million (12%) below budget expectations and are \$1.6 million (4%) higher than the same period last year. All major personnel cost categories are under budget, reflecting favorable variances across wages, benefits, and related costs.

The personnel budget is developed assuming full staffing levels throughout the fiscal year. Ongoing vacancies, particularly among bus operators and administrative positions, remain the primary driver of the favorable budget variance. While these vacancies reduce current personnel costs, they also create operational pressures, including increased reliance on overtime and additional workload for existing staff to maintain service delivery and meet operational deadlines.

On a year-over-year basis, most personnel-related expenses have increased due to negotiated wage adjustments and the natural escalation of benefit costs. Pension expenses, however, continue to trend below prior year levels, while healthcare expenses are generally in line with last year. Over recent months, healthcare costs have fluctuated above and below prior year levels and have now stabilized, reflecting normal variations in claims activity and timing inherent in a self-insured health plan.

The favorable pension variance is largely attributable to the most recent actuarial valuation and lower 401(a) plan costs, with a significant portion of May contributions funded through available forfeited funds. These factors have helped offset increases in other personnel-related costs and continue to support overall expense control and financial stability.

**Non-personnel expenses** are performing \$703 thousand (3%) below budget expectations but are \$3.6 million (21%) higher than the same period last year. All non-personnel expense categories are under budget, with the exception of Risk Management.

Compared to the prior year, most non-personnel expense categories reflect a mix of anticipated and unanticipated variances. As expected, many categories have increased year-over-year, while Purchased Transportation, Materials and Supplies, and Other expenses are trending below prior year levels. The most significant increase continues to be within Risk Management.

**Risk Management expenses** are currently 66% over budget and more than double the amount recorded during the same period last year. This unfavorable variance is primarily driven by higher insurance policy premiums and increased self-insurance claim costs under the Authority's Auto General Liability (GL) program. A significant portion of these costs relates to prior year incidents that are being resolved or paid in the current fiscal year.

The combined impact of rising insurance premiums and legacy claim activity continues to place pressure on this category, making Risk Management the largest non-personnel cost variance year to date. Management is actively monitoring claim trends, evaluating reserve adequacy, and working with insurance partners to help mitigate future premium increases. In parallel, targeted efforts are underway to strengthen safety initiatives, enhance risk assessment practices, and reduce both the likelihood and severity of future claims.

**Purchased Transportation expenses** are currently 12% below budget expectations and consistent with prior year levels. While contracted vendor rates and demand for Call-A-Bus (CAB) services have increased, the implementation of the Via platform has significantly improved scheduling efficiency. Vendors have also required fewer supplemental "as-needed" runs, contributing to additional cost savings.

**Materials/Supplies and Services expenses** are under budget but exceed prior year levels. These variances primarily reflect planned spending on bus parts. However, the Authority is realizing higher-than-anticipated savings due to the newer bus fleet delivered last year, which has reduced maintenance requirements and associated costs.



## Non-Operating Revenues

Non-operating revenues total \$61.5 million, which \$2.6 million (4%) below budget expectations, and are reflecting a \$1.5 million (2.5%) increase over prior year.

	Actual	Budget	Budget Change	% Change to Budget	Prior Year Actual	CY to PY Change	% Change CY to PY
Non-Operating Revenue							
Operating Assistance	52,121,455	57,507,300	(5,385,845)	-9.4%	52,540,367	(418,912)	-0.8%
Mortgage Tax Revenue	8,363,479	6,200,000	2,163,479	34.9%	6,354,422	2,009,057	31.6%
Gain/Loss on Disposal of Capital	80,993	37,500	43,493	116.0%	42,484	38,509	90.6%
Investment Revenue	976,606	375,103	601,503	160.4%	1,128,459	(151,854)	-13.5%
Total Non-Operating Revenue	61,542,533	64,119,903	(2,577,370)	-4.0%	60,065,732	1,476,800	2.5%

**Operating assistance** revenues are currently 9.4% below budget expectations and in line with prior year results. This variance continues to be driven by the Authority's strategic approach to revenue recognition. While State Transit Operating Assistance (STOA) has increased, the Authority has intentionally conserved federal and state Preventive Maintenance (PM) funds, drawing on them only as needed. PM utilization is evaluated monthly and applied strategically during periods of elevated operating costs to help stabilize financial results. This disciplined approach supports long-term financial flexibility and preserves resources for future needs.

**Mortgage tax revenues** continue to perform exceptionally well, and are currently 34.9% above budget expectations and 31.6% higher than last year. This strong performance reflects continued strength in regional real estate markets. However, due to the inherent volatility of this revenue source, the Authority will maintain a cautious outlook by closely monitoring market trends and using conservative planning assumptions to mitigate potential fluctuations.

**Investment revenues** are exceeding budget expectations by more than 100%, although they remain 13.5% below prior-year levels. Current investment yields are below 4% but remain favorable relative to budget assumptions. The Authority will continue to strategically invest idle cash to maximize earnings while maintaining sufficient liquidity to support operating activities and capital program commitments.



## INVESTMENT REPORT

Central New York Regional Transportation Authority  
Inventory of Existing Investments  
As of 12/31/2025  
(In Whole Numbers)

Cash Investments	Institution	Interest Rate	Amount	Total
Unrestricted – Operating Funds				
Commercial Savings – General Fund	M&T Bank	1.95%	\$10,599,167	
Commercial Savings – Farebox Collection	JP Morgan	1.30%	\$460,354	
				<u>\$11,059,521</u>
Board Designated - Funded Reserves				
Commercial Savings - Health Reserve	M&T Bank	1.95%	\$248,390	
Commercial Savings - Insurance Reserve	M&T Bank	1.95%	\$2,885	
Commercial Checking - Capital Reserve	JP Morgan	1.34%	\$850,835	
Commercial Checking - Paratransit Reserve	JP Morgan	1.31%	\$91,611	
				<u>\$1,193,721</u>
Total Cash Investment Value				<u>\$12,253,242</u>

Investments	Institution	Yield	Term	Market Value	Purchase Date	Maturity Date	Maturity Value
Operating Funds							
Treasury Bill - Operating Funds	JP Morgan	3.76%	2 mo.	\$5,103,523	11/19/2025	01/13/2025	\$5,109,000
Treasury Bill - Operating Funds	JP Morgan	3.47%	3 mo.	\$5,051,119	12/23/2025	03/19/2026	\$5,089,000
Treasury Bill - Operating Funds	JP Morgan	3.74%	2 mo.	\$5,022,000	11/20/2025	01/02/2026	\$5,022,000
Board Designated - Funded Reserves							
Treasury Bill - Capital Reserve	JP Morgan	3.74%	2 mo.	\$3,074,436	12/02/2025	01/27/2026	\$3,082,000
Treasury Bill - Capital Reserve	JP Morgan	3.52%	2 mo.	\$2,034,167	12/17/2025	02/10/2026	\$2,042,000
Treasury Bill - Insurance Reserve	JP Morgan	3.50%	2 mo.	\$4,360,190	12/30/2025	02/04/2026	\$4,383,000
Treasury Bill – Health Reserve	JP Morgan	3.56%	3 mo.	\$3,007,583	12/05/2025	03/05/2026	\$3,026,000
Treasury Bill - Paratransit Reserve	JP Morgan	3.75%	2 mo.	\$5,318,956	11/30/2025	01/06/2026	\$5,321,000
Total Investment Values				<u>\$32,971,974</u>			<u>\$33,074,000</u>



## MORTGAGE RECORDING TAX STATEMENT

Actual Receipts YTD					Budget Variance YTD		
<u>FY-24</u>	<u>FY-25</u>	<u>FY-26</u>	<u>\$ vs PY</u>	<u>% vs PY</u>	<u>FY-26 Bud</u>	<u>\$</u>	<u>%</u>
5,963,618	6,368,544	8,363,479	1,994,936	31.3%	6,200,000	2,163,479	34.9%

	<u>Actual</u> <u>FY-24</u>	<u>Actual</u> <u>FY-25</u>	<u>Actual</u> <u>FY-26</u>	<u>Actual</u> <u>vs PY</u>	<u>YTD</u> <u>vs PY</u>	<u>Budget</u> <u>FY 26</u>	<u>Actual Vs</u> <u>Budget</u>	<u>YTD</u> <u>Variance</u>
April	761,875	537,226	690,885	28.6%	373.6%	545,000	26.8%	26.8%
May	557,104	622,405	884,530	42.1%	266.0%	600,000	47.4%	37.6%
June	621,109	512,679	971,182	89.4%	227.9%	625,000	55.4%	43.9%
July	651,504	878,691	1,032,746	17.5%	241.1%	760,000	35.9%	41.5%
August	736,644	739,495	771,460	4.3%	306.3%	750,000	2.9%	32.6%
September	643,528	668,431	917,892	37.3%	316.9%	725,000	26.6%	31.6%
October	737,317	880,437	1,248,226	41.8%	275.2%	775,000	61.1%	36.3%
November	613,698	824,214	954,897	15.9%	286.8%	760,000	25.6%	34.9%
December	640,840	704,965	891,662	26.5%	286.6%	660,000	35.1%	34.9%
January	743,819	730,141	0			630,000		
February	547,438	525,142	0			625,000		
March	425,398	636,968	0			635,000		
Totals	<u>7,680,275</u>	<u>8,260,794</u>	<u>8,363,479</u>			<u>8,090,000</u>		

County Receipts - December	<u>FY-26</u>	<u>FY-25</u>	<u>\$</u>	<u>%</u>
Onondaga	534,709	453,563	81,145	18%
Oswego	92,031	65,130	26,901	41%
Cayuga	40,000	47,150	(7,150)	-15%
Cortland	24,922	-	24,922	
Oneida	<u>200,000</u>	<u>139,121</u>	60,879	44%
Total	<u>891,662</u>	<u>704,965</u>	186,697	0.26



## STATEMENT OF CASH FLOW

Central New York Regional Transportation Authority  
Statement of Cash Flow  
As of 12/31/2025  
(In Whole Numbers)

**Cash Flows From Operating Activities:**

Operating Receipts from Fares, Contract Bill & Misc Items	\$ 543,161
Mortgage Tax Receipts	954,897
State Operating Assistance	31,060
Local Operating Assistance	386,354
Investment Transfer	(3,000,000)
Payments to Vendors & Bank Fees	(2,792,410)
Payments for Employee Benefits	(864,799)
Payments of Payroll Related Wages & Liabilities	(3,995,732)
<b>Net Cash Provided by (Utilized in) Operating Activities</b>	<b>\$ (8,737,469)</b>

**Cash Flows From Capital Activities:**

Federal & State Grants Proceeds for Capital Additions	0
Proceeds from Federal Operating Assistance	0
Purchases of Capital Assets	(693,877)
<b>Net Cash Provided by (Utilized in) Capital Activities</b>	<b>\$ (693,877)</b>

**Net Change in Cash from Operating & Capital Activities****\$ (9,431,346)****General Fund Cash Balances - Beginning of Period****\$ 19,503,789****General Fund Cash Balances - End of Period\*****\$ 10,072,443****Reserve Funds:**

Insurance Reserve	2,885
Health Insurance Reserve	248,390
Capital Reserve Fund	850,835
Paratransit Reserve	91,611
Invested Reserve Funds	32,971,974
<b>Reserve Funds Total</b>	<b>\$ 34,165,695</b>

**Total Cash All Sources - End of Period:****\$ 44,238,138**

## PROCUREMENT

### Active Procurements

The following open contracts actively moving through the process:

- Real Time Signage
- Bus Shelter and Parking Lot Janitorial Services
- Public Relations
- Term Design and Engineering
- HVAC Inspection & Repair Services
- Oil Water Separator Installation and Trench Drain Repair
- Endpoint Security
- Retiree Drug Subsidiary Reopening Services
- Overhead Door Maintenance
- Cooling Tower Replacement
- Syracuse Siding Repair & Replacement
- Clever Devices Hardware Infrastructure Upgrade Equipment
- Electrical Services

### Future Procurements

Items requiring future board action:

Within 2 months:

- Real Time Signage
- Bus Shelter and Parking Lot Janitorial Services
- Public Relations
- Term Design and Engineering
- Cooling Tower Replacement
- Retiree Drug Subsidiary Reopening Services

Within 6 months:

- HVAC Inspection & Repair Services
- Oil Water Separator Installation and Trench Drain Repair
- Endpoint Security
- Overhead Door Maintenance
- Syracuse Siding Repair & Replacement
- Electrical Services

### Revenue Service Contracts

### Lease Revenue Contracts

RTC Unoccupied Space Agreement (Previously Dunkin Donuts)

### Lease Agreements



## CAPITAL PROGRAMS AND PLANNING

### Capital Program

#### Federal Grant Funding

##### Pending Applications

NA.

##### Awarded Applications

NA.

#### State Grant Funding

##### Pending Applications

**Supplemental Funds for the Innovative Mobility Initiative:** \$9.1 million of state-dedicated funds from the federal Carbon Reduction Program (CRP) for *capital expenditures* to support innovative On-Demand transit services. Plans are under review.

##### Awarded Applications

NA.

### Capital Planning

The Central New York Regional Transportation Authority's (CNYRTA) Capital Planning Committee continues to meet regularly to assess the Authority's capital needs and to guide both short- and long-term investments in alignment with the Capital Improvement Plan (CIP). The Committee's work ensures that capital resources are prioritized effectively, addressing immediate operational requirements while also supporting the Authority's long-range strategic goals.

Key projects currently in the execution phase include:

- Bus Rapid Transit (BRT) Planning
- Compressed Natural Gas (CNG) Electrical Service
- CNG Facility Upgrades
- Oneida Facility Consolidation Planning
- Various Building Improvements and Technology

The Authority remains focused on leveraging available funding to advance these initiatives while positioning CNYRTA to meet the mobility and infrastructure needs of the community well into the future.



**RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR  
PUBLIC RELATIONS SERVICES 2026-2031**

**WHEREAS**, the Central New York Regional Transportation Authority (CNYRTA) has the need for a firm to provide public relations services; and

**WHEREAS**, this contract will be paid for using operating funds, and

**WHEREAS**, the Request for Proposal was publicly let on October 30, 2025, and

**WHEREAS**, one hundred forty-eight (148) vendors were invited, of which one hundred (100) were NYS Certified M/WBE firms and sixty-sixty (66) proposal packages were downloaded, and

**WHEREAS**, two (2) proposals were received on November 21, 2025; and

**WHEREAS**, it was determined by the evaluation committee that Moxie Strategies offered the most advantageous proposal; and

**WHEREAS**, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made, and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract, and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract, and

**WHEREAS**, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY**, that the Chief Executive Officer or his designee is authorized to enter into a five (5) year contract with Moxie Strategies for public relations services. The contract would commence May 1, 2026.

**FACT SHEET**  
**PUBLIC RELATIONS SERVICES 2026-2031**

**PROJECT DESCRIPTION:** The CNYRTA has the need for a firm to provide public relations services.

**ADVERTISEMENT:** A Request for Proposal was advertised on October 30, 2025, in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, Cortland Standard and Minority Commerce Weekly.

**FUNDING:** The contract is to be paid for using operating funds.

**PROCUREMENT PROCESS:** Two (2) proposals were received on November 21, 2025. A selection committee consisting of Steve Koegel, Bren Daiss, Lynette Paduano and Caitlin MacCollum evaluated the proposals. When evaluating proposals, the committee took into consideration: method of approach, organizational capacity and experience, and cost.

**PRICING RECEIVED:**

<b>Moxie Strategies</b>	
<b>Title</b>	<b>Rate</b>
Partner	\$300
Executive Vice President	\$275
Senior Vice President	\$200
Vice President	\$175
Principal	\$175

<b>The Martin Group</b>
The Martin Group proposes a retainer arrangement providing CNYRTA 25 hours of service per month at a rate of \$160 per hour, for a total monthly fee of \$4,000.

**COMMENTS:** Moxie Strategies has provided similar services in the past with positive results.

**MWBE:** There is a 30% MWBE goal on this contract.

**RECOMMENDATION:** Based upon evaluation of the proposals, staff recommends contract award to Moxie Strategies for a five (5) year term, commencing May 1, 2026.

**RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR  
REAL TIME SIGNAGE 2025**

**WHEREAS**, the Central New York Regional Transportation Authority (CNYRTA) has the need to purchase digital display signage for the Syracuse Transit Hub and at least fifty (50) bus stop locations throughout its network; and

**WHEREAS**, this contract will be paid for using grant funds with an 80% Federal share, 10% State share and 10% local share, and

**WHEREAS**, the Request for Proposal was publicly let on July 2, 2025, and

**WHEREAS**, twenty-six (26) vendors were invited, and fifty-six (56) proposal packages were downloaded; and

**WHEREAS**, two (2) proposals were received on August 6, 2025; and

**WHEREAS**, it was determined by the evaluation committee that Papercast North America offered the most advantageous proposal; and

**WHEREAS**, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made, and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract, and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract, and

**WHEREAS**, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY**, that the Chief Executive Officer or his designee authorize contract with Papercast North America to provide Real Time Signage for a total cost of \$415,138.01.

**FACT SHEET**  
**REAL TIME SIGNAGE 2025**

**PROJECT DESCRIPTION:** The CNYRTA is seeking a qualified vendor to provide digital display signage for the Syracuse Transit Hub and at least fifty (50) bus stop locations throughout its network.

**ADVERTISEMENT:** A Request for Proposal was advertised on July 2, 2025, in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch and the Minority Commerce Weekly.

**FUNDING:** This contract will be paid for using grant funds with an 80% Federal share, 10% State share and 10% local share

**PROCUREMENT PROCESS:** two (2) proposals were received on August 6, 2025. A selection committee consisting of Steve Koegel, Bruce Fong, Rahmin Azria, Bren Daiss, Lynette Paduano, Josh Gardner, Carlos Galindo, Chris King and Caitlin MacCollum evaluated the proposals. When evaluating proposals, the committee took into consideration: method of approach, organizational capacity and experience, cybersecurity and cost.

**PRICING RECEIVED:**

	<b>Papercast</b>	<b>WaySine</b>
<b>Phase 1- Freestanding Digital Displays- Dual Sided</b>	\$ 51,133.34	\$ 90,120.00
<b>Phase 1- Freestanding Digital Displays- Single Sided</b>	\$ 15,101.67	\$ 30,030.00
<b>Phase 1- Installation Fee</b>	\$ 5,085.00	\$ 21,000.00
<b>Phase 2- Solar Powered E-Paper Displays</b>	\$ 237,573.00	\$ 275,000.00
<b>Phase 2- Installation Fee</b>	\$ 42,250.00	\$ 60,000.00
<b>Additional Fees</b> (site assessment, project management, etc.)	\$ 63,995.00	-
	<b>\$ 415,138.01</b>	<b>\$ 476,150.00</b>

**COMMENTS:** CNYRTA uses Clever Device CAD/AVL system for managing its Fixed route fleet of vehicles. The proposed Digital Display signage will receive a data feed from the existing AVL system which will contain the data elements required to provide real-time transit arrival information on digital displays. Data feed will be provided from Clever Device's BusTime API. There will be two different types of display signage: Solar powered E-Paper displays that will be mounted to shelters and Freestanding Digital Displays to be placed at Transit Hub.

**RECOMMENDATION:** Based upon evaluation of the proposals, staff recommends contract award to Papercast North America for the Real Time Signage contract.

**RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR  
CNG FACILITY OPERATIONS AND MAINTENANCE AGREEMENT**

**WHEREAS**, the Central New York Regional Transportation Authority (CNYRTA) has a need for routine preventative maintenance services on the existing CNG Station, ensuring that the CNG fueling equipment is consistently in working order to meet performance requirements, and

**WHEREAS**, this contract will be paid for using operating funds, and

**WHEREAS**, this is a sole source procurement, and

**WHEREAS**, Trillium Transportation Fuels, LLC is the only provider capable of performing service and maintenance on the facility equipment as the Original Equipment Manufacturer (OEM) of the control suite, and the Trillium diagnostic software is proprietary, and

**WHEREAS**, the monthly cost of the operations and maintenance service for the five (5) year agreement is \$29,200, subject to an annual CPI increase; and

**WHEREAS**, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made, and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract, and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract, and

**WHEREAS**, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY**, that the Chief Executive Officer or his designee is authorized to enter into a five (5) year operations and maintenance agreement with Trillium Transportation Fuels, LLC, effective following the notice of completion of the CNG Station Upgrade project.

**FACT SHEET**  
**CNG FACILITY OPERATIONS AND MAINTENANCE AGREEMENT**

**PROJECT DESCRIPTION:** The Central New York Regional Transportation Authority (CNYRTA) has a need for routine preventative maintenance services on the existing CNG Station, ensuring that the CNG fueling equipment is consistently in working order to meet performance requirements.

**METHOD OF PROCUREMENT:** This is a sole source procurement.

**FUNDING:** The contract is to be paid for using operating funds.

**PRICING RECEIVED:**

Description	Amount
Fixed Monthly O&M Fee	\$29,200
Total Year 1	\$350,400

\*Years 2-5 are subject to an annual CPI adjustment on anniversary of contract effective date

**COMMENTS:** CNG stations operate under high pressure. Utilizing non-OEM technicians to service proprietary systems creates significant liability risks and could result in the "locking out" of systems if unauthorized software changes are detected. Trillium maintains the specific parts inventory and remote monitoring capabilities required to ensure the CNYRTA fleet remains fueled without interruption.

**Key Elements Turnkey Program:**

- Emergency and routine service as well as remote station monitoring.
- All labor, tools, parts, materials, components, consumables required for service (except for damage/negligence caused by Centro or 3rd Party).
- The entire CNG facility, beginning after the utility gas MSA and ending with the fuel hoses and nozzles.
- Coordination of maintenance activities with Centro for any work that could impact fueling.
- Station security that protects equipment and prevents unauthorized access.
- Prompt response times - Local service must be on site within 4 hours of a call-out.
- Site debris and waste disposal.
- Top-grade synthetic oil designed for CNG stations.
- Gas dryer and filtration system maintenance that minimizes moisture and oil carryover.
- Annual station safety assessment & Annual fueling training.

**MWBE:** This is a sole source procurement; therefore, it is not applicable to MWBE requirements.

**RECOMMENDATION:** Staff recommends contract award to Trillium Transportation Fuels, LLC, for CNG Operations and Maintenance Services for a five-year term.

**RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR  
THE PURCHASE OF A CORTLAND FACILITY FAREBOX SYSTEM**

**WHEREAS**, the Central New York Regional Transportation Authority (CNYRTA) has a need to purchase fareboxes and a vault system for the Cortland facility; and

**WHEREAS**, the purchase will be paid for with a mixture of Federal and State funds; and

**WHEREAS**, Genfare is the manufacturer of the Authority's current fare collection system and owns the proprietary rights to the system and software. This equipment purchase will allow CNYRTA to maintain consistency within the fleet and operations, classifying this as a Sole Source Procurement; and

**WHEREAS**, the equipment will be installed at the Cortland facility; and

**WHEREAS**, the total cost of the purchase is \$425,517.10; and

**WHEREAS**, the price was deemed fair and reasonable based on comparable Genfare pricing we have received in past procurements; and

**WHEREAS**, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made, and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract, and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract, and

**WHEREAS**, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY** that the Chief Executive Officer or a designee is authorized to enter into a contract with Genfare for the purchase of fareboxes and a vault, totaling \$425,517.10.

**FACT SHEET**  
**THE PURCHASE OF A CORTLAND FACILITY FAREBOX SYSTEM**

**PROJECT DESCRIPTION:** The CNYRTA has a need to install thirteen (13) farebox systems in buses located in Cortland County, one (1) mobile vault system in the Cortland garage to keep farebox collections in a secure location, and probe and data system equipment to obtain accurate revenue and ridership data for strategic planning.

**METHOD OF PROCUREMENT:** This is a sole source procurement as the software is proprietary to Genfare.

**FUNDING:** The contract is to be paid for using a mixture of Federal and State funds.

**PRICING RECEIVED:** The pricing received from Genfare was in the amount of \$425,517.10

**COMMENTS:** This purchase will allow the Cortland County facility to increase operational efficiency by using current technology to increase ridership, provide accurate data and strengthen controls to reduce the risk of fraud.

**M/WBE:** This is a sole source procurement; therefore, it is not applicable to MWBE requirements.

**RECOMMENDATION:** Staff recommends that an award be made to Genfare in the amount of \$425,517.10 to furnish and install fareboxes and a vault system.

**RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR  
COOLING TOWER REPLACEMENT**

**WHEREAS**, the Central New York Regional Transportation Authority (CNYRTA) has a need for a qualified vendor to replace an existing cooling tower at the Syracuse facility as the current tower has reached the end of its useful life; and

**WHEREAS**, this contract will be paid for using 100% New York State dedicated funds; and

**WHEREAS**, the Invitation for Bid was publicly let on December 1, 2025; and

**WHEREAS**, one hundred and thirty (130) vendors were invited, of which forty-two (42) were sent to NYS Certified M/WBE firms and thirty-seven (37) bid packages were downloaded; and

**WHEREAS**, three (3) bids were received on January 5, 2026, with the lowest responsive and responsible bid received from Stephen S. Starr Mechanical Corp.; and

**WHEREAS**, the price was determined to be fair and reasonable based upon comparison with the other bids and independent cost estimate; and

**WHEREAS**, The staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made; and

**WHEREAS**, To the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract; and

**WHEREAS**, To the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract.

**WHEREAS**, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY**, that the Chief Executive Officer or his designee is authorized to issue a purchase order for a replacement cooling tower to Stephen S. Starr Mechanical Corp., in the amount of \$129,500.00.

**FACT SHEET**  
**COOLING TOWER REPLACEMENT**

**PROJECT DESCRIPTION:** The CNYRTA has a need for a qualified vendor to replace an existing cooling tower at the Syracuse facility.

**ADVERTISEMENT:** An Invitation for Bid was advertised on December 1, 2025, in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, Cortland Standard and the Minority Commerce Weekly.

**FUNDING:** This contract is to be paid for using 100% New York State dedicated funds.

**PRICING RECEIVED:**

<b>Description</b>	<b>Stephen S. Starr Mechanical Corp.</b>	<b>EMCOR Services Betlem</b>	<b>Airside Technology</b>
Cooling Tower Replacement	\$129,500.00	\$167,000.00	\$210,600.00

**COMMENTS:** Stephen S. Starr Mechanical Corp. has performed like kind services in the past with positive results.

**MWBE:** A full waiver for M/WBE participation was approved by NYS Empire State Development on this contract.

**RECOMMENDATION:** Staff recommends the Board authorize the issuance of a purchase order to Stephen S. Starr Mechanical Corp., in the amount of \$129,500.00 to replace an existing cooling tower at the Syracuse facility.

**RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR  
BUS SHELTER & PARKING LOT JANITORIAL SERVICES 2026-2031**

**WHEREAS**, the Central New York Regional Transportation Authority (CNYRTA) has a need for a qualified vendor to provide outdoor janitorial services at the bus shelters and parking lots; and

**WHEREAS**, this contract will be paid for using operating funds; and

**WHEREAS**, the Invitation for Bid was publicly let on November 24, 2025; and

**WHEREAS**, one hundred and seven (107) vendors were invited, of which thirty-one (31) were sent to NYS Certified M/WBE firms and in total thirty-five (35) bid packages were downloaded; and

**WHEREAS**, three (3) bids were received on December 23, 2025, with the lowest responsive and responsible bid received from H2H Facility Services; and

**WHEREAS**, the price was determined to be fair and reasonable based upon comparison with the other bids and independent cost estimate; and

**WHEREAS**, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made; and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract; and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract.

**WHEREAS**, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY**, that the Chief Executive Officer or his designee is authorized to enter into a five (5) year contract with H2H Facility Service for outdoor janitorial services at the bus shelters and parking lots. The contract would commence April 1, 2026.

**FACT SHEET**  
**BUS SHELTER & PARKING LOT JANITORIAL SERVICES 2026-2031**

**PROJECT DESCRIPTION:** The CNYRTA has a need for a qualified vendor to provide outdoor janitorial services at the bus shelters and parking lots.

**ADVERTISEMENT:** An Invitation for Bid was advertised on November 24, 2025, in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, Cortland Standard and the Minority Commerce Weekly.

**FUNDING:** This contract is to be paid for using operating funds.

**PRICING RECEIVED:**

<b>Cleaning Services</b>	<b>H2H Facility Services Inc.</b>	<b>SAFI CLEANING SERVICES</b>	<b>LN Pro Services LLC</b>
Syracuse Bus Shelters - Price per Month	\$8,025.00	\$12,800.00	\$125,000.00
Cayuga Bus Shelters - Price per Month	\$306.18	\$2,950.00	\$8,000.00
Oswego Bus Shelters - Price per Month	\$642.98	\$4,475.00	\$23,000.00
Cortland Bus Shelters - Price per Month	\$220.00	\$2,350.00	\$6,000.00
I-81 Lots - Price per Month	\$725.00	\$3,250.00	\$45,000.00
As Needed Bus Shelter Cleanings- Price Per Cleaning	\$18.00	\$85.00	\$480.00
<b>Annual Escalators</b>			
Year 2	0%	3%	0%
Year 3	0%	3%	4%
Year 4	2%	3%	4%
Year 5	2%	3%	4%

**COMMENTS:** H2H Facility Services has performed bus shelter and parking lot janitorial services for the CNYRTA in the past with positive results.

**MWBE:** There is a 30% MWBE goal on this contact.

**RECOMMENDATION:** Based upon evaluation of the bid documents, the staff recommends contract award to H2H Facility Services for a five (5) year term, commencing April 1, 2026.

**RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR  
HVAC SERVICES 2026-2031**

**WHEREAS**, the Central New York Regional Transportation Authority (CNYRTA) has a need for a qualified local HVAC vendor to perform a portion of the maintenance that is required to keep the HVAC equipment operating efficiently and reliably at all ten (10) of the CNYRTA facilities.; and

**WHEREAS**, this contract will be paid for using operating funds; and

**WHEREAS**, the Invitation for Bid was publicly let on December 2, 2025; and

**WHEREAS**, eighty-seven (87) vendors were invited, of which twenty-one (21) were sent to NYS Certified M/WBE firms and in total twenty-five (25) bid packages were downloaded; and

**WHEREAS**, six (6) bids were received on December 30, 2025, with the lowest responsive and responsible bid received from Elemental Commercial Services; and

**WHEREAS**, the price was determined to be fair and reasonable based upon comparison with the other bids and independent cost estimate; and

**WHEREAS**, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made; and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract; and

**WHEREAS**, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract.

**WHEREAS**, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY**, that the Chief Executive Officer or his designee is authorized to enter into a five (5) year contract with Elemental Commercial Services for HVAC services. The contract would commence September 1, 2026.

**FACT SHEET**  
**HVAC SERVICES 2026-2031**

**PROJECT DESCRIPTION:** The CNYRTA has a need for a qualified local HVAC vendor to perform a portion of the maintenance that is required to keep the HVAC equipment operating efficiently and reliably at all ten (10) of the CNYRTA facilities.

**ADVERTISEMENT:** An Invitation for Bid was advertised on December 2, 2025, in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, Cortland Standard and the Minority Commerce Weekly.

**FUNDING:** This contract is to be paid for using operating funds.

**PRICING RECEIVED:** See attached.

**COMMENTS:** Elemental Commercial Services has performed like kind services with positive results.

**MWBE:** There is a 30% MWBE goal on this contact.

**RECOMMENDATION:** Based upon evaluation of the bid documents, the staff recommends contract award to Elemental Commercial Services for a five (5) year term, commencing September 1, 2026.

**Vendor: Elemental Commercial Service**

<u>Description of Services</u>	<u>Number of Hours</u>	<u>Travel Charge - per trip</u>	<u>Number of Trips</u>
<b>Annual Inspection of Heating Equipment</b>			
CNY Centro	28	\$ 60.00	4
Syracuse HUB	8	\$ 60.00	1
Syracuse RTC	8	\$ 60.00	1
Centro of Cayuga	4	\$ 60.00	1
Centro of Oswego	4	\$ 60.00	1
Centro of Oneida (Utica Facility)	6	\$ 60.00	1
Utica HUB	3	\$ 60.00	1
Centro of Oneida (Rome Facility)	2	\$ 60.00	1
Rome HUB	1	\$ 60.00	1
Centro of Cortland	3	\$ 60.00	1

<b>Annual Inspection of Cooling Equipment</b>			
CNY Centro	20	\$ 60.00	3
Syracuse HUB	2	\$ 60.00	1
Syracuse RTC	2	\$ 60.00	1
Centro of Cayuga	1	\$ 60.00	1
Centro of Oswego	1	\$ 60.00	1
Centro of Oneida (Utica Facility)	3	\$ 60.00	1
Utica HUB	1	\$ 60.00	1
Centro of Oneida (Rome Facility)	1	\$ 60.00	1
Rome HUB	1	\$ 60.00	1
Centro of Cortland	3	\$ 60.00	1

**Hourly Rate for Inspections, PMs & Repairs:**

1.6 x PW

(Based on Prevailing Wages - PRC# 2025012106)

Travel Charge for PMs & Repairs will be paid at the same rate stated above for each specific location.

% Mark Up on Materials	<u>18%</u>
% Mark Up on Equipment Fees	<u>18%</u>

**Annual Escaltors for Hourly Rate**

Year 2	<u>0%</u>
Year 3	<u>0%</u>
Year 4	<u>0%</u>
Year 5	<u>0%</u>

**Vendor: Emcor Betlem**

<u>Description of Services</u>	<u>Number of Hours</u>	<u>Travel Charge - per trip</u>	<u>Number of Trips</u>
<b>Annual Inspection of Heating Equipment</b>			
CNY Centro	28	\$ 60.00	4
Syracuse HUB	8	\$ 60.00	1
Syracuse RTC	8	\$ 60.00	1
Centro of Cayuga	4	\$ 60.00	1
Centro of Oswego	4	\$ 60.00	1
Centro of Oneida (Utica Facility)	6	\$ 60.00	1
Utica HUB	3	\$ 60.00	1
Centro of Oneida (Rome Facility)	2	\$ 60.00	1
Rome HUB	1	\$ 60.00	1
Centro of Cortland	2	\$ 60.00	1

<b>Annual Inspection of Cooling Equipment</b>			
CNY Centro	20	\$ 60.00	3
Syracuse HUB	2	\$ 60.00	1
Syracuse RTC	2	\$ 60.00	1
Centro of Cayuga	1	\$ 60.00	1
Centro of Oswego	1	\$ 60.00	1
Centro of Oneida (Utica Facility)	4	\$ 60.00	1
Utica HUB	1	\$ 60.00	1
Centro of Oneida (Rome Facility)	1	\$ 60.00	1
Rome HUB	1	\$ 60.00	1
Centro of Cortland	1	\$ 60.00	1

Amount:

**Hourly Rate for Inspections, PMs & Repairs:**

\$ 151.00

(Based on Prevailing Wages - PRC# 2025012106)

Travel Charge for PMs & Repairs will be paid at the same rate stated above for each specific location.

% Mark Up on Materials	<u>18%</u>
% Mark Up on Equipment Fees	<u>18%</u>

**Annual Escalators for Hourly Rate**

Year 2	<u>5%</u>
Year 3	<u>5%</u>
Year 4	<u>5%</u>
Year 5	<u>5%</u>

**Vendor: BPD Bush**

<u>Description of Services</u>	<u>Number of Hours</u>	<u>Travel Charge - per trip</u>	<u>Number of Trips</u>
<b>Annual Inspection of Heating Equipment</b>			
CNY Centro	88	\$ 150.00	11
Syracuse HUB	32	\$ 150.00	4
Syracuse RTC	36	\$ 150.00	5
Centro of Cayuga	16	\$ 180.00	2
Centro of Oswego	16	\$ 200.00	2
Centro of Oneida (Utica Facility)	32	\$ 225.00	4
Utica HUB	12	\$ 225.00	2
Centro of Oneida (Rome Facility)	12	\$ 230.00	2
Rome HUB	4	\$ 230.00	1
Centro of Cortland	14	\$ 180.00	2
<b>Annual Inspection of Cooling Equipment</b>			
CNY Centro	56	\$ 150.00	7
Syracuse HUB	14	\$ 150.00	2
Syracuse RTC	18	\$ 150.00	3
Centro of Cayuga	6	\$ 180.00	1
Centro of Oswego	6	\$ 200.00	1
Centro of Oneida (Utica Facility)	12	\$ 225.00	2
Utica HUB	6	\$ 225.00	1
Centro of Oneida (Rome Facility)	6	\$ 230.00	1
Rome HUB	4	\$ 230.00	1
Centro of Cortland	6	\$ 180.00	1

Amount:

**Hourly Rate for Inspections, PMs & Repairs:** \$ 90.00

(Based on Prevailing Wages - PRC# 2025012106)

Travel Charge for PMs & Repairs will be paid at the same rate stated above for each specific location.

% Mark Up on Materials 10%  
 % Mark Up on Equipment Fees 10%

Annual Escaltors for Hourly Rate

Year 2 2%  
 Year 3 2%  
 Year 4 2%  
 Year 5 2%

**Vendor: Siemens Industry**

<u>Description of Services</u>	<u>Number of Hours</u>	<u>Travel Charge - per trip</u>	<u>Number of Trips</u>
<b>Annual Inspection of Heating Equipment</b>			
CNY Centro	40	\$ 250.00	5
Syracuse HUB	8	\$ 250.00	1
Syracuse RTC	24	\$ 250.00	3
Centro of Cayuga	8	\$ 250.00	1
Centro of Oswego	8	\$ 250.00	1
Centro of Oneida (Utica Facility)	16	\$ 250.00	2
Utica HUB	8	\$ 250.00	1
Centro of Oneida (Rome Facility)	8	\$ 250.00	1
Rome HUB	8	\$ 250.00	1
Centro of Cortland	8	\$ 250.00	1
<b>Annual Inspection of Cooling Equipment</b>			
CNY Centro	32	\$ 250.00	4
Syracuse HUB	8	\$ 250.00	1
Syracuse RTC	24	\$ 250.00	3
Centro of Cayuga	8	\$ 250.00	1
Centro of Oswego	8	\$ 250.00	1
Centro of Oneida (Utica Facility)	16	\$ 250.00	2
Utica HUB	8	\$ 250.00	1
Centro of Oneida (Rome Facility)	8	\$ 250.00	1
Rome HUB	8	\$ 250.00	1
Centro of Cortland	8	\$ 250.00	1

Amount:

**Hourly Rate for Inspections, PMs & Repairs:** \$ 164.00

(Based on Prevailing Wages - PRC# 2025012106)

Travel Charge for PMs & Repairs will be paid at the same rate stated above for each specific location.

% Mark Up on Materials 25%  
 % Mark Up on Equipment Fees 25%

Annual Escaltors for Hourly Rate

Year 2 4%  
 Year 3 4%  
 Year 4 4%  
 Year 5 4%

**Vendor: Stephen Starr**

<u>Description of Services</u>	<u>Number of Hours</u>	<u>Travel Charge - per trip</u>	<u>Number of Trips</u>
<b>Annual Inspection of Heating Equipment</b>			
CNY Centro	120	\$ 50.00	5
Syracuse HUB	48	\$ 50.00	5
Syracuse RTC	24	\$ 50.00	3
Centro of Cayuga	24	\$ 50.00	2
Centro of Oswego	24	\$ 50.00	2
Centro of Oneida (Utica Facility)	40	\$ 50.00	3
Utica HUB	8	\$ 50.00	1
Centro of Oneida (Rome Facility)	8	\$ 50.00	1
Rome HUB	4	\$ 50.00	1
Centro of Cortland	16	\$ 50.00	1

<b>Annual Inspection of Cooling Equipment</b>			
CNY Centro	80	\$ 50.00	5
Syracuse HUB	32	\$ 50.00	2
Syracuse RTC	16	\$ 50.00	1
Centro of Cayuga	8	\$ 50.00	1
Centro of Oswego	8	\$ 50.00	1
Centro of Oneida (Utica Facility)	16	\$ 50.00	1
Utica HUB	8	\$ 50.00	1
Centro of Oneida (Rome Facility)	4	\$ 50.00	1
Rome HUB	4	\$ 50.00	1
Centro of Cortland	4	\$ 50.00	1

Amount:

**Hourly Rate for Inspections, PMs & Repairs:** \$ 155.00

(Based on Prevailing Wages - PRC# 2025012106)

Travel Charge for PMs & Repairs will be paid at the same rate stated above for each specific location.

% Mark Up on Materials 15%  
 % Mark Up on Equipment Fees 15%

Annual Escaltors for Hourly Rate

Year 2 3%  
 Year 3 3%  
 Year 4 3%  
 Year 5 3%

**Vendor: BPI Mechanical**

<u>Description of Services</u>	<u>Number of Hours</u>	<u>Travel Charge - per trip</u>	<u>Number of Trips</u>
<b>Annual Inspection of Heating Equipment</b>			
CNY Centro	128	\$ 75.00	8
Syracuse HUB	64	\$ 75.00	4
Syracuse RTC	48	\$ 75.00	3
Centro of Cayuga	16	\$ 75.00	2
Centro of Oswego	16	\$ 75.00	2
Centro of Oneida (Utica Facility)	48	\$ 75.00	3
Utica HUB	16	\$ 75.00	2
Centro of Oneida (Rome Facility)	16	\$ 75.00	2
Rome HUB	8	\$ 75.00	1
Centro of Cortland	16	\$ 75.00	2

<b>Annual Inspection of Cooling Equipment</b>			
CNY Centro	96	\$ 75.00	6
Syracuse HUB	48	\$ 75.00	3
Syracuse RTC	48	\$ 75.00	3
Centro of Cayuga	8	\$ 75.00	1
Centro of Oswego	16	\$ 75.00	2
Centro of Oneida (Utica Facility)	32	\$ 75.00	2
Utica HUB	8	\$ 75.00	1
Centro of Oneida (Rome Facility)	8	\$ 75.00	1
Rome HUB	8	\$ 75.00	1
Centro of Cortland	8	\$ 75.00	1

Amount:

**Hourly Rate for Inspections, PMs & Repairs:** \$ 115.00

(Based on Prevailing Wages - PRC# 2025012106)

Travel Charge for PMs & Repairs will be paid at the same rate stated above for each specific location.

% Mark Up on Materials 18%  
 % Mark Up on Equipment Fees 15%

Annual Escaltors for Hourly Rate

Year 2 3%  
 Year 3 3%  
 Year 4 3%  
 Year 5 3%



TO: CNYRTA Board of Members  
FROM: Christopher Tuff, Chief Executive Officer  
RE: Monthly Summary Report – February 2026  
DATE: February 18, 2026

### **Legislative meetings**

Over the past few weeks, I have met with many of our elected representatives, including Assemblymembers Magnarelli, Stirpe, Buttenschon, Kelles, Lemondes, and Miller, as well as Senators Webb, Ryan, May, and Griffo. We discussed the NYPTA ask and what it would mean for Centro to receive the additional funding to support our operations and service expansions.

### **Reaching Productivity Milestones (RPM)**

From January 27<sup>th</sup> through February 4<sup>th</sup>, several of the executive team and I traveled to our outside properties to hold our Quarterly RPM presentations. These presentations also included annual awards (2025) for Rookie of the year for Operator and Maintenance, Operator and Maintenance employee of the year, annual safe driving and mile marker awards.

#### Quarterly Winners:

Maintenance Employee of the Quarter	Matthew Becker (Syracuse)
Operator of the Quarter	Anthony Gentile III (Utica)
Admin Employee of the Quarter	David Caraccio (Syracuse)

#### Annual Winners:

Maintenance Employee of the Year	Steve Rhodes (Cayuga)
Operator of the Year	Aleksandr Radionov (Syracuse)
Administrative Employee of the Year	Jim Anderson (Syracuse)
Rookie Maintenance Employee of the Year	Juston Bush (Syracuse)
Rookie Operator of the Year	Kevin Engle (Oswego)

### **Various Meetings**

Continued meetings to discuss the following items and move these projects forward. The topics include, but are not limited to, Capital Planning, Recruiting, RPM Program, NYPTA, SMTC, Arcadis (Transportation Consultants).