



DATE: September 18, 2026
TO: Authority Members
FROM: Nicholas F. Laino
RE: September 25, 2026

Audit & Finance Committee – 9:00 AM
Board Meeting – 9:30 AM

AGENDA

- 1- Chairman's Report
 - a. Reading of Minutes, August 28, 2026 – Regular Meeting, CNYRTA & Subsidiaries
 - b. Future Committee Meetings
- 2- Chief Executive Officer's Report – Christopher Tuff
 - a. Legislative Matters
 - b. Service Matters
 - c. Senior Staff Reports
- 3- Audit and Finance Committee Report
 - a. Finance Report – Vice President of Finance – Melissa Brim
 - b. Resolution – Third Party Administrator for Dental Services – Caitlin MacCollum
 - c. Resolution – Virtual Infrastructure Software – Caitlin MacCollum
 - d. Resolution – Virtualization Mass Storage Upgrades – Jason Smith
 - e. Resolution – Bulk Diesel Fuel – Jason Smith
- 4- Old Business
- 5- New Business

This agenda may be amended by the addition or deletion of items for discussion.

BOARD OF MEMBERS

Nicholas F. Laino
Chairman – Oneida County

Anthony Q. Davis Sr.
Vice Chairman – City of Syracuse

Darlene DeRosa Lattimore
Secretary – Cayuga County

Tina M. Fitzgerald
Treasurer – Governor's Office

Neil Burke
Member – City of Syracuse

Robert F. Cuculich
Member – Onondaga County

Julius L. Lawrence Jr.
Member – City of Syracuse

Heather Snow
Member – Oswego County

Louella Williams
Member – Onondaga County

Francis S. Saya III
ATU 580

Christopher Tuff
Chief Executive Officer

THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
(and its Subsidiaries)
200 CORTLAND AVENUE, SYRACUSE, NEW YORK
MINUTES OF THE AUGUST 28, 2026, BOARD MEETING

MEMBERS PRESENT:

NICHOLAS LAINO, Chair
ANTHONY DAVIS, Vice Chair
DARLENE LATTIMORE, Secretary
NEIL BURKE
ROBERT CUCLICH
JULIUS LAWRENCE
HEATHER SNOW
LOUELLA WILLIAMS
FRANK SAYA, Non-Voting Member

MEMBERS ABSENT:

TINA FITZGERALD, Treasurer

STAFF PRESENT:

CHRISTOPHER TUFF, Chief Executive Officer
JACQUELYN MUSENGO, Executive Vice President
GEOFF HOFF, VP of Fleet and Facilities
BRUCE FONG, VP of Information Technologies
MELISSA BRIM, VP of Finance
BREN DAISS, VP of Communication & Business Planning
CHRIS MORALLE, Associate VP of Human Resources
JORGE BORDONHOS, Director of Fleet Maintenance
CAITLIN MACCOLLUM, Sr Director of Procurement
CHRISTOPHER KING, Procurement Manager
TARA SPRAKER, Director of Capital Programs
PAULA CUTRONE, Senior Manager of Transit Data and Equity
JASON SMITH, Senior Procurement Analyst
SUZANN HENSLEY, Internal Control Manager
MATT KAVANAGH, Desktop Support Specialist

PUBLIC PRESENT:

STEVE HELMER
BRAD HUNT
BARRY SHULMAN
DEBBIE SHULMAN
MARIO COLONE
JOE DISTEFANO

CALL TO ORDER At 10:08 A.M. Chairman Laino called the meeting to order.

- Chairman Laino and the Board Members recited the Pledge of Allegiance
- Chairman Laino noted a quorum was present

UPCOMING MEETINGS

- Chairman Laino announced the following meetings for September 25, 2026:
 - Audit and Finance Meeting – 9:00 AM
 - Board Meeting – 9:30 AM

APPROVAL OF THE JULY 31, 2026, BOARD MEETING MINUTES - MOTION NO.

Motion – Neil Burke

Seconded – Heather Snow

Carried Unanimously

CHIEF EXECUTIVE OFFICER'S REPORT – Mr. Tuff

In addition to Mr. Tuff's written report, attached to these Minutes, he discussed the following:

COMMUNITY EVENTS

Mary Nelson Backpack giveaway

On August 15th, we provide transportation for the Mary Nelson Backpack giveaway. We provided a shuttle from the Hub to Meachem Field and back.

Ryan Phelps Speedway event

On August 16th, we partnered with Ryan Phelps, Lamar and Weedsport Speedway. We set up an information table to talk about Centro, recruitment and provided a chance for families to ride around the track on a bus.

Utica Tunnel Towers 5k walk & run

On August 16th, we provided transportation for the Utica Tunnel to Towers 5k walk and run. We provided a shuttle for participants to the start line.

Stuff-A-Bus – Back to school supplies

On August 19th, we partnered with the Salvation Army and the YMCA of CNY to collect school supplies. We parked the bus at the Northwest YMCA to collect supplies and delivered them directly to the Salvation Army.

New York State Fair – Governor's Day Event

On August 26, I was invited to attend the Governor's Event at the NYS Fair for Governor's Day and the kickoff of the 2026 New York State Fair. It was a great event to network with many of our partners in one location.

AMENDED AND RESTATED BY-LAWS FOR THE AUTHORITY AND CERATIN SUBSIDIARIES
AND APPROVING RELATED CORPORATE GOVERNANCE ACTIONS FOR CENTRO OF
CORTLAND INC. – RESOLUTION NO. 2702

Ms. MacCollum presented a Resolution to authorize contract award for the purchase of Clever Insights Software totaling \$268,955.20. A copy of the Motion is attached to these Minutes.

A Motion to authorize contract award for the purchase of Clever Insights Software as recommended by the Audit and Finance Committee was raised.

Motion – Heather Snow
Seconded – Darlene Lattimore
Carried Unanimously

SENIOR STAFF REPORTS

Bren Daiss presented to the Board on Cortland County's Service Equity and Fare Equity findings. Over the past year since Centro began service in Cortland County, staff has implemented experimental service changes to increase efficiency and streamline operations. Paula Cutrone explained the equity analysis process, noting that findings showed no disparate impact on minority persons and no disproportionate impact on low-income persons.

RESULTS OF THE CORTLAND FARE EQUITY ANALYSIS – MOTION NO. 2864

Ms. Cutrone presented a Motion to approve the results of the Cortland Fare Equity Analysis. A copy of the Motion is attached to these Minutes.

A Motion to approve the results of the Cortland Fare Equity Analysis was raised.

Motion – Neil Burke
Seconded – Heather Snow
Carried Unanimously

Staff are also proposing the elimination of Cortland's monthly pass in the interest of fare parity throughout Centro's system. Legacy payment types would no longer be accepted as fare payment on Centro of Cortland buses. Ms. Cutrone presented the fare equity analysis conducted, which concluded that customers would save 67.5% on average by paying with cash, tap-to-pay, or by using a 10-ride pass. There is no disparate impact on minority customers in this analysis.

RESULTS OF THE CORTLAND SERVICE EQUITY ANALYSIS AND TO AUTHORIZE A PUBLIC
HEARING – MOTION NO. 2865

Ms. Cutrone presented a Motion to approve the results of the Cortland Service Equity Analysis and to Authorize a Public Hearing. A copy of the Motion is attached to these Minutes.

A Motion to approve the Results of the Cortland Fare Equity Analysis and to Authorize a Public Hearing was raised.

Motion – Anthony Davis
Seconded – Heather Snow
Carried Unanimously

Ms. Daiss then presented to the Board on the Better Bus: Onondaga system redesign plan and proposed changes. After collecting feedback from customers during the Public Hearing on April 23, 2026, Centro has updated its proposed Better Bus Onondaga service design. The updated system proposal reinstates fixed route service that was previously removed, extends service hours to the Regional Transportation Center, and adds a fixed route commuter service to support employment opportunities in the Crossroads Park Dr. area of Liverpool. Ms. Cutrone presented the equity analysis process, noting that findings showed no disparate impact on minority persons and no disparate impact on low-income persons.

RESULTS OF THE BETTER BUS ONONDAGA SERVICE EQUITY ANALYSIS – MOTION NO. 2866

Ms. Cutrone presented a Motion to approve the results of the Better Bus Onondaga Service Equity Analysis. A copy of the Motion is attached to these Minutes.

A Motion to approve the Results of the Better Bus Onondaga Service Equity Analysis was raised.

Motion – Louella Williams
Seconded – Heather Snow
Carried Unanimously

SERVICE MODIFICATIONS IN CNY CENTRO – RESOLUTION NO. 2703

Ms. Cutrone presented a Resolution to approve Service Modifications in CNY Centro. A copy of the Motion is attached to these Minutes.

A Motion to approve Service Modifications in CNY Centro was raised.

Motion – Julius Lawrence
Seconded – Neil Burke
Carried Unanimously

AUDIT AND FINANCE COMMITTEE REPORT

JULY 31, 2026, STATEMENT OF REVENUE AND EXPENDITURES – MOTION NO. 2867

Ms. Brim presented a Motion to approve the July 31, 2026, Statement of Revenue and Expenditures. A copy of the Statements and Motion are attached to these Minutes.00000000000000

A Motion to approve the July 31, 2026, Statement of Revenue and Expenditures as recommended by the Audit and Finance Committee was raised.

Motion – Louella Williams
Seconded – Robert Cuculich
Carried Unanimously

CLEVERINSIGHTS SOFTWARE PURCHASE – RESOLUTION NO. 2704

Ms. MacCollum presented a Resolution to authorize contract award for the purchase of Clever Insights Software totaling \$268,955.20. A copy of the Motion is attached to these Minutes.

A Motion to authorize contract award for the purchase of Clever Insights Software as recommended by the Audit and Finance Committee was raised.

Motion – Julius Lawrence
Seconded – Darlene Lattimore
Abstained – Heather Snow
Carried Unanimously

BULK ENGINE OIL PURCHASE – RESOLUTION NO. 2705

Ms. MacCollum presented a Resolution to authorize contract award for Bulk Engine Oil Purchase 2026 to AeroMatte Corporation for approximately 4,500 gallons of engine oil at \$22.50 per gallon. A copy of the Resolution is attached to these Minutes.

A Motion to authorize contract award for Bulk Engine Oil Purchase 2026 to AeroMatte Corporation as recommended by the Audit and Finance Committee was raised.

Motion – Darelene Lattimore
Seconded – Neil Burke
Carried Unanimously

TIRE LEASE 2027-2032– RESOLUTION NO. 2706

Mr. King presented a Resolution to authorize contract award for Tire Lease 2027-2032 to Bridgestone Americas Tire Operations for a five (5) year term commencing May 1, 2027. A copy of the Resolution is attached to these Minutes.

A Motion to authorize contract award for Tire Lease 2027-2032 to Bridgestone Americas Tire Operations as recommended by the Audit and Finance Committee was raised.

Motion – Julius Lawrence
Seconded – Darlene Lattimore
Carried Unanimously

LIFT EQUIPPED VEHICLE SERVICES A 2027-2032 – RESOLUTION NO. 2707

Mr. Smith presented a Resolution to authorize contract award for Lift Equipped Vehicle Services A 2027-2032 to Suburban Transportation, Inc. for a five (5) year term commencing March 1, 2027. A copy of the Resolution is attached to these Minutes.

A Motion to authorize contract award for Lift Equipped Vehicle Services A 2027-2032 to Suburban Transportation, Inc. as recommended by the Audit and Finance Committee was raised.

Motion – Darlene Lattimore
Seconded – Neil Burke
Carried Unanimously

LIFT EQUIPPED VEHICLE SERVICES B 2026-2031 – RESOLUTION NO. 2708

Mr. Smith presented a Resolution to authorize contract award for Lift Equipped Vehicle Services B 2026-2031 to Suburban Transportation, Inc. for a five (5) year term commencing November 1, 2026. A copy of the Resolution is attached to these Minutes.

A Motion to authorize contract award for Lift Equipped Vehicle Services B 2026-2031 to Suburban Transportation, Inc. as recommended by the Audit and Finance Committee was raised

Motion – Darlene Lattimore
Seconded – Neil Burke
Carried Unanimously

SUPERVISORY VEHICLES PURCHASE– RESOLUTION NO. 2709

Mr. Smith presented a Resolution to issue a purchase order to Albany Toyota in the amount of \$138,041.32 for the purchase of four (4) Toyota Rav 4 Hybrids, Supervisory Vehicles. A copy of the Resolution is attached to these Minutes.

A Motion to authorize issuance of a purchase order for Supervisory Vehicle Purchase to Albany Toyota as recommended by the Audit and Finance Committee was raised.

Motion – Neil Burke
Seconded – Darlene Lattimore
Abstained – Heather Snow
Carried Unanimously

ACCEPTANCE OF GIFT – 1946 FAGEOL TWIN COACH HISTORIC BUS – RESOLUTION NO. 2710

Mr. Tuff presented a Resolution to authorize Acceptance of Gift – 1946 Fageol Twin Coach Historical Bus. A copy of the Resolution is attached to these Minutes.

A Motion to authorize Acceptance of Gift – 1946 Fageol Twin Coach Historical Bus as recommended by the Audit and Finance Committee was raised.

Motion – Julius Lawrence
Seconded – Darlene Lattimore
Carried Unanimously

OLD BUSINESS

Nothing to report

NEW BUSINESS

Nothing to report

EXECUTIVE SESSION – MOTION NO. 2868

A Motion was needed to move to Executive Session

Motion – Heather Snow
Seconded – Louella Williams
Carried Unanimously

No action taken in Executive Session

ADJOURNED

There being no further business to come before the Board, the CNYRTA and its Subsidiaries Board meeting was adjourned.

Chairman

ATTEST:

Secretary

THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
AUDIT AND FINANCE COMMITTEE
200 CORTLAND AVENUE, SYRACUSE, NEW YORK
MINUTES OF THE AUGUST 28, 2026, AUDIT AND FINANCE COMMITTEE MEETING

MEMBERS PRESENT: NICHOLAS LAINO, Chair
DARLENE LATTIMORE, Secretary
NEIL BURKE
ROBERT CUCLICH
JULIUS LAWRENCE
HEATHER SNOW
LOUELLA WILLIAMS
FRANK SAYA, Non-Voting Member

MEMBERS ABSENT: ANTHONY DAVIS, Vice Chair
TINA FITZGERALD, Treasurer

STAFF PRESENT: CHRISTOPHER TUFF, Chief Executive Officer
JACQUELYN MUSENGO, Executive Vice President
GEOFF HOFF, VP of Fleet and Facilities
BRUCE FONG, VP of Information Technologies
MELISSA BRIM, VP of Finance
BREN DAISS, VP of Communication & Business Planning
CHRIS MORALLE, Associate VP of Human Resources
JORGE BORDONHOS, Director of Fleet Maintenance
CAITLIN MACCOLLUM, Sr Director of Procurement
CHRISTOPHER KING, Procurement Manager
TARA SPRAKER, Director of Capital Programs
PAULA CUTRONE, Senior Manager of Transit Data and Equity
JASON SMITH, Senior Procurement Analyst
SUZANN HENSLEY, Internal Control Manager
MATT KAVANAGH, Desktop Support Specialist

PUBLIC PRESENT: STEVE HELMER
BRAD HUNT
BARRY SHULMAN
DEBBIE SHULMAN
MARIO COLONE
JOE DISTEFANO

CALL TO ORDER At 9:05 A.M. Chairman Laino called the meeting to order.

- Chairman Laino noted a quorum was present
- The next Committee meeting will be on September 25, 2026

JULY 31, 2026, STATEMENT OF REVENUE AND EXPENDITURES

Ms. Brim presented a Motion to approve the July 31, 2026, Statement of Revenue and Expenditures. A copy of the Statements and Motion are attached to these Minutes.

A Motion to approve the July 31, 2026, Statement of Revenue and Expenditures as recommended by the Audit and Finance Committee, was raised and forwarded to the Board for approval.

Motion – Darlene Lattimore

Seconded – Julius Lawrence

Carried Unanimously to the Board with a recommendation of approval.

CLEVERINSIGHTS SOFTWARE PURCHASE

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A Motion to authorize contract award for the purchase of Clever Insights Software was raised and forwarded to the Board for approval.

Motion – Darlene Lattimore

Seconded – Julius Lawrence

Abstained – Heather Snow

Carried Unanimously to the Board with a recommendation of approval.

BULK ENGINE OIL PURCHASE

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A Motion to authorize contract award for Bulk Engine Oil Purchase 2026 to AeroMatte Corporation was raised and forwarded to the Board for approval.

Motion – Heather Snow

Seconded – Robert Cuculich

Carried Unanimously to the Board with a recommendation of approval.

TIRE LEASE 2027-2032

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A Motion to authorize contract award for Tire Lease 2027-2032 to Bridgestone Americas Tire Operations was raised and forwarded to the Board for approval.

Motion – Julius Lawrence

Seconded – Neil Burke

Carried Unanimously to the Board with a recommendation of approval.

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A Motion to authorize contract award for Lift Equipped Vehicle Services A 2027-2032 to Suburban Transportation, Inc. was raised and forwarded to the Board for approval.

Motion – Darlene Lattimore

Seconded – Julius Lawrence

Carried Unanimously to the Board with a recommendation of approval.

LIFT EQUIPPED VEHICLE SERVICES B 2026-2031

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Motion – Darlene Lattimore

Seconded – Heather Snow

Carried Unanimously to the Board with a recommendation of approval.

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Motion – Julius Lawrence

Seconded – Darlene Lattimore

Abstained – Heather Snow

Carried Unanimously to the Board with a recommendation of approval.

ACCEPTANCE OF GIFT – 1946 FAGEOL TWIN COACH HISTORIC BUS

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A Motion to authorize Acceptance of Gift – 1946 Fageol Twin Coach Historical Bus was raised and forwarded to the Board for approval.

Motion – Julius Lawrence

Seconded – Robert Cuculich

Carried Unanimously to the Board with a recommendation of approval.

ADJOURNED

There being no further business to come before the Committee, the Audit and Finance Committee Meeting was adjourned.

Chairman

ATTEST:

Secretary



TO: CNYRTA Board of Members
FROM: Christopher Tuff, Chief Executive Officer
RE: Monthly Summary Report – September 2026
DATE: September 17, 2026

Citizens Academy Panelist/Focus Greater Syracuse

On September 9, I participated in a panel with Jim D’Agostino, Troy Wafner, and Aaron McKeon at the fall 2026 Focus Greater Syracuse Citizen Academy discussion on Sustainable Land Use & Transportation. This was a great group of community members from various industries in Syracuse who learned about different aspects and industries in our community. The discussion and questions were greatly appreciated. This group appreciated the transportation discussion so much that we will be hosting this session next year at Centro, which will also include a tour.

Senate Transportation Committee Roundtable

On September 17, I participated in a roundtable discussion in Albany hosted by Senate Transportation Committee Chair, Senator Jeremy Cooney. This roundtable brought representatives from across New York State to share feedback and discuss perspectives to help shape the next New York State Department of Transportation 5-year Capital Plan. I represented Centro and the members of the New York Public Transportation Association (NYPTA) at the roundtable.

Audit and Finance Committee Agenda

Presented by Melissa Brim, Vice President of Finance
September 25, 2026

Board Actions Motions and Resolutions

MOTIONS:

August 31, 2026, Statement of Revenues & Expenditures – M. Brim
Property Insurance Policy Renewal – J. Maloff

RESOLUTIONS:

Third Party Administrator for Dental Services – C. MacCollum
Virtual Infrastructure Software – C. MacCollum
Virtualization Mass Storage Upgrade – J. Smith
Bulk Diesel Fuel – J. Smith

SUPPLEMENTAL INFORMATION:

Statement of Revenues & Expenditures by Company
Investment Report
Mortgage Recording Tax (MRT) Report
Statement of Cash Flow
Procurement Summary
Capital Program Summary

ITEMS REQUIRING FUTURE BOARD ACTION:

September 30, 2026, Quarterly Financial Statements
October 31, 2026, Statement of Revenues & Expenditures



STATEMENT OF REVENUES AND EXPENDITURES

Central New York Regional Transportation Authority
Statement of Revenues and Expenditures
From 04/01/2026 through 08/31/2026
(In Whole Numbers)

	Actual	Budget	Budget Change	% Change to Budget	Prior Year Actual	CY to PY Change	% Change CY to PY
Operating Revenue							
Regular Line Passenger Revenue	2,143,049	2,060,202	82,847	4.02%	1,978,811	164,238	8.29%
Special Line Passenger Revenue	2,369,537	2,214,267	155,270	7.01%	2,185,439	184,098	8.42%
Advertising & Other Revenue	1,164,785	1,022,840	141,946	13.87%	980,807	183,979	18.75%
Total Operating Revenue	5,677,370	5,297,308	380,063	7.17%	5,145,056	532,315	10.35%
Operating Expenses							
Salaries & Wages	17,100,975	19,163,335	2,062,360	(10.76)%	16,850,298	250,677	1.48%
Other Employee Benefits & Payroll Taxes	1,709,578	1,984,942	275,364	(13.87)%	1,674,952	34,625	2.06%
Healthcare Benefits	6,375,710	6,904,967	529,257	(7.66)%	5,277,136	1,098,573	20.81%
Workers Compensation	1,719,179	1,437,767	(281,412)	19.57%	1,253,351	465,827	37.16%
Pension Benefits	1,891,879	1,937,313	45,435	(2.34)%	1,723,847	168,031	9.74%
Risk Management	2,432,436	2,149,000	(283,436)	13.18%	4,308,459	(1,876,023)	(43.54)%
Purchased Transportation	2,901,651	2,653,050	(248,601)	9.37%	2,482,481	419,169	16.88%
Materials & Supplies	2,015,545	2,130,729	115,184	(5.40)%	1,905,118	110,427	5.79%
Services	3,102,881	3,616,241	513,359	(14.19)%	2,602,353	500,529	19.23%
Fuel	963,755	1,054,417	90,662	(8.59)%	844,834	118,921	14.07%
Utilities	391,787	384,610	(7,177)	1.86%	264,994	126,793	47.84%
Other Expenses	178,671	327,103	148,433	(45.37)%	143,242	35,428	24.73%
Total Operating Expenses	40,784,045	43,743,473	2,959,428	(6.77)%	39,331,065	1,452,980	3.69%
Non-Operating Revenue							
Operating Assistance	30,050,059	32,760,913	(2,710,853)	(8.27)%	30,254,721	(204,661)	(0.67)%
Mortgage Tax Revenue	4,465,754	3,706,000	759,754	20.50%	4,330,577	135,176	3.12%
Gain/Loss on Disposal of Capital	2,700	20,833	(18,133)	(87.04)%	50,406	(47,706)	(94.64)%
Investment Revenue	588,162	218,842	369,320	168.76%	501,600	86,562	17.25%
Total Non-Operating Revenue	35,106,675	36,706,588	(1,599,913)	(4.36)%	35,137,305	(30,630)	(0.09)%
Operating Income (Loss)	0	(1,739,577)	1,739,577	(100.00)%	951,295	(951,294)	(99.99)%
Capital Contributions							
Federal Grants	1,736,464	0	1,736,464	0.00%	855,865	880,600	102.89%
State Grants	1,042,854	0	1,042,854	0.00%	145,991	896,863	614.32%
Total Capital Contributions	2,779,318	0	2,779,318	0.00%	1,001,855	1,777,463	177.42%
Non-Operating Expenses							
Depreciation Expense	5,973,158	0	(5,973,158)	0.00%	5,940,990	32,167	0.54%
Total Non-Operating Expenses	5,973,158	0	(5,973,158)	0.00%	5,940,990	32,167	0.54%
Change in Net Position	(3,193,839)	(1,739,577)	(1,454,263)	83.59%	(3,987,840)	794,001	(19.91)%
Net Position - Beginning of Year	(88,546,636)	0	(88,546,636)	0.00%	(125,571,224)	37,024,587	(29.48)%
Total Net Position - Beginning of Year	(88,546,636)	0	(88,546,636)	0.00%	(125,571,224)	37,024,587	(29.48)%
Net Position - End of Year	(91,740,476)	(1,739,577)	(90,000,899)	5,173.72%	(129,559,064)	37,818,589	(29.19)%



EXECUTIVE SUMMARY

Through the first five months of FY2027, the Authority is performing favorably to budget, with operating revenues exceeding expectations by 7.2% and operating expenses remaining 6.8% below budget, driven primarily by vacancy, driving the personnel savings. Non-operating revenues are slightly below budget due to the strategic conservation of preventive maintenance funds, while key risks include continued workforce shortages and rising healthcare and purchased transportation costs.

STATEMENT OF REVENUES AND EXPENDITURES

As of August 31, 2026, the Authority continues to report a break-even consolidated operating position (no net operating income or loss).

Operating Revenues

Total operating revenues were \$5.7 million, exceeding budget projections by \$380 thousand (7.2%) and increasing \$532 thousand (10.3%) compared to the same period in prior year.

	Actual	Budget	Budget Change	% Change to Budget	Prior Year Actual	CY to PY Change	% Change CY to PY
Operating Revenue							
Passenger Revenues	4,512,585	4,274,468	238,118	5.6%	4,164,250	348,336	8.3%
Advertising & Other Revenue	1,164,785	1,022,840	141,946	13.9%	980,806	183,979	18.8%
Total Operating Revenue	5,677,370	5,297,308	380,063	7.2%	5,145,056	532,315	10.3%

Passenger revenues are performing 5.6% over budget expectations and 8.4% over the prior year.

Regular line passenger revenues exceeded budget by 4% and were 8.29% higher than the prior year. This favorable performance is driven by stronger-than-anticipated farebox revenue, increased pass sales, and higher Call-A-Bus purchased transportation revenue. Farebox revenue increased 4.5% (\$46 thousand), while pass sales rose 13% (\$83 thousand) compared to the prior year. The increase in pass sales was primarily attributable to unanticipated single-ride purchases by the Syracuse City School District, partially offset by lower-than-expected demand from Jobs Plus.

Special line passenger revenues exceeded budget by 7.0% and were 8.4% higher than the prior year, reflecting contractual rate adjustments, partially offset by reduced service levels for SUNY Oswego based on enrollment and service demand.

Advertising and other revenues exceeded budget by 13.9% and increased 18.8% compared to the prior year. This performance reflects lease rate adjustments, higher RTC parking revenue, an increase in the guaranteed minimum under the transit advertising contract, and the introduction of Renewable Natural Gas (RNG) revenue.

Operating Expenses

Operating expenses totaled \$40.8 million, which is \$2.9 million (6.8%) below budget and \$1.5 million (3.8%) higher than the prior year.



	Actual	Budget	Budget Change	% Change to Budget	Prior Year Actual	CY to PY Change	% Change CY to PY
Operating Expenses							
Personnel Expenses	28,797,321	31,428,323	2,631,002	-8.4%	26,779,584	2,017,736	7.5%
Non-Personnel Expenses	11,986,724	12,315,150	328,426	-2.7%	12,551,481	(564,756)	-4.5%
Total Operating Expenses	40,784,045	43,743,473	2,959,428	-6.8%	39,331,065	1,452,980	3.8%

Personnel expenses were \$2.6 million (8.4%) below budget and \$2.0 million (7.5%) higher than the prior year. All personnel cost categories were below budget, with the exception of workers' compensation. The remaining categories generated favorable variances across wages, benefits, and related costs, while continuing to reflect higher expenses compared to the same period in the prior year.

The personnel budget assumes full staffing levels throughout the fiscal year; however, ongoing vacancies, particularly among bus operators, maintenance, and administrative positions, remain the primary driver of the favorable variance. While these vacancies reduce current personnel expenditures, they continue to create operational pressures, including increased reliance on overtime and additional workload for existing staff to maintain service levels and meet operational requirements.

Healthcare Benefit expenses were 7.7% below budget but increased 20.8% compared to the prior year. The year-over-year increase is primarily attributable to higher utilization, including 18,278 additional services through UMR, and a 23% increase in Blue Cross Blue Shield HMO enrollment. These increases were partially offset by an 11.4% reduction in prescription drug costs for active employees.

Workers' Compensation expenses exceeded budget by 19.6% and were 37.0% higher than the prior year, driven by legacy self-insured claims and higher costs associated with current-year claims, despite a reduction in total claims.

Pension expenses were in line with budget and were 9.74% higher than the prior year. The year-over-year increase is primarily attributable to 401(a) plan expenses for a portion of May 2025 that were funded through the forfeited funds account in the prior year.

Non-personnel expenses were \$328 thousand (2.7%) below budget and \$565 thousand (4.5%) lower than the prior year. All categories were in line with or below budget, with the exception of Risk Management and Purchased Transportation. Compared to the prior year, all categories increased except for Risk Management.

Risk Management expenses were 13.2% above budget and 43.5% lower than the prior year. The budget variance is primarily attributable to claims expense associated with a prior-year auto general liability claim, partially offset by a lower-than-anticipated increase in excess liability insurance costs.

Purchased Transportation expenses exceeded budget by 9.4% and increased 16.9% compared to the prior year, reflecting sustained demand growth, with trips increasing 14.2% year-over-year.

Materials & Supplies expenses were 5.4% below budget and 5.8% higher than the prior year. The favorable budget variance is primarily attributable to the timing of payments for New York State Fair supplies, as well as lower-than-anticipated fluid and lubricant costs, parts expenses for bus and building repairs, and marketing and printing costs, partially offset by the timing of obsolete inventory expense. The year-over-year increase is primarily attributable to higher usage of fluids and lubricants, increased parts expenses for bus and building repairs, and bus schedule purchases.

Services expenses were 14.2% below budget and 19.2% higher than the prior year. The favorable budget variance is primarily attributable to lower-than-anticipated engineering, legal, training, and advertising and marketing expenses. The year-over-year increase is largely driven by higher current-year costs for electrical work associated with building



remodels, sprinkler repairs, pit and drain cleanouts, security services, physical and drug testing, the CNG service agreement, and one-time vendor services.

Fuel expenses were 8.6% below budget and 14.0% higher than the prior year. The favorable budget variance is primarily attributable to lower-than-anticipated compressed natural gas (CNG) and diesel fuel pricing. The year-over-year increase is largely driven by a higher number of fuel deliveries in the current year (notably in Cayuga and Oneida), as well as higher diesel fuel costs in Cortland, which currently pays market rates, net of applicable taxes.

Utilities expenses were in line with budget and 47.8% higher than the prior year, consistent with anticipated increases in energy costs.

Other expenses were 45.4% below budget and 24.7% higher than the prior year. The favorable budget variance is primarily attributable to lower-than-anticipated training and conference expenses to date, although these costs may increase as the fiscal year progresses. The year-over-year increase is consistent with anticipated spending levels.

Non-Operating Revenues

Non-Operating revenues totaled \$35.1 million, \$1.6 million (4.4%) below budget, and generally consistent with prior-year performance.

	Actual	Budget	Budget Change	% Change to Budget	Prior Year Actual	CY to PY Change	% Change CY to PY
Non-Operating Revenue							
Operating Assistance	30,050,059	32,760,913	(2,710,853)	-8.3%	30,254,721	(204,661)	-0.7%
Mortgage Tax Revenue	4,465,754	3,706,000	759,754	20.5%	4,330,577	135,176	3.1%
Gain/Loss on Disposal of Capital	2,700	20,833	(18,133)	-87.0%	50,406	(47,706)	-94.6%
Investment Revenue	588,162	218,842	369,320	168.8%	501,600	86,562	17.3%
Total Non-Operating Revenue	35,106,675	36,706,588	(1,599,913)	-4.4%	35,137,305	(30,630)	-0.1%

Operating assistance revenues were 8.3% below budget and consistent with the prior year. This variance reflects the Authority's strategic approach to conserving federal and state preventive maintenance (PM) funds as State Transit Operating Assistance (STOA) levels have increased. PM utilization is evaluated monthly and deployed selectively during periods of elevated operating costs to stabilize financial performance and preserve long-term funding flexibility.

Mortgage tax revenues exceeded budget by 20.5% and were 3.1% higher than the prior year, reflecting continued strength in the regional real estate market. Given the inherent volatility of this revenue source, the Authority will continue to monitor trends closely and maintain conservative forecasting assumptions.

Investment revenues significantly exceeded budget and were 17.3% higher than the prior year, reflecting sustained higher yield performance. The Authority will continue to actively manage its investment portfolio to optimize returns while maintaining sufficient liquidity to support operational and capital requirements.



INVESTMENT REPORT

Central New York Regional Transportation Authority
Inventory of Existing Investments
As of 08/31/2026
(In Whole Numbers)

Cash Investments	Institution	Interest Rate	Amount	Total
Unrestricted – Operating Funds				
Commercial Savings – General Fund	M&T Bank	1.95%	\$19,776,941	
Commercial Savings – Farebox Collection	JP Morgan	1.25%	\$1,055,863	
				<u>\$20,832,804</u>
Board Designated - Funded Reserves				
Commercial Savings - Health Reserve	M&T Bank	1.95%	\$251,636	
Commercial Savings - Insurance Reserve	M&T Bank	1.95%	\$2,922	
Commercial Checking - Capital Reserve	JP Morgan	1.25%	\$96,000	
Commercial Checking - Paratransit Reserve	JP Morgan	1.25%	\$92,376	
				<u>\$442,934</u>
Total Cash Investment Value				<u>\$21,275,738</u>

Investments	Institution	Yield	Term	Market Value	Purchase Date	Maturity Date	Maturity Value
Operating Funds							
Treasury Bill - Operating Funds	JP Morgan	3.60%	2 mo.	\$5,219,242	08/18/2026	10/22/2026	\$5,247,000
Treasury Bill - Operating Funds	JP Morgan	3.63%	3 mo.	\$5,167,081	06/26/2026	09/26/2026	\$5,182,000
Board Designated - Funded Reserves							
Treasury Bill - Capital Reserve	JP Morgan	3.63%	6 mo.	\$3,146,958	05/26/2026	11/19/2026	\$3,173,000
Treasury Bill - Capital Reserve	JP Morgan	3.67%	9 mo.	\$2,080,951	06/09/2026	03/18/2027	\$2,125,000
Treasury Bill - Capital Reserve	JP Morgan	3.87%	6 mo.	\$2,008,323	07/22/2026	01/21/2027	\$2,039,000
Treasury Bill - Insurance Reserve	JP Morgan	3.78%	6 mo.	\$4,465,478	06/22/2026	12/17/2026	\$4,516,000
Treasury Bill – Health Ins. Reserve	JP Morgan	3.56%	6 mo.	\$3,069,496	04/06/2026	10/01/2026	\$3,079,000
Treasury Bill – Paratransit Reserve	JP Morgan	3.98%	12 mo.	\$5,419,834	07/30/2026	07/28/2027	\$5,610,000
Total Investment Values				<u>\$30,577,363</u>			<u>\$30,971,000</u>



MORTGAGE RECORDING TAX REPORT

<u>Actual Receipts YTD</u>						<u>Budget Variance YTD</u>		
	<u>FY-25</u>	<u>FY-26</u>	<u>FY-27</u>	<u>\$ vs PY</u>	<u>% vs PY</u>	<u>FY-27 Bud</u>	<u>\$</u>	<u>%</u>
	3,290,496	4,350,802	4,465,754	114,951	2.6%	3,706,000	759,754	20.5%
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>YTD</u>	<u>Budget</u>	<u>Actual Vs</u>	<u>YTD</u>
	<u>FY-25</u>	<u>FY-26</u>	<u>FY-27</u>	<u>vs PY</u>	<u>vs PY</u>	<u>FY 27</u>	<u>Budget</u>	<u>Variance</u>
April	537,226	690,885	834,882	20.8%	20.8%	660,000	26.5%	26.5%
May	622,405	884,530	945,766	6.9%	-40.0%	670,000	41.2%	33.9%
June	512,679	971,182	783,508	-19.3%	-69.2%	716,000	9.4%	25.3%
July	878,691	1,032,746	1,117,871	8.2%	-68.8%	849,000	31.7%	27.2%
August	739,495	771,460	783,726	1.6%	-82.0%	811,000	-3.4%	20.5%
September	668,431	917,892	0	-100.0%	-100.0%	792,000	-100.0%	-0.7%
October	880,437	1,248,226	0	-100.0%	-100.0%	909,000	-100.0%	-17.4%
November	824,214	954,897	0	-100.0%	-100.0%	860,000	-100.0%	-28.7%
December	704,965	843,307	0	-100.0%	-100.0%	736,000	-100.0%	-36.2%
January	730,141	768,120	0	-100.0%	-100.0%	734,000	-100.0%	-42.3%
February	525,142	757,929	0	-100.0%	-100.0%	616,000	-100.0%	-46.5%
March	636,968	699,588	0	-100.0%	-100.0%	605,000	-100.0%	-50.1%
Totals	<u>3,290,496</u>	<u>4,350,802</u>	<u>4,465,754</u>			<u>8,958,000</u>		
County Receipts - August	<u>FY-27</u>	<u>FY-26</u>	<u>\$</u>	<u>%</u>				
Onondaga	449,000	463,477	(14,477)	-3%				
Oswego	73,589	80,808	(7,219)	-9%				
Cayuga	59,767	54,813	4,955	9%				
Cortland	32,370	27,138	5,232	19%				
Oneida	169,000	145,225	23,775	16%				
Total	<u>783,726</u>	<u>771,460</u>	<u>12,266</u>	<u>2%</u>				



STATEMENT OF CASH FLOW

Central New York Regional Transportation Authority
Statement of Cash Flow
As of 08/31/2026
(In Whole Numbers)

Cash Flows From Operating Activities:

Operating Receipts from Fares, Contract Bill & Misc Items	\$ 888,760
Mortgage Tax Receipts	1,117,871
State Operating Assistance	16,382,898
Payments to Vendors & Bank Fees	(2,969,759)
Payments for Employee Benefits	(840,919)
Payments of Payroll Related Wages & Liabilities	(3,148,768)
Net Cash Provided by (Utilized in) Operating Activities	\$ 11,430,082

Cash Flows From Capital Activities:

Federal & State Grants Proceeds for Capital Additions	391,710
Federal Receipts for PM & Capital Operating Assistance	1,279,907
Purchases of Capital Assets	(72,468)
Net Cash Provided by (Utilized in) Capital Activities	\$ 1,599,149

Net Change in Cash from Operating & Capital Activities	\$ 13,029,232
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General Fund Cash Balances - Beginning of Period	\$ 7,557,196
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General Fund Cash Balances - End of Period*	\$ 20,586,428
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Reserve Funds:

Insurance Reserve	2,922
Health Insurance Reserve	251,636
Capital Reserve Fund	96,000
Paratransit Reserve	92,376
Invested Funds	30,577,363

Invested Funds (Restricted & Unrestricted)	\$ 31,020,298
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Total Cash All Sources - End of Period:	\$ 51,606,726
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***General Fund Cash Includes General Disbursing and Money Market Accounts Only**



PROCUREMENT

ACTIVE PROCUREMENTS REQUIRING BOARD ACTION

On Today's Agenda

TPA for Dental Services 2027-2032
Virtual Infrastructure Software 2026-2029
Utica Facility Purchase
Bulk Diesel Fuel 2027-2037
Virtualization Mass Storage Upgrade

Within 2 Months

TPA for Medical Services 2027-2032
Phone and Internet Services 2027-2037
Mini Van and Sedan Services A 2027-2032
Actuarial Services 2027-2032
Drug & Alcohol Testing and Physical Exam Services 2027-2032

Within 6 Months

Printer Maintenance Services 2027-2032
Transportation Planning Consultant 2027-2032
Radiant Heating Modifications 2026
Bike Share Program 2027-2032



CAPITAL PROGRAMS AND PLANNING

Capital programs encompass the planning, funding, and delivery of the Authority's long-term infrastructure and fleet investments. This includes the development, submission, award, and management of federal, state, and local grant funding opportunities, as well as the advancement of projects identified in the Capital Improvement Plan (CIP). These efforts are critical to maintaining a state of good repair while supporting system expansion and service innovation.

Grant Activity Snapshot

Total Funding in Play: \$115.32 million
In Development/Submission: \$7.07 million
Under Review/Award Pending: \$25.1 million
Awarded – Future Agreement Development: \$44.75 million
Awarded – Agreement in Development: \$2 million
Active/In Execution: \$36.4 million
Active Grant Efforts: 12

Grant Pipeline

The Authority's grant program operates across multiple phases, each requiring distinct levels of technical development, coordination, and administrative execution:

Development → Submission → Review → Award → Agreement Development → Implementation

- Development & Submission: Project scoping, cost estimating, and application preparation
- Review & Award: Competitive evaluation by funding agencies
- Agreement Development: Execution of grant agreements (FTA TrAMS and NYSDOT contracting processes)
- Implementation: Ongoing project delivery, compliance, and reporting

Grant Development & Program Management

The Authority is concurrently managing multiple high-value funding programs across all phases of the grant lifecycle, from initial application development through agreement execution and project delivery. These efforts require significant coordination and technical expertise, including:

- Alignment of funding opportunities with project readiness and capital priorities
- Development of complex, multi-year capital funding applications across multiple funding programs
- Coordination with federal, state, and local funding partners and stakeholders
- Navigation of multiple grant management systems, including FTA TrAMS and NYSDOT contracting processes
- Advancement of awarded funding into fully executed grant agreements
- Ongoing compliance, reporting, and financial management of active awards

This level of activity reflects a sustained and strategic approach to maximizing external funding while advancing critical capital investments.

FEDERAL GRANT FUNDING

In Development/Submission

- FTA Section 5339(c) Low or No Emission and Buses and Bus Facilities Program: \$7.07 million (\$5,656,594 federal with \$1,414,148 local match) for eleven (11) Cortland bus replacements. Applications due September 21, 2026.

Awarded – Future Agreement Development



- FTA Section 5339(c) Low or No Emission and Buses and Bus Facilities Program: \$36 million (\$28,800,000 federal with \$7,200,000 local match) awarded for the Oneida Facility Construction project. Grant agreement development and execution anticipated in FFY 2027.

Active/In Execution

- FTA Section 5307 and 5339(c) Grant Programs Applications: Four (4) FFY2026 draft grant agreements totaling approximately \$36.4 million (\$27,880,435 federal, \$542,500 state match \$7,927,609 local match) to support capital and operating projects.

STATE GRANT FUNDING

Under Review/Award Pending

- Innovative Mobility Initiative (CRP): \$9.1 million under review, with potential transition to a federal passthrough program.
- Transit Ready NY: 100% state dedicated funding program administered by the NYSDOT to upgrade, modernize, and enhance public transportation services for capital expenditures. \$16 million application in development to support BRT capital investments.

Awarded – Future Agreement in Development

- Congestion Mitigation and Air Quality (CMAQ): \$8.75 million (\$7,000,000 federal with \$1,750,000 local match), to support BRT capital investments. Funds to transfer from FHWA to FTA Section 5307. Grant agreement development and execution anticipated in FFY 2027.

OTHER/LOCAL FUNDING INITIATIVES

In Development/Submission

- Temporary Assistance for Needy Families (TANF): \$25,000 application in development for Centro of Oneida 2025-2026 program funding.

Awarded – Agreement in Development

- Green CHIPS: \$2 million awarded. Application and agreement development are in progress.

CAPITAL PLANNING & PROJECT DELIVERY

The Central New York Regional Transportation Authority's (CNYRTA) Capital Planning Committee continues to meet regularly to evaluate the Authority's capital needs and to guide short- and long-term investments in alignment with the Capital Improvement Plan (CIP). The Committee's work ensures that limited capital resources are strategically prioritized to address immediate operational requirements while advancing the Authority's long-range strategic objectives. Key projects currently in the execution phase include:

- Bus Rapid Transit (BRT) Planning
- Various Building Improvements and Technology
- Oneida Facility Consolidation Planning

The Authority remains focused on maximizing available funding and advancing these initiatives in a fiscally responsible manner, positioning CNYRTA to meet the evolving mobility and infrastructure needs of the communities it serves.



MOTION

CNYRTA Property Insurance Renewal

Jon Maloff will present the renewal of CNYRTA's property insurance coverage for its buildings, including the transit hubs. The renewal policy period is September 9, 2026, through September 9, 2027. The policy will be placed with Affiliated Factory Mutual Insurance Company at an annual premium of \$327,927, representing an eleven percent (11%) increase from the prior year's premium of \$294,950. This increase reflects 12 months of coverage for Cortland properties.

Recommended Motion

It is recommended that the Board of Directors authorize the renewal of property insurance coverage for CNYRTA's buildings, including the transit hubs, for the period of September 9, 2026, through September 9, 2027, at a premium of \$327,927.



**RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR
THIRD PARTY ADMINISTRATOR FOR DENTAL SERVICES 2027-2032**

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has the need for a firm to provide third party administration for dental services; and

WHEREAS, this contract will be paid for using operating funds, and

WHEREAS, the Request for Proposal was publicly let on June 15, 2026, and

WHEREAS, three (3) vendors were invited and twenty-five (25) proposal packages were downloaded, and

WHEREAS, three (3) responsive proposals were received on July 15, 2026; and

WHEREAS, it was determined by the evaluation committee that Delta Dental of New York offered the most advantageous proposal; and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract, and

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee is authorized to enter into a five (5) year contract with Delta Dental of New York for third party administrator for dental services. The contract would commence April 1, 2027.

FACT SHEET
THIRD PARTY ADMINISTRATOR FOR DENTAL SERVICES 2027-2032

PROJECT DESCRIPTION: The CNYRTA has the need for a firm to provide third party administration for dental services.

ADVERTISEMENT: A Request for Proposal was advertised on June 15, 2026, in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, Cortland Standard, Palladium Times and Minority Commerce Weekly.

FUNDING: The contract is to be paid for using operating funds.

PROCUREMENT PROCESS: The CNYRTA publicly let a Request for Proposal (RFP) for these services. This contract is to be awarded based upon evaluation criteria set forth in the RFP. A selection committee consisting of Jackie Musengo, Chris Morreale, Stacy Schreiner and Caitlin MacCollum, along with our consultant One Group, evaluated the proposals. When evaluating proposals, the committee took into consideration: network and administration capabilities, organizational capacity and experience, customer service, cost, technology and method of approach.

PRICING RECEIVED:

Administration Fee	Excellus	Delta Dental	UMR
Year 1	\$3.30	\$3.75	\$3.80
Year 2	\$3.30	\$3.75	\$3.80
Year 3	\$3.30	\$3.75	\$3.80
Year 4	\$3.40	\$3.85	\$3.80
Year 5	\$3.50	\$3.85	\$3.80

COMMENTS: Excellus' lower administration fees are outweighed by the significantly higher estimated claims cost.

Delta Dental of New York is the incumbent TPA for dental services and the CNYRTA is more than satisfied with the service currently provided.

RECOMMENDATION: Based upon evaluation of the proposals, staff recommends contract award to Delta Dental of New York for a five (5) year term, commencing April 1, 2027.

RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR
VIRTUAL INFRASTRUCTURE SOFTWARE 2026-2029

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has a need for an authorized vendor to provide licensing for virtual infrastructure software; and

WHEREAS, this contract will be paid for using operating funds; and

WHEREAS, the Invitation for Bid was publicly let on July 28, 2026; and

WHEREAS, twenty-nine (29) vendors were invited, of which ten (10) were sent to NYS Certified M/WBE firms and fifty-eight (58) bid packages were downloaded; and

WHEREAS, one (1) bid was received on August 19, 2026, with the lowest responsive and responsible bid received from Quality and Assurance Technology Corporation; and

WHEREAS, the price was determined to be fair and reasonable based upon comparison with the other bids and independent cost estimate; and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made; and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract; and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract.

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee is authorized to enter into a three (3) year contract with Quality and Assurance Technology Corporation for virtual infrastructure software licensing. The contract would commence October 14, 2026.

FACT SHEET
VIRTUAL INFRASTRUCTURE SOFTWARE 2026-2029

PROJECT DESCRIPTION: The CNYRTA has a need for an authorized vendor to provide licensing for virtual infrastructure software.

ADVERTISEMENT: An Invitation for Bid was advertised on July 28, 2026, in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, Cortland Standard and the Minority Commerce Weekly.

FUNDING: This contract is to be paid for using operating funds.

PRICING RECEIVED:

Description	Quality and Assurance Technology Corp
Licensing and Support Per Specifications - Year 1	\$54,181.83
Licensing and Support Per Specifications - Year 2	\$54,181.83
Licensing and Support Per Specifications - Year 3	\$54,181.83
Total	\$162,545.49

COMMENTS: Quality and Assurance Technology Corporation has provided software licensing services in the past for the CNYRTA with good results.

MWBE: This contract will attain 100% MBE utilization as Quality and Assurance Technology Corporation is NYS MBE Certified.

RECOMMENDATION: Based upon evaluation of the bid documents staff recommends contract award to Quality and Assurance Technology Corporation for a three (3) year term, commencing October 14, 2026.

**RESOLUTION TO AUTHORIZE THE PURCHASE OF
VIRTUALIZATION MASS STORAGE UPGRADE**

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has a need for a qualified vendor to furnish new equipment needed to upgrade the virtualization mass storage; and

WHEREAS, this contract will be paid for using grant funds with an 80% Federal share, 10% State share and 10% Local share; and

WHEREAS, the Request for Quote was sent on September 4, 2026; and

WHEREAS, three (3) vendors were invited; and

WHEREAS, one (1) quote was received on September 14, 2026, with the lowest responsive and responsible quote received from Lyon Micro, LLC; and

WHEREAS, the price was determined to be fair and reasonable based upon comparison with the independent cost estimate; and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made; and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract; and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract.

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee is authorized to issue a purchase order for equipment needed to upgrade the virtualization mass storage to Lyon Micro, LLC, in the amount of \$111,831.53.

FACT SHEET
VIRTUALIZATION MASS STORAGE UPGRADE

PROJECT DESCRIPTION: The CNYRTA has a need for a qualified vendor to furnish new equipment needed to upgrade the virtualization mass storage.

FUNDING: This contract is to be paid for using grant funds with an 80% Federal share, 10% State share and 10% Local share.

PRICING RECEIVED:

Description	Lyon Micro, LLC.
HPE Alletra MP B10000 Storage	\$111,831.53

COMMENTS: This is one phase of the upgrade for the virtualization mass storage. This phase is required now to support a B&G project to upgrade Siemen's environmental control system, which our current virtual environment cannot support.

RECOMMENDATION: Staff recommends the Board authorize the issuance of a purchase order to Lyon Micro, LLC., in the amount of \$111,831.53 to furnish new equipment needed to upgrade the virtualization mass storage.

RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR
BULK DIESEL FUEL 2027-2037

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has a need for a vendor to provide bulk delivery of ultra low sulfur diesel in different blends; and

WHEREAS, this contract will be paid for using operating funds; and

WHEREAS, the Invitation for Bid was publicly let on June 30, 2026; and

WHEREAS, twenty-three (23) vendors were invited, of which three (3) were sent to NYS Certified M/WBE firms and in total twenty-one (21) bid packages were downloaded; and

WHEREAS, two (2) bids were received on July 22, 2026, with the lowest responsive and responsible bid received from Buell Fuel; and

WHEREAS, the price was determined to be fair and reasonable based upon comparison with the other bids and independent cost estimate; and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made; and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract; and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract.

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee is authorized to enter into a ten (10) year contract with Buell Fuel for Bulk Diesel Fuel. The contract would commence April 1, 2027.

FACT SHEET
BULK DIESEL FUEL 2027-2037

PROJECT DESCRIPTION: The CNYRTA has a need for a vendor to provide bulk delivery of ultra low sulfur diesel in different blends to four (4) of its facilities.

ADVERTISEMENT: An Invitation for Bid was advertised on June 30, 2026, in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, Cortland Standard and the Minority Commerce Weekly.

FUNDING: This contract is to be paid for using operating funds.

PRICING RECEIVED:

	Buell Fuel, LLC	Mirabito Energy
<u>Diesel Blends:</u>		
100% ULSD Priced per Gallon	\$3.5690	\$3.6247
Adder Amounts Added to 100% USLD Rate		
ULSD Winter Blend (Additives)	+\$0.0250 /Gal	+\$0.0300 /Gal
ULSD and ULSK Blended at 90/10	+\$0.0127 /Gal	+\$0.0223 /Gal
ULSD and ULSK Blended at 80/20	+\$0.0383 /Gal	+\$0.0522 /Gal
ULSD and ULSK Blended at 70/30	+\$0.0380 /Gal	+\$0.0523 /Gal
ULSD and ULSK Blended at 60/40	+\$0.0380 /Gal	+\$0.0523 /Gal

COMMENTS: Buell Fuel has provided bulk deliveries in the past for the CNYRTA with positive results.

MWBE: A full waiver for MWBE participation was approved by NYS Empire Development on this contract.

RECOMMENDATION: Based upon evaluation of the bid documents, the staff recommends contract award to Buell Fuel for a ten (10) year term, commencing April 1, 2027.