MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
HELD ON FRIDAY, JANUARY 25, 2019 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: BRIAN SCHULTZ (Chairman); ROBERT CUCULICH; TINA FITZGERALD; JOSEPH HARDICK; NICHOLAS LAINO; DONNA REESE
MEMBERS ABSENT: DARLENE LATTIMORE; JOHN RILEY; LOUELLA WILLIAMS
STAFF ALSO PRESENT: RICHARD LEE; CHRISTINE LoCURTO; ROBERT LoCURTO; BARRY M. SHULMAN and IAN S. LUDD

The Chairman called the meeting to order noting that a quorum was present. The next Board Meeting will be held on February 22, 2019. This will follow a Governance Committee Meeting at 9:00 am and an Audit and Finance Committee Meeting at 9:30am. The Board will meet at 10:00 am.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 2359, that the Minutes of the December 21, 2018 CNYRTA Board meeting be approved.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman then called upon Mr. Lee to give the Chief Executive Officer’s report.

CONGRESSMAN KATKO: Mr. Lee informed the Board that he was invited by Congressman Katko to call in to the Bob Lonsberry, WSYR TV show on December 26, 2018 when he was guest hosting. Mr. Lee was able to discuss the Authority’s Federal infrastructure funding and the status of the planned train platform replacement. It was clear from this opportunity that Congressman Katko understands the Centro’s services throughout its four-county region.

ASSEMBLYMAN MAGNARELLI: Mr. Lee has had many meetings with State Legislators designed to increase state funding. Many other meetings have been scheduled. Mr. Lee has met on a number of occasions with the New York State Assembly Transportation Committee Chair (Assemblyman Magnarelli), as well as his counterpart in the Senate (Timothy Kennedy from Buffalo).

SENATOR PAM HELMING: Mr. Lee recently met with Senator Pam Helming to discuss Centro services in its four county-regions, the financial status of the Authority’s subsidiary corporations, and the like. The meeting went very well with the Senator pledging support for Centro and its mission.
SENATOR PATTY RITCHIE: Mr. Lee also met with a representative of Senator Patty Ritchie, on January 14, 2019 to discuss Centro service in the four-county region, its financial status for state fiscal year 2020 and its financial status for 2020. The meeting went very well with Senator Ritchie pledging support for Centro and its mission.

AUDIT AND FINANCE COMMITTEE: The Chairman then called upon Mr. Laino, Chairman of the Audit and Finance committee meeting, which met earlier this morning.

FINANCIAL REPORT: Mr. Laino stated that the first order of business for the Audit and Finance Committee was the Finance Report given by Ms. LoCurto. For this purpose, Ms. LoCurto reviewed the Consolidated Statement of Revenue and Expenses indicating that operating revenues are on budget. Aged receivables and cash and investments were also reviewed as were Mortgage Tax Receipts. Ms. LoCurto then gave a detailed description of the impact of the Federal Transportation Administration not being open for business due to the government shutdown. Because the FTA has been shut down, drawdown of necessary funds has been impossible. At this same time, New York State is re writing its subsidy contracts.

When necessary, staff will first borrow from the Insurance Reserve before the LOC, to bridge the cash flow gap while waiting for State and Federal funds to be received. This will save the Authority interest expense.

A part of the discussion, the Board encouraged Ms. LoCurto to inquire as to the availability, if needed, of an extended line of credit. The Authority, unlike other authorities in New York State, has less cash in reserves because of lower State funding. Mr. Lee stated that these issues are part of what he spoke about to Assemblyman Magnarelli and Senator May. Upon Motion made, seconded and unanimously adopted, as Motion No. 2360, the Financial Report was adopted.

RESOLUTION – SECURITY SERVICES – ONONDAGA: Ms. MacCollum was invited into the meeting to discuss a Resolution with regard to security services at the Syracuse Hub, the RTC and Centro Parking. In responding to Board questions, Ms. MacCollum discussed with the Board the value of security services. These services were procured from the New York State OGS Contract for Security Services. The new vendor is Summit Security Services Inc., for a 5-year period from February 1, 2019 to January 23, 2024. This was approved earlier this morning by the Audit and Finance Committee. Thereafter, and upon motion duly made, seconded and unanimously carried, Resolution No. 2380, annexed to the Minutes and providing for such security services, effective February 9, 2019 for a 5-year period, Summit Security Services Inc., was unanimously approved.

RESOLUTION – SECURITY SERVICES – ONEIDA: Ms. MacCollum also presented a Resolution with regard to security services at the Utica Hub facility, as set forth in Resolution No. 2381, annexed to these Minutes, which after discussion, was moved, seconded and unanimously carried. This contract goes to Summit Security Services Inc. for a 5-year period from January 24, 2019 to January 23, 2024 as approved by the Audit and Finance Committee.

Ms. MacCollum was then excused from the meeting.

CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY MINUTES
RESOLUTION – APPROVE PURCHASE OF PORTABLE CNG RE-FUELING SKID: Mr. Moses was invited in to the meeting. He presented a Resolution, as he had previously done, to the Audit and Finance Committee, regarding the purchase of a portable CNG re-fueling skid. The need therefor was expressed by Mr. Moses after which Resolution No. 2382, annexed to these Minutes was moved, seconded and unanimously adopted upon recommendation of the Audit and Finance Committee.

RESOLUTION – AUTHORIZE SECTION 5311 GRANT AGREEMENT: Mr. Moses next placed before the Board a Resolution recommended by the Audit and Finance Committee to authorize the Chief Executive Officer to enter into a Grant Agreement with New York State under Contract # C005742, approving of capital expenditures on an 80/10/10 basis. The total amount of this Grant contract is $470,000. Mr. Moses reviewed the capital items contained in this Resolution. These include repaving and parking, a back-up generator, and transit facility roof at various locations, as described to the Board and questioned in detail. Thereafter, upon Motion duly made, seconded and unanimously carried and recommendation of the Audit and Finance Committee, Resolution No. 2383, annexed to these Minutes, was approved.

RESOLUTION – AUTHORIZE SUPPLEMENTAL GRANT AGREEMENT #3: Mr. Moses then placed before the Board a Resolution recommended by the Audit and Finance Committee to authorize the Chief Executive Officer to enter into a Supplement Grant Agreement #3 with New York State under Contract #K007200, to receive a funding commitment from New York State in the amount of $898,162.00 for the 10% state share of costs of mass transportation capital projects in Onondaga and Oneida Counties. Upon Motion duly made, seconded and unanimously carried and recommendation of the Audit and Finance Committee, Resolution No. 2384, annexed to these Minutes, was approved.

RESOLUTION – NYS DOT 100% STATE DEDICATED CAPITAL FUNDS: Lastly, Mr. Moses presented a Resolution to the Board as approved by the Audit and Finance Committee to authorize the Chief Executive Officer to enter into a Grant Agreement with New York State under Contract # K007389. The grant agreement includes $7,252,236 in 100% New York State dedicated capital funding for various projects including bus purchases and facility rehabilitation. Ms. LoCurto assured the Board that projects do not go forward unless the funding is confirmed or in hand. Therefore, Resolution No. 2385, annexed to these minutes and approved by the Audit and Finance Committee was unanimously approved.

PENSION COMMITTEE REPORT: The Chairman then reviewed details of a Pension Committee meeting held earlier this morning attended by representatives of Manning and Napier. This has been a challenging quarter. Asset allocations were discussed as well as market conditions. A separate meeting has been set up between Board members and representatives of Manning and Napier. For the time being, asset allocations will remain as currently.

OPERATIONS / TRANSPORTATION REPORT: Mr. LoCurto gave the Operations / Transportation Report with specific regard to construction issues of the Regional Transportation Center which is being repaired. The Authority continues to work closely with its engineers to supervise any construction issues.
EXECUTIVE SESSION: The meeting then went in to Executive session pursuant to Public Officer’s Law Section 105(1)(f) (employment history of a particular corporation) the Motion made to go in to Executive session was Motion No. 2361. Upon exiting from Executive session, the Chairman announced that a certain contract was reviewed and discussed, but no action taken.

There being no further business to come before the Board, the CNYRTA Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Darlene D. Gottṣman

Secretary
RESOLUTION TO AUTHORIZE CONTRACT AWARD
SECURITY SERVICES - ONONDAGA 2019-2024

WHEREAS, Unarmed security services are required at the William F. Walsh Regional Transportation Center, the Centro Parking Lots and the Centro HUB and

WHEREAS, this contract will be paid for with operating funds, and

WHEREAS, the new award for the New York State Contract for Security Services required Authorized users to issue a competitive Request for Quote to all awardees within their Region, and

WHEREAS, the Request for Quote was sent to the six (6) Awardees on January 21, 2019, and

WHEREAS, four (4) quotes were received on January 23, 2019 with the lowest responsive and responsible quote received from Summit Security Services, Inc., and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract, and

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee be authorized to enter into a contract with Summit Security Services, Inc. to provide Security Services for the contract period February 1, 2019 to January 23, 2024.
RESOLUTION TO AUTHORIZE CONTRACT AWARD
SECURITY SERVICES - ONEIDA 2019-2024

WHEREAS, Unarmed security services are required at the Utica HUB and

WHEREAS, this contract will be paid for with operating funds, and

WHEREAS, the new award for the New York State Contract for Security Services required Authorized users to issue a competitive Request for Quote to all awardees within their Region, and

WHEREAS, the Request for Quote was sent to the six (6) Awardees on January 14, 2019, and

WHEREAS, two (2) quotes were received on January 17, 2019 with the lowest responsive and responsible quote received from Summit Security Services, Inc., and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract, and

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee be authorized to enter into a contract with Summit Security Services, Inc., to provide Security Services in Oneida for the contract period January 24, 2019 to January 23, 2024.
RESOLUTION TO AUTHORIZE CONTRACT AWARD
FOR THE PURCHASE OF A PORTABLE COMPRESSED
NATURAL GAS FUELING AND DE-FUELING SKID

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has a need to have a back-up fueling system for the compressed natural gas fueled bus fleet; and

WHEREAS, this contract will be paid for using 100% New York State dedicated capital funds; and

WHEREAS, the Invitation to Bid was publicly let on November 13, 2018, and

WHEREAS, two (2) bids were received on December 21, 2018, with the low responsive and responsible bid from SENA Corporation, Inc. in the amount of $658,500.00; and

WHEREAS, the price was determined to be fair and reasonable based upon comparison with the other bids and independent cost estimate; and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract, and

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee authorize a contract with SENA Corporation, Inc. in the amount of $658,500.00.
RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ENTER INTO GRANT AGREEMENT CONTRACT # C005742 WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has received a funding commitment from New York State for $470,000 in federal Section 5311 funds for payment of costs of mass transportation capital projects and operating assistance in Oswego County and Cayuga County per the attached Project Agreement Schedule A;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer is authorized to enter into a grant contract with New York State under contract #C005742, in the amount of $470,000.
RESOLUTION CERTIFICATION

I, Brian M. Schultz, Chairman of the Central New York Regional Transportation Authority, do hereby certify that the attached resolution is a true and correct copy of a resolution adopted by the Central New York Regional Transportation Authority on January 25, 2019, and of the whole thereof, and that same is a true and correct copy of said resolution as same appears in the original minutes of the meeting of the Central New York Regional Transportation Authority held on January 25, 2019.

Brian M. Schultz
Chairman

STATE OF NEW YORK

COUNTY OF ONONDAGA

On this 25th day of January, 2019 before me personally came Brian M. Schultz, to me known, who being by me duly sworn, did depose and say that he/she resides at 407 Maple Dr, Fayetteville, NY; that he/she is the Chairman of the Central New York Regional Transportation Authority, as described in and who executed the foregoing instrument; and that he/she duly acknowledged to me that he/she executed the same.

Carol Ann Pontello Lombardo
Notary Public

(SEAL)
RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ENTER INTO SUPPLEMENTAL GRANT AGREEMENT #3 WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has received a funding commitment from New York State for $898,162 for the 10% state share of costs of mass transportation capital projects in Onondaga County and Oneida County, per the attached Project Agreement Schedule A;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer is authorized to enter into a supplemental grant contract agreement #3 with New York State under contract #K007200, in the amount of $898,162.00.
RESOLUTION CERTIFICATION

I, Brian M. Schultz, Chairman of the Central New York Regional Transportation Authority, do hereby certify that the attached resolution is a true and correct copy of a resolution adopted by the Central New York Regional Transportation Authority on January 25, 2019, and of the whole thereof, and that same is a true and correct copy of said resolution as same appears in the original minutes of the meeting of the Central New York Regional Transportation Authority held on January 25, 2019.

Brian M. Schultz
Chairman

STATE OF NEW YORK )
 ) ss:
COUNTY OF ONONDAGA )

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Carole Ann Pontrello Lombardo
Notary Public

(SEAL)
RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO
ENTER INTO GRANT AGREEMENT CONTRACT #K007389 WITH THE NEW
YORK STATE DEPARTMENT OF TRANSPORTATION

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has received a funding commitment from New York State for $7,252,236 in 100% New York State dedicated capital funds for payment of costs of mass transportation capital projects in Onondaga, Oneida, Oswego and Cayuga Counties; and

WHEREAS, contract #K007389 time period is 4/1/2018 through 3/31/2023;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer is authorized to enter into a grant contract with New York State under contract #K007389, in the amount of $7,252,236.
RESOLUTION CERTIFICATION

I, Brian M. Schultz, Chairman of the Central New York Regional Transportation Authority, do hereby certify that the attached resolution is a true and correct copy of a resolution adopted by the Central New York Regional Transportation Authority on January 25, 2019, and of the whole thereof, and that same is a true and correct copy of said resolution as same appears in the original minutes of the meeting of the Central New York Regional Transportation Authority held on January 25, 2019.

Brian M. Schultz
Chairman

STATE OF NEW YORK )
 ) ss:
COUNTY OF ONONDAGA )

On this 25th day of January, 2019 before me personally came Brian M. Schultz, to me known, who being by me duly sworn, did depose and say that he/she resides at 407 Maple Dr. Fayetteville, NY; that he/she is the Chairman of the Central New York Regional Transportation Authority, as described in and who executed the forgoing instrument; and that he/she duly acknowledged to me that he/she executed the same.

Carol Ann Pontello Lombardo
Notary Public

CAROL ANN PONTELLLO LOMBARDO
Notary Public - State of New York
NO. 01PO6371890
Qualified in Onondaga County
My Commission Expires Apr 16, 2022

(SEAL)
MINUTES OF THE REGULAR MEETING OF  
CNY CENTRO, INC.  
HELD ON FRIDAY, JANUARY 25, 2019 AT 10:00 A.M.  
AT THE RTA OFFICES, 200 CORLAND AVENUE  
in SYRACUSE, NEW YORK  

MEMBERS PRESENT:  
BRIAN SCHULTZ (Chairman); ROBERT  
CUCULICH; TINA FITZGERALD; JOSEPH  
HARDICK; NICHOLAS LAINO; DONNA REESE  

MEMBERS ABSENT:  
DARLENE LATTIMORE; JOHN RILEY; LOUELLA  
WILLIAMS  

STAFF ALSO PRESENT:  
RICHARD LEE; CHRISTINE LoCURTO; ROBERT  
LoCURTO; BARRY M. SHULMAN and IAN S. LUDD  
of counsel  

The Chairman called the CNY Centro, Inc. Board meeting to order, noting that a quorum was present. The next monthly Board meeting will be held on February 22, 2019.  

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 1313, that the Minutes of the December 21, 2018, CNY Centro, Inc. Board meeting be approved.  

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman called upon Mr. Lee to give the Chief Executive Officer’s Report.  

SOUTHEAST GATEWAY MEETING: Mr. Lee announced that Chris Tuff attended the Southeast Gateway Meeting on November 26, 2018. Progress continues hiring a full-time administrator for this program to manage anticipated development of the Salina Street corridor.  

MEETING WITH COUNTY EXECUTIVE RYAN MCMAHON: Mr. Lee informed the Board that he, together with Chairman Brian Schultz met with Onondaga County Executive Ryan McMahon on January 2, 2019, to discuss Centro Service in Syracuse and Onondaga county, this was in addition to a discussion of the Authority’s financial status for state fiscal year 2020. The meeting went very well. The County Executive asked pertinent questions and sent a support letter to Governor Cuomo with regard to the Authority’s financial needs, especially as to funding in the upcoming Budget.  

ALLIANCE OF COMMUNITIES TRANSFORMING SYRACUSE: On January 9, 2019, Mr. Lee spoke at the ACTS/MPTC (Alliance of Communities Transforming Syracuse) (Moving People Transportation Coalition) monthly meeting regarding the upcoming New York State Budget and its potential impact on Centro. This group pledged assistance to Centro to communicate with elected officials and perhaps even holding a news conference to demonstrate support for public transportation in Central New York.  

CNY CENTRO, INC. MINUTES
FINANCE REPORT: Ms. LoCurto then gave the Financial Report which was moved, seconded, and unanimously approved as Motion No. 2360.

OPERATIONS / TRANSPORTATION REPORT: Mr. LoCurto gave the Operations / Transportation Report.

CALL-A-BUS: Mr. LoCurto next gave a quarterly report on the Call-A-Bus program. There has been a substantial increase in ridership and zero no-show suspensions in the quarter. The spike in ridership created additional revenues in the Call-A-Bus program but additional expenses as well. Mr. LoCurto complimented Josh Gardner on the excellent Call-A-Bus Program.

Ms. Reese wanted the Board to know that Star Guckert, a regular user of the Call-A-Bus systems has passed away. Her memorial service will be held sometime in the Spring of 2019. Ms. Guckert, a disabled rider in the Call-A-Bus system has been a strong supporter of Centro’s operations in Onondaga County. Ms. Reese wanted the Board to know about her death and also to inform Call-A-Bus drivers of same. Mr. Lee stated that he would do this, and he would see to it that the drivers are informed of Ms. Guckert’s passing.

There then ensued a lengthy discussion with regard to Call-A-Bus. Ms. Reese and Ms. Fitzgerald shared their positive experiences in the Call-A-Bus system and wanted the drivers complimented on the excellent job that they do. This likewise for the Administrators. Mr. Josh Gardner was invited into the meeting. He discussed with the Board steps now being taken to replace Able Transportation which has been a major Call-A-Bus vendor, but which is now out of business. Mr. Lee thanked Ms. Fitzgerald and Ms. Reese on the depth of their interest in the Call-A-Bus system, their utilization of this system and the suggestions which they offer which help make the bus system more effective.

There being no further business to come before the Board, the CNY Centro, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary

CNY CENTRO, INC. MINUTES
MINUTES OF THE REGULAR MEETING OF
CENTRO OF CAYUGA, INC
HELD ON FRIDAY, JANUARY 25, 2019 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: BRIAN SCHULTZ (Chairman); ROBERT
CUCULICH; TINA FITZGERALD; JOSEPH
HARDICK; NICHOLAS LAINO; DONNA REESE

MEMBERS ABSENT: DARLENE LATTIMORE; JOHN RILEY; LOUELLA
WILLIAMS

STAFF ALSO PRESENT: RICHARD LEE; CHRISTINE LoCURTO; ROBERT
LoCURTO; BARRY M. SHULMAN and IAN S. LUDD
of counsel

The Chairman called the Centro of Cayuga, Inc. Board meeting to order, noting that a quorum was
present. The next monthly Board meeting will be held on February 22, 2019.

APPROVAL OF MONTHLY MINUTES: A motion was then made, seconded and unanimously
carried as Motion No. 1205, that the Minutes of the December 25, 2018, Centro of Cayuga, Inc.
Board meeting be approved.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman then called upon Mr. Lee to give the
Chief Executive officer’s report. Mr. Tuff, Director of Subsidiary Operations for Cayuga County,
and Mr. Lee spoke at the Cayuga County Wednesday Morning Roundtable on January 16, 2019 in
Auburn, New York. The organizational structure of the CNYRTA was discussed together with
route planning, the fiscal condition of Centro and Centro of Cayuga and perhaps the future of
Route 81. Following the presentation, questions were answered as presented by an audience of
approximately 70 people. This was a great opportunity to present information about what Centro
of Cayuga does and to answer questions from business and community members

FINANCE REPORT: Ms. LoCurto then gave the Financial Report which was moved, seconded,
and unanimously approved as Motion No. 1206.

OPERATIONS/TRANSPORTATION REPORT: Mr. LoCurto then gave the Operations/
Transportation report.
There being no further business to come before the Board, the Centro of Cayuga, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary
MINUTES OF THE REGULAR MEETING OF
CENTRO OF OSWEGO, INC
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
HELD ON FRIDAY, JANUARY 25, 2019 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: BRIAN SCHULTZ (Chairman); ROBERT CUCULICH; TINA FITZGERALD; JOSEPH HARDICK; NICHOLAS LAINO; DONNA REESE;

MEMBERS ABSENT: DARLENE LATTIMORE; JOHN RILEY; LOUELLA WILLIAMS

STAFF ALSO PRESENT: RICHARD LEE; CHRISTINE LoCURTO; ROBERT LoCURTO; BARRY M. SHULMAN and IAN S. LUDD of counsel

The Chairman called the Centro of Oswego, Inc. Board meeting to order, noting that a quorum was present. The next monthly Board meeting will be held on February 22, 2019.

APPROVAL OF MONTHLY MINUTES: A motion was then made, seconded and unanimously carried as Motion No. 1221, that the Minutes of the December 21, 2018, Centro of Oswego, Inc. Board meeting be approved.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman then called upon Mr. Lee to give the Chief Executive officer’s report.

FINANCE REPORT: Ms. LoCurto then gave the Financial Report which was moved, seconded, and unanimously approved as Motion No. 1222.

OPERATIONS/TRANSPORTATION REPORT: Mr. LoCurto then gave the Operations/Transportation report.

CENTRO OF OSWEGO, INC. MINUTES
There being no further business to come before the Board, the Centro of Oswego, Inc. Board meeting was thereupon duly adjourned.

[Signature]
Chairman

ATTEST:

[Signature]
Secretary

CENTRO OF OSWEGO, INC. MINUTES
MINUTES OF THE REGULAR MEETING OF
CENTRO OF ONEIDA, INC
HELD ON FRIDAY, JANUARY 25, 2019 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT:  BRIAN SCHULTZ (Chairman); ROBERT
CUCULICH; TINA FITZGERALD; JOSEPH
HARDICK; NICHOLAS LAINO; DONNA REESE

MEMBERS ABSENT:  DARLENE LATTIMORE; JOHN RILEY; BRIAN
SCHULTZ; LOUELLA WILLIAMS

STAFF ALSO PRESENT:  RICHARD LEE; CHRISTINE LoCURTO; BARRY M.
SHULMAN and STEPHEN T. HELMER of counsel;
IAN S. LUDD of Mackenzie Hughes LLP Admission
Pending

The Chairman called the Centro of Oneida, Inc. Board meeting to order, noting that a quorum was
present. The next monthly Board meeting will be held on February 22, 2019.

APPROVAL OF MONTHLY MINUTES: A motion was then made, seconded and unanimously
carried as Motion No. 348, that the Minutes of the December 21, 2018, Centro of Oneida, Inc.
Board meeting be approved.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman then called upon Mr. Lee to give the
Chief Executive officer’s report.

FINANCE REPORT: Ms. LoCurto then gave the Financial Report which was moved, seconded,
and unanimously approved as Motion No. 349.

OPERATIONS/TRANSPORTATION REPORT: Mr. LoCurto then gave the Operations/
Transportation Report.
There being no further business to come before the Board, the Centro of Oneida, Inc. Board meeting was thereupon duly adjourned.

[Signature]
Chairman

ATTEST:

[Signature]
Secretary

CENTRO OF ONEIDA, INC. MINUTES
MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
AUDIT AND FINANCE COMMITTEE
HELD ON FRIDAY JANUARY 25, 2019 AT 9:30 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

COMMITTEE MEMBERS PRESENT: NICHOLAS LAINO (Chairman)
ROBERT CUCULICH; TINA
FITZGERALD; JOSEPH HARDICK;
DONNA REESE; BRIAN SCHULTZ

STAFF ALSO PRESENT: RICHARD LEE; CHRISTINE
LoCURTO; ROBERT LoCURTO;
LINDA BIATA; JOSEPH DeGRAY;
MICHAEL FITZGIBBONS; JOSH
GARDNER; GEOFF HOFF; MICHAEL
FITZGIBBONS; SUZANNA
LEVESQUE; CAROL LOMBARDO;
CAITLAIN MacCOLLUM; LILA
MacDOWELL; EJ MOSES; JACKIE
MUSENGO; TARA SPRAKER; BARRY
M. SHULMAN and IAN S. LUDD of
counsel

Chairman Laino called the meeting to order noting that a quorum was present. The next Committee
Meeting will be held on February 22, 2019.

FINANCIAL REPORT: Mr. Laino stated that the first order of business for the Audit and Finance
Committee was the Finance Report given by Ms. LoCurto. Ms. LoCurto reviewed the
Consolidated Statement of Revenue and Expenses. Operating revenues are on budget. Aged
receivables and cash and investments were also reviewed as were Mortgage Tax Receipts. Ms.
LoCurto gave a detailed description of the impact of the Federal Transportation Administration
not being open for business due to the government shutdown. At this same time, New York State
is re-writing its subsidy contracts. This then led to a further discussion with regard to parking
subsidy monies in the current New York State Contract.

When necessary, staff will first borrow from the Insurance Reserve before the LOC, to bridge the
cash flow gap while waiting for State and Federal funds to be received. This will save the Authority
interest expense.

A part of the discussion, the Board encouraged Ms. LoCurto to inquire as to the availability, if
needed, of an extended line of credit. The Authority, unlike other authorities in New York State,
has less cash in reserves because of lower State funding. Mr. Lee stated that these issues are part
of what he spoke with Assemblyman Magnarelli and Senator May about.

AUDIT AND FINANCE COMMITTEE MEETING MINUTES
RESOLUTION – SECURITY SERVICES – ONONDAGA: Ms. MacCollum was invited into the meeting to discuss a Resolution with regard to security services at the Syracuse Hub, the RTC and Centro Parking. In responding to Board questions, Ms. MacCollum discussed with the Board the value of security services. These services were procured from the New York State OGS Contract for Security Services. The new vendor is Summit Security Services Inc., for a 5-year period from February 1, 2019 to January 23, 2024. This was approved by the Audit and Finance Committee and was passed to the Board for adoption.

RESOLUTION – SECURITY SERVICES – ONEIDA: Ms. MacCollum also presented a Resolution with regard to security services at the Utica Hub facility, which after discussion, was approved and passed to the Board for adoption.

Ms. MacCollum was then excused from the meeting.

RESOLUTION – PURCHASE OF PORTABLE CNG RE-FUELING SKID: Mr. Moses was invited in to the meeting. He presented a Resolution, with regard to the approving the purchase of a portable CNG re-fueling skid. The need therefor was expressed by Mr. Moses after which a Resolution of approval was passed to the Board for adoption.

RESOLUTION – AUTHORIZE SECTION 5311 GRANT AGREEMENT: Mr. Moses next presented a Resolution to authorize the Chief Executive Officer to enter into a Grant Agreement with New York State under Contract # CO05742, of capital expenditures on an 80/10/10 basis. The total amount of this purchase is $470,000. Mr. Moses reviewed the capital items contained in this Resolution. Thereafter, upon Motion duly made, seconded and unanimously carried and recommendation of the Audit and Finance Committee, a Resolution of approval was passed to the Board for adoption.

RESOLUTION – SUPPLEMENTAL GRANT AGREEMENT #3: Mr. Moses then placed before the Board a Resolution authorizing the Chief Executive Officer to enter into a Supplement Grant Contract #3 with New York State under contract #K007200 to receive a funding commitment from New York State in the amount of $898,162.00 for the 10% state share of costs of mass transportation capital projects in Onondaga and Oneida Counties. Thereafter, upon Motion duly made, seconded and unanimously carried and recommendation of the Audit and Finance Committee, a Resolution of approval was passed to the Board for adoption.

RESOLUTION – NYS DOT 100% STATE DEDICATED CAPITAL FUNDS: Lastly, Mr. Moses presented a Resolution to the Audit and Finance Committee to authorize the Chief Executive Officer to enter into a Grant Agreement with New York State under Contract # K007389. The Grant Agreement includes $7,252,236 in 100% New York State dedicated capital funding for various projects including bus purchases and facility rehabilitation. Ms. LoCurto assured the Board that projects do not go forward unless the Funding is confirmed or in hand. Thereafter, upon Motion duly made, seconded and unanimously carried and recommendation of the Audit and Finance Committee, a Resolution of approval was passed to the Board for adoption.

AUDIT AND FINANCE COMMITTEE MEETING MINUTES
There being no further business to come before the Committee, the CNYRTA Audit and Finance Committee meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary