MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
HELD ON FRIDAY, JULY 26, 2019 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: BRIAN SCHULTZ (Chairman); ROBERT
CUCULICH; TINA FITZGERALD; JOSEPH
HARDICK; DARLENE LATTIMORE;
DONNA REESE; LOUELLA WILLIAMS

MEMBER ABSENT: NICHOLAS LAINO

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer);
CHRISTINE LoCURTO; ROBERT LoCURTO;
BARRY M. SHULMAN and IAN S. LUDD of
counsel

The Chairman opened the meeting, noting that a quorum was present. He announced that the next Authority monthly Board meeting will be held on August 16, 2019. The Governance Committee will meet at 9:00 A.M. followed by Audit and Finance at 9:30 A.M. and the Board meeting, thereafter. It is possible that a Legal Committee meeting might also be called.

APPROVAL OF MONTHLY MINUTES: Mr. Cuculich wished his remarks at the May meeting commenting with regard to non-funded health care liabilities, not immediately payable, but spread over time as concurred with by Gregg Evans, Auditor. These remarks of Mr. Cuculich should be put into the record. With that exception, a Motion was then made, seconded and unanimously carried as Motion No. 2391, that the Minutes of the May 17, 2019 and June 21, 2019 monthly CNYRTA Board meeting be adopted.

HONOR TO MS. REESE: The Chairman then read a Resolution of the City of Syracuse, Honoring Donna Reese for her unwavering dedication to the City of Syracuse and for her decades of community and disability rights activism which have improved the lives of so many in our community. The Chairman read the City of Syracuse Resolution to the Board, and then congratulated Ms. Reese on this excellent honor. A copy of the City of Syracuse Resolution was then ordered appended to these Minutes, by the Chairman.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Lee next gave the Chief Executive Officer’s report at the request of the Chairman.

ADA ANNIVERSARY CELEBRATION PARADE: Centro participated in the 2019 ADA Anniversary Celebration parade. It was held on Wednesday, July 24, 2019. Centro provided two vehicles to those who could not march but wished to still to participate in the parade.
ROUTE 81 PRESENTATION: Mr. Lee then discussed a New York State DOT presentation regarding the draft environmental impact statement for the replacement of Route 81. The session was held on June 26, 2019 at the Oswego Metro Center. Chairman Schultz attended along with Mr. Lee.

JCOPE LOBBYING RULES: Mr. Lee next discussed in detail amended Lobbying Rules promulgated by JCOPE. JCOPE has implemented these new rules together with a new reporting system. Board members were encouraged to stay in communication with Mr. Lee on the various rules and their applicability.

SERVICE MATTERS – TITLE VI: The Chairman then called upon Mr. Koege to review Title VI requirements. He discussed the three phases of implementation. He further discussed the basis of Title VI, contained in an informational brochure distributed to each Board member. Specifically, they are the Authority’s Service Standards for its UZA and Non / Small UZA bus services; the Authority’s Public Participation Plan which relates to policies on public outreach and interactions with customers; and the Authority’s Service Monitoring Program. He presented policy reports and discussed the entire Title VI program. Thereafter, and upon Motion duly made, seconded and unanimously carried as Motion No. 2392, that the Authority Board authorized acceptance of the Service Standards; Public Participation Plan and Service Monitoring Program to facilitate compliance with Title VI requirements, including how they become implemented over time.

PAID FAMILY LEAVE: At Mr. Lee’s request, the Chairman called upon the Board to approve of the New York State Paid Family Leave Time participation. According to its rules, non-represented employees are eligible and will pay for this benefit. Thereafter, and upon Motion duly made, seconded and unanimously carried as Motion No. 2393, NYS Paid Family Leave, according to its rules, was approved by the Board.

AUDIT AND FINANCE COMMITTEE REPORT: Ms. LoCurto reviewed the Financial Report. This is the end of the first quarter of Fiscal Year 2020. Certain financial documents had previously been distributed to the Board. These include for the Authority and various subsidiary corporations, Consolidated Statement of Net Position as of June 30, 2019, Consolidated Statement of Revenues and Expenditures from April 1, 2019 through June 30, 2019 and Accounts Receivable and Investment reports. Also, supplemental reports for information purposes only include Reserves, Cash Balance Report, MRT, Grants Summary and Risk Management Policy Summary. She reviewed the Authority’s cash position, which is low and Receivables, which are ‘tight’. As of 06/30/2019 CNYRTA has just over $1.51 in current assets to pay for every $1 in current liabilities. The Consolidated Statement of Revenues and Expenditures show an operating loss of approximately $53,000. Ms. LoCurto indicated how in several areas the budgeting by her staff has proven accurate. She then reviewed budgeting for 2021. Mr. Schultz posed certain questions with regard to fiscal year 2021 and 2022 reserve. Mr. Schultz thanked the staff for keeping expenses under control. Thereafter, and upon Motion duly made, seconded and unanimously carried, approval of the Financial Reports collectively was moved, seconded and unanimously carried as Motion No. 2394.

The Chairman then indicted that during the Audit and Finance meeting, Mr. Koege had presented certain additional Motions, annexed hereto, as follows:

CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY MINUTES
A contract amendment with the New York State Department of Agriculture and Markets with regard to such new Willis Avenue location and additional service hours.

A contract amendment with Syracuse University where Syracuse University students would ride fare-free in sections of Nob Hill fixed route service.

Ratify amendment to existing State Fair agreement for service to the new Willis Avenue lot and increasing the number of hours in the agreement, by Motion duly made, seconded and unanimously carried as Motion No. 2395, annexed hereto.

Ratify amendment to the Syracuse University agreement to provide additional campus service and operate Nob Hill free Fair service. Approved by Motion duly made, seconded and unanimously carried as Motion No. 2396, annexed hereto.

Approve Cayuga Community College Auburn Campus service renewal, approved by Motion duly made, seconded and unanimously carried as Motion No. 2397, annexed hereto.

Approve Cayuga Community College Fulton Campus service renewal, approved by Motion duly made, seconded and unanimously carried as Motion No. 2398, annexed hereto.

Approve SUNY Oswego Auxiliary Services Blue Route service renewal, approved by Resolution duly made, seconded and unanimously carried as Motion No. 2399, annexed hereto.

Approve SUNY Oswego Auxiliary Services Green Route service renewal, approved by Resolution duly made, seconded and unanimously carried as Motion No. 2400, annexed hereto.

Mr. Koegel was excused from the meeting.

**WORKER’S COMPENSATION:** Ms. Musengo presented, as she had in the Audit and Finance Committee meeting, a certain Motion with regard to the administration of the Central New York Regional Transportation Authority Worker’s Compensation Program. This is a recommendation to the Board of the Authority, that the incumbent Traveler’s Insurance Group be awarded a one-year policy renewal to administer the CNYRTA Worker’s Compensation program from the period of August 1, 2019 to August 1, 2020. Ms. Musengo reviewed in-depth, all of the financial aspects of this Motion after which it was made, seconded and unanimously carried as Motion No. 2401. Ms. Musengo was excused from the meeting.

Ms. Musengo was excused from the meeting.

**RESOLUTION - PEST CONTROL SERVICES:** Ms. MacCollum presented a Resolution approving of a pest control services contract with Ehrlich Pest Control. She reviewed the price per unit and the number of responses for this agreement. Thereafter, and upon motion duly made, seconded and unanimously approved Resolution No. 2401, attached to these Minutes was moved, seconded and unanimously approved.

Ms. MacCollum was excused from the meeting.

CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY MINUTES
RESOLUTION – LEGAL SERVICES: Ms. Spraker was invited into the Meeting to present, as she had at the Audit and Finance Committee meeting, a Resolution to authorize a contract for Legal Services for 2019-2024. Ms. Spraker reviewed the number of applications and the RFP process. Thereafter, and upon motion duly made, seconded and unanimously carried, it was decided, per the Resolution annexed hereto and made a part of hereof, that a contract be awarded for general corporate, legal coordination as well as litigation work to Mackenzie Hughes LLP law firm and labor relations legal work to Ferrara Fiorenza PC law firm. The hourly rates for each such contracts are contained on the fact sheet provided to the Board with regard to legal services. Thereafter, and upon motion duly made, seconded and unanimously approved Resolution No. 2402, attached to these Minutes was moved, seconded and unanimously approved.

Ms. Spraker was excused from the meeting.

OPERATIONS / TRANSPORTATION REPORT: Rob LoCurto invited Josh Gardner and Chris Tuff to join him in giving the Operations/Transportation Report.

Josh Gardner discussed the Call-a-bus quarterly report for all counties.

Chris Tuff discussed the expanded Customer Travel Training Program to familiarize new Centro riders to our services. He also discussed the need for new bus operators and the training program for them.

PENSION COMMITTEE REPORT: The Chairman then reported on the Pension Committee meeting, held earlier this morning. He reported that the Pension Committee agenda was in two parts. The first had to do with an analysis of the Pension Plans for salaried and non-salaried employees. In this regard, Jeff Ingraham from Manning and Napier, gave a presentation. Several questions were raised by the Board, including as to fiscal year. Mr. Schultz questioned many investment decisions. It was decided after Mr. Ingraham’s presentation and, on his recommendation, that the current allocation of equity to debt and the overall analysis of the Authority’s portfolio remain without change.

CENTRO PARKING INC. PENSION WITHDRAWAL: The second section of the Pension Committee was guided by Jackie Musengo who was invited into the meeting for such purpose. Ms. Musengo noted that the parking contract with SUNY Upstate expires on July 31, 2019. Therefore, Centro Parking, Inc. will no longer have active employees. As a result, Centro Parking, Inc. has been removed from the Authority pension plans. The following Motions, annexed hereto, were therefore made, carried and unanimously adopted. They are as follows: Centro Parking, Inc’s withdrawal from the Centro Defined Benefit Plan for Salaried Employees (Motion No. 2302) and withdrawal from Centro’s 401(a) Plan for Salaried Employees (Motion No. 2303). Additionally, an amendment to remove Centro Parking, Inc. from the pension plan (Motion No. 2304). Information was also presented to the Board as to Centro’s non-salaried Disability Pension impact from the Centro Defined Benefit Plan for non-salaried employees.

Ms. Musengo was excused from the meeting.
In discussion of the above, Mr. Cuculich questioned the level of financial impact and the number of employees. Ms. Musengo indicated that there are less than ten employees and a very small commitment of funds for reimbursement to employees as refunds due to the termination of a program which had vested.

**LEGAL COMMITTEE REPORT:** It was then, again moved, seconded and unanimously adopted, pursuant to Section 105 (1)(h) (discussion of lease negotiations) that the meeting move into Executive Session. Upon exiting Executive Session, the Chairman noted that several lease analyses were discussed but no action taken.

**EXECUTIVE SESSION:** The Board then went into Executive Session on motion duly made, seconded and unanimously carried as Motion No. 2405. The basis for Executive Session was Section 105(d) of the New York Public Officer’s Law (discussions regarding proposed, pending or current litigation) discussed with legal litigation counsel and accident litigation. Upon exiting Executive Session, the Chairman announced that a certain accident litigation matter was discussed, but no action taken.

There being no further business to come before the Board, the CNYRTA Board meeting was adjourned.

[Signature]
Chairman

**ATTTEST:**

[Signature]
Secretary
RESOLUTION TO AUTHORIZE CONTRACT AWARD FOR
PEST CONTROL SERVICES- BUSES 2019-2024

WHEREAS, the Central New York Regional Transportation Authority has the need for Pest Control Services- Buses; and

WHEREAS, the contract will be paid for with operating funds, and

WHEREAS, the Invitation to Bid was publicly let on May 6, 2019, and

WHEREAS, thirty two (32) bid packages were sent out, twelve (12) of which were sent to a NYS certified M/WBE firms, three (3) of which were sent to a NYS certified SDVOB firms, eight (8) of which were sent to federally certified DBE firms, and thirteen (13) additional bid packages were requested, and

WHEREAS, one (1) bid was received on May 28, 2019 from Ehrlich Pest Control,

WHEREAS, the price was determined to be fair and reasonable based upon comparison with past pricing and independent cost estimate; and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made; and

WHEREAS, To the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract; and

WHEREAS, To the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract.

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee is authorized to enter into a five (5) year contract with Ehrlich Pest Control for Pest Control Services- Buses. The contract would commence on August 1, 2019.
RESOLUTION TO AUTHORIZE CONTRACT AWARD
FOR LEGAL SERVICES 2019-2024

WHEREAS, the cost for various Legal Services will be paid for with operating dollars; and

WHEREAS, the Request for Proposal was publicly let on June 10, 2019, and

WHEREAS, four (4) proposals were received on July 1, 2019, and

WHEREAS, staff reviewed all proposals, and found them all to be within competitive range, and

WHEREAS, the legal contract contains three (3) specific areas of expertise; General Corporate, Labor Relations, and Accident Litigation, and

WHEREAS, after close evaluation and consideration of each proposal, and assessment of the responses pertaining to the categories of evaluation criteria, the Authority concluded it is in the best interest to keep the incumbents, Mackenzie Hughes LLP as General Corporate Counsel and Accident Litigation, and Ferrara-Fiorenza PC as Counsel for Labor Relations, and

WHEREAS, the fees proposed by the above referenced firms present the best value to the Authority, and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract, and

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee authorize a five (5) year contract with Mackenzie Hughes LLP for General Corporate and Accident Litigation, and Ferrara-Fiorenza for Labor Relations legal services at the rates noted in the proposal.
RESOLUTION – TO RECOGNIZE DONNA REESE FOR HER UNWAVERING DEDICATION TO THE CITY OF SYRACUSE AND FOR HER DECADES OF COMMUNITY AND DISABILITY RIGHTS ACTIVISM WHICH HAS HELPED IMPROVE THE QUALITY OF LIFE FOR SO MANY

WHEREAS, Donna Reese was born in 1961 on the South Side of Syracuse, the youngest of seven children of James and Betty Jane Warren-DuBose, and her large family helped to instill from childhood a strong sense of family and community service; and

WHEREAS, Donna first began working with the disabled community in her early adulthood as a mental health therapy aide at Hutchings Psychiatric Center, taking care of inpatients by bringing them to programs and appointments; and

WHEREAS, a family tragedy in 1994 accelerated Donna’s transformation into a full-fledged community activist, which led to her to becoming the President of the Syracuse Chapter of the NAACP, a position she held for two terms from 1998-2002; and

WHEREAS, after a two-decade long battle with glaucoma, Donna had to take an early retirement from Hutchings in 2007 at the age of 47 due to sensory disabilities, but that did not diminish her passion for community activism, she became even more involved, now in a full time capacity; and

WHEREAS, Donna at first sought the services of Aurora of Central New York and later joined the Aurora staff facilitating a monthly vision loss support group and mentoring people who are in various stages of their vision or hearing loss to the lifestyle changes that come with sensory impairment; and

WHEREAS, Donna extended herself further by becoming a member of the Syracuse Chapter of the National Federation of the Blind, a role in which she mentors those dealing with vision loss, by coordinating various programs and services for the blind and by advocating for improved services; and

WHEREAS, in 2013 Donna was nominated to the Board of Directors of the Central New York Regional Transportation Authority (CENTRO), the first blind African-American woman to hold the position, and she is able to speak directly to the concerns of CENTRO’s disabled riders, advocate for and help implement better services for the differently-abled ridership; and

NOW THEREFORE,

BE IT RESOLVED, that the Syracuse Common Council, as duly elected representatives of the proud citizens of the City of Syracuse, do hereby recognize and applaud Donna Reese for her decades of hard work and committed advocacy for the disabled community while maintaining and spreading a calm levity to buffer the chaos of blindness and by walking by faith and not by sight every day.

ADOPTED: BY A UNANIMOUS VOTE OF THE SYRACUSE COMMON COUNCIL

SIGNED: HON. HELEN HUDSON, PRESIDENT SYRACUSE COMMON COUNCIL
MINUTES OF THE REGULAR MEETING OF
CNY CENTRO, INC
ON FRIDAY, JULY 26, 2019 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: BRIAN SCHULTZ (Chairman); ROBERT CUCULICH; TINA FITZGERALD; JOSEPH HARDICK; DARLENE LATTIMORE; DONNA REESE; LOUELLA WILLIAMS

MEMBER ABSENT: NICHOLAS LAINO

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer); CHRISTINE LoCURTO; ROBERT LoCURTO; BARRY M. SHULMAN; STEPHEN T. HELMER and IAN S. LUDD of counsel

The Chairman opened the CNY Centro, Inc. Board meeting, noting that a quorum was present. He announced that the next monthly Board meeting will be held on August 16, 2019 at 10:00 A.M.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 1326, that the Minutes of the June 21, 2019 CNY Centro, Inc. monthly Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Lee next gave the Chief Executive Officer’s report.

FINANCIAL REPORT: Mr. LoCurto gave the Financial Report for CNY Centro, Inc. Thereafter, and after a full discussion, such financial report was adopted per Motion No. 1327, made, seconded and unanimously carried.

The Chairman then indicated that during Audit and Finance, Mr. Koegel had presented certain additional Motions as follows:

Ratify amendment to the Syracuse University agreement to provide additional campus service and operate Knob Hill free Fair service.

Approve SUNY Oswego Auxiliary Services Blue Route service renewal.

Approve SUNY Oswego Auxiliary Services Green Route service renewal.

OPERATIONS/TRANSPORTATION REPORT: Rob LoCurto invited Josh Gardner and Chris Tuff into the meeting to give the Operations/Transportation Report for CNY Centro, Inc. Josh
Gardner discussed CAB Statistics; Mr. Schultz questioned differences in “no shows”, “cancellations” and other such types of statistics. A presentation was also made regarding the quarterly ATEC. Mr. Gardner also discuss Centro’s participation in the ADA Anniversary Celebration parade on July 16, 2019. Chris Tuff updated the Board with regard to the Customer Travel Training programs. A presentation was also made regarding ATEC. Mr. Tuff also discussed the number of trained drivers being increased. There are several classes being held in this regard.

There being no further business to come before the Board, the CNY Centro, Inc Board meeting was thereupon duly adjourned.

ATTEST:

Secretary

Chairman

CNY CENTRO, INC. MINUTES
MINUTES OF THE REGULAR MEETING OF
CENTRO OF CAYUGA, INC
HELD ON FRIDAY, JULY 26, 2019 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: BRIAN SCHULTZ (Chairman); ROBERT
CUCULICH; TINA FITZGERALD; JOSEPH
HARDICK; DARLENE LATTIMORE;
DONNA REESE; LOUELLA WILLIAMS

MEMBER ABSENT: NICHOLAS LAINO

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer);
CHRISTINE LoCURTO; ROBERT LoCURTO;
BARRY M. SHULMAN; STEPHEN T.
HELMER and IAN S. LUDD of counsel

The Chairman called the Centro of Cayuga, Inc. Board meeting to order, noting that a quorum was present. He announced that the next monthly Board meeting will be held on August 16, 2019.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 1218, that the Minutes of the June 21, 2019 Centro of Cayuga, Inc. monthly Board meeting are adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman called upon Mr. Lee to give the Chief Executive Officer’s report.

FINANCIAL REPORT: Ms. LoCurto gave the Centro of Cayuga, Inc. Financial Report which was moved, seconded and unanimously approved as Motion No. 1219.

The Chairman then indicated that during Audit and Finance, Mr. Koegel had presented certain additional Motions as follows:

Approve Cayuga Community College Auburn Campus service renewal.

Approve Cayuga Community College Fulton Campus service renewal.

OPERATIONS/TRANSPORTATION REPORT: The Chairman called upon Rob LoCurto to give the Centro of Cayuga, Inc. Operations/Transportation Report. Mr. LoCurto invited Josh Gardner and Chris Tuff into the meeting as well.
There being no further business to come before the Board, the Centro of Cayuga, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST

Secretary
MINUTES OF THE REGULAR MEETING OF
CENTRO OF OSWEGO, INC
HELD ON FRIDAY, JULY 26, 2019 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: BRIAN SCHULTZ (Chairman); ROBERT
CUCULICH; TINA FITZGERALD; JOSEPH
HARDICK; DARLENE LATTIMORE;
DONNA REESE; LOUELLA WILLIAMS

MEMBER ABSENT: NICHOLAS LAINO

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer);
CHRISTINE LoCURTO; ROBERT LoCURTO;
BARRY M. SHULMAN; STEPHEN T.
HELMER and IAN S. LUDD of counsel

The Chairman opened the Centro of Oswego, Inc. Board meeting, noting that a quorum was present. He announced that the next monthly Board meeting will be held on August 16, 2019.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 1234, that the Minutes of the June 21, 2019 Centro of Oswego, Inc. monthly Board meeting are adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Lee was called upon to give the Chief Executive Officer’s report.

FINANCIAL REPORT: Ms. LoCurto gave a Centro of Oswego, Inc. Financial Report which was moved, seconded and unanimously approved as Motion No. 1235.

The Chairman then indicated that during Audit and Finance, Mr. Koegel had presented certain additional Motions as follows:

Approve Cayuga Community College Fulton Campus service renewal.

Approve SUNY Oswego Auxiliary Services Blue Route service renewal.

Approve SUNY Oswego Auxiliary Services Green Route service renewal.

OPERATIONS/TRANSPORTATION REPORT: The Chairman called upon Rob LoCurto to give the Centro of Oswego, Inc. Operations/Transportation Report. Mr. LoCurto invited Josh Gardner and Chris Tuff into the meeting as well.

CENTRO OF OSWEGO, INC. MINUTES
There being no further business to come before the Board, the Centro of Oswego, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Darlene D. Littimore

Secretary

CENTRO OF OSWEGO, INC. MINUTES
MINUTES OF THE REGULAR MEETING OF
CENTRO OF ONEIDA, INC
HELD ON FRIDAY, JULY 26, 2019 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: BRIAN SCHULTZ (Chairman); ROBERT CUCULICH; TINA FITZGERALD; JOSEPH HARDICK; DARLENE LATTIMORE; DONNA REESE; LOUELLA WILLIAMS

MEMBER ABSENT: NICHOLAS LAINO

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer); CHRISTINE LoCURTO; ROBERT LoCURTO; BARRY M. SHULMAN; STEPHEN T. HELMER and IAN S. LUDD of counsel

The Chairman called the Centro of Oneida, Inc. Board meeting to order, noting that a quorum was present. The next meeting will be held on August 16, 2019.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 361, that the Minutes of the June 21, 2019, Centro of Oneida, Inc. monthly Board meeting be approved.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman then called upon Mr. Lee to give the Chief Executive officer’s report.

ROME TRANSFER HUB: Progress continues on the design and construction of the Transfer Hub in Rome, New York. The city of Rome is building the Hub with monies received from the Downtown Revitalization Initiative (DRIN), received from New York State.

FINANCIAL REPORT: Ms. LoCurto gave the Financial Report adoption of which was moved, seconded and unanimously approved as Motion No. 362.

OPERATIONS/TRANSPORTATION REPORT: The Chairman called upon Rob LoCurto to give the Centro of Oneida, Inc. Operations/Transportation Report. Mr. LoCurto invited Josh Gardner and Chris Tuff into the meeting as well.
There being no further business to come before the Board, the Centro of Oneida, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary
MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
AUDIT AND FINANCE COMMITTEE
HELD ON FRIDAY JULY 26, 2019 AT 9:30 A.M.
THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: BRIAN SCHULTZ (Chairman); ROBERT
CUCULICH; TINA FITZGERALD; JOSEPH
HARDICK; DARLENE LATTIMORE;
DONNA REESE; LOUELLA WILLIAMS

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer);
LINDA BIATA; MELISSA BRIM; JOSEPH
DeGRAY; JOSH GARDNER; STEVEN
KOEGEL; CAROL LOMBARDO; CHRISTINE
LoCURTO; ROBERT LoCURTO; CAITLIN
MacCOLLUM; LILA MacDOWELL; JACKIE
MUSENGO; SUZANNA SHEARD; TARA
SPRAKER; CHRISTOPHER TUFF; BARRY
M. SHULMAN STEPHEN T. and IAN S. LUDD
of counsel

The Chairman opened the Audit and Finance Committee meeting, noting that a quorum was present. The next monthly Audit and Finance Committee meeting will be held August 16, 2019 at 9:30 A.M.

FINANCIAL REPORT: Ms. LoCurto reviewed the Financial Report. This is the end of the first quarter of Fiscal Year 2020. Certain financial documents had previously been distributed to the Board. These include for the Authority and various subsidiary corporations, Consolidated Statement of Net Position as of June 30, 2019, Consolidated Statement of Revenues and Expenditures from April 1, 2019 through June 30, 2019 and Accounts Receivable and Investment reports. Also, supplemental reports for information purposes only include Reserves, Cash Balance Report, MRT, Grants Summary and Risk Management Policy Summary. She reviewed the Authority’s cash position, which is low and Receivables, which are ‘tight’. As of 06/30/2019 CNYRTA has just over $1.51 in current assets to pay for every $1 in current liabilities. The Consolidated Statement of Revenues and Expenditures show an operating loss of approximately $35,000. Ms. LoCurto indicated how in several areas the budgeting by her staff has proven accurate. She then reviewed budgeting for 2021. Mr. Schultz posed certain questions with regard to fiscal year 2021 and 2022 reserve balances. Mr. Schultz thanked the staff for keeping expenses under control. Thereafter, and upon Motion duly made, seconded and unanimously carried, approval of the Financial Reports collectively was moved, seconded and unanimously carried and sent to the Board for approval.

SERVICE AGREEMENT CONTRACTS: Mr. Koegel presented certain additional Contracts as follows:
A contract agreement with the New York State Department of Agriculture and Markets with regard to such new Willis Avenue location. This is a Syracuse University related amendment where Syracuse University students would ride to the fare-free in sections of Nob Hill service.

Ratify amendment to existing State Fair agreement for service to the new Willis Avenue lot and increasing the number of hours in the agreement, by Motion duly made, seconded and unanimously forwarded to the Board for approval.

Ratify amendment to the Syracuse University agreement to provide additional campus service and operate Nob Hill free Fair service. Approved by Motion duly made, seconded and unanimously carried and sent to the Board for approval.

Approve Cayuga Community College Auburn Campus service renewal, approved by Motion duly made, seconded and unanimously carried and sent to the Board for approval.

Approve Cayuga Community College Fulton Campus service renewal, approved by Motion duly made, seconded and unanimously carried and sent to the Board for approval.

Approve SUNY Oswego Auxiliary Services Blue Route service renewal, approved by Motion duly made, seconded and unanimously carried and sent to the Board for approval.

Approve SUNY Oswego Auxiliary Services Green Route service renewal, approved by Motion duly made, seconded and unanimously carried and sent to the Board for approval.

**WORKER'S COMPENSATION:** Ms. Musengo then proposed a certain Motion with regard to the administration of the Central New York Regional Transportation Authority Worker’s Compensation Program. This is a recommendation to the Board of the Authority, that the incumbent Traveler’s Insurance Group be awarded a one-year policy renewal to administer the CNYRTA Worker’s Compensation program from the period of August 1, 2019 to August 1, 2020. Ms. Musengo reviewed in-depth, all of the financial aspects of this Motion after which it was made, seconded and unanimously carried and sent to the Board for approval.

**PEST CONTROL SERVICES:** Ms. MacCollum presented a Resolution approving of a pest control services contract with Ehrlich Pest Control. She reviewed the price per unit and the number of responses for this agreement. Thereafter, and upon motion duly made, seconded and unanimously approved a Resolution, attached to these Minutes was moved, seconded and unanimously carried and sent to the Board for approval.

**LEGAL SERVICES:** Ms. Spraker, presented a Resolution to authorize a contract for Legal Services for 2019-2024. Ms. Spraker reviewed the number of applications and the RFP process. Thereafter, and upon motion duly made, seconded and unanimously carried, and sent to the Board for final approval, that a contract be awarded for general corporate, legal coordination as well as litigation work to Mackenzie Hughes LLP law firm and labor relations legal work to Ferrara Fiorenza PC law firm. The hourly rates for each such contracts are contained on the fact sheet provided to the Board with regard to legal services.
With no further business to come before the CNYRTA Audit and Finance Committee meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary

AUDIT AND FINANCE COMMITTEE MEETING MINUTES