MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
HELD ON FRIDAY, JANUARY 24, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: BRIAN SCHULTZ (Chairman); ROBERT
CUCULICH; TINA FITZGERALD; JOSEPH
HARDICK; NICHOLAS LAINO; LOUELLA
WILLIAMS

MEMBERS ABSENT: DARLENE LATTIMORE; DONNA REESE

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer);
CHRISTINE LoCURTO; ROBERT LoCURTO;
CHRISTOPHER TUFF; and BARRY M.
SHULMAN and IAN S. LUDD of counsel

The Chairman called the meeting to order at 10:00 A.M., noting that a quorum was present. He announced that the next Authority monthly Board meeting will be held on February 28, 2020. The Pension Committee meeting will be held at 9:00 A.M., a Personnel Committee meeting will be held at 9:30 A.M. and the Audit and Finance Committee meeting at 10:00 A.M., followed by the Board meeting thereafter.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 2424, that the Minutes of the December 20, 2019 monthly CNYRTA Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman then called upon Mr. Lee to give the Chief Executive Officer’s report.

GOVERNOR’S ADDRESS & STOA FUNDING: Mr. Lee was pleased to announce to the Board that the Governor’s executive budget this year provides a 4.25% increase in STOA (State Operating Assistance). The budget also provides for $104 million in a capital appropriation for all of Upstate transit properties. Mr. Lee commented that NYPTA (New York Public Transit Association) partners across the state have begun meetings with representatives of the Governor office, legislative leaders as well as local legislators to request increased funding for Upstate transit.
ELECTRIFYING UPSTATE TRANSIT SYSTEMS: Mr. Lee first discussed government programs for electrifying upstate transit systems. As noted in Governor Cuomo’s state of the state address, Authority buses will be exempt from converting their fleets to electric buses.

ELECTRIC BUSES: Mr. Lee next called upon Mr. Tuff, who gave a report with regard to electric buses. Each of the required Upstate Transportation Authorities and NYPTA is developing a draft plan introducing electric buses over a period of time to the Authority’s fleet. There will be future discussions with regard to exemptions from converting fleets to electric or hydrogen propelled buses.

PUBLIC TRANSIT LEADERSHIP INSTITUTE (PTLI) PROGRAM: Mr. Lee praised a NYPTA Program held at locations across the State for emerging leaders in the transit industry. On January 23, 2020, transit staff from across the State and employees from various manufacturers met in Syracuse to hear various industry experts present information on transit leadership. Joseph Calabrese attended and contributed. Mr. Tuff, Mr. Koegel and Mr. Lee offered a presentation of the New York State Fair operations which received praise from attendees.

LEGAL COUNSEL MATTERS: Mr. Lee acknowledged Ian Ludd and informed the Board that Mr. Ludd, together with his family is moving to New York City to continue careers there. Both Mr. Lee and the Board was complimentary of Mr. Ludd, wishing him well and stating that he will be very much missed.

VICE PRESIDENT OF ADMINISTRATION REPORT: Mr. Tuff gave the Vice President of Administration Report.

STATE FAIR 2020: Mr. LoCurto, Mr. DeGray, Mr. Robinson and Mr. Tuff met with several State Fair staff personnel several times during the last month to discuss the 2020 fair and how to improve service. A new design of the Park-And-Ride location on the Fairgrounds was discussed. It will adjoin Gate 10. Park-And-Ride changes were also discussed for the 2020 Fair. The attempt is to find a better customer experience, year after year. Mr. Tuff will keep the Board informed with regard to the discussions.

AUDIT AND FINANCE COMMITTEE REPORT: Mr. Laino then gave the report of the Audit and Finance Committee, which met earlier this morning at the request of the Chairman.

FINANCE REPORT: At the Audit and Finance Committee meeting, Ms. LoCurto gave a Financial Report for the quarter ending December 31, 2019. The first topic was the Authority’s balance sheet. Ms. LoCurto was pleased to state that the finances of the Authority are improving. The cash balance has improved in part because of an $3,250,000/9.58% increase in STOA over FY 2019. Notably, expenses have been held flat. Also, NYS 100% Capital funding has increased, eliminating the need to pay the 10% local share, which is required under federal grants. Likewise, while the Authority’s $5,000,000 line of credit renewed, it is possible, if not likely that it will not be used during the coming fiscal year.
The Quick Ratio as of 12/31/2019 is 3.59 which is an improvement from 3/31/2019 of 2.79. The Quick Ratio compares Current Assets (excluding Material & Supplies and Pre-Paid Expenses & Other Assets) to the total Current Liabilities. As of 12/31/19 CNYRTA has just over $3.59 in current assets to pay for every $1 in current liabilities. Longer term liabilities are a minimal, a question of timing and should not be difficult to solve. In the Authority’s P&L report Operating Revenues are on budget, and 3.04% over prior year. The tax credit from CNG buses equals $975,00 for years 2018, 2019 and 2020 with additional revenues to come. CNG monies have come through Congress, which is excellent. Advertising revenues are doing well and are outperforming expectations.

Mr. LoCurto added that 100% of the Authority’s fleet should be CNG buses.

A discussion then ensued with regard to alternative fuels and their future in the transit industry.

A discussion also ensued with regard to electrical buses.

Approval of the financials was moved, seconded and unanimously approved by the Board, as Motion No. 2425.

Ms. MacCollum was invited into the meeting to present two Resolutions, as she had in the Audit and Finance Committee meeting.

RESOLUTION – GENFARE SUPPORT: Ms. MacCollum presented a Resolution for a Multi-Year Support Agreement for technical support on existing equipment. The payment of funds for this Multi-Year Support Agreement ($109,263.32 over a three-year period) is payable from operating funds. The term of this multi-year agreement is from January 24, 2020 to January 23, 2023. Thereafter and upon Motion made, seconded and unanimously carried as Resolution No. 2425, annexed to these Minutes, granting Genfare a multi-year support agreement was moved, seconded, and unanimously adopted.

RESOLUTION – CLEVER DEVICES SOFTWARE AND DATABASE MAINTENANCE: Next, Ms. MacCollum presented a Resolution, for an agreement with Clever Devices, a sole source provider. It is by this Resolution that Clever Devices will provide software maintenance and support. The cost of the annual software maintenance and support for the five-year agreement with all available options is $1,780,345.00. Thereafter and upon Motion made, seconded and unanimously carried as Resolution No. 2426, annexed to these Minutes, was unanimously adopted.

Ms. MacCollum was excused from the meeting.

CHIEF OPERATING OFFICER REPORT: Mr. LoCurto gave the Chief Operating Officer’s Report.
CALL-A-BUS: Mr. LoCurto called upon Josh Gardner to discuss the quarterly Call-A-Bus report in the counties of Onondaga, Oswego, Cayuga and Oneida. Throughout this four-county region, Call-A-Bus provided 40,763 rides to an estimated 1,193 customers. Ridership was down slightly compared to the same quarter a year ago. There were no ADA denied trips and no, no-shows. He also discussed minimal cancellations.

COLLECTIVE BARGAINING AGREEMENTS: Mr. LoCurto informed the Board that negotiations will soon commence as the ATU’s customer service agreement in Syracuse expires on March 31, 2020. All other bargaining unit agreements expire March 31, 2021.

There being no further business to come before the Board, the CNYRTA Board and Personnel Committee meetings were adjourned.

Chairman

ATTEST:

Secretary
AUTHORIZATION FOR PAYMENT TO GENFARE FOR
MULTIYEAR SUPPORT AGREEMENT

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) utilizes a
fare collection system manufactured by Genfare who owns the proprietary rights to the system
and software; and

WHEREAS, the payment for these fees will be made from operating funds; and

WHEREAS, this is a multi-year agreement; and

WHEREAS, the cost of the three (3) year support agreement is $109,263.32; and

WHEREAS, the support agreement covers necessary upgrades to the farebox server application;
as well as upgrades to the aged ticket vending machines to ensure their PCI compliance; and

WHEREAS, the time period for this multi-year agreement is from January 24, 2020 through
January 23, 2023; and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA
or any staff member thereof or any family member of such individual in the firm to which this
contract is made, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of
CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its
subsidiaries, whether or not exercising any functions or responsibilities in connection with the
carrying out of the project to which this contract pertains, during his/her tenure or two years
thereafter, has any personal interest, direct or indirect in this contract, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the
CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or
appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or
indirectly, as principal, surety, or otherwise, in this contract, and

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of
Ethical Conduct for Members of the Central New York Regional Transportation Authority
originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on
April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE
CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY that the Chief
Executive Officer or a designee is authorized to make a payment in accordance with the contract
with Genfare, totaling $109,263.32 for support from January 24, 2020 through January 23, 2023.
FACT SHEET
AUTHORIZATION FOR PAYMENT TO GENFARE FOR
MULTIYEAR SUPPORT AGREEMENT

PROJECT DESCRIPTION: Three (3) year support agreement for the Genfare system and software.

FUNDING: The contract is to be paid for using Operating funds.

PRICING RECEIVED: Below is a summary of costs for the 2020-2023 term.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support Agreement- Year 1</td>
<td>$35,350.00</td>
</tr>
<tr>
<td>Support Agreement- Year 2</td>
<td>$36,410.50</td>
</tr>
<tr>
<td>Support Agreement- Year 3</td>
<td>$37,502.82</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$109,263.32</strong></td>
</tr>
</tbody>
</table>

COMMENTS: The purchase of the support agreement from Genfare will allow CNYRTA employees to have access to:

- Technical Support during Business Hours (Mon-Fri, 8a-5p)
- 24-hour response time for all issues.
- Expedited service, based on issue severity level (severity levels are defined in contract: Critical, High Priority, Low Priority)
- Free access to all system-compatible updates (subject to SLA terms)

M/WBE: The software is proprietary to Genfare. This is a sole source procurement; therefore, it is not applicable to MWBE requirements.

RECOMMENDATION: Staff recommends payment in accordance with the contract with Genfare totaling $109,263.32 for support from January 24, 2020 through January 23, 2023.
AUTHORIZATION FOR PAYMENT TO CLEVER DEVICES FOR
MULTI YEAR SOFTWARE AND DATABASE MAINTENANCE AGREEMENT

WHEREAS, the Central New York Regional Transportation Authority entered into an
agreement with Clever Devices in May 2010, to procure an Intelligent Transportation System
(ITS) Technologies, Computer Aided Dispatch (CAD), GreyHawk, Ridecheck, and BusWare,
software programs and has established a good working relationship over the past ten years; and

WHEREAS, the payment for these fees will be made from Operating Funds; and

WHEREAS, this is a multi-year agreement; and

WHEREAS, Clever Device software supports the Authority’s core functions of fixed route
dispatching, paratransit dispatching, and produces operational and planning reports and therefore
is used by several departments; and

WHEREAS, the cost of the annual software maintenance and support for the 5-year agreement
with all available options is $1,780,345.00; and

WHEREAS, repair services for hardware components is $170 per hour except for Paratransit
hardware. Paratransit hardware repair services will be $125 per hour; and

WHEREAS, the time period for this multi-year agreement is from April 1, 2020 through March
31, 2025; and

WHEREAS, The staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or
any staff member thereof or any family member of such individual in the firm to which this contract is
made; and

WHEREAS, To the best of our knowledge and belief, no member of the governing body of CNYRTA,
or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or
not exercising any functions or responsibilities in connection with the carrying out of the project to
which this contract pertains, during his/her tenure or two years thereafter, has any personal interest,
direct or indirect in this contract; and

WHEREAS, To the best of our knowledge and belief, no member of the governing body of the
CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or
appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as
principal, surety, or otherwise, in this contract.

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of
Ethical Conduct for Members of the Central New York Regional Transportation Authority
originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on
April 25, 2008, as Motion No. 1709

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE
CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief
Executive Officer or his designee authorize a five (5) year software maintenance agreement with
Clever Devices that includes options that may be exercised by the Chief Executive Officer or his
designee, totaling $1,780,345.00 from April 1, 2020 through March 31, 2025.
FACT SHEET

AUTHORIZATION FOR PAYMENT TO CLEVER DEVICES FOR MULTI YEAR SOFTWARE MAINTENANCE AND SERVICES

PROJECT DESCRIPTION: Five (5) year software maintenance agreement that supports dispatching and planning. Clever Devices is our Intelligent Transportation CAD/AVL system. The software aids in fixed route and paratransit dispatching, provides ridership analyses, automatic vehicle monitoring of bus components, onboard stop announcements, and reports for operational and planning purposes.

FUNDING: The agreement is to be paid for using Operating funds.

PRICING RECEIVED: Below is a summary of costs for the 2020-2025 term.

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Software Maintenance</td>
<td>$284,571</td>
<td>$296,124</td>
<td>$297,098</td>
<td>$311,642</td>
<td>$312,706</td>
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<tr>
<td>Database Maintenance-Quarter 1</td>
<td>$13,827</td>
<td>$13,868</td>
<td>$13,910</td>
<td>$13,952</td>
<td>$13,994</td>
</tr>
<tr>
<td>Database Maintenance-Quarter 2</td>
<td>$13,827</td>
<td>$13,868</td>
<td>$13,910</td>
<td>$13,952</td>
<td>$13,994</td>
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<tr>
<td>Database Maintenance-Quarter 3</td>
<td>$13,827</td>
<td>$13,868</td>
<td>$13,910</td>
<td>$13,952</td>
<td>$13,994</td>
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<tr>
<td>Database Maintenance-Quarter 4</td>
<td>$13,827</td>
<td>$13,868</td>
<td>$13,910</td>
<td>$13,952</td>
<td>$13,994</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$339,879</strong></td>
<td><strong>$351,596</strong></td>
<td><strong>$352,738</strong></td>
<td><strong>$367,450</strong></td>
<td><strong>$368,682</strong></td>
</tr>
</tbody>
</table>

COMMENTS: The purchase of the maintenance, support and concurrent user licensing fees from Clever will allow CNYRTA employees to have access to:

- Help Desk Hotline 24 x 7 hours 365 days a year.
- Upgrades and bug fixes at no extra charge. Customer Care also supports the installation of these fixes or upgrades as part of the maintenance agreement.

M/WBE: The software is proprietary to Clever Devices. This is a sole source procurement; therefore it is not applicable to MWBE requirements.

RECOMMENDATION: Staff recommends the annual payment in accordance with the agreement with Clever Devices, for software maintenance from April 1, 2020 through March 31, 2025.
MINUTES OF THE REGULAR MEETING OF
CNY CENTRO, INC
HELD ON FRIDAY, JANUARY 24, 2020 AT 10:00 A.M.
at the RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT:  BRIAN SCHULTZ (Chairman); ROBERT CUCULICH; TINA FITZGERALD; JOSEPH HARDICK; NICHOLAS LAINO; LOUELLA WILLIAMS

MEMBERS ABSENT:  DARLENE LATTIMORE; DONNA REESE

STAFF ALSO PRESENT:  RICHARD LEE (Chief Executive Officer); CHRISTINE LoCURTO; ROBERT LoCURTO; CHRISTOPHER TUFF; and BARRY M. SHULMAN and IAN S. LUDD of counsel

The Chairman opened the CNY Centro, Inc. Board meeting, noting that a quorum was present. He announced that the next monthly Board meeting will be held February 28, 2020 after the Audit and Finance Committee meeting.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 1336, that the Minutes of the December 20, 2019, CNY Centro, Inc. monthly Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman then called upon Mr. Lee to give the Chief Executive Officer’s Report.

VICE PRESIDENT OF ADMINISTRATION REPORT: Mr. Tuff gave the Vice President of Administration Report.

SEASON OF GIVING BUS & 2020 CENSUS: On January 7, 2020, the “Season of Giving” bus was brought to the Foodbank annual party. Mr. Tuff was extremely excited with its impact on the community. The bus will be used for photo opportunities as part of their promotional material. A bus was recently wrapped to promote the kickoff the 2020 Census campaign. Lynette Paduano was invited into the meeting to discuss TNT project (Tomorrow Neighborhoods Today). How this bus is being used for community outreach was discussed by Ms. Paduano. Likewise discussed was the Census program and its impact on various neighborhoods and language groups in the region. The Census campaign is very meaningful. It creates the population bases for financial grant purposes.
PERSONNEL MATTER: Mr. Tuff then introduced to the Board, Brian Green. Mr. Green has joined Centro as the Senior Director of Operations. Mr. Green spoke briefly and was welcomed on board.

FINANCIAL REPORT: Ms. LoCurto then gave the Financial Report, adoption of which was moved, seconded and unanimously approved as Motion No. 1337.

CHIEF OPERATING OFFICER REPORT: Mr. LoCurto gave the Chief Operating Officer’s Report for CNY Centro, Inc.

There being no further business to come before the Board, the CNY Centro, Inc Board meeting was thereupon duly adjourned.

[signature]
Chairman

ATTEST:

[signature]
Secretary

CNY CENTRO, INC. MINUTES
MINUTES OF THE REGULAR MEETING OF
CENTRO OF CAYUGA, INC
HELD ON FRIDAY, JANUARY 24, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT:  BRIAN SCHULTZ (Chairman); ROBERT
CUCULICH; TINA FITZGERALD; JOSEPH
HARDICK; NICHOLAS LAINO; LOUELLA
WILLIAMS

MEMBERS ABSENT:    DARLENE LATTIMORE; DONNA REESE

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer);
CHRISTINE LoCURTO; CHRISTOPHER
TUFT; and BARRY M. SHULMAN and IAN S.
LUDD of counsel

The Chairman called the Centro of Cayuga, Inc. Board meeting to order, noting that a quorum was
present. He announced that the next monthly Board meeting will be held on February 28, 2020.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously
carried as Motion No. 1228, that the Minutes of the December 20, 2020 Centro of Cayuga, Inc.
monthly Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman next called upon Mr. Lee to give the
Chief Executive Officer’s Report.

VICE PRESIDENT OF ADMINISTRATION REPORT: Mr. Tuff gave the Vice President of
Administration Report.

FINANCIAL REPORT: Ms. LoCurto gave the Centro of Cayuga, Inc. Financial Report, adoption
of which was moved, seconded and unanimously approved as Motion No. 1229.

CHIEF OPERATING OFFICER’S REPORT: Mr. LoCurto gave the Centro of Cayuga, Inc. Chief
Operating Officer’s Report.
There being no further business to come before the Board, the Centro of Cayuga, Inc. Board meeting was thereupon duly adjourned.

[Signature]

Chairman

ATTEST:

[Signature]

Secretary

CENTRO OF CAYUGA, INC. MINUTES
MINUTES OF THE REGULAR MEETING OF
CENTRO OF OSWEGO, INC
HELD ON FRIDAY, JANUARY 24, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: BRIAN SCHULTZ (Chairman); ROBERT CUCULICH; TINA FITZGERALD; JOSEPH HARDICK; NICHOLAS LAINO; LOUELLA WILLIAMS

MEMBERS ABSENT: DARLENE LATTIMORE; DONNA REESE

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer); CHRISTINE LoCURTO; ROBERT LoCURTO; CHRISTOPHER TUFF; and BARRY M. SHULMAN and IAN S. LUDD of counsel

The Chairman opened the Centro of Oswego, Inc. Board meeting, noting that a quorum was present. He announced that the next monthly Board meeting will be held on February 28, 2020.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 1244, that the Minutes of the December 20, 2019, Centro of Oswego, Inc. monthly Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman next called upon Mr. Lee to give the Chief Executive officer's report.

VICE PRESIDENT OF ADMINISTRATION REPORT: Mr. Tuff gave the Vice President of Administration Report.

FINANCIAL REPORT: Ms. LoCurto gave the Centro of Oswego, Inc. Financial Report adoption of which was moved, seconded and unanimously approved as Motion No. 1245.

CHIEF OPERATING OFFICER’S REPORT: Mr. LoCurto next gave the Chief Operating Officer’s Report for Centro of Oswego, Inc.
There being no further business to come before the Board, the Centro of Oswego, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary
MINUTES OF THE REGULAR MEETING OF
CENTRO OF ONEIDA, INC
HELD ON FRIDAY, JANUARY 24, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT:  BRIAN SCHULTZ (Chairman); ROBERT CUCULICH; TINA FITZGERALD; JOSEPH HARDICK; NICHOLAS LAINO; LOUELLA WILLIAMS

MEMBERS ABSENT:  DARLENE LATTIMORE; DONNA REESE

STAFF ALSO PRESENT:  RICHARD LEE (Chief Executive Officer); CHRISTINE LoCURTO; ROBERT LoCURTO; CHRISTOPHER TUFF; and BARRY M. SHULMAN and IAN S. LUDD of counsel

The Chairman called the Centro of Oneida, Inc. Board meeting to order, noting that a quorum was present. The next meeting will be held on February 28, 2020.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 371, that the Minutes of the December 20, 2019, Centro of Oneida, Inc. monthly Board meeting be approved.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman next called upon Mr. Lee to give the Chief Executive officer’s report.

VICE PRESIDENT OF ADMINISTRATION REPORT: Mr. Tuff gave the Vice President of Administration Report.

HERKIMER-ONEIDA COUNTIES TRANSPORTATION STUDY (HOCTS): On January 13, 2020, Mr. Tuff was asked to attend a meeting organized by HOCTS to discuss pedestrian, bicycle and transit infrastructure in downtown Utica. It is part of the downtown Utica revitalization initiative (DRI). This meeting was very informative regarding plans, ideas and requests at that various community groups feel are important to be part of the DRI.

UTICA DOWNTOWN REVITALIZATION INITIATIVE: Mr. Tuff was appointed to sit on the Local Planning Committee (LPC) for the Utica DRI. This committee is responsible for studying various projects and would fund the projects from a $10,000,000 grant awarded by Governor Cuomo in 2019. On January 13, 2020, the LPC met to discuss projects that have been submitted so far. Mr. Tuff described these.
SITE VISIT TO UTICA: On January 27, 2020, Mr. Lee and Mr. Tuff met with Mr. Laino at the Utica garage to do a walk through and assess the current status of flood damage and the progress that has been made since the Halloween flood. A lengthy discussion then ensued with regard to future construction projects designed to eliminate the flood issue. The difficult nature of being employed in that facility was also discussed in depth. Mr. Laino offered to be present whenever needed as the flooding project are located geographically and develop. KC Martin was selected for Board compliments with regard to all of his efforts on behalf of the Rome projects.

FINANCIAL REPORT: Ms. LoCurto gave the Financial Report, adoption of which was moved, seconded and unanimously approved as Motion No. 372.

CHIEF OPERATING OFFICER’S REPORT: Mr. LoCurto then gave the Centro of Oneida, Inc. Chief Operating Officer’s Report. He discussed flooding issues and other impacts currently being dealt with in Oneida County.

There being no further business to come before the Board, the Centro of Oneida, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary
MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
AUDIT AND FINANCE COMMITTEE
HELD ON FRIDAY JANUARY 24, 2020 AT 9:30 A.M.
THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT CUCULICH; TINA FITZGERALD; JOSEPH HARDICK; BRIAN SCHULTZ; LOUELLA WILLIAMS

MEMBERS ABSENT: DARLENE LATTIMORE; DONNA REESE

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer); CHRISTINE LoCURTO; ROBERT LoCURTO; CHRISTOPHER TUFF; LINDA BIATA; MELISSA BRIM; JOSEPH DeGRAY; KYLE FAHSEL; MICHAEL FITZGIBBONS; JOSH GARDNER; BRIAN GREEN; GEOFF HOFF; STEVEN KOEGEL; CAROL LOMBARDO; CAITLIN MacCOLLUM; LILA MacDOWELL; EJ MOSES; JACKIE MUSENGO; LYNETTE PADUANO; SUZANNA SHEARD; TARA SPRAKER; and BARRY M. SHULMAN and IAN S. LUDD of counsel

The Chairman opened the Audit and Finance Committee meeting, noting that a quorum was present. The next monthly Audit and Finance Committee meeting will be held February 28, 2020 at 9:30 A.M.

FINANCIAL REPORT: The Chairman first called upon Ms. LoCurto to give the Financial Report. Her report was for the quarter ending December 31, 2019. The first topic was the Authority's balance sheet. Ms. LoCurto was pleased to state that the finances of the Authority are looking better. The cash balance has improved in part because of an $3,250,000/9.58% increase in STOA over FY 2019. Also, NYS 100% Capital funding has increased, eliminating the need to pay the 10% local share, which is required under federal grants. Likewise, while the Authority's $5,000,000 line of credit renewed, it is possible, if not likely that it will not be used during the coming fiscal year.

The Quick Ratio as of 12/31/2019 is 3.59 which is an improvement from 3/31/2019 of 2.79. The Quick Ratio compares Current Assets (excluding Material & Supplies and Pre-Paid Expenses & Other Assets) to the total Current Liabilities. As of 12/31/19 CNYRTA has just over $3.59 in current assets to pay for every $1 in current liabilities. Longer term liabilities are a minimal, a question of timing and should not be difficult to solve. In the Authority's P&L report Operating Revenues are on budget, and 3.04% over prior year. The tax credit from CNG buses equals...
$975,00 for years 2018, 2019 and 2020 with additional revenues to come. CNG monies have come through Congress, which is excellent. Advertising revenues are doing well and are outperforming expectations.

Mr. LoCurto added that 100% of the Authority’s fleet should be CNG buses.

A discussion then ensued with regard to alternative fuels and their future in the transit industry.

A discussion also ensued with regard to electrical buses.

Upon Motion made, seconded and unanimously carried the Financial Statements were approved and passed on to the Board for adoption.

The Audit and Finance Committee then took up two Resolutions as follows:

GENFARE FOR MULTI-YEAR SUPPORT AGREEMENT: Ms. MacCollum presented a Resolution for a Multi-Year Support Agreement for technical support on existing equipment. The payment of funds for this Multi-Year Support Agreement ($109,263.32 over a three-year period) is payable from operating funds. The term of this multi-year agreement is from January 24, 2020 to January 23, 2023. Thereafter and upon Motion made, seconded and unanimously carried, the Resolution was sent to the Board for approval.

CLEVER DEVICES FOR MULTIYEAR SOFTWARE AND DATABASE MAINTENANCE: Next, Ms. MacCollum presented a Resolution for an agreement with Clever Devices, a sole source provider. It is by this Resolution that Clever Devices will provide software maintenance and support. The cost of the annual software maintenance and support for the five-year agreement with all available options is $1,780,345.00. Thereafter and upon Motion made, seconded and unanimously carried, the Resolution was sent to the Board for approval.

With no further business to come before the CNYRTA Audit and Finance Committee the meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary

AUDIT AND FINANCE COMMITTEE MEETING MINUTES