MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
HELD ON FRIDAY, FEBRUARY 28, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: BRIAN SCHULTZ (Chairman); ROBERT CUCULICH; TINA FITZGERALD; JOSEPH HARDICK; NICHOLAS LAINO; DARLENE LATTIMORE

MEMBER ABSENT: LOUELLA WILLIAMS

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer); CHRISTINE LoCURTO; CHRISTOPHER TUFF; JOSEPH DeGRAY; and BARRY M. SHULMAN, and STEPHEN T. HELMER, of counsel

The Chairman called the meeting to order at 10:00 A.M., noting that a quorum was present. He announced that the next Authority monthly Board meeting will be held on March 27, 2020. The Audit and Finance Committee will begin at 9:00 A.M., followed, possibly, by a Personnel Committee meeting. The Board meeting will follow thereafter as will the Annual Meeting.

The Chairman then asked for a moment of silence in honor of the memory of Board Member Donna Reese who passed away during the month. A moment of silence was observed in Ms. Reese’s honor and memory.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 2426, that the Minutes of the January 24, 2020 monthly CNYRTA Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman then called upon Mr. Lee to give the Chief Executive Officer’s report. He too commented on the loss of Donna Reese as “a wonderful person and Board Member.” He observed that Ms. Reese was a true friend of Centro and its customers. She never stopped advocating for the transit dependent and for persons with disability. He observed that Ms. Reese will be truly missed.

2020 NEW YORK STATE CENSUS CONFERENCE: On February 14, 2020, Mr. Koegel and Mr. Lee attended Governor Cuomo’s 2020 New York State Census Conference in Syracuse. All stakeholders and state agencies involved in 2020 federal census were included. A Centro bus has been wrapped in promoting the census involvement shown to the Board.

SECURITY TRAINING/TABLETOP EXCERISE: On February 27, 2020 Mike Walsh and Kevin Perrin conducted a tabletop exercise pertaining to the possibility of an active shooter at the Syracuse Downtown Transit Hub. Twenty-three Centro supervisors, managers, and senior staff, along with Board Chairman Brian Schultz, attended the program which was extremely helpful in
educating staff on its individual role in identifying areas requiring improvement. More such exercises will be held in the future. Mr. Laino observed that one such exercise should be scheduled for Centro of Oneida.

**VICE PRESIDENT OF ADMINISTRATION REPORT:** The Chairman then called upon Mr. Tuff, Vice President of Administration, to give his report.

**LEGISLATIVE LEADERSHIP MEETINGS:** Mr. Tuff first reported that on February 11, 2020, he along with other NYPTA leaders across New York State, met in Albany with State Legislators. He discussed those attending these meetings aimed at discussing the Governor’s Executive Budget, electric buses, and NYPTA recommendations for transportation funding. Electric buses were not a part of discussion as relates to the Authority. NYPTA recommendations for transportation funding were a central part of the discussions.

**NYS DOT COMMISSIONER DOMINGUEZ:** At these same meetings, introductory opportunities with new NYS DOT Commissioner Dominguez were informative both for her and the Authority.

**LOCAL DELEGATION MEETING:** Mr. Tuff and Mr. Lee met with several members of the Central New York Delegation to discuss the Governor’s Executive Budget and its impact for the Centro systems. These meetings have been productive and will be continued.

**ZERO EMISSIONS:** Mr. Tuff, Mr. Mike Rice, and Mr. Hoff recently met with staff of the BAE Systems with regard to research technology on zero emissions. It was very informative.

**PROGRAM OF PROJECTS:** Mr. Tuff met on January 29, 2020 with various members of Centro staff, SMTC, HOCTS, and other participants. Mr. Tuff then reviewed the Program of Projects (TIP) for Onondaga and Oneida counties. Various FTA program updates and updates from Centro were presented and reviewed.

**AUDIT AND FINANCE COMMITTEE REPORT:** Mr. Laino, Chairman of the Audit and Finance Committee gave its report from a meeting held earlier.

**CONSOLIDATED STATEMENT OF REVENUES AND EXPENDITURES:** Mr. Laino asked Ms. LoCurto to report on the January 31, 2020 Consolidated Statement of Revenues and Expenditures. She gave a positive report. The CNG tax credit yielded approximately an additional $1 million during a ten-month period. This has enabled the Authority to pull back on preventative maintenance costs in an approximate amount of $2.7 million. The Mortgage Recording Tax (MRT) is approximately 7% over budget. Expenses remain flat. All good news. After discussion, and on Motion duly made, seconded, and unanimously carried, the Consolidated Statement of Revenues and Expenditures was was approved as Motion No. 2427.

Mr. Moses was invited into the meeting to discuss various Grant Agreements.

**RESOLUTION SECTION 5311 CONSOLIDATE GRANT APPLICATION ONONDAGA COUNTY:** Mr. Moses presented to the Board a Resolution for a 5311 Consolidated Grant
Application for Onondaga County. After discussion, adoption of such resolution was moved, seconded, and unanimously carried as Resolution No. 2427, and annexed to these Minutes.

RESOLUTION SECTION 5311 CONSOLIDATE GRANT APPLICATION CAYUGA COUNTY: Mr. Moses presented to the Board a Resolution for a 5311 Consolidated Grant Application for Cayuga County. After discussion, adoption of such resolution was moved, seconded, and unanimously carried as Resolution No. 2428, and annexed to these Minutes.

RESOLUTION SECTION 5311 CONSOLIDATE GRANT APPLICATION OSWEGO COUNTY: Mr. Moses presented to the Board a Resolution for a 5311 Consolidated Grant Application for Oswego County. After discussion, adoption of such resolution was moved, seconded, and unanimously carried as Resolution No. 2429, and annexed to these Minutes.

RESOLUTION SECTION 5339 AND 5307 GRANT APPLICATION: Mr. Moses then presented a Grant Application for Board approval under the 5339 and 5307 grant program. He listed the items covered by these grants including preventative maintenance of $8.7 million, supervisory and support vehicles $66,000, four heavy-duty transit buses for Onondaga County $2,039,200, operating assistance for Centro of Oneida in the amount of $2.8, supervisory and support vehicles $75,000 and two capital assistance projects. After discussion, adoption of such resolution was moved, seconded, and unanimously carried as Resolution No. 2430, and annexed to these Minutes.

Mr. Moses was excused from the meeting.

RESOLUTION THIRD-PARTY ADMINISTRATION FOR AUTO AND GENERAL LIABILITY INSURANCE: Ms. MacCollum was invited into the meeting to present a Resolution to the Board which she had presented to the Audit and Finance Committee, for a third-party administration Contract for auto and general liability insurance. This is for a program of claims management and is paid for out of operating funds. The contracting party is PMA Management, which is the incumbent vendor. A full waiver for MWBE participation was granted by New York State Empire Development. This Contract is for a five-year Term commencing April 1, 2020. After a discussion Resolution No. 2431, providing such third-party administrative auto and liability insurance, was moved, seconded and unanimously approved, and annexed to these Minutes.

Ms. MacCollum was then excused from the meeting.

PENSION COMMITTEE MEETING: The Chairman observed that the Pension Committee met earlier this morning. The purpose of the meeting was to introduce the Authority’s new pension plan advisors to the Board. They are Alesco Advisors. Representatives from Alesco attending the meeting were James Gould and Timothy Tindall. They reviewed the Authority’s current investment policy and provided a draft investment policy for the Board to review. Rates of return on investments were discussed. The current mix of assets (equities) and bonds was viewed with much Board questioning. They further discussed a 7% actuarial assumption for the plans and discussed various scenarios for moving forward.

INVESTMENT POLICY: Alesco Advisors is preparing a policy to be adopted, and this policy was discussed with the Board in depth with a couple of changes suggested. Ms. LoCurto reviewed
with the Board, budgetary implication of investment policies. With these changes, this was moved, seconded, and unanimously carried as Motion No. 2428, that the final investment policy with such changes was unanimously adopted.

UPSEU PENSION BENEFIT INCREASE: Ms. Musengo next presented a Pension Benefit Increase. In February 2017 the Board of Members approved an indexing mechanism to assist in managing the annual pension benefit increase for UPSEU employees. The mechanism utilizes CPI-W, established annual increase, with Board approval, are to be no less than 1% with a minimum not to exceed 3%. The CPI-W as of 1/1/2020 is 1.7%. Currently the benefit is $66.73 per years of service. The proposed increase states employees retiring 1/1/2020 to 12/31/2020 receive 1.7% increase or $67.86 per years of service. The pension benefit increase this was moved, seconded, and unanimously carried as Motion No. 2429.

LEGAL COMMITTEE: The meeting then went into Executive Session on Motion duly made, seconded, and unanimously carried as Motion No. 2430, that the Legal Committee go into Executive Session, pursuant to New York State Public Officer’s Law Section 105 (1)(d) (current litigation). Upon exiting from Executive Session, the Chairman announced that a discussion was held with regard to a pending litigation, but no action was taken.

PERSONNEL COMMITTEE: The meeting then went into Executive Session on Motion duly made, seconded, and unanimously carried as Motion No. 2431. The purpose of the meeting was to discuss the employment history of a particular person(s), pursuant to New York State Public Officer’s Law section 105(1)(f), as well as other matters. After exiting Executive Session, Mr. Laino stated that during Executive Session, a proposed plan of succession was presented for discussion with no action taken. Further employee discussion was also held, with no action taken.

COMPENSATION ANALYSIS: Mr. Laino also stated that during Executive Session, discussion regarding a compensation analysis be undertaken. A Motion was then made, seconded and unanimously carried as Motion No. 2432. Staff was directed to prepare and distribute an RFP for a Compensation Analyst.

COLA ADJUSTMENT: Chairman Schultz then stated another matter taken up earlier this morning with the Personnel Committee was the COLA for non-represented employees. The Personnel Committee discussed in depth various implications of COLA adjustments and their inter-mixing with steps as they effect compensation for non-represented employees. After a lengthy discussion a 2% COLA to non-represented employees was moved, seconded, and unanimously carried as Motion No. 2433.

CHIEF OPERATING OFFICER’S REPORT: Mr. DeGray gave the Chief Operating Officer’s Report. As to the fleet of buses that the specifications are near completion for release of the next five-year contract, which he indicated has a price tag of approximately $64 million for replacing more than 50% of the fleet (112 transit buses). This will replace most of the transit fleet in Centro of Oneida, and staff is currently evaluating the possibility of transitioning from clean diesel to CNG, especially given the potential fuel savings. The possibility of a new facility in Oneida County was further discussed.
Mr. DeGray reminded the Board that the Authority has 131 CNG vehicles in Syracuse. The cost savings with the conversion to full CNG in Oneida will have a substantial impact reducing the Centro of Oneida Operating Budget, estimated at $400,000 annually. Mr. DeGray observed that vehicles of the Authority will not have to be re-transitioned for electric bus purposes.

EXECUTIVE SESSION: The meeting then went into Executive Session on Motion duly made, seconded, and unanimously carried as Motion No. 2434. Upon exiting from Executive Session, the Chairman announced that no action was taken.

There being no further business to come before the Board, the CNYRTA Board was adjourned.

[Signature]
Chairman

ATTEST:

[Signature]
Secretary
RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO FILE AN APPLICATION WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR AN OPERATING GRANT UNDER SECTION 5311 OF THE URBAN MASS TRANSPORTATION ACT OF 1964, AS AMENDED.

WHEREAS, the Central New York Regional transportation Authority is submitting a request for a grant of funds to the New York State Department of Transportation, pursuant to Section 5311, Title 49 United States Code, for a project to provide public mass transportation service for areas in Onondaga County, operated by CNY Centro, Inc. and Call-A-Bus, Inc., for the period 4/1/2019 to 3/31/2020 and 4/1/2020 to 3/31/2021;

WHEREAS, the Central New York Regional Transportation Authority and the State of New York have entered into a continuing Agreement which authorizes the undertaking of the Project and reimbursement of the Federal and applicable State Shares;

RESOLVED, that the Chief Executive Officer or his designee is authorized on behalf of the Central New York Regional Transportation Authority to sign the bi-annual grant application and progress and complete the above-named project.
RESOLUTION CERTIFICATION

I, Brian M. Schultz, Chairman of the Central New York Regional Transportation Authority, do hereby certify that the attached resolution is a true and correct copy of a resolution adopted by the Central New York Regional Transportation Authority on February 28, 2020, and of the whole thereof, and that same is a true and correct copy of said resolution as same appears in the original minutes of the meeting of the Central New York Regional Transportation Authority held on February 28, 2020.

Brian M. Schultz
Chairman

STATE OF NEW YORK  )
COUNTY OF ONONDAGA  )

On this 28th day of February, 2020 before me personally came Brian M. Schultz, to me known, who being by me duly sworn, did depose and say that he/she resides at 407 Maple Dr, Fayetteville, NY; that he/she is the Chairman of the Central New York Regional Transportation Authority, as described in and who executed the forgoing instrument; and that he/she duly acknowledged to me that he/she executed the same.

Carol Ann Pontello Lombardo
Notary Public

(SEAL)
RESOLUTION NO.
DATE: February 28, 2020

SECTION 5311 CONSOLIDATED GRANT APPLICATION FOR CAYUGA COUNTY

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO FILE AN APPLICATION WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR AN OPERATING GRANT UNDER SECTION 5311 OF THE URBAN MASS TRANSPORTATION ACT OF 1964, AS AMENDED.

WHEREAS, the Central New York Regional transportation Authority is submitting a request for a grant of funds to the New York State Department of Transportation, pursuant to Section 5311, Title 49 United States Code, for a project to provide public mass transportation service for areas in Cayuga County, operated by Centro of Cayuga, Inc., for the period 4/1/2019 to 3/31/2020 and 4/1/2020 to 3/31/2021;

WHEREAS, the Central New York Regional Transportation Authority and the State of New York have entered into a continuing Agreement which authorizes the undertaking of the Project and reimbursement of the Federal and applicable State Shares;

RESOLVED, that the Chief Executive Officer or his designee is authorized on behalf of the Central New York Regional Transportation Authority to sign the bi-annual grant application and progress and complete the above-named project.
RESOLUTION CERTIFICATION

I, Brian M. Schultz, Chairman of the Central New York Regional Transportation Authority, do hereby certify that the attached resolution is a true and correct copy of a resolution adopted by the Central New York Regional Transportation Authority on February 28, 2020, and of the whole thereof, and that same is a true and correct copy of said resolution as same appears in the original minutes of the meeting of the Central New York Regional Transportation Authority held on February 28, 2020.

Brian M. Schultz
Chairman

STATE OF NEW YORK )
COUNTY OF ONONDAGA )

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Carol Ann Pontello Lombardo
Notary Public

(SEAL)
RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO FILE AN APPLICATION WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR AN OPERATING GRANT UNDER SECTION 5311 OF THE URBAN MASS TRANSPORTATION ACT OF 1964, AS AMENDED.

WHEREAS, the Central New York Regional transportation Authority is submitting a request for a grant of funds to the New York State Department of Transportation, pursuant to Section 5311, Title 49 United States Code, for a project to provide public mass transportation service for areas in Oswego County, operated by Centro of Oswego, Inc., for the period 4/1/2019 to 3/31/2020 and 4/1/2020 to 3/31/2021;

WHEREAS, the Central New York Regional Transportation Authority and the State of New York have entered into a continuing Agreement which authorizes the undertaking of the Project and reimbursement of the Federal and applicable State Shares;

RESOLVED, that the Chief Executive Officer or his designee is authorized on behalf of the Central New York Regional Transportation Authority to sign the bi-annual grant application and progress and complete the above-named project.
RESOLUTION CERTIFICATION

I, Brian M. Schultz, Chairman of the Central New York Regional Transportation Authority, do hereby certify that the attached resolution is a true and correct copy of a resolution adopted by the Central New York Regional Transportation Authority on February 28, 2020, and of the whole thereof, and that same is a true and correct copy of said resolution as same appears in the original minutes of the meeting of the Central New York Regional Transportation Authority held on February 28, 2020.

[Signature]
Brian M. Schultz
Chairman

STATE OF NEW YORK )
COUNTY OF ONONDAGA ) ss:

On this 28th day of February, 2020 before me personally came Brian M. Schultz, to me known, who being by me duly sworn, did depose and say that he/she resides at 407 Maple Dr. Fayetteville, NY; that he/she is the Chairman of the Central New York Regional Transportation Authority, as described in and who executed the forgoing instrument, and that he/she duly acknowledged to me that he/she executed the same.

[Signature]
Carol Ann Pontello Lombardo
Notary Public

(SEAL)
RESOLUTION AUTHORIZING THE FILING OF (AN) APPLICATION WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, FOR A SECTION 5307 (CMAQ and STP) GRANT UNDER THE URBAN MASS TRANSPORTATION ACT OF 1964, AS AMENDED.

WHEREAS, the Secretary of Transportation is authorized to make grants for a mass transportation program of projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program:

WHEREAS, the Authority will follow the terms and conditions included in the new FTA Master Agreement;

WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements there under; and

WHEREAS, It is the goal of the applicant that minority business enterprise be utilized to the fullest extent possible in connection with these projects, and that definite procedures shall be established and administered to ensure that minority business shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

WHEREAS, the Authority is participating in a FTA pilot program to file this, and all future grant applications electronically;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY:

(1) That the Chief Executive Officer or his designee is authorized to execute and file an application on behalf of the Central New York Regional Transportation Authority with the U.S. Department of Transportation to aid in the financing of capital and operating assistance projects pursuant to Section 9 of the Urban Mass Transportation Act of 1964, as amended.
(2) That the Chief Executive Officer or his designee is authorized to execute and file with such applications an assurance of any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.

(3) That the Chief Executive Officer or his designee is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application for the project.

(4) That the Chief Executive Officer or his designee is authorized to set forth and execute affirmative minority business policies in connection with the project’s procurement needs.

(5) That the Chief Executive Officer or his designee is authorized to execute grant agreements on behalf of the Central New York Regional Transportation Authority with the U.S. Department of Transportation for aid in the financing of the operating and capital assistance projects.
FACT SHEET

Section 5307 Capital Assistance for the following projects:

**Onondaga County UZA:**
Preventive Maintenance $8,700,000
Supervisory and Support Vehicles $66,000

Section 5339 Capital Assistance for the following projects (Onondaga County UZA):
Four (4) 40FT Heavy Duty Transit Buses $2,039,200

**Oneida County UZA:**
Section 5307 Operating Assistance for Centro of Oneida $2,800,000
Supervisory and Support Vehicles $75,000

Section 5339 Capital Assistance for the following projects (Oneida County UZA):
Two (2) replacement transit buses $950,000.
RESOLUTION TO AUTHORIZE CONTRACT AWARD
FOR THIRD PARTY ADMIN FOR AUTO & GENERAL LIABILITY SERVICES

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has the need for a firm to provide Third Party Admin for Auto & General Liability services; and

WHEREAS, this contract will be paid for using Operating funds; and

WHEREAS, the Request for Proposal was publicly let on January 15, 2020, and

WHEREAS, seven (7) proposal packages were sent out and seven (7) additional proposal packages were requested, and

WHEREAS, two (2) proposals were received on February 6, 2020; and

WHEREAS, through a review of the proposals submitted, staff determined that PMA Management offered the most advantageous proposal.

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract, and

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee authorize a five (5) year contract with PMA Management to provide Third Party Admin for Auto & General Liability services commencing April 1, 2020 – March 31, 2025.
FACT SHEET
THIRD PARTY ADMIN FOR AUTO & GENERAL LIABILITY SERVICES

PROJECT DESCRIPTION: The CNYRTA is seeking a qualified vendor to provide Third Party Admin for Auto & General Liability services.

ADVERTISEMENT: A request for proposal was advertised on January 15, 2020 in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, the Minority Commerce Weekly and CNY Visions.

FUNDING: The contract is to be paid for using Operating funds.

PROCUREMENT PROCESS: The CNYRTA publicly let a Request for Proposal (RFP) for these services. This contract is to be awarded based upon evaluation criteria set forth in the RFP. The evaluation committee, consisting of Jackie Munendo, Chris Tuff and Caitlin MacCollum, reviewed and evaluated the two (2) proposals. When evaluating proposals, the committee took into consideration: experience, the proposer’s technical and human capacity to accomplish services, the proposer’s past performance in regard to similar contracts (where applicable) and the proposer’s ability to complete services in a cost-effective manner.

PRICING RECEIVED:

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COMMENTS: PMA Management is the incumbent vendor through the existing contract. The CNYRTA staff is satisfied with the service currently provided.

M/WBE: A full waiver for MWBE participation was granted by NYS Empire Development.

RECOMMENDATION: Based on the evaluation criteria set forth in the RFP it is the CNYRTA staff’s recommendation to award contract to PMA Management for a five (5) year term commencing April 1, 2020 – March 31, 2025.
MINUTES OF THE REGULAR MEETING OF
CNY CENTRO, INC
HELD ON FRIDAY, FEBRUARY 28, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT:  BRIAN SCHULTZ (Chairman); ROBERT
                     CUCULICH; TINA FITZGERALD; JOSEPH
                     HARDICK; NICHOLAS LAINO; DARLENE
                     LATTIMORE

MEMBER ABSENT:  LOUELLA WILLIAMS

STAFF ALSO PRESENT:  RICHARD LEE (Chief Executive Officer);
                      CHRISTINE LoCURTO; CHRISTOPHER
                      TUFF; JOSEPH DeGRAY; and BARRY M.
                      SHULMAN, and STEPHEN T. HELMER, of
                      counsel

The Chairman opened the CNY Centro, Inc. Board meeting, noting that a quorum was present. He
announced that the next monthly Board meeting will be held March 27, 2020, after the Audit and
Finance Committee meeting.

The Chairman then asked for a moment of silence in honor of the memory of Board Member
Donna Reese who passed away during the month. A moment of silence was observed in Ms.
Reese’s honor and memory.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously
carried as Motion No. 1338, that the Minutes of the January 24, 2020, CNY Centro, Inc. monthly
Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Schultz called upon Mr. Lee to give the Chief
Operating Officer’s Report.

VICE PRESIDENT OF ADMINISTRATION REPORT: The Chairman then called upon Mr.
Tuff, Vice President of Administration, to give his report.

CENTERSTATE CEO: Mr. Lee and Mr. Tuff met with Rob Simpson, President and CEO of
CenterState to discuss the Governor’s Executive Budget and the impact it has for Centro. He was
informed of NYPTA budget recommendations and the impact they have across the State, for
Centro. The meeting was positive, and Mr. Simpson and his staff were complimented.

ONONDAGA COUNTY AGING SERVICES COALITION: On January 31, 2020 Mr. Tuff
attended a meeting organized by Inter Faith Works of Central New York (IFW) to form the
Onondaga County Aging Services Coalition. The purpose is to build capacity to address senior
isolation through a race and poverty informed lens. The goal is to develop new strategies to turn the curve on senior isolation and poverty. The importance is that is has as a goal socially connected and aging with dignity.

**VICE PRESIDENT OF ADMINISTRATION REPORT:** The Chairman then called upon Mr. Tuff, Vice President of Administration, to give his report.

**PROGRAM OF PROJECTS:** Mr. Tuff met on January 29, 2020, with various members of Centro staff, SMTC, HOCTS, and others participated. Mr. Tuff then reviewed the Program of Projects (TIP) for Onondaga and Oneida counties. Various FTA program updates and updates from Centro were presented and reviewed.

**STATE OF THE COUNTY 2020:** On February 10, 2020 Mr. Tuff attended the State of the County at Onondaga Community College, highlighted by County Executive McMahon. The points of these discussions centered on issues of poverty, infrastructure, and economic development, amongst others

**FINANCIAL REPORT:** Ms. LoCurto then gave the Financial Report. Thereafter, and after a full discussion, such Financial Report was adopted as Motion No. 1339, made seconded and unanimously carried.

**OPERATION/TRANSPORTATION REPORT:** Mr. DeGray gave the Centro Operations Report.

He indicated as to the fleet of buses that specification are near completion for release of the next five-year contract, which would have a price tag of approximately $64 million, replacing more than 50% of the fleet (112 transit buses). This will replace most of the transit fleet in Centro of Oneida, and staff is currently evaluating the possibility of transitioning from clean diesel to CNG, especially given the potential fuel savings. The possibility of a new facility in Oneida County.

There being no further business to come before the Board, the CNY Centro, Inc Board meeting was thereupon duly adjourned.

[Signature]

Chairman

**ATTEST:**

[Signature]

Secretary

CNY CENTRO, INC. MINUTES
MINUTES OF THE REGULAR MEETING OF
CENTRO OF CAYUGA, INC
HELD ON FRIDAY, FEBRUARY 28, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: BRIAN SCHULTZ (Chairman); ROBERT CUCULICH; TINA FITZGERALD; JOSEPH HARDICK; NICHOLAS LAINO; DARLENE LATTIMORE

MEMBER ABSENT: LOUELLA WILLIAMS

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer); CHRISTINE LoCURTO; CHRISTOPHER TUFF; JOSEPH DeGRAY; and BARRY M. SHULMAN, and STEPHEN T. HELMER, of counsel

The Chairman called the Centro of Cayuga, Inc. Board meeting to order, noting that a quorum was present. He announced that the next monthly Board meeting will be held on March 27, 2020.

The Chairman then asked for a moment of silence in honor of the memory of Board Member Donna Reese who passed away during the month. A moment of silence was observed in Ms. Reese’s honor and memory.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 1230, that the Minutes of the January 24, 2020, Centro of Cayuga, Inc. monthly Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman next called upon Mr. Lee to give the Chief Executive Officer’s Report.

VICE PRESIDENT OF ADMINISTRATION REPORT: The Chairman then called upon Mr. Tuff, Vice President of Administration, to give his report.

FINANCIAL REPORT: Ms. LoCurto gave the Centro of Cayuga, Inc. Financial Report adoption of which was moved, seconded and unanimously approved as Motion No. 1231.

OPERATIONS/TRANSPORTATION REPORT: Mr. DeGray gave the Centro of Cayuga, Inc. Operations/Transportation Report.
There being no further business to come before the Board, the Centro of Cayuga, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary
MINUTES OF THE REGULAR MEETING OF
CENTRO OF OSWEGO, INC
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
HELD ON FRIDAY, FEBRUARY 28, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: BRIAN SCHULTZ (Chairman); ROBERT CUCULICH; TINA FITZGERALD; JOSEPH HARDICK; NICHOLAS LAINO; DARLENE LATTIMORE

MEMBER ABSENT: LOUELLA WILLIAMS

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer); CHRISTINE LoCURTO; CHRISTOPHER TUFF; JOSEPH DeGRAY; and BARRY M. SHULMAN, and STEPHEN T. HELMER

The Chairman opened the Centro of Oswego, Inc. Board meeting, noting that a quorum was present. He announced that the next monthly Board meeting will be held on March 27, 2020.

The Chairman then asked for a moment of silence in honor of the memory of Board Member Donna Reese who passed away during the month. A moment of silence was observed in Ms. Reese’s honor and memory.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 1246, that the Minutes of the January 24, 2020 Centro of Oswego, Inc. monthly Board meeting are adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman next called upon Mr. Lee to give the Chief Executive officer’s report.

VICE PRESIDENT OF ADMINISTRATION REPORT: The Chairman then called upon Mr. Tuff, Vice President of Administration, to give his report.

FINANCIAL REPORT: Ms. LoCurto gave the Centro of Oswego, Inc. Financial Report adoption of which was moved, seconded and unanimously approved as Motion No. 1247.

OPERATIONS/TRANSPORTATION REPORT: Mr. DeGray next gave the Centro of Oswego, Inc. Operations/ Transportation Report.
There being no further business to come before the Board, the Centro of Oswego, Inc. Board meeting was thereupon duly adjourned.

[Signature]
Chairman

ATTEST:

[Signature]
Secretary
MINUTES OF THE REGULAR MEETING OF
CENTRO OF ONEIDA, INC
HELD ON FRIDAY, FEBRUARY 28, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: BRIAN SCHULTZ (Chairman); ROBERT
CUCULICH; TINA FITZGERALD; JOSEPH
HARDICK; NICHOLAS LAINO; DARLENE
LATTIMORE

MEMBER ABSENT: LOUELLA WILLIAMS

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer);
CHRISTINE LoCURTO; CHRISTOPHER
TUFF; JOSEPH DeGRAY; and BARRY M.
SHULMAN and STEPHEN T. HELMER, of
counsel

The Chairman called the Centro of Oneida, Inc. Board meeting to order, noting that a quorum was present. The next meeting will be held on March 27, 2020.

The Chairman then asked for a moment of silence in honor of the memory of Board Member Donna Reese who passed away during the month. A moment of silence was observed in Ms. Reese’s honor and memory.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 373, that the Minutes of the January 24, 2020 Centro of Oneida, Inc. monthly Board meeting be approved.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman next called upon Mr. Lee to give the Chief Executive officer’s report.

VICE PRESIDENT OF ADMINISTRATION REPORT: The Chairman then called upon Mr. Tuff, Vice President of Administration, to give his report.

PROGRAM OF PROJECTS: Mr. Tuff met on January 29, 2020 with various members of Centro staff, SMTC, HOCTS, and others participated. Mr. Tuff then reviewed the Program of Projects (TIP) Oneida county. Various FTA program updates were presented and reviewed

FINANCIAL REPORT: Ms. LoCurto then gave the Financial Report. Thereafter, and after a full discussion, such Financial Report was adopted per Motion No. 374, made, seconded and unanimously carried.

OPERATIONS/TRANSPORTATION REPORT: Mr. DeGray gave the Chief Operating Officer’s Report for Centro of Oneida. Staff is in the early stages of evaluating the replacement and consolidation of facilities. In Oneida County. Detailed steps being taken to make this a reality were
represented by Mr. DeGray and discussed by the Board. He described all of the details of this transition; timetable will be multi-year.

There being no further business to come before the Board, the Centro of Oneida, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Darlene D. Battimore

Secretary
MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
AUDIT AND FINANCE COMMITTEE
HELD ON FRIDAY FEBRUARY 28, 2020 AT 9:30 A.M.
THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT CUCULICH; TINA FITZGERALD; JOSEPH HARDICK; DARLENE LATTIMORE; BRIAN SCHULTZ

MEMBER ABSENT: LOUELLA WILLIAMS

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer); MELISSA BRIM; JOSEPH DeGRAY; KYLE FAHSEL; MICHAEL FITZGIBBONS; JOSH GARDNER; BRIAN GREEN; GEOFF HOFF; STEVEN KOEGEL; CHRISTINE LoCURTO; CAROL LOMBARDO; CAITLIN MacCOLLUM; EJ MOSES; JACKIE MUSENGO; LYNETTE PADUANO; SUZANNA SHEARD; TARA SPRAKER; CHRISTOPHER TUFF; and BARRY M. SHULMAN and STEPHEN T. HELMER of counsel

The Chairman opened the Audit and Finance Committee meeting, noting that a quorum was present. The next monthly Audit and Finance Committee meeting will be held March 27, 2020 at 9:00 A.M.

FINANCIAL REPORT: Mr. Laino asked Ms. LoCurto to report on the January 31, 2020 Consolidated Statement of Revenues and Expenditures. She gave a positive report. The CNG tax credit yielded approximately an additional $1 million during a ten-month period. This has enabled the Authority to pull back on preventative maintenance costs in an approximate amount of $2.7 million. The Mortgage Recording Tax (MRT) is approximately 7% over budget. Expenses remain flat. All good news. After discussion, and on Motion duly made, seconded, and unanimously carried, the Consolidated Statement of Revenues and Expenditures was forwarded onto the Board with recommendation for approval.

SECTION 5311 CONSOLIDATE GRANT APPLICATION ONONDAGA COUNTY: Mr. Moses was invited into the meeting and presented to the Committee a Resolution for a 5311 Consolidated Grant Application for service in Onondaga County. After discussion, adoption of such Resolution was moved, seconded, and unanimously forwarded onto the Board with recommendation for approval.
SECTION 5311 CONSOLIDATE GRANT APPLICATION CAYUGA COUNTY: Mr. Moses presented to the presented a Resolution for a 5311 Consolidated Grant Application for Cayuga County. After discussion, adoption of such Resolution was moved, seconded, and unanimously forwarded onto the Board with recommendation for approval.

SECTION 5311 CONSOLIDATE GRANT APPLICATION OSWEGO COUNTY: Mr. Moses presented to the Committee a Resolution for a 5311 Consolidated Grant Application for Oswego County. After discussion, adoption of such Resolution was moved, seconded, and unanimously forwarded onto the Board with recommendation for approval.

SECTION 5339 AND 5307 GRANT APPLICATION: Mr. Moses then presented a Grant Application for Committee approval under the 5339 and 5307 Grant programs. He listed the items covered by these Grants including for preventative maintenance equaling $8.7 million, for supervisory and support vehicles $66,000, four heavy-duty transit buses for Onondaga County $2,039,200, operating assistance for Centro of Oneida in the amount of $2.8, supervisory and support vehicles $75,000 and two capital assistance projects. After discussion, adoption of such Resolution was moved, seconded, and unanimously forwarded onto the Board with recommendation for approval.

THIRD-PARTY ADMINISTRATION FOR AUTO AND GENERAL LIABILITY INSURANCE: Next, Ms. MacCollum presented a Resolution to the Committee for a third-party administration Contract for auto and general liability insurance. This is for a program of claims management and is paid for out of operating funds. The contracting party is PMA Management, which is the incumbent vendor. A full waiver for MWBE participation was granted by New York State Empire Development. It is for a five-year Term commencing April 1, 2020. The Committee moved, seconded, and unanimously forwarded the Resolution onto the Board with recommendation for approval.

There being no further business to come before the Committee, the CNYRTA Audit and Finance Committee was duly adjourned.

Chairman

ATTEST:

Secretary

AUDIT AND FINANCE COMMITTEE MEETING MINUTES