MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
HELD ON FRIDAY, APRIL 24, 2020 AT 10:15 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT CUCULICH (Vice Chair); TINA FITZGERALD; JOSEPH HARDICK; DARLENE LATTIMORE; LOUELLA WILLIAMS

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer); BRIAN SCHULTZ (Executive Vice-President); CHRISTINE LoCURTO (Chief Financial Officer); ROBERT LoCURTO (Chief Operating Officer); CHRISTOPHER TUFF (Vice-President of Administration); and BARRY M. SHULMAN and STEPHEN T. HELMER of counsel

The Chairman called the meeting to order at 10:15 a.m., noting that a quorum was present. He observed that because of provisions included in Governor Cuomo’s Executive Order 202.1, those not in physical attendance were present through telephone as permitted as a result of COVID-19. The Chairman announced that the May meeting will held be on May 15, 2020 with the Audit and Finance Committee meeting at 9:00 a.m. with the Board meeting immediately following.

The Chairman thanked the entire Authority staff for the effort they have put in. It’s important that we, the Board, recognize that. On behalf of the Board, thank you.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 2441, that the Minutes of the March 27, 2020 monthly CNYRTA Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Lee then gave his report that include information from the Executive Vice-President and Vice President of Administration. Mr. Lee observed that the last month has been an exercise in day- to-day rapid management. He stated that he has worked for Centro for twenty (20) years and has never been more impressed with bus operators, vehicle maintenance staff, building and grounds maintenance, customer service staff, administrative, supervisory, and management staff as well as executive staff at all four properties. He is extremely proud to be associated with them. The Authority received a 4.24% increase in state operating assistance (STOA) which is the same amount provided by Governor Cuomo in his Executive Budget. This amounts to an increase of funding to the Authority of $1,575,600.
COVID-19 Emergency Funds: Mr. Lee continued by describing the physical changes that have taken place on the Authority’s subsidiary preparations for buses to accommodate for the COVID-19 emergency needs. The Authority and its various subsidiary preparations will be receiving approximately $28 million through the Federal 5307 program (C.A.R.E.S. Act). Certain funds will be distributed through the State 5311 program. Mr. Lee also discussed modifications to service and the general spread of Corona Virus throughout the region.

Mr. Lee also discussed PPE and other physical requirements. We are providing a bus at the request of Onondaga County Office of Emergency Management to help the drive-up location testing. Ridership is significantly down. The Authority is in regular communication with the FTA and NYSDOT regarding service changes.

Mr. Lee observed that the Audit and Finance Committee met earlier this morning to discuss some of the new funding levels.

AUDIT AND FINANCE COMMITTEE REPORT: Chairman Laino gave the report of the Audit and Finance Committee, which met earlier this morning.

FINANCE REPORT: Ms. LoCurto stated that because this is the beginning of a fiscal year, financial reports themselves had been previously reviewed and approved by the Board and were not being presented at this meeting. Ms. LoCurto stated that other staff members would shortly be presenting to the Board, COVID-19 related additional funding.

WRITE-OFF UNCOLLECTABLE ACCOUNTS RECEIVABLE: Ms. LoCurto stated that the first item taken up by the Audit and Finance Committee was the request to the Board for consent for writing off an uncollectable parking lot receivable in the amount of $3,284.99. This write-off stems from the leasing of a State parking space to Knise & Krick. It equates to approximately seven months of parking rent. Invoices have been sent monthly and even a settlement was defaulted upon by the tenant. The parking spot has now been roped off. It was leased from the State of New York. After further discussion, the writing off of the uncollectable accounts receivable was moved, seconded and approved per Motion No. 2442.

RESOLUTION – CURIS SYSTEM MACHINE: Ms. Spraker was invited into the meeting to present the ratification of the purchase of CURIS System machines, already purchased and on site, was passed. The price of ten (10) CURIS System machines is $90,000 and was a sole source procurement. The monies will be taken from Operating funds to be reimbursed with COVID-19 Capital funds once disbursed. It is a CURIS System fogger machine and has been used for over two years with positive results in disinfecting and killing viruses as well as removing organic odors in both office spaces and buses. The Audit and Finance Committee has approved the purchase which is now moved, seconded and unanimously adopted as Resolution No. 2434, annexed to these Minutes.

Ms. Spraker was excused from the meeting.

RESOLUTION – ATTACHMENT NO. 1 TO CONTRACT #C004072: Mr. Moses was invited into the meeting to present Attachment No. 1 to New York State Contract #C004072. This contract brings $579,000 to the Authority and is a motion for payment of the costs of mass transportation...
operating assistance in Oswego, Cayuga and some parts of Onondaga County. Resolution No. 2435, in this regard was then moved, seconded and unanimously approved and annexed hereto.

RESOLUTION – AUTHORIZATION OF CORONA VIRUS AID, RELIEF, AND ECONOMIC SECURITY C.A.R.E.S. ACT GRANT APPLICATION: Next, Chairman Laino noted that there had been a Resolution proposed at the Audit and Finance Committee meeting comprising Corona Virus Aid, Relief, and Economic Security C.A.R.E.S. Act Grant monies for a total of $28,047,236. The details therefor, in this amount, was described in detail by Mr. Moses. Thereafter, per motion made, seconded and unanimously carried and on recommendation of the Audit and Finance Committee, Resolution No. 2436, annexed to these Minutes, was approved.

CHIEF OPERATING OFFICER’S REPORT: Robert LoCurto, Chief Operating Officer, then gave his report. It centered on quarterly Call-A-Bus detail. He reviewed the number of rides during the fourth quarter of the current fiscal year and details with regard to the provision of trips, those with mobility devices, and those which were cancelled by the customer and the like. Annual ridership when comparing fiscal year 2019-20 remains steady at 160,000 rides throughout the region. A chart in this regard had been distributed to the Board and was discussed at this meeting.

LEGAL COMMITTEE REPORT: Chairman Laino then called upon Mr. Cuculich to give the report of the Legal Committee which met earlier this morning. Mr. Cuculich stated that the Legal Committee entered into Executive Session pursuant to Motion No. 2443, (New York Public Officers Law Section 105(1)(d) (discussions regarding pending litigation). Upon exiting litigation, Mr. Cuculich, Chairman of the Legal Committee, announced that during Executive Session, a vehicular litigation was discussed but no action taken.

PENSION COMMITTEE REPORT: Mr. Cuculich then gave the report of the Pension Committee meeting which was held earlier this morning. Guidance was provided by Jim Gould and Tim Tindell, representatives of Alesko Financial Consulting, pension consultants to the Authority. This report included all Authority pension plans including labor, management and regional (Oneida County). The Board complimented the Consultants on a complete and positive report especially at such difficult financial times. It was decided that no changes need be made to the re-allocations of Pension assets in the management or labor-oriented plans. Future meetings will be regularly scheduled.

There being no further business to come before the Board, the CNYRTA Board was adjourned.

Chairman

ATTEST:

Secretary

CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY MINUTES
RESOLUTION TO AUTHORIZE PURCHASE OF TEN (10) CURIS SYSTEM MACHINES

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has the need to purchase ten (10) CURIS System fogging machines to assist in disinfecting buses and offices during the COVID-19 pandemic; and

WHEREAS, this purchase will be paid for using Operating funds and will be reimbursed with COVID-19 Capital funds once dispersed; and

WHEREAS, this is a onetime purchase of ten (10) machines, and

WHEREAS, the price per machine is $9,000, and

WHEREAS, this is a sole source purchase; and

WHEREAS, CURIS System is the manufacturer of the machines. The CNYRTA previously competitively procured a CURIS System machine. Staff is now trained with a running knowledge of the machine and CNYRTA has a stock of CURIS solution.

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract, and

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee authorize a onetime purchase of ten (10) CURIS System machines through CURIS System for a total of $90,000.
FACT SHEET
PURCHASE OF TEN (10) CURIS SYSTEM MACHINES

PROJECT DESCRIPTION: Onetime purchase of ten (10) CURIS System fogger machines.

FUNDING: The contract is to be paid for using Operating funds and will be reimbursed with COVID-19 Capital funds once dispersed.

PRICING RECEIVED:

<table>
<thead>
<tr>
<th>Description</th>
<th>Pricing</th>
</tr>
</thead>
<tbody>
<tr>
<td>CURIS System Fogger Machine</td>
<td>$9,000</td>
</tr>
<tr>
<td>10 Machines Total</td>
<td>$90,000</td>
</tr>
</tbody>
</table>

COMMENTS: The CURIS System fogging machine has been in use by the CNYRTA for over two years with positive results. The fogging machine disinfects, kills viruses as well as removes organic odors in both office spaces and buses.

RECOMMENDATION: Staff recommends a onetime payment to CURIS System totaling $90,000 for the purchase of ten (10) CURIS System fogging machines.
RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO SIGN ATTACHMENT #1 TO CONTRACT #C004072 WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has received a funding commitment from New York State for $579,000 in federal Section 5311 funds for payment of costs of mass transportation operating assistance in Oswego County and Onondaga County per the attached Project Agreement Schedule A, Attachment #1;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer is authorized to sign attachment #1 to New York State contract #C004072, in the amount of $4,441,261.00.
RESOLUTION CERTIFICATION

I, Nicholas F. Laino, Chairman of the Central New York Regional Transportation Authority, do hereby certify that the attached resolution is a true and correct copy of a resolution adopted by the Central New York Regional Transportation Authority on April 24, 2020, and of the whole thereof, and that same is a true and correct copy of said resolution as same appears in the original minutes of the meeting of the Central New York Regional Transportation Authority held on April 24, 2020.

Nicholas F. Laino
Chairman

STATE OF NEW YORK )
 ) ss:
COUNTY OF ONONDAGA )

On this 24th day of April, 2020 before me personally came Nicholas F. Laino, to me known, who being by me duly sworn, did depose and say that he/she resides at 9 Oakwood Drive, New Hartford, NY 13413; that he/she is the Chairman of the Central New York Regional Transportation Authority, as described in and who executed the forgoing instrument; and that he/she duly acknowledged to me that he/she executed the same.

Vinnie T. Rocci
Notary Public
Comm. expires 11/14/2022

(SEAL)
RESOLUTION NO.____
DATE: April 24, 2020

AUTORIZING RESOLUTION FOR CARES ACT 5307 GRANT PROGRAM

RESOLUTION AUTHORIZING THE FILING OF (AN) APPLICATION WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, FOR A SECTION 5307 GRANT UNDER THE URBAN MASS TRANSPORTATION ACT OF 1964, AS AMENDED.

WHEREAS, the Secretary of Transportation is authorized to make grants for a mass transportation program of projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program;

WHEREAS, the Authority will follow the terms and conditions included in the new Federal Transit Administration (FTA) Master Agreement;

WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements there under; and

WHEREAS, It is the goal of the applicant that minority business enterprise be utilized to the fullest extent possible in connection with these projects, and that definite procedures shall be established and administered to ensure that minority business shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

WHEREAS, the Authority will file this application electronically with F;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY:

(1) That the Chief Executive Officer or his designee is authorized to execute and file an application on behalf of the Central New York Regional Transportation Authority with the U.S. Department of Transportation to aid in the financing of capital and operating assistance projects pursuant to Section 9 of the Urban Mass Transportation Act of 1964, as amended.

(2) That the Chief Executive Officer or his designee is authorized to execute and file with such applications an assurance of any other document required by the U.S.
Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.

(3) That the Chief Executive Officer or his designee is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application for the project.

(4) That the Chief Executive Officer or his designee is authorized to set forth and execute affirmative minority business policies in connection with the project’s procurement needs.

(5) That the Chief Executive Officer or his designee is authorized to execute grant agreements on behalf of the Central New York Regional Transportation Authority with the U.S. Department of Transportation for aid in the financing of the operating and capital assistance projects.
MINUTES OF THE REGULAR MEETING OF  
CNY CENTRO, INC  
HELD ON FRIDAY, APRIL 24, 2020 AT 10:00 A.M.  
AT THE RTA OFFICES, 200 CORTLAND AVENUE  
IN SYRACUSE, NEW YORK

MEMBERS PRESENT:  
NICHOLAS LAINO (Chairman); ROBERT  
CUCULICH (Vice Chair); TINA  
FITZGERALD; JOSEPH HARDICK;  
DARLENE LATTIMORE; LOUELLA  
WILLIAMS

STAFF ALSO PRESENT:  
RICHARD LEE (Chief Executive Officer);  
BRIAN SCHULTZ (Executive Vice-President);  
CHRISTINE LoCURTO (Chief Financial  
Officer); ROBERT LoCURTO (Chief Operating  
Officer); CHRISTOPHER TUFF (Vice-  
President of Administration); and BARRY M.  
SHULMAN and STEPHEN T. HELMER of  
counsel

The Chairman called the meeting to order at 10:00 a.m., noting that all members were present. He also announced that the next monthly Board meeting will be held on May 15, 2020 at or about 10:00 a.m.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 1345, that the Minutes of the March 27, 2020, CNY Centro, Inc. monthly Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Lee then gave the Chief Executive Officer’s Report.

Mr. Lee also discussed PPE and other physical requirements. We are providing a bus at the request of Onondaga County Office of Emergency Management to help the drive-up location testing. Ridership is significantly down. The Authority is in regular communication with the FTA and NYSDOT regarding service changes. Mr. Lee observed that the Audit and Finance Committee met earlier this morning to discuss some of the new funding levels.

CHIEF OPERATING OFFICER’S REPORT: Robert LoCurto, Chief Operating Officer, then gave his report. It centered on quarterly Call-A-Bus detail. He reviewed the number of rides during the fourth quarter of the current fiscal year and details with regard to the provision of trips, those with mobility devices, and those which were cancelled by the customer and the like. Annual ridership when comparing fiscal year 2019-20 remains steady at 160,000 rides throughout the region. The chart in that regard had been distributed to the Board and was discussed at this meeting.

CNY CENTRO, INC. MINUTES
There being no further business to come before the Board, the CNY Centro, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTÉST:

Secretary
MINUTES OF THE REGULAR MEETING OF
CENTRO OF CAYUGA, INC
HELD ON FRIDAY, APRIL 24, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT
CUCULICH (Vice Chair); TINA
FITZGERALD; JOSEPH HARDICK;
DARLENE LATTIMORE; LOUELLA
WILLIAMS

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer);
BRIAN SCHULTZ (Executive Vice-President);
CHRISTINE LoCURTO (Chief Financial
Officer); ROBERT LoCURTO (Chief Operating
Officer); CHRISTOPHER TUFF (Vice-
President of Administration); and BARRY M.
SHULMAN and STEPHEN T. HELMER of
counsel

The Chairman called the meeting to order at 10:00 a.m., noting that all members were present. He also announced that the next monthly Board meeting will be held on May 15, 2020 at or about 10:00 a.m.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 1236, that the Minutes of the March 27, 2020 Centro of Cayuga, Inc. monthly Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Lee then gave the Chief Executive Officer’s Report.

CHIEF OPERATING OFFICER’S REPORT: Robert LoCurto, Chief Operating Officer, then gave his report. It centered on quarterly Call-A-Bus detail. He reviewed the number of rides during the fourth quarter of the current fiscal year and details with regard to the provision of trips, those with mobility devices, and those which were cancelled by the customer and the like. Annual ridership when comparing fiscal year 2019-20 remains steady at 160,000 rides throughout the region. The chart in that regard had been distributed to the Board and was discussed at this meeting.
There being no further business to come before the Board, the Centro of Cayuga, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary
MINUTES OF THE REGULAR MEETING OF  
CENTRO OF OSWEGO, INC  
HELD ON FRIDAY, APRIL 24, 2020 AT 10:00 A.M.  
AT THE RTA OFFICES, 200 CORTLAND AVENUE  
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT  
CUCULICH (Vice Chair); TINA  
FITZGERALD; JOSEPH HARDICK;  
DARLENE LATTIMORE; LOUELLA  
WILLIAMS

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer);  
BRIAN SCHULTZ (Executive Vice-President);  
CHRISTINE LoCURTO (Chief Financial  
Officer); ROBERT LoCURTO (Chief Operating  
Officer); CHRISTOPHER TUFF (Vice-  
President of Administration); and BARRY M.  
SHULMAN and STEPHEN T. HELMER of  
counsel

The Chairman called the meeting to order at 10:00 a.m., noting that all members were present. He  
also announced that the next monthly Board meeting will be held on May 15, 2020 at or about  
10:00 a.m.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously  
carried as Motion No. 1252, that the Minutes of the March 27, 2020, Centro of Oswego, Inc.  
monthly Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Lee then gave the Chief Executive Officer’s  
Report.

CHIEF OPERATING OFFICER’S REPORT: Robert LoCurto, Chief Operating Officer, then  
gave his report. It centered on quarterly Call-A-Bus detail. He reviewed the number of rides  
during the fourth quarter of the current fiscal year and details with regard to the provision of trips,  
those with mobility devices, and those which were cancelled by the customer and the like. Annual  
ridership when comparing fiscal year 2019-20 remains steady at 160,000 rides throughout the  
region. The chart in that regard had been distributed to the Board and was discussed at this  
meeting.
There being no further business to come before the Board, the Centro of Oswego, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary
MINUTES OF THE REGULAR MEETING OF 
CENTRO OF ONEIDA, INC 
HELD ON FRIDAY, APRIL 24, 2020 AT 10:00 A.M. 
AT THE RTA OFFICES, 200 CORTLAND AVENUE 
IN SYRACUSE, NEW YORK 

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT 
CUCULICH (Vice Chair); TINA 
FITZGERALD; JOSEPH HARDICK; 
DARLENE LATTIMORE; LOUELLA 
WILLIAMS 

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer); 
BRIAN SCHULTZ (Executive Vice-President); 
CHRISTINE LoCURTO (Chief Financial 
Officer); ROBERT LoCURTO (Chief Operating 
Officer); CHRISTOPHER TUFF (Vice- 
President of Administration); and BARRY M. 
SHULMAN and STEPHEN T. HELMER of 
counsel 

The Chairman called the meeting to order at 10:00 a.m., noting that all members were present. He 
also announced that the next monthly Board meeting will be held on May 15, 2020 at or about 
10:00 a.m. 

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously 
carried as Motion No. 379, that the Minutes of the March 27, 2020, Centro of Oneida, Inc. monthly 
Board meeting be adopted. 

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Lee then gave the Chief Executive Officer’s 
Report. 

CHIEF OPERATING OFFICER’S REPORT: Robert LoCurto, Chief Operating Officer, then 
gave his report. It centered on quarterly Call-A-Bus detail. He reviewed the number of rides 
during the fourth quarter of the current fiscal year and details with regard to the provision of trips, 
those with mobility devices, and those which were cancelled by the customer and the like. Annual 
ridership when comparing fiscal year 2019-20 remains steady at 160,000 rides throughout the region. The chart in that regard had been distributed to the Board and was discussed at this meeting.
There being no further business to come before the Board, the Centro of Oneida, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary
MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
AUDIT AND FINANCE COMMITTEE
HELD ON FRIDAY, APRIL 24, 2020 AT 10 A.M.
THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT CUCULICH; TINA FITZGERALD; JOSEPH HARDICK; DARLENE LATTIMORE; LOUELLA WILLIAMS

STAFF ALSO PRESENT: RICHARD LEE, CEO; BRIAN SCHULTZ, Executive Vice-President; CHRISTINE LoCURTO, CFO; ROBERT LoCURTO, COO; CHRISTOPHER TUFF, Vice-President of Administration; LINDA BIATA; MELISSA BRIM; JOSEPH DeGRAY; MICHAEL FITZGIBBONS; BRIAN GREEN; GEOFF HOFF; STEVE KOEGEL; CAROL LOMBARDO; CAITLIN MacCOLLUM; EJ MOSES; JACKIE MUSENGO; TERENCE SPRAKER; and BARRY M. SHULMAN and STEPHEN T. HELMER, of counsel

The Chairman opened the Audit and Finance Committee meeting, noting that a quorum was present. The next monthly Audit and Finance Committee meeting will be held May 15, 2020 at 9:00 a.m.

FINANCIAL REPORT: Chairman Laino, first called upon Ms. LoCurto who was in attendance. She stated that because this is the beginning of a fiscal year, financial reports themselves had previously been reviewed and approved by the Committee and the Board and were not being presented at this meeting. Ms. LoCurto stated that other staff members would shortly be presenting to the Board COVID-19 related additional funding.

WRITE-OFF UNCOLLECTABLE ACCOUNTS RECEIVABLE: Ms. LoCurto stated that the first item taken up by the Audit and Finance Committee was the request to the Board for consent for writing off an uncollectable parking lot receivable in the amount of $3,284.99. This write-off stems from the leasing of a parking space to Knise & Krick. It relates to approximately seven months of parking rent. Invoices have been sent monthly and even a settlement was defaulted upon by the tenant. The parking spot has now been roped off. After further discussion, the writing off of the uncollectable accounts receivable was moved, seconded and sent to the Board with approval.

CURIS SYSTEM MACHINE: Ms. Spraker next noted an item for the acquisition of a CURIS System machine, already purchased and on site, was set to be ratified. The price of ten (10) CURIS
System machines was $90,000. This is a sole source procurement. The funds will be taken from operating funds to be reimbursed with COVID-19 Capital funds once disbursed. The CURIS System fogger machine has been used for over two years with positive results in disinfecting and killing viruses as well as removing organic odors in both office spaces and buses. The Audit and Finance Committee then approved the purchase which is now moved, seconded and unanimously adopted to be sent to the Board for approval.

ATTACHMENT NO. 1 TO CONTRACT #C004072: Mr. Moses next presented Attachment No. 1 to New York State Contract #C004072. This contract brings $579,000 to the Authority and is for payment and costs of mass transportation operating assistance in Oswego County and Onondaga County per a Project Agreement which Mr. Moses presented to the Authority. This Resolution was moved, seconded and unanimously carried, to be sent to the Board with recommendation for approval.

AUTHORIZATION OF CORONA VIRUS AID, RELIEF, AND ECONOMIC SECURITY C.A.R.E.S. ACT GRANT APPLICATION: Next, Mr. Moses presented a Resolution regarding Corona Virus Aid, Relief, and Economic Security C.A.R.E.S. Act Grant monies for a total of $28,047,236. This amount was broken down in detail by Mr. Moses. Thereafter, by motion made, seconded and unanimously carried, a Resolution in this regard was sent to the Board for approval.

There being no further business to come before the Committee, the CNYRTA Audit and Finance Committee was duly adjourned.

Chairman

ATTEST:

Secretary