MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
HELD ON FRIDAY, MAY 15, 2020 AT 10:00 A.M.
at the RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT
CUCULICH (Vice Chair); TINA
FITZGERALD; JOSEPH HARDICK;
DARLENE LATTIMORE; LOUELLA
WILLIAMS (ALL VIA TELECONFERENCE)

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer);
BRIAN SCHULTZ (Executive Vice-President);
CHRISTOPHER TUFF (Vice-President of
Administration); (IN PERSON)

CHRISTINE LoCURTO (Chief Financial
Officer); ROBERT LoCURTO (Chief Operating
Officer); and BARRY M. SHULMAN and
STEPHEN T. HELMER of counsel (VIA
TELECONFERENCE)

Chairman Laino called the meeting to order, noting that all Members were present, hence a quorum. He announced that the next Board meeting will be held on June 19, 2020, preceded by an Audit and Finance Committee which will be held at 9:00 a.m. followed by the June Board meeting.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 2445, that the Regular Meeting Minutes of the April 24, 2020 CNYRTA Board meeting be adopted.

APPROVAL OF ANNUAL MEETING MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 2446, that the Minutes of the April 24, 2020 CNYRTA Annual meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Laino then called upon Mr. Lee to give the Chief Executive Officer’s Report. Mr. Lee’s report included a review of the responses of the Authority and its subsidiary corporations to the COVID-19 emergency. This included continuing with the Saturday schedule, attempting to maintain social distancing standards on buses. He discussed that the number of bus riders continues to be significantly diminished. He related that there are weekly meetings at which many details are discussed, and reviewed the status of various supplies and equipment as well as lower ridership statistics. Mr. Lee wished to extend his gratitude to the staff of the Authority and its subsidiary corporations. Mr. Lee stated that he could not have been more proud and thrilled to be associated with such dedicated personnel at the Authority.
reviewed how everyone is dealing so selflessly with diligent work and high effort. He reminded everyone that many lives of the people in the community are being impacted upon in a positive way and all employees should be proud. Mr. Lee gave a thank you to everyone associated with all these endeavors. The Authority staff has done a great job and he wanted the Board to know this.

Masks, provided by each of the four counties we operate in, are available to all riders and also at the Syracuse and Utica Transit Hubs.

**AUDIT AND FINANCE COMMITTEE REPORT:** The Chairman gave the Audit and Finance Committee Report from the meeting held earlier this morning.

**EXCESS LIABILITY INSURANCE:** The first item on the Audit and Finance Committee agenda was a report from Jon Maloff, insurance consultant to the Authority. Mr. Maloff informed the committee with regard to excess liability insurance which has now become inordinately expensive and in many cases unavailable. He reviewed the current status of insurance for liability purposes both with regard to issues as the Hub or the ITC as well as issues relating to vehicular liability. The Authority currently assumes the first $1,500,000 per occurrence for automobile, bodily injury, and property damage liability accidents. In the first $1,000,000 per occurrence of general liability, bodily injury and property damage. Mr. Maloff engaged three insurance companies to provide the level of coverage that the Authority has come to expect -- $15,000,000 above a $1,500,000 insurance reserve. The three equal participants in this program are $5,000,000 by Princeton Excess & Surplus Lines Insurance Company, $5,000,000 by Hudson Excess Insurance Company and $5,000,000 supported by Lexington Insurance Company. The Total cost for this coming year is approximately $589,000 more than last year's cost for the same amount of coverage. Risk Placement Services is the Authority’s broker working with Mr. Maloff to explore the increasing level of self-insurance retentions at a cost which Mr. Maloff captioned was very high. Thereafter, and upon further discussion and recommendation of the Audit and Finance Committee, it was moved, seconded and unanimously carried that the recommendation of Mr. Maloff with regard to such three excess carriers supporting the $15,000,000 reserve amount above a $1,500,000 self-insurance reserve be and the same was unanimously approved as Motion No. 2447. The Chairman directed that Mr. Maloff’s detailed recommendations be attached hereto.

**FINANCE REPORT:** Ms. LoCurto then continued the full Audit and Finance Committee Report. Revenues to the Authority were greater than anticipated, including strong Mortgage Recording Tax revenues. Expenses in almost every category were diminished.

Ms. LoCurto then reviewed the March 31st Financial Statements, the Balance Sheet, P&L and supplemental reports. Cash is up due in part to larger STOA receipts. Mortgage tax is ahead of budget by approximately $500,000.

Thereafter, and upon motion duly made, seconded and unanimously carried, the Financial Statements of the Authority were duly adopted as Motion No. 2448.

**REPORT FORMAT:** Ms. LoCurto then discussed with the Board a recommendation by the Authority’s auditors to modify the P&L format. The result will be uniform financial reporting of all transportation authorities in New York State. Ms. LoCurto presented the new format to the Board and explained the differences which she considered to be positive.
RESOLUTION – TRAPEZE LICENSE, SUPPORT, AND MAINTENANCE: Ms. MacCollum was invited into the meeting to give a report to the Board (upon the recommendation of the Finance Committee) that the Trapeze support contract be entered into for a five (5) year period instead of the normal one (1) year. This is a sole source procurement being paid for out of operating funds. The current premium is $1,563,148 for five (5) years and represents a four percent (4%) annual increase. Upon Motion made, seconded and unanimously carried and on the approval of the Audit and Finance Committee, that the attached Resolution No. 2437, be approved authorizing the Trapeze Software Contract for five (5) years.

Ms. MacCollum was excused from the meeting.

SUBSTANCE ABUSE OVERVIEW: Ms. Musengo was invited into the meeting to give a report on the revisions to the Authority’s substance abuse policy. NYSDOT hired an independent consultant to review the Authority’s substance abuse policy for compliance under the FTA drug and alcohol testing regulations. The consultant found language needing to be clarified in sections of the policy. The revisions did not change how the Authority administers the policy. Thereafter adoption of the revised substance abuse policy was moved, seconded and unanimously carried as Motion No. 2449.

CHIEF OPERATING OFFICER’S REPORT: Mr. LoCurto then gave the Chief Operating Officer’s Report.

FLEET UPDATE: Gillig, our bus manufacturer will be back online in the next few weeks. We expect to have the final 15 new buses of the current contract by the 2021 NYS Fair.

COLLECTIVE BARGAINING AGREEMENTS: All bargaining unit agreements, except for the CSR agreement, expire March 31, 2021 (UPSEU in Utica and ATU in Rome, Syracuse, Oswego and Cayuga). Joe DeGray and I have started the process of formally reaching out to union leadership (via letters) with expectations of exchanging proposals by the end of this summer.

PERSONNEL COMMITTEE REPORT: Mr. Hardick, Chairman of the Personnel Committee, then gave a report from its meeting held earlier this morning, the purpose of which was to review an Employment Agreement. This meeting was held in Executive Session pursuant to Motion No. 2450, made, seconded and unanimously adopted under the New York State Public Officer’s Law Section 105(1) (f), (the employment history of a particular person), but no action was taken. The Board then reviewed the Employment Agreement of Christopher Tuff in his new position as Deputy Chief Executive Officer effective August 1, 2020, through March 31, 2023. Mr. Laino observed that at the Personnel Committee meeting all details of this Employment Agreement with Mr. Tuff were explained. It was then moved, seconded and unanimously carried that approval of Mr. Tuff’s Employment Agreement be and the same is hereby adopted as Motion No. 2451.

STAFF APPRECIATION: Mr. Lee expressed a big thank you to all staff; operators, mechanics, staff at the outside properties, staff working from home and in the office. It’s a very difficult situation to deal with. From my point of view, I really do appreciate their hard work and want them to know they have had a positive impact on the communities we serve.
There being no further business to come before the Board, the CNYRTA Board meeting was adjourned.

Chairman

ATTEST:
Darlene D. Lamarre

Secretary
AUTHORIZATION FOR PAYMENT TO TRAPEZE FOR
FIVE YEAR SUPPORT COVERAGE FOR ALL MODULES/USER
LICENSES/MAINTENANCE/SUPPORT FEES

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) entered into an
agreement with Trapeze Software Group (Trapeze) in April 1998, to procure fixed route (FX), operations
(OPS), ridership (PLAN), paratransit (PASS) scheduling and the overall database (FX-MON) software
programs and has established a good working relationship over the past twenty years; and

WHEREAS, the payment for these fees will be made from operating funds; and

WHEREAS, the cost of the five-year software licensing, maintenance and support for all the modules
combined is $1,563,148; and

WHEREAS, Trapeze software supports the Authority’s core functions of fixed route planning, run
costing, paratransit scheduling, and establishes work time for drivers that is submitted for payroll weekly
and therefore is used by several departments; and

WHEREAS, the covered time period for this billing cycle is from June 1, 2020 through May 31, 2025;
and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any
staff member thereof or any family member of such individual in the firm to which this contract is made,
and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or
its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not
exercising any functions or responsibilities in connection with the carrying out of the project to which this
contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect
in this contract, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the
CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed
by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal,
surety, or otherwise, in this contract, and

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical
Conduct for Members of the Central New York Regional Transportation Authority originally adopted by
it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No.
1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL
NEW YORK REGIONAL TRANSPORTATION AUTHORITY that the Chief Executive Officer or a
designee is authorized to make payments in accordance with the contract with Trapeze Software Group,
Inc. totaling $1,563,148 for all software modules and the database, for maintenance and support from
June 1, 2020 through May 31, 2025.
FACT SHEET

AUTHORIZATION FOR PAYMENT TO TRAPEZE FOR FIVE YEAR SUPPORT COVERAGE FOR ALL MODULES/USER LICENSES/MAINTENANCE/SUPPORT FEES

PROJECT DESCRIPTION: The CNYRTA renews annually software licensing, maintenance and support for all the modules and has determined that a five-year agreement is in the best interest of the Authority moving forward.

FUNDING: The contract is to be paid for using Operating funds.

PRICING RECEIVED: Attached is a summary of costs for the 2020-2025 term.

COMMENTS: The purchase of the maintenance, support and concurrent user licensing fees from Trapeze will allow CNYRTA employees to have access to:

- Customer Care 24 x 7 hours 365 days a year.
- Ongoing training via the Internet using WebEx at no additional charge.
- Secure a web--based portal for logging service requests, check on the status of such requests, participate in online forums and access knowledge--based information. Future improvements will include relevant downloads and automatic email notification when upgrades are available.
- Upgrades and bug fixes at no extra charge. Customer Care also supports the installation of these fixes or upgrades as part of the maintenance agreement.
- Free monthly e-mail newsletter with information about products, events and how other customers are using Trapeze Software Group’s solutions.
- Participation in the annual Trapeze User Conference, a unique opportunity for both networking and ongoing training.

M/WBE: Software license maintenance and support is exempt from M/WBE rules and regulations.

RECOMMENDATION: Staff recommends payment in accordance with the contract with Trapeze Software Group, Inc. totaling $1,563,148, for all software modules and the database, for maintenance and support from June 1, 2020 through May 31, 2025.
Lyndon Agency, Inc.
7000 E. Genesee St., Bldg. E
Fayetteville, N.Y. 13066-0929
Phone: 315-446-5444
Fax: 315-446-5719

Central New York Regional Transportation Authority
Summary of Automobile and General Liability Coverage
May 15, 2020

The Authority currently assumes the first $1,500,000 per occurrence for Automobile Bodily Injury and Property Damage Liability accidents and the first $1,000,000 per occurrence for General Liability Bodily Injury and Property Damage accidents.

Excess Automobile Liability and General Liability Insurance protection over the self-insured retentions is purchased in an amount of $15,000,000. For the May 1, 2019 to May 1, 2020 the coverage was provided by two insurance carriers. Lloyds provided a $9,000,000 limit at a cost of $622,620; Lexington provided a $6,000,000 limit at a cost of $129,712.50.

Unfortunately, the insurance marketplace has changed drastically for the worse. Not only has pricing increased substantially but the availability of capacity for limits of liability coverage has pretty much become very limited.

Lloyds declined to provide the same coverage that they gave us last year. They were only willing to provide a $2,000,000 liability limit at a cost of $517,774.60 which was totally unacceptable for our needs.

Our new program was completed on April 29th. It is as follows:
1) Princeton Excess & Surplus Lines Insurance Co.  
   $5,000,000 per accident in excess of:  
   $1,500,000 Self-Insured Retention-Auto liability  
   $1,000,000 Self-Insured Retention-General Liab.  
   $587,258.99 cost/yr  

2) Hudson Excess Insurance Co.  
   $5,000,000 excess of Princeton  
   $$390,821.43 cost/yr  

3) Lexington Insurance Co.  
   $5,000,000 excess of Princeton and Hudson  
   $363,945.00 cost/yr

The Authority does purchase first dollar liability insurance coverage for some of its operations. Those operations are the Syracuse and Utica hubs; the Regional Transportation Center; and Centro Parking operations. The three excess liability insurance contracts above apply to these operations in excess of the $1,000,000 Bodily Injury and Property Damage liability limit provided by their policies.

Risk Placement Services which specializes in our type of business is our broker. We did explore increasing or self-insured retentions, however, the savings were not worthwhile.
MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
AUDIT AND FINANCE COMMITTEE
HELD ON FRIDAY, MAY 15, 2020 AT 9:15 A.M.
THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT CUCULICH; TINA FITZGERALD; JOSEPH HARDICK; DARLENE LATTIMORE; LOUELLA WILLIAMS (ALL VIA TELECONFERENCE)

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer); BRIAN SCHULTZ (Executive Vice-President); CHRISTINE LoCURTO (Chief Financial Officer); ROBERT LoCURTO (Chief Operating Officer); CHRISTOPHER TUFF (Vice-President of Administration); JEANNE BARANKOVICH, LINDA BIATA, MELISSA BRIM; JOSEPH DeGRAY; MICHAEL FITZGIBBONS; GEOFF HOFF; CAROL LOMBARDO; CAITLIN MacCOLLUM; JACKIE MUSENGO; TARA SPRAKER; and BARRY M. SHULMAN and STEPHEN T. HELMER, of counsel

Chairman Laino called the meeting to order, noting that all Members were present. He announced that the next Audit and Finance Committee meeting will be held on June 19, 2020, at 9:00 a.m.

EXCESS LIABILITY INSURANCE: The Chairman called upon Jon Maloff to discuss the Authority’s Excess Liability Insurance. Mr. Maloff informed the Committee with regard to excess liability insurance which has now become inordinately expensive and in many cases unavailable. He reviewed the current status of such insurance both with regard to the Hub or the ITC as well as issues relating to vehicular liability. The Authority currently assumes the first $1,500,000 per occurrence for automobile, bodily injury, and property damage liability accidents, and the first $1,000,000 per occurrence of general liability, bodily injury and property damage. Mr. Maloff engaged three insurance companies to provide the level of coverage that the Authority requires -- $15,000,000 above a $1,500,000 insurance reserve. The three equal participants in this excess liability program are $5,000,000 by Princeton Excess & Surplus Lines Insurance Company, $5,000,000 by Hudson Excess Insurance Company and $5,000,000 by Lexington Insurance Company. The Total cost for this coming year is approximately $589,000 more than last year’s cost for the same level of coverage. Risk Placement Services is the name of the Authority’s broker working with Mr. Maloff to explore the increasing level of self-insurance retentions at a cost which

AUDIT AND FINANCE COMMITTEE MEETING MINUTES
Mr. Maloff captioned was still quite expensive. Thereafter, and upon further discussion, and on
recommendation of the Audit and Finance Committee, it was moved, seconded and unanimously
carried that the recommendation of Mr. Maloff with regard to such three excess carriers supporting
the $15,000,000 coverage amount above a $1,500,000 self-insurance reserve be and the same are
herewith forwarded to the Board for adoption.

FINANCIAL REPORT: Ms. LoCurto then reviewed the March 31st Financial Statements, the
Balance Sheet, P&L and supplemental reports. Cash is up in part due to STOA receipts. Mortgage
Revenues Tax are up over $500,000.

Revenues to the Authority were greater than anticipated, including strong mortgage recording tax
receipts. Expenses in almost every category were diminished. The Financial Statements approval
was moved, seconded and unanimously adopted and sent to the Board with recommendations for
approval.

Mr. Laino expressed that Ms. LoCurto gave a good report.

REPORT FORMAT: Ms. LoCurto then discussed with the Board a recommendation by the
Authority’s auditors to modify the P&L format. The result will be uniform financial reporting of
all transportation authorities in New York State. Ms. LoCurto presented the new format to the
Board and explained the differences which she considered to be positive.

TRAPEZE LICENSE, SUPPORT, AND MAINTENANCE: Ms. MacCollum presented a
Resolution for the Trapeze support contract be entered into for a five (5) years period instead of
the normal one (1) year. This is a sole source procurement being paid for out of operating funds.
The current premium is $1,563,148 for five (5) years and represents a four percent (4%) annual
increase. Thereafter, by Motion made, seconded and unanimously carried, a Resolution in this
regard was sent to the Board for approval.

SUBSTANCE ABUSE OVERVIEW: Ms. Musengo gave a report on the revisions to the
Authority’s substance abuse policy. NYSDOT hired an independent consultant to review the
Authority’s substance abuse policy for compliance under the FTA drug and alcohol testing
regulations. The consultant found language needing to be clarified in sections of the policy. The
revisions did not change how the Authority administers the policy. Thereafter by Motion made,
seconded and unanimously carried the Substance Abuse Overview was sent to the Board for
adoption.

There being no further business to come before the Committee, the CNYRTA Audit and Finance
Committee was duly adjourned.

[Signature]
Chairman

ATTEST:

[Signature]
Secretary

AUDIT AND FINANCE COMMITTEE MEETING MINUTES
MINUTES OF THE REGULAR MEETING OF
CNY CENTRO, INC
HELD ON FRIDAY, MAY 15, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT:
NICHOLAS LAINO (Chairman); ROBERT
CUCULICH (Vice Chair); TINA
FITZGERALD; JOSEPH HARDICK;
DARLENE LATTIMORE; LOUELLA
WILLIAMS (ALL VIA TELECONFERENCE)

STAFF ALSO PRESENT:
RICHARD LEE (Chief Executive Officer);
BRIAN SCHULTZ (Executive Vice-President);
CHRISTOPHER TUFF (Vice-President of
Administration); (IN PERSON)

CHRISTINE LoCURTO (Chief Financial
Officer); ROBERT LoCURTO (Chief Operating
Officer); and BARRY M. SHULMAN and
STEPHEN T. HELMER of counsel (VIA
TELECONFERENCE)

Chairman Laino called the meeting to order, noting that all Members were present, hence a
quorum. He announced that the next Board meeting will be held on June 19, 2020, preceded by
an Audit and Finance Committee which will be held at 9:00 a.m. followed by the June Board
meeting.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously
carried as Motion No. 1347, that the Regular Meeting Minutes of the April 24, 2020 meeting be
adopted.

APPROVAL OF ANNUAL MEETING MINUTES: A Motion was then made, seconded and
unanimously carried as Motion No. 1348, that the Minutes of the April 24, 2020 Annual Meeting
be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Lee then gave the Chief Executive Officer’s
Report. He discussed the giving out masks as well as how other steps are being taken to meet the
challenges of the CORONA virus. He further spoke about how C.A.R.E.S. is meeting various
financial and other challenges. This includes work done very well by Brian Green and others at
and for NYPTA. APTA is also lobbying for additional monies at the federal level.

Masks have been also given to riders at the Onondaga County and the Oneida County Hubs.

CNY CENTRO, INC. MINUTES
FINANCIAL REPORT: Ms. LoCurto next gave the Financial Report which was adopted by Motion made, seconded and unanimously carried as Motion No. 1349.

CHIEF OPERATING OFFICER’S REPORT: Mr. LoCurto then gave the Chief Operating Officer’s Report.

There being no further business to come before the Board, the CNY Centro, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary
MINUTES OF THE REGULAR MEETING OF
CENTRO OF CAYUGA, INC
HELD ON FRIDAY, MAY 15, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT
CUCULICH (Vice Chair); TINA
FITZGERALD; JOSEPH HARDICK;
DARLENE LATTIMORE; LOUELLA
WILLIAMS (ALL VIA TELECONFERENCE)

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer);
BRIAN SCHULTZ (Executive Vice-President);
CHRISTOPHER TUFF (Vice-President of
Administration); (IN PERSON)

CHRISTINE LoCURTO (Chief Financial
Officer); ROBERT LoCURTO (Chief Operating
Officer); and BARRY M. SHULMAN and
STEPHEN T. HELMER of counsel (VIA
TELECONFERENCE)

Chairman Laino called the meeting to order, noting that all Members were present, hence a
quorum. He announced that the next Board meeting will be held on June 19, 2020.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously
carried as Motion No. 1238, that the Regular Meeting Minutes of the April 24, 2020 meeting be
adopted.

APPROVAL OF ANNUAL MEETING MINUTES: A Motion was then made, seconded and
unanimously carried as Motion No. 1239, that the Minutes of the April 24, 2020 Annual Meeting
be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Lee then gave the Chief Executive Officer’s
Report. He discussed steps being taken to meet the challenges of the CORONA virus.

Masks have been given to riders at Cayuga County locations.

FINANCIAL REPORT: Ms. LoCurto then gave the Financial Report which was adopted by
Motion made, seconded and unanimously carried as Motion No. 1240.

CHIEF OPERATING OFFICER’S REPORT: Mr. LoCurto then gave the Chief Operating
Officer’s Report.
There being no further business to come before the Board, the Centro of Cayuga, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary
MINUTES OF THE REGULAR MEETING OF
CENTRO OF OSWEGO, INC.
HELD ON FRIDAY, MAY 15, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT CUCULICH (Vice Chair); TINA FITZGERALD; JOSEPH HARDICK; DARLENE LATTIMORE; LOUELLA WILLIAMS (ALL VIA TELECONFERENCE)

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer); BRIAN SCHULTZ (Executive Vice-President); CHRISTOPHER TUFF (Vice-President of Administration); (IN PERSON)

CHRISTINE LoCURTO (Chief Financial Officer); ROBERT LoCURTO (Chief Operating Officer); and BARRY M. SHULMAN and STEPHEN T. HELMER of counsel (VIA TELECONFERENCE)

Chairman Laino called the meeting to order, noting that all Members were present, hence a quorum. He announced that the next Board meeting will be held on June 19, 2020.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 1254, that the Regular Meeting Minutes of the April 24, 2020 meeting be adopted.

APPROVAL OF ANNUAL MEETING MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 1255, that the Minutes of the April 24, 2020 Annual Meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Lee then gave the Chief Executive Officer’s Report. He also discussed the giving out face masks to riders and drivers and the other steps being taken to meet the challenges of the CORONA virus. He further spoke about how C.A.R.E.S. is meeting many various funding challenges.

Masks have been given to riders and employees at Oswego County locations.

FINANCIAL REPORT: Ms. LoCurto next gave the Financial Report which was adopted by motion made, seconded and unanimously carried on Motion No. 1256.

CENTRO OF OSWEGO, INC. MINUTES
CHIEF OPERATING OFFICER'S REPORT: Mr. LoCurto then gave the Chief Operating Officer's Report.

There being no further business to come before the Board, the Centro of Oswego, Inc. Board meeting was thereupon duly adjourned.

[Signature]
Chairman

ATTEST:

[Signature]
Secretary

CENTRO OF OSWEGO, INC. MINUTES
MINUTES OF THE REGULAR MEETING OF
CENTRO OF ONEIDA, INC
HELD ON FRIDAY, MAY 15, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT
CUCULICH (Vice Chair); TINA
FITZGERALD; JOSEPH HARDICK;
DARLENE LATTIMORE; LOUELLA
WILLIAMS (ALL VIA TELECONFERENCE)

STAFF ALSO PRESENT: RICHARD LEE (Chief Executive Officer);
BRIAN SCHULTZ (Executive Vice-President);
CHRISTOPHER TUFT (Vice-President of
Administration); (IN PERSON)

CHRISTINE LoCURTO (Chief Financial
Officer); ROBERT LoCURTO (Chief Operating
Officer); and BARRY M. SHULMAN and
STEPHEN T. HELMER of counsel (VIA
TELECONFERENCE)

Chairman Laino called the meeting to order, noting that all Members were present, hence a
quorum. He announced that the next Board meeting will be held on June 19, 2020, preceded by
an Audit and Finance Committee which will be held at 9:00 a.m. followed by the June Board
meeting.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously
carried as Motion No. 381, that the Regular Meeting Minutes of the April 24, 2020 meeting be
adopted.

APPROVAL OF ANNUAL MEETING MINUTES: A Motion was then made, seconded and
unanimously carried as Motion No. 382, that the Minutes of the April 24, 2020 Annual Meeting
be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Lee then gave the Chief Executive Officer’s
Report. He discussed the giving out face masks and the other steps being taken to meet the
challenges of the CORONA virus in Oneida County. He further talked about how C.A.R.E.S. is
meeting many of the Centro of Oneida’s various locations. This has included efforts of Brian
Green and others, APTA is also lobbying for additional monies at the federal level.

Masks have been given to riders at the Onondaga County and the Oneida County Hubs as well as
in the other subsidiary corporation locations.
FINANCIAL REPORT: Ms. LoCurto gave the Financial Report which was adopted by motion made, seconded and unanimously carried on Motion No. 383.

CHIEF OPERATING OFFICER’S REPORT: Mr. LoCurto then gave the Chief Operating Officer’s Report. He discussed the current aftermath of last year’s Oneida County flooding and the delays brought on by closures due to COVID-19. Mr. Laino expressed great admiration for efforts by Mr. LoCurto’s staff as well as by KC Martin.

There being no further business to come before the Board, the Centro of Oneida, Inc. Board meeting was thereupon duly adjourned.

ATTEST:

Chairman

Secretary

CENTRO OF ONEIDA, INC. MINUTES