MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
HELD ON FRIDAY, AUGUST 21, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT
CUCULICH (Vice Chair); TINA
FITZGERALD; JOSEPH HARDICK;
DARLENE LATTIMORE; LOUELLA
WILLIAMS (All in Person)

STAFF ALSO PRESENT: BRIAN SCHULTZ (Chief Executive Officer);
CHRISTOPHER TUFF (Deputy Chief Executive
Officer); BARRY M. SHULMAN and STEPHEN
T. HELMER, of counsel (All in Person)

CHRISTINE LoCURTO (Chief Financial
Officer); ROBERT LoCURTO (Chief Operating
Officer) (All Via Teleconference)

Chairman Laino called the meeting to order, noting that all Board Members were present as
indicated above, hence a quorum. He announced that the next Board meeting will be held on
September 25, 2020, preceded by an Audit and Finance Committee meeting on that date at 9:00
A.M.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously
carried as Motion No. 2467, that the Regular Meeting Minutes of the July 24, 2020, CNYRTA
Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman then asked Mr. Schultz to give the
Chief Executive Officer’s Report.

COVID-19 EMERGENCY: Mr. Schultz described for the Board various C.A.R.E.S. Act grants
and the purposes for which each was utilized. He commented on the number of staff thought
impacted by this and the effect employee quarantines are having. He described those testing
positive and the effect on this virus in the Authority Counties. Now that the utilization of protective
devices and shields is completed, the Authority is beginning to again charge fares to riders in Utica
and Rome.

RIDERSHIP: Mr. Schultz noted that ridership continues to be down from last year. Ridership,
due to health precautions throughout the system are about 45% behind last year. We anticipate
ridership to also be impacted as the City of Syracuse School District will begin the school year
with remote learning for the high schools.
WORKERS COMPENSATION REVIEW: Ms. Musengo was invited into the meeting via teleconference to discuss the ongoing Workers Compensation review. She described the superior efforts of the Workers Compensation Team including in-house under Ms. Musengo and Consultants, Brown and Brown. In 2019 there were 45 open claims and now there are 21. Mr. Laino and other Board Members stated that the reduction of case load was a great job. Mr. Laino said, “whatever we’re doing, keep doing it.”

Ms. Musengo was excused from the meeting.

AUDIT AND FINANCE COMMITTEE REPORT: Ms. LoCurto then gave the Financial report. Her written report had already been distributed to the Board. This included a consolidated Statement of Revenues and Expenditures. She and Ms. Biata delivered this Report together. Ms. LoCurto and Ms. Biata also discussed at length the impact on the Authority’s revenues and expenses. The report not only covered current impact, but also included eight (8) months into the future. Revenues and expenses have both been affected by the Pandemic.

Ms. LoCurto reviewed STOA and 18(b) funding which have both been reduced from the original budgeted amounts, STOA reduced 27%, 18b match reduced 20%.

While Cares Act dollars have helped, Authority staff has been careful not to overdraw funds. Adjustments are being constantly re-evaluated. Mr. Laino observed that this is identically the case with other New York State government agencies. Ms. LoCurto observed that Cares Act funding levels for the Corona virus expenses have to be reviewed and recalculated constantly and stressed the importance that the Authority does not overdraw from Cares Act dollars.

Mr. Schultz complimented the Finance Department as did Mr. Laino. The Finance Staff is doing wonderful work.

Ms. Biata then reported on other items including cash flow, status of borrowings (currently fully paid back); mortgage tax receipts and the like.

After further discussion and motion made, seconded and unanimously carried as Motion No. 2468, to adopt the Finance Report.

CAYUGA COMMUNITY COLLEGE – AUBURN CAMPUS: Mr. Koegel was invited into the meeting via teleconference to present a contract with Cayuga Community College for the Auburn Campus for service renewal. It provides fare free service to the campus as well as an hourly rate for additional buses due to increased demand. Mr. Laino observed that this was a great service to this College. Thereafter a Motion for approval was made, seconded and unanimously carried as Motion No. 2469.

CAYUGA COMMUNITY COLLEGE – FULTON CAMPUS: Mr. Koegel then presented a second similar contract. This is in regard to Cayuga Community College for the Fulton Campus for service renewal. Thereafter a Motion for approval was made, seconded and unanimously carried as Motion No. 2470.
SUNY OSWEGO CAMPUS: Mr. Koegel then presented a contract with the SUNY Oswego Student Association for service renewal at an annual cost of $40,115 for Free Fare access to service in Oswego County and also billed at $118 per hour for overflow bus service. Thereafter a Motion for approval was made, seconded and unanimously carried as Motion No. 2471. Mr. Koegel was excused from the meeting.

RESOLUTION – VEHICLE LIFT INSPECTION AND REPAIR SERVICES 2020-2025: Ms. MacCollum was invited into the meeting via teleconference to present a bid for Vehicle Lift Inspections and Repair Services, paid for out of Operating Funds. The lowest responsive responsible bidder was Filtrec Corporation. For this contract there is a full MWBE waiver. Upon recommendation by the Audit and Finance Committee a Motion was made, seconded, and unanimously carried as Resolution No. 2449, and annexed to these Minutes. Ms. MacCollum was excused from the meeting.

RESOLUTION – GRANT AGREEMENT CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION: Mr. Moses was invited into the meeting to present, as he had in the Audit and Finance Committee, a Grant agreement regarding the RTC Platform that will bring $650,000 to the project. Upon recommendation by the Audit and Finance Committee a Motion was moved, seconded, and unanimously adopted as Resolution No. 2450, and annexed to these Minutes authorizing the CEO to enter into the Grant agreement.

CHIEF OPERATING OFFICER’S REPORT: Due to Mr. LoCurto’s technical difficulties regarding his teleconference microphone, Mr. DeGray was invited into the meeting as Senior Vice-President of Operations to give the Chief Operating Officer’s Report.

ATU 580 – TENTATIVE AGREEMENT: A tentative agreement with ATU 580 has been reached for a one-year contract extension. It will be at a two percent (2%) increase for April 1, 2021 to March 31, 2022. Staff will keep the Board advised over the coming weeks. Formal approval should be given at the September Board meeting.

UPSEU – TENTATIVE AGREEMENT: A tentative agreement with Utica’s UPSEU has been reached for a one-year, wage only, contract extension. It will be at a two percent (2%) increase for April 1, 2021 to March 31, 2022. Staff will keep the Board advised over the coming weeks. Formal approval should be given at the September Board meeting.

GOVERNANCE COMMITTEE REPORT: Mr. Laino brought to the Board’s attention that conforming with New York State Law, the Authority held a meeting earlier this morning of the Governance Committee. The purpose of the Governance Committee was to review and adopt the required New York State Annual Report on Internal Controls for the fiscal Year ended March 31, 2020. A Motion to adopt this report was then made, seconded and unanimously carried on Motion No. 2472.

EXECUTIVE SESSION: Based on motion made, seconded and unanimously carried as Motion No. 2473, the meeting then went into Executive Session pursuant to New York State Public Officers Law Section 105(1)(f) (the employment history of a particular person/people). Upon
Exiting Executive Session, Chairman Laino announced that a discussion was held, but no action taken.

PENSION PLAN AMENDMENT: It was then moved, seconded and unanimously carried as Motion, No. 2474, that the Authority Pension Plan be amended as follows:

The Pension Plan will be amended to include 2-4 years to service and/or age to certain individuals whose positions were eliminated, and imputed income to calculate pension benefits.

There being no further business to come before the Board, the CNYRTA Board meeting was adjourned.

ATTEST:

[Signature]
Chairman

[Signature]
Secretary
RESOLUTION TO AUTHORIZE CONTRACT AWARD
VEHICLE LIFT INSPECTION AND REPAIR SERVICES 2020-2025

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has a need for a firm to provide Vehicle Lift Inspection and Repair Services; and

WHEREAS, this contract will be paid for using Operating Funds; and

WHEREAS, the Invitation for Bid was publicly let on June 26, 2020; and

WHEREAS, six (6) bid packages were sent out, of which two (2) were sent to NYS Certified M/WBE firms, and two (2) additional bid package was requested; and

WHEREAS, one (1) bid was received on July 17, 2020 from Filtree Corp.; and

WHEREAS, The staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made; and

WHEREAS, To the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract; and

WHEREAS, To the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract.

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee is authorized to enter into a five (5) year contract with Filtree Corp. for Vehicle Lift Inspection and Repair Services. The contract would commence November 1, 2020.
FACT SHEET

VEHICLE LIFT INSPECTION AND REPAIR SERVICES 2020-2025

PROJECT DESCRIPTION: The CNYRTA is seeking a qualified vendor to provide Vehicle Lift Inspection and Repair Services.

ADVERTISEMENT: An Invitation for Bid was advertised on June 26, 2020 in the NYS Contract Reporter, Post Standard (Onondaga, Cayuga and Oswego County editions), Rome Sentinel, Utica Observer-Dispatch, the Minority Commerce Weekly and CNY Vision.

FUNDING: This contract is to be paid for using Operating funds.

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COMMENTS: A single bid was received from Filtrec Corporation; the incumbent. Filtrec’s proposed pricing has remained consistent with the current contract and includes an annual increase of 2% for years 2-5.

Filtrec Corporation has performed past vehicle lift inspection and repair services with good results.

MWBE: NYS Empire Development granted a full waiver on this contract, as all work is completed in-house by Filtrec Corp. No MWBE participation is required for this contract.

RECOMMENDATION: Based upon evaluation of the bid documents staff recommends contract award to Filtrec Corp. for a five (5) year term, commencing November 1, 2020.
RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ENTER INTO GRANT AGREEMENT CONTRACT #D036232 WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has received a funding commitment from New York State for $650,000.00 for the 50% state share of costs of engineering of the William F. Walsh Regional Transportation Center rail platform repair and rehabilitation, total project cost of $1,300,000 ($650,000 50% Federal 5339 grant);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer is authorized to enter into a supplemental grant contract agreement #D036232 with New York State Department of Transportation in the amount of $650,000.00, total project cost of $1,300,000.
RESOLUTION CERTIFICATION

I, Nicholas F. Laino, Chairman of the Central New York Regional Transportation Authority, do hereby certify that the attached resolution is a true and correct copy of a resolution adopted by the Central New York Regional Transportation Authority on August 21, 2020, and of the whole thereof, and that same is a true and correct copy of said resolution as same appears in the original minutes of the meeting of the Central New York Regional Transportation Authority held on August 21, 2020.

Nicholas F. Laino
Chairman

STATE OF NEW YORK  
COUNTY OF ONONDAGA

On this 21st day of August, 2020 before me personally came Nicholas F. Laino, to me known, who being by me duly sworn, did depose and say that he/she resides at 9 Oakwood Drive, New Hartford, New York; that he/she is the Chairman of the Central New York Regional Transportation Authority, as described in and who executed the forgoing instrument; and that he/she duly acknowledged to me that he/she executed the same.

Notary Public

CAROL ANN PONTELLO LOMBARDO
Notary Public - State of New York
NO. 01P06371800
Qualified in Onondaga County
My Commission Expires Apr 16, 2022
MINUTES OF THE REGULAR MEETING OF
CNY CENTRO, INC
HELD ON FRIDAY, AUGUST 21, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT
CUCULICH (Vice Chair); TINA
FITZGERALD; JOSEPH HARDICK;
DARLENE LATTIMORE; LOUELLA
WILLIAMS (All in Person)

STAFF ALSO PRESENT: BRIAN SCHULTZ (Chief Executive Officer);
CHRISTOPHER TUFF (Deputy Chief Executive
Officer); BARRY M. SHULMAN and STEPHEN
T. HELMER, of counsel (All in Person)

CHRISTINE LoCURTO (Chief Financial
Officer); ROBERT LoCURTO (Chief Operating
Officer) (Via Teleconference);

Chairman Laino called the meeting to order, noting that all Members were present, hence a
quorum. He announced that the next Board meeting will be held on September 25, 2020.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously
carried as Motion No. 1354, that the Regular Meeting Minutes of the July 24, 2020, meeting be
adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Schultz then gave the Chief Executive Officer’s
Report. Mr. Schultz was recently a panelist for the Greater Syracuse H.O.P.E. Anti-Poverty and
anti-racism efforts are at the heart of this program. The point of view of the agency is how policies
and procedures can be examined to ensure inquiries regarding poverty and racism are resolved. It
was an excellent meeting.

FINANCIAL REPORT: Ms. LoCurto next gave the Financial Report which was adopted by
Motion made, seconded and unanimously carried as Motion No. 1355.

CHIEF OPERATING OFFICER’S REPORT: Due to Mr. LoCurto’s technical difficulties
regarding his teleconference microphone, Mr. DeGray was invited into the meeting as Senior Vice-
President of Operations to give the Chief Operating Officer’s Report.

ATU 580 – TENTATIVE AGREEMENT: A tentative agreement with ATU 580 has been reached
for a one-year contract extension. It will be at a two percent (2%) increase for April 1, 2021 to
March 31, 2022. Staff will keep the Board advised over the coming weeks. Formal approval should be given at the September Board meeting.

There being no further business to come before the Board, the CNY Centro, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary
MINUTES OF THE REGULAR MEETING OF
CENTRO OF CAYUGA, INC
HELD ON FRIDAY, AUGUST 21, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT
CUCULICH (Vice Chair); TINA
FITZGERALD; JOSEPH HARDICK;
DARLENE LATTIMORE; LOUELLA
WILLIAMS (All in Person)

STAFF ALSO PRESENT: BRIAN SCHULTZ (Chief Executive Officer);
CHRISTOPHER TUFF (Deputy Chief Executive
Officer); BARRY M. SHULMAN and STEPHEN
T. HELMER, of counsel (All in Person)

CHRISTINE LoCURTO (Chief Financial
Officer); ROBERT LoCURTO (Chief Operating
Officer) (All Via Teleconference);

Chairman Laino called the meeting to order, noting that all Members were present, hence a
quorum. He announced that the next Board meeting will be held on September 25, 2020.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously
carried Motion No. 1245, that the Regular Meeting Minutes of the July 24, 2020, meeting be
adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Schultz then gave the Chief Executive Officer’s
Report.

FINANCIAL REPORT: Ms. LoCurto then gave the Financial Report which was adopted by
Motion made, seconded and unanimously carried as Motion No. 1246.

CHIEF OPERATING OFFICER’S REPORT: Due to Mr. LoCurto’s technical difficulties
regarding his teleconference microphone, Mr. DeGray was invited into the meeting as Senior Vice-
President of Operations to give the Chief Operating Officer’s Report.

ATU 580 – TENTATIVE AGREEMENT: A tentative agreement with ATU 580 has been reached
for a one-year contract extension. It will be at a two percent (2%) increase for April 1, 2021 to
March 31, 2022. Staff will keep the Board advised over the coming weeks. Formal approval should be given at the September Board meeting.

There being no further business to come before the Board, the Centro of Cayuga, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Darlene O. Lattimore
Secretary
MINUTES OF THE REGULAR MEETING OF
CENTRO OF OSWEGO, INC.
HELD ON FRIDAY, AUGUST 21, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT
CUCULICH (Vice Chair); TINA
FITZGERALD; JOSEPH HARDICK;
DARLENE LATTIMORE; LOUELLA
WILLIAMS (All in Person)

STAFF ALSO PRESENT: BRIAN SCHULTZ (Chief Executive Officer);
CHRISTOPHER TUFF (Deputy Chief Executive
Officer); BARRY M. SHULMAN and STEPHEN
T. HELMER, of counsel (All in Person)

CHRISTINE LoCURTO (Chief Financial
Officer); ROBERT LoCURTO (Chief Operating
Officer) (All Via Teleconference);

Chairman Laino called the meeting to order, noting that all Members were present, hence a quorum. He announced that the next Board meeting will be held on September 25, 2020.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried Motion No. 1261, that the Regular Meeting Minutes of the July 24, 2020, meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Schultz then gave the Chief Executive Officer’s Report.

FINANCIAL REPORT: Ms. LoCurto then gave the Financial Report which was adopted by Motion made, seconded and unanimously carried as Motion No. 1262.

CHIEF OPERATING OFFICER’S REPORT: Due to Mr. LoCurto’s technical difficulties regarding his teleconference microphone, Mr. DeGray was invited into the meeting as Senior Vice-President of Operations to give the Chief Operating Officer’s Report.

ATU 580 – TENTATIVE AGREEMENT: A tentative agreement with ATU 580 has been reached for a one-year contract extension. It will be at a two percent (2%) increase for April 1, 2021 to March 31, 2022. Staff will keep the Board advised over the coming weeks. Formal approval should be given at the September Board meeting.
There being no further business to come before the Board, the Centro of Oswego, Inc. Board meeting of August 21, 2020 was thereupon duly adjourned.

Chairman

ATTEST:

Darlene S. Lathmore
Secretary
MINUTES OF THE REGULAR MEETING OF
CENTRO OF ONEIDA, INC
HELD ON FRIDAY, AUGUST 21, 2020 AT 10:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT
CUCULICH (Vice Chair); TINA
FITZGERALD; JOSEPH HARDICK;
DARLENE LATTIMORE; LOUELLA
WILLIAMS (All in Person)

STAFF ALSO PRESENT: BRIAN SCHULTZ (Chief Executive Officer);
CHRISTOPHER TUFF (Deputy Chief Executive
Officer); BARRY M. SHULMAN and STEPHEN
T. HELMER, of counsel (All in Person)

CHRISTINE LoCURTO (Chief Financial
Officer); ROBERT LoCURTO (Chief Operating
Officer) (All Via Teleconference)

Chairman Laino called the meeting to order, noting that all Members were present, hence a
quorum. He announced that the next Board meeting will be held on September 25, 2020.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously
carried Motion No. 388, that the Regular Meeting Minutes of the July 24, 2020, meeting be
adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: Mr. Schultz then gave the Chief Executive Officer’s
Report. Plexiglass shields have been installed on all remaining buses. We will begin charging fares
on August 24, 2020. A press release was issued in that regard.

FINANCIAL REPORT: Ms. LoCurto then gave the Financial Report which was adopted by
Motion made, seconded and unanimously carried as Motion No. 389.

CHIEF OPERATING OFFICER’S REPORT: Due to Mr. LoCurto’s technical difficulties
regarding his teleconference microphone, Mr. DeGray was invited into the meeting as Senior Vice-
President of Operations to give the Chief Operating Officer’s Report.

UPSEU – TENTATIVE AGREEMENT: A tentative agreement with Utica’s UPSEU has been
reached for a one-year, wage only, contract extension. It will be at a two percent (2%) increase for
April 1, 2021 to March 31, 2022. Staff will keep the Board advised over the coming weeks.
Formal approval should be given at the September Board meeting. Mr. DeGray anticipates an official vote on August 26 and will keep the Board informed.

There being no further business to come before the Board, the Centro of Oneida, Inc. Board meeting was thereupon duly adjourned.

ATTEST:

[Signature]
Chairman

[Signature]
Secretary
Chairman Laino called the meeting to order, noting that all Committee Members were present. He announced that the next Audit and Finance Committee meeting will be held on September 25, 2020 at 9:30 a.m.

FINANACE REPORT: Ms. LoCurto then gave the Financial report. Her written report had already been distributed. This included a consolidated Statement of Revenues and Expenditures. She delivered this Report together with Ms. Biata.

Ms. LoCurto and Ms. Biata discussed at length the impact on the Authority’s revenues and expenses of the Corona virus. The report not only covered current impact, but included eight (8) months into the future. Revenues and expenses have both been widely affected by the Pandemic.

While Cares Act dollars have helped the Authority financially, Staff has been careful not to overdraw funds.

Ms. LoCurto then reviewed STOA and 18(b) funding which are both diminished beyond what had been predicted, STOA reduced 27% and 18(b) match reduced 20%. These receipts and expenses against them are being watched day by day.
Adjustments are being constantly re-evaluated. Mr. Laino observed that this is identically the case with other New York State government agencies. Ms. LoCurto observed that funding levels with the Corona virus have to be viewed and recalculated every day and stressed the importance that the Authority does not overdraw from Corona virus dollars.

Mr. Schultz complimented the Finance Department as did Mr. Laino. The Finance Staff is doing wonderful work.

Ms. Biata then reported on other items highlighted in the Financial Statements. These included cash flow, reserves such as but not limited to insurance reserves, workers comp. reserves, status of borrowings (currently fully paid back); mortgage tax receipts and the like.

After further discussion the Financial Statements were moved, seconded and unanimously carried and forwarded to the Board with recommendation to adopt.

CAYUGA COMMUNITY COLLEGE – AUBURN CAMPUS: Mr. Koegel presented a service renewal contract for approval with Cayuga Community College for the Auburn Campus. This has to do with providing fare free service to the campus as well as an hourly rate for additional buses due to increased demand. Mr. Laino observed that this was a great service to this College. Thereafter a motion was made, seconded and unanimously carried to the Board to approve.

CAYUGA COMMUNITY COLLEGE – FULTON CAMPUS: Mr. Koegel then presented a similar contract. This is in regard to Cayuga Community College for the Fulton Campus service renewal. Thereafter a motion was made, seconded and unanimously carried and forwarded to the Board in such regard.

SUNY OSWEGO CAMPUS: Mr. Koegel then presented a contract with the SUNY Oswego Student Association for service renewal at an annual cost of $40,115 for Free Fare access to service in Oswego County and also billed at $118 per hour. Thereafter a motion was made, seconded and unanimously carried and forwarded to the Board for approval.

VEHICLE LIFT INSPECTION AND REPAIR SERVICES 2020-2025: Ms. MacCollum then presented a bid for Vehicle Lift Inspections and Repair Services paid for out of Operating Funds. The lowest responsive responsible bidder was Filtrec Corporation. For this contract there is a full MWBE waiver. Thereafter a motion was made, seconded and unanimously carried and forwarded to the Board for approval.

GRANT AGREEMENT CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION: Mr. Moses presented a Grant agreement regarding the RTC Platform and will bring $650,000 to the project. A Motion was moved, seconded, unanimously carried and moved to the Board authorizing the CEO to enter into the Grant agreement.
There being no further business to come before the Committee, the CNYRTA Audit and Finance Committee was duly adjourned.

Chairman

ATTEST:

Secretary
MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
GOVERNANCE COMMITTEE
HELD ON FRIDAY, AUGUST 21, 2020 AT 9:00 A.M.
AT THE RTA OFFICES, 200 CORTLAND AVENUE
IN SYRACUSE, NEW YORK

MEMBERS PRESENT: DARLENE LATTIMORE (Chair);
NICHOLAS LAINO (Authority Chair);
ROBERT CUCULICH; TINA FITZGERALD;
JOSEPH HARDICK; LOUELLA WILLIAMS
(All in Person)

STAFF ALSO PRESENT: BRIAN SCHULTZ (Chief Executive Officer);
CHRISTOPHER TUFF (Deputy Chief Executive
Officer) BARRY M. SHULMAN and STEPHEN
T. HELMER of counsel (All in Person)
SUZANNA SHEARD (Internal Controls
Manager) (Via Teleconference)

Chairperson Lattimore opened the Governance Committee meeting noting that all members were present, hence a quorum.

She called upon Ms. Sheard (via teleconference) to give a detailed review of the Authority’s New York State Annual Report on Internal Controls for the fiscal Year ended March 31, 2020.

Copies of this Report had already been distributed to the Board. The Report was discussed in depth. The CNYRTA Internal Control Officer role, currently held by the CFO, is required to certify to the Office of the NYS Comptroller annually, that the system of internal control is present, functioning and operating together. Ms. Sheard was pleased to report that there were no material deficiencies noted during review, and the organization met the requirements to allow for the Internal Control Officer to certify.

Mr. Laino observed that the report was extremely well done and comprehensive. Other Board Members agreed and stated that it was an excellent job.

ADOPTION: A motion was then made, seconded and unanimously carried to approve the Internal Controls Report and to move it forward to the Board for formal adoption.

Mr. Schultz asked, and Chairperson Lattimore agreed, that the Report be appended to the Minutes of this meeting.
With no further business to come before the CNYRTA Governance Committee, the meeting was thereupon duly adjourned.

ATTEST:

Darlene D. Lattimore
Chairman

Secretary