MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
HELD ON FRIDAY, NOVEMBER 20, 2020 AT 10:00 A.M.
AT 200 CORTLAND AVENUE IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT CUCULICH (Vice Chair); JOSEPH HARDICK; LOUELLA WILLIAMS
DARLENE LATTIMORE; TINA FITZGERALD (Via Teleconference)

STAFF ALSO PRESENT: BRIAN M. SCHULTZ (Chief Executive Officer); CHRISTOPHER TUFF (Deputy Chief Executive Officer); LINDA BIATA (Vice-President of Finance); BARRY M. SHULMAN and STEPHEN T. HELMER, of counsel
JOSEPH DeGRAY (Sr. Vice-President of Operations); BRANDAN E. RAY, of counsel (Via Teleconference)

Chairman Laino opened the meeting noting that a quorum was present. The next monthly Board Meeting will be held on December 18, 2020, commencing with an Audit and Finance Committee Meeting at 9:00 a.m. Following immediately thereafter will be the December Board Meeting.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 2486, that the Minutes of the October 23, 2020 regular Authority Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman then called upon Mr. Schultz who gave the Chief Executive Officer’s Report.

Mr. Schultz and Mr. Koegel met with representatives from the Syracuse Mayor’s office and the Downtown Committee to discuss the launch of the Downtown Sycrculator service. Due to certain road construction projects occurring in the downtown area, service will begin the first week of 2021. Both the Mayor’s Office and The Downtown Committee are excited about the new service.

Mr. Schultz provided an update on the C.A.R.E.S Act funds. For October 2020, $1.6 million was withdrawn making a total withdrawal amount for the fiscal year of $15,413,919.

Mr. Schultz described Centro employee and business impact due to COVID-19. The goal remains to provide as much service as possible.
Mr. Schultz commended Ms. Biata, her team, and all those who contributed to putting together the budget, especially given the challenging new budget format and that this took a group effort.

Mr. Laino asked if additional funds from the State and Federal government can be expected. Mr. Schultz noted that a common consensus suggests that additional transit funding will be included in the next federal stimulus package. Mr. Schultz also noted that nationwide, many transit authorities are finding it difficult to obtain plexiglass shields for their buses, delaying the ability to collection fares and board passengers through the front of the bus. Centro was ahead of the curve in installing protective shields.

AUDIT AND FINANCE COMMITTEE: Chairman Laino then commenced a detailed, in-depth, discussion on what took place at the Audit and Finance Committee which met earlier this morning.

CONSOLIDATED FINANCE REPORT: Mr. Laino then called on Ms. Biata who presented the Financial Report. This included a Consolidated Statement of Revenues and Expenditures, Statement of Net Position, Cash Flow Statement, Accounts Receivable Statements and Reserve Statement. As of 10/31/2020, there was an operating loss of $89,000. Ms. Biata noted operational revenues were 59% under budget which is approximately the same from previous years. Operating Expenses were 12% under budget. Mortgage tax revenues remain at a new record high of $897,000 for the past month.

Mr. Laino commented that Ms. Biata is monitoring the future health insurance costs due to recent delays in health care procedures due to COVID-19 there is the expectation that health insurance costs will increase in the coming months as well as fiscal year.

Thereafter on Motion duly made, seconded and unanimously confirmed, and on the recommendation of the Audit and Finance Committee, such consolidated financial updates were approved as Motion No. 2487.

PROPOSED BUDGET: Mr. Laino noted that most of the Audit & Finance Committee meeting was taken up discussing the 2021-22 Proposed Budget. We believe it is a strong budget based on a lot of moving pieces right now. Some areas that were impressive, are the ability of Mr. Schultz and the Authority to be creative on the reorganization, which directly impacted the salaries and wages, which furthermore reduced fringe benefits costs. We also discussed Capital spending in regards to funded and unfunded projects and the Authority’s efforts to close the gap on unfunded projects. At this point the Budget is balanced.

Mr. Laino highly commended Ms. Biata and her team. He also commended Ms. Brim for her revisions to the Budget presentation and noted this is a very important time for the Authority budgeting, given the circumstances surrounding COVID-19 and its impact on the Authority’s operations.

Thereafter a Motion was duly made, seconded and unanimously carried, and on the recommendation of the Audit and Finance Committee, to adopt the Proposed Budget and Financial Plan for FY21/22 as Motion No. 2488.
RESOLUTION – BUS PROCUREMENT: Ms. MacCollum was invited into the meeting to present a Resolution for a Bus Procurement Contract. The 5-year bus contract will be paid for using various Grants, both Federal and State, during its 5-year term. Three proposals have been received, with the Gillig Corporation offering the most advantageous proposal. The first purchase on the new contract is for eighteen CNG buses and five Clean Diesel buses for a total price of $11,521,544.00. Thereafter on Motion duly made, seconded and unanimously carried, and on the recommendation of the Audit and Finance Committee, the Resolution was approved as Resolution No. 2463.

Ms. MacCollum was excused from the meeting.

OPERATIONS REPORT: The Chairman then called upon Mr. DeGray who then gave the Operations Report.

REVENUE COLLECTION SYSTEM: Mr. DeGray anticipates installation of the new Revenue Collection System for parking at the Regional Transportation Center (RTC) will be completed during the week of November 23, 2020. He noted that it will have an immediate and positive impact and allow for better revenue collection daily as well as provide additional security.

ROME TRANSIT HUB: Mr. DeGray then noted that the new Rome Transit Hub opened on November 2, 2020. The Transit Hub will provide a climate-controlled space for customers using the Authority’s services and will have seating and space for mobility device customers. Extra COVID-19 sanitation protocols have been put in place to ensure the health and safety of customers. The space was funded in part thanks to a grant from the New York State Downtown Revitalization Initiative. Pictures of the new Transit Hub were circulated for those in attendance to view.

LEGAL COMMITTEE REPORT/EXECUTIVE SESSION: The Chairman then asked Mr. Hardick, Chairman of the Legal Committee, to give his report. The Legal Committee met in Executive Session on Motion made, seconded and unanimously carried as Motion No. 2489, pursuant to public officer’s law section 105 (1) (d) (discussion regarding current litigation). Upon exiting the Legal Committee Meeting, the Chairman announced no action was taken.

Mr. Laino wished everyone a safe and happy Thanksgiving. There being no further business to come before the Board, the CNYRTA Board meeting was adjourned.

ATTEST:

Chairman

Secretary

CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY MINUTES
RESOLUTION TO AUTHORIZE AWARD OF A FIVE (5) YEAR BUS PROCUREMENT CONTRACT FOR UP TO NINETY-TWO BUSES

WHEREAS, the Central New York Regional Transportation Authority (CNYRTA) has a need to enter into a five (5) year contract for the purchase of up to ninety-two Heavy Duty Transit buses; and

WHEREAS, CNYRTA receives grant funds for the purchase of buses through the Federal Transit Administration (FTA) 5307, 5339 and 5311 grant programs, NYSDOT 100% Dedicated capital funds, bond act funds and 10% state match to the FTA grant programs; and

WHEREAS, a request for proposal was let for a five (5) year bus procurement contract on May 26, 2020; and

WHEREAS, three (3) proposals were received by the due date of September 3, 2020; and

WHEREAS, the most advantageous proposal based upon the evaluation criteria and scoring was received from Gillig Corporation; and

WHEREAS, the price was determined to be fair and reasonable based upon comparison of the pricing received and from previous purchases; and

WHEREAS, the staff of CNYRTA is aware of no interest held by any Member of the CNYRTA or any staff member thereof or any family member of such individual in the firm to which this contract is made, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of CNYRTA, or its subsidiaries, and no other officer, employee or agent of CNYRTA, or its subsidiaries, whether or not exercising any functions or responsibilities in connection with the carrying out of the project to which this contract pertains, during his/her tenure or two years thereafter, has any personal interest, direct or indirect in this contract, and

WHEREAS, to the best of our knowledge and belief, no member of the governing body of the CNYRTA, or its subsidiaries, and no other officer, agent, servant or employee employed by or appointed by CNYRTA, or its subsidiaries, is in any way or manner interested, directly or indirectly, as principal, surety, or otherwise, in this contract, and

WHEREAS, to the best of our knowledge and belief, this award is consistent with the Code of Ethical Conduct for Members of the Central New York Regional Transportation Authority originally adopted by it on July 20, 1990, as Motion No. 775, and as revised and updated on April 25, 2008, as Motion No. 1709.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MEMBERS OF THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY, that the Chief Executive Officer or his designee is authorized to enter into a five (5) year contract with Gillig Corporation for the procurement of Heavy Duty Transit buses with the first order for eighteen (18) CNG buses priced at $511,348 per bus and five (5) Clean Diesel buses priced at $463,456 per bus, for a total of $11,521,544.
FACT SHEET
FIVE (5) YEAR BUS PROCUREMENT CONTRACT
FOR UP TO NINETY-TWO (92) BUSES

PROJECT DESCRIPTION: The CNYRTA Heavy Duty Transit bus fleet needs to be replaced on a recurring basis to keep the vehicles in a state of good repair. Due to the operating conditions in our service area, as the buses age they become increasingly difficult and expensive to maintain. The capital plan is developed to replace the vehicles once they have reached the end of their useful life. The Federal Transit Administration defines the useful life of a Heavy Duty Transit bus at 12 years or 500,000 miles, whichever comes first.


FUNDING: The purchases will be funded with a combination of Federal Transit Administration and NYSDOT grant funds as they become available over the five (5) year contract.

The Year 1 purchase is for eighteen (18) CNG buses- per bus price of $511,348 and five (5) Clean Diesel buses- per bus price of $463,456. The total for the Year 1 purchase is $11,521,544. Funding is as follows:
- Section 5339 $1,230,069 (80/10/10)
- State Bond Act $8,276,475 (100%)
- Federal Highway Surface Transportation Program Flex Funds $2,015,000 (80/10/10)

PROCUREMENT PROCESS: The CNYRTA publicly let a Request for Proposal (RFP) for this purchase. This contract is to be awarded based upon evaluation criteria set forth in the RFP. The evaluation committee, consisting of Geoff Hoff, John Boylan, Mike Rice and John Webber, evaluated the three (3) technical proposals and the evaluation committee consisting of Chris Tuff, Joe DeGray, EJ Moses and Caitlin MacCollum, reviewed and evaluated the three (3) price proposals.

PRICING RECEIVED: The pricing received is listed below. Future year purchases will be adjusted based upon a formula provided in the contract based upon the Producer Price Index (PPI).

<table>
<thead>
<tr>
<th>5 Year Contract Pricing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nova</td>
</tr>
<tr>
<td>------</td>
</tr>
<tr>
<td>40 FT Clean Diesel (including delivery)</td>
</tr>
<tr>
<td>40 FT CNG (including delivery)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year 1 Purchase Pricing- Gillig</th>
</tr>
</thead>
<tbody>
<tr>
<td>40 FT Clean Diesel</td>
</tr>
<tr>
<td>-------</td>
</tr>
<tr>
<td>Bus Price (including delivery)</td>
</tr>
<tr>
<td>Clever Device Add On</td>
</tr>
<tr>
<td>Per Bus Total</td>
</tr>
</tbody>
</table>

COMMENTS: Years 2-5 have a Future Option of 69 buses in total- a combination of 40-foot Clean Diesels and CNGs.

The procurement included vehicles for Broome County. They will enter into their own contract with Gillig Corporation.

RECOMMENDATION: Staff recommends contract award to the Gillig Corporation.
MINUTES OF THE REGULAR MEETING OF 
CNY CENTRO, INC 
HELD ON FRIDAY, NOVEMBER 20, 2020 AT 10:00 A.M. 
AT 200 CORTLAND AVENUE IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT 
CUCULICH (Vice Chair); JOSEPH HARDICK; 
LOUELLA WILLIAMS

TINA FITZGERALD; DARLENE 
LATTIMORE; (Via Teleconference)

STAFF ALSO PRESENT: BRIAN M. SCHULTZ (Chief Executive Officer); 
CHRISTOPHER TUFF (Deputy Chief Executive 
Officer); LINDA BIATA (Vice-President of 
Finance); BARRY M. SHULMAN and 
STEPHEN T. HELMER, of counsel

JOSEPH DeGRAY (Sr. Vice-President of 
Operations); BRANDAN E. RAY, of counsel (Via 
Teleconference)

Chairman Laino opened the meeting noting that a quorum was present. The next monthly Board 
Meeting will be held on December 18, 2020, at 9:30 a.m.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously 
carried as Motion No. 1360, that the Minutes of the October 23, 2020 regular CNY Centro, Inc. 
Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman then called upon Mr. Schultz who 
gave the Chief Executive Officer’s Report.

Mr. Schultz and Mr. Koegel met with representatives from the Syracuse Mayor’s office and The 
Downtown Committee to discuss the launch of the Downtown Syrculator service. Due to certain 
road construction projects occurring in the downtown area, service will begin the first week of 
2021.

FINANCE REPORT: Ms. Biata presented the Finance Report for CNY Centro, Inc. after which, 
a Motion was made, seconded and unanimously adopted as Motion No. 1361.
OPERATIONS REPORT: Mr. DeGray then gave the Operations Report. He stated that the Regional Transportation Center (RTC) Parking Gates anticipate utilizing the new Revenue Collection System beginning the week of November 23, 2020. He noted that it will have an immediate and positive impact and allow for it to better collect revenue daily and provide additional security.

There being no further business to come before the Board, the CNY Centro, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Darlene D. Lottimore
Secretary
MINUTES OF THE REGULAR MEETING OF
CENTRO OF CAYUGA, INC
HELD ON FRIDAY, NOVEMBER 20, 2020 AT 10:00 A.M.
AT 200 CORTLAND AVENUE IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT
CUCULICH (Vice Chair); JOSEPH HARDICK;
LOUELLA WILLIAMS

TINA FITZGERALD; DARLENE
LATTIMORE; (Via Teleconference)

STAFF ALSO PRESENT: BRIAN M. SCHULTZ (Chief Executive Officer);
CHRISTOPHER TUFF (Deputy Chief Executive
Officer); LINDA BIATA (Vice-President of
Finance); BARRY M. SHULMAN and
STEPHEN T. HELMER, of counsel

JOSEPH DeGRAY (Sr. Vice-President of
Operations); BRANDAN E. RAY, of counsel (Via
Teleconference)

Chairman Laino opened the meeting noting that a quorum was present. The next monthly Board
Meeting will be held on December 18, 2020, at 9:30 a.m.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously
carried as Motion No. 1251, that the Minutes of the October 23, 2020 regular Centro of Cayuga,
Inc. Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman then called upon Mr. Schultz who
gave the Chief Executive Officer’s Report.

FINANCE REPORT: Ms. Biata presented the Finance Report for Centro of Cayuga, Inc. after
which, a Motion was made, seconded and unanimously adopted as Motion No. 1252.

OPERATIONS REPORT: Mr. DeGray then gave the Operations Report.
There being no further business to come before the Board, the Centro of Cayuga, Inc. Board meeting was thereupon duly adjourned.

Chairman

ATTEST:

Secretary

CENTRO OF CAYUGA, INC. MINUTES
MINUTES OF THE REGULAR MEETING OF
CENTRO OF OSWEGO, INC
HELD ON FRIDAY, NOVEMBER 20, 2020 AT 10:00 A.M.
AT 200 CORTLAND AVENUE IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT CUCULICH (Vice Chair); JOSEPH HARDICK; LOUELLA WILLIAMS TINA FITZGERALD; DARLENE LATTIMORE; (Via Teleconference)

STAFF ALSO PRESENT: BRIAN M. SCHULTZ (Chief Executive Officer); CHRISTOPHER TUFF (Deputy Chief Executive Officer); LINDA BIATA (Vice-President of Finance); BARRY M. SHULMAN and STEPHEN T. HELMER, of counsel

JOSEPH DeGRAY (Sr. Vice-President of Operations); BRANDAN E. RAY, of counsel (Via Teleconference)

Chairman Laino opened the meeting noting that a quorum was present. The next monthly Board Meeting will be held on December 18, 2020, at 9:30 a.m.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously carried as Motion No. 1267, that the Minutes of the October 23, 2020 regular Centro of Oswego, Inc. Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman then called upon Mr. Schultz who gave the Chief Executive Officer’s Report.

FINANCE REPORT: Ms. Biata presented the Finance Report for Centro of Oswego, Inc. after which, a Motion was made, seconded and unanimously adopted as Motion No. 1268.

OPERATIONS REPORT: Mr. DeGray then gave the Operations Report.
There being no further business to come before the Board, the Centro of Oswego, Inc. Board meeting was thereupon duly adjourned.

ATTEST:

[Signature]
Secretary

Chairman
MINUTES OF THE REGULAR MEETING OF
CENTRO OF ONEIDA, INC
HELD ON FRIDAY, NOVEMBER 20, 2020 AT 10:00 A.M.
AT 200 CORTLAND AVENUE IN SYRACUSE, NEW YORK

MEMBERS PRESENT:
NICHOLAS LAINO (Chairman); ROBERT
CUCULICH (Vice Chair); JOSEPH HARDICK;
LOUELLA WILLIAMS
TINA FITZGERALD; DARLENE
LATTIMORE; (Via Teleconference)

STAFF ALSO PRESENT:
BRIAN M. SCHULTZ (Chief Executive Officer);
CHRISTOPHER TUFF (Deputy Chief Executive
Officer); LINDA BIATA (Vice-President of
Finance); BARRY M. SHULMAN and
STEPHEN T. HELMER, of counsel
JOSEPH DeGRAY (Sr. Vice-President of
Operations); BRANDAN E. RAY, of counsel (Via
Teleconference)

Chairman Laino opened the meeting noting that a quorum was present. The next monthly Board
Meeting will be held on December 18, 2020, at 9:30 a.m.

APPROVAL OF MONTHLY MINUTES: A Motion was then made, seconded and unanimously
carried as Motion No. 395, that the Minutes of the October 23, 2020 regular Centro of Oneida, Inc.
Board meeting be adopted.

CHIEF EXECUTIVE OFFICER’S REPORT: The Chairman then called upon Mr. Schultz who
gave the Chief Executive Officer’s Report.

FINANCE REPORT: Ms. Biata presented the Finance Report for Centro of Oneida, Inc. after
which, a Motion was made, seconded and unanimously adopted as Motion No. 396.

OPERATIONS REPORT: Mr. DeGray then gave the Operations Report. His remarks included
the announcement of the opening of the new Rome Transit Hub on November 2, 2020. The Transit
Hub will provide a climate-controlled space for customers using Centro of Oneida, Inc. services
and will have seating and space for mobility device customers. Extra COVID-19 sanitation
protocols have been put in place to ensure the health and safety of customers. The space was funded
in part thanks to a grant from the New York State Downtown Revitalization Initiative. Pictures of
the new Transit Hub were circulated for those in attendance to view.

CENTRO OF ONEIDA, INC. MINUTES
There being no further business to come before the Board, the Centro of Oneida, Inc. Board meeting was thereupon duly adjourned.

[Signature]
Chairman

ATTEST:

[Signature]
Secretary

CENTRO OF ONEIDA, INC. MINUTES
MINUTES OF THE REGULAR MEETING OF
THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY
AUDIT AND FINANCE COMMITTEE
HELD ON FRIDAY, NOVEMBER 20, 2020 AT 9:30 A.M.
AT 200 CORTLAND AVENUE IN SYRACUSE, NEW YORK

MEMBERS PRESENT: NICHOLAS LAINO (Chairman); ROBERT
CUCULICH (Vice Chair); JOSEPH HARDICK; LOUELLA WILLIAMS

DARLENE LATTIMORE; TINA
FITZGERALD (Via Teleconference)

STAFF ALSO PRESENT: BRIAN M. SCHULTZ (Chief Executive Officer);
CHRISTOPHER TUFT (Deputy Chief Executive Officer); LINDA BIATA (Vice-President of
Finance); CAROL LOMBARDO; BARRY M.
SHULMAN and STEPHEN T. HELMER, of
counsel

MELISSA BRIM; JOSEPH DeGRAY; GEOFF
HOF; STEVE KOEGEL; CAITLIN
MacCOLLUM; EJ MOSES; JACKIE
MUSENGO; TARA SPRAKER; BRANDAN E.
RAY, of counsel (Via Teleconference)

Chairman Laino called the meeting to order noting that a quorum was present. He announced that
the next Audit and Finance Committee meeting will be held on December 18, 2020 at 9:00 a.m.

CONSOLIDATED FINANCE REPORT: Ms. Biata, Vice-President of Finance, first presented the
Financial Report. This included a Consolidated Statement of Revenues and Expenditures,
Statement of Net Position, Cash Flow Statement, Accounts Receivable Statements and Reserve
Statement. As of 10/31/2020, there was an operating loss of $89,000. Ms. Biata noted operational
revenues were 59% under budget which is approximately the same from previous years. Expenses
are trending 12% under budget. Mortgage tax revenue remain at a new record high of $897,000
for the Authority.

Mr. Laino asked what the Authority’s mortgage tax revenues normally are. A discussion then
followed noting that despite the impact COVID-19 has had on the economy, mortgage tax receipts
are still high. Ms. Biata further noted that reserves and cash flow remain sufficient as of October
31, 2020 and the Authority expects to receive Statewide Mass Transportation Operating Assistance
(STOA) monies in November. We did have to borrow from the insurance reserves in October.
Mr. Hardick asked about possibly drawing down additional monies from the Federal C.A.R.E.S Act Grant monies. To date the Authority has drawn $15.4 million. A discussion then ensued regarding the interplay between STOA and federal grant monies.

Mr. Laino asked about the future of health insurance costs. Ms. Biata stated they are currently mitigating concerns about rising health insurance costs as they expect health insurance costs to increase in the coming months as well as fiscal year.

Thereafter, a Motion to adopt the Financial Report was moved, seconded, and unanimously carried to the Board with the recommendation for adoption.

PROPOSED BUDGET: Ms. Biata next presented the Proposed Budget and Financial Plan for 2021-22. She noted the Budget is balanced for the year. Regular Line Revenues are 51% lower than the previous year mostly in part because of decreased ridership. Special Line revenues are also budgeted 27% lower. The Budget and Financial Plan were discussed in detail.

OPERATING REVENUES/OPERATING COSTS: Ms. Biata called upon Mr. Koegel, who stated there has been a 50% decrease in continued ridership. He noted that services for Syracuse City School District (SCSD), SUNY Oswego and Syracuse University (SU) have primarily held steady, but that with a forthcoming vaccine for COVID-19 they are unsure how ridership will increase among students. Ms. Biata continued, noting parking revenues have decreased as well as RTC parking revenues due to COVID19. Operating expenses, which include salaries and wages, were 2% less than the previous fiscal year budget. Healthcare costs were also much higher, but not at the previous budgeted level.

Mr. Laino called the Board’s attention to salaries and wages. He complemented Mr. Schultz and his team, who worked hard on the reorganization to reduce expenses through less personnel but remaining as efficient as possible, building upon the strengths of the Authority’s staff. Once salaries and wages are down, it drives fringe benefits down as well.

Ms. Biata further noted that pension benefits were $996k over the 2021-22 Budget due to the actuarial calculation and taking into account the recent staff retirements.

Workers Compensation is much lower than last year’s budget due to current trends.

Risk management is budgeted $741k higher due to increases in liability insurance premiums.

The transportation line reflects a 26% decrease in ridership trends due to COVID-19, which also effects purchased transportation.

Ms. Brim reported on the costs of materials and supplies, while also taking COVID-19 into account. She and her team looked not only at the essentials needed for the Budget, but also factored in the 2021 New York State Fair as a potential factor for additional supply costs.

Mr. Hoff reported on the Authority’s fuel usage by its buses and paratransit services and noted that fuel costs remain the same as last year. We are also advocating for another fuel tax credit.
Ms. Biata noted that the Authority anticipates $6 million in C.A.R.E.S. Act funding to further balance the Budget. Such funding is expected to be spent in the first quarter.

We budgeted our State assistance flat with what was budgeted in 2021-22 as recommended by the State. After the budget was prepared, we received word that the Division of Budget is recommending Agencies include a 5% decrease in their budgets. Ms. Biata stated this will be considered as the Final Budget is prepared.

Ms. Biata noted that this was an exceptionally challenging year to create a budget. She thanked the entire organization as well as her finance team.

**CAPITAL PROJECTS:** Ms. Spraker and Mr. Moses presented on capital budget and grant administration for current capital projects. Ms. Spraker addressed the funded projects noting that all current projects for Onondaga and Oneida Counties are funded in full through 2022. Mr. Moses discussed the unfunded projects. He stated that as funds become available, projects from the unfunded list will be moved to the funded list. Also, our capital projects are funded out to our need to purchase 64 Transit Bus replacements in FY25. We have a $30 million funding gap for purchase that is closing due to new bus procurement prices that are significantly lower than anticipated. Use of C.A.R.E.S. Act funds reduces our need to apply for preventative maintenance grant funds that can also be applied to this purchase.

**BUDGET PROJECTIONS:** Ms. Biata presented 3-year operating budget projections noting there would be sufficient State and Federal assistance through FY23/24. Without returning State funding to the 2021-22 Budgeted level, it would be much worse. She continued, stating that at present the Authority has $12.6 million in its reserves which will remain flat through FY2022. However, even with conservative projections, the Authority will be experiencing budget deficits beginning in FY2023.

Mr. Laino highly commended Ms. Biata and her team. He also commended Ms. Brim for revisions to the Budget presentation and noted this is a very important time for the Authority to have budgeted given the circumstances surrounding COVID-19 and its impact on the Authority’s operations.

Thereafter, a Motion to adopt the Proposed Budget and Financial Plan for Fiscal Year 2021-2022 was moved, seconded, and unanimously carried to the Board with the recommendation for adoption.

**BUS PROCUREMENT:** Ms. MacCollum presented a contract for a Bus Procurement contract. The 5-year bus contract will be paid for using various Grants, both Federal and State, during its 5-year term. Three proposals were received, and the bid from the Gillig Corporation offered the most advantageous proposal. The first purchase on the new contract is for eighteen CNG buses and five Clean Diesel buses for a total price of $11,521,544.00. Thereafter and upon Motion made, seconded and unanimously carried, the Resolution was sent to the Board for approval.
There being no further business to come before the Committee, the CNYRTA Audit and Finance Committee was duly adjourned.

Chairman

ATTEST:

[Signature]
Secretary