THE CENTRAL NEW YORK REGIONAL TRANSPORTATION AUTHORITY 200 CORTLAND AVENUE SYRACUSE, NY 13205



MWBE FORM 100

MWBE UTILIZATION PLAN

Contract No.: _____

INSTRUCTIONS: This form must be submitted prior to contract award. This Utilization Plan must contain a detailed description of the Performance, supplies and/or services to be provided by each certified Minority- and Women-Owned Business Enterprise (MWBE). Attach additional sheets if necessary.

Successful Bidder's Name, Address and Telephone No.		C	Contract Description	MWBE Goals In Contract			
						MBE %	
						WBE%	
Federal Identification No.							
Certified M/WBE Subcontractors/Suppliers	Federal ID. No.		SD CERTIFIED	Detailed description of Work (Attach additional sheets if necessary)	Dollar Va supplies/ s	Dollar Value of Subcontracts/ supplies/ services and intended performance dates of each component of the contract	
Name, Address, Telephone No, E-mail Address		MBE	WBE		perform compor		
		1					

IF UNABLE TO FULLY MEET THE MBE AND WBE GOALS SET FORTH IN THE CONTRACT, SUCCESSFUL BIDDER MUST SUBMIT A REQUEST FOR WAIVER and GOOD FAITH EFFORTS FORM (Exhibits S3 and S4 respectively.)										
Commercially Useful Function. Making false representations or including information evidencing a lack of good faith as part of, or in conjunction with, the submission of a Utilization Plan is prohibited by law and may result in penalties including, but not limited to, termination of a contract for cause, loss of eligibility to submit future bids, and/or withholding of payments. Firms that do not perform commercially useful functions may not be counted toward utilization.										
The utilization of certified minority- and women-owned business enterprises for non-commercially useful functions is strictly prohibited.										
Proceeds from State contracts that are paid to certified minority- and women-owned business enterprises that are not performing commercially useful functions shall be disregarded by State Agencies for utilization purposes.										
If a contractor changes its utilization plan after submission, it shall be required to notify the Authority in writing of such change and obtain approval from the Authority in accordance with 5 NYCRR Part 142.6 and 142.8.										
Submission of this form constitutes the Bidders acknowledgement and agreement to comply with the M/WBE requirements set forth under NYS Executive Law, Article 15-A and 5 NYCRR Part 142. Failure to submit complete and accurate information may result in a finding of noncompliance or rejection of the Bid and/or suspension or termination of the contract.										
Prepared By (Signature)				Email Address						
Name and Title of Preparer (Print or Type)			Telephor	Telephone No.		Date				
FOR M/WBE USE ONLY										
Reviewed By		Date								
Utilization Plan Approved Yes No		Date								
Contract No. Proje	ect No. (If applicable)	Contract Aw	vard Date		Estimated Completion Date	Contract Amount Obligated				
Notice of Deficiency Issued	Date Description of W	/ork								
Notice of Acceptance Issued Yes No	Date									
						MWBE 100 (7/13)				