



MWBE Contractors Good Faith Efforts Form 103

Any Bidder who is unable to achieve the thirty (30) percent participation goal for certified MWBEs and seeks a waiver of the MWBE requirement must demonstrate its good faith efforts to encourage meaningful participation in this State contract by such certified businesses as subcontractors or suppliers.

INSTRUCTIONS: Please document dates and provide a detailed explanation of the actions taken, planned or intended for each good faith effort listed on the following 2 pages. If the space provided on this form is insufficient to provide a detailed explanation in response to any question, please attach a separate page and do not alter or modify this form.

Successful Bidder's
 Name: _____ Primary Contact: _____
 Address: _____ Telephone No. _____
 City/State/Zip: _____

The Successful Bidder must document its good faith efforts to meet certified minority- and women-owned business enterprise goals, as set forth in Appendix II, by providing, at a minimum, responses to the following questions: *(Check statements applicable to your efforts and attach any supporting documentation.)*

____ Copies of its solicitations of certified minority- and women-owned business enterprises and any responses;

____ If responses to the Successful Bidder's solicitations were received, but a certified minority- or women-owned business enterprise was not selected, state the specific reasons that such enterprise was not selected;
 Explanation/Remarks:

____ Copies of any advertisements for participation by certified minority- and women-owned business enterprises timely published in appropriate general circulation, trade and minority- or women-oriented publications, together with the listing(s) and date(s) of the publication of such advertisements;

____ Copies of any solicitations of certified minority-and/or women-owned business enterprises listed in the directory of certified businesses;

____ The dates of attendance at any pre-Bid, pre-award or other meetings, if any, scheduled by the state agency awarding the state contract with certified minority- and women-owned business enterprises which the State agency determined were capable of performing the state contract scope of work for the purpose of fulfilling the contract participation goals;

____ Information describing the specific steps undertaken to reasonably structure the Successful Bidder's method of Performance to make subcontracting or supplier opportunities for certified minority- and women-owned business enterprises;
 Explanation/Remarks:

____ Any other information relevant or appropriate to demonstrate the Successful Bidder's good faith efforts to engage certified MWBEs and achieve the MWBE participation goal.
 Explanation/Remarks: