Any Proposer who is unable to achieve the twenty (20) percent participation goal for certified MWBEs and seeks a waiver of the MWBE requirement must demonstrate its good faith efforts to encourage meaningful participation in this State contract by such certified businesses as subcontractors or suppliers.

INSTRUCTIONS: Please document dates and provide a detailed explanation of the actions taken, planned or intended for each good faith effort listed on the following 2 pages. If the space provided on this form is insufficient to provide a detailed explanation in response to any question, please attach a separate page and do not alter or modify this form.

Proposer's Name: ___________________________ Primary Contact: ___________________________
Address: ___________________________ Telephone No. ___________________________
City/State/Zip: ___________________________

The Proposer must document its good faith efforts to meet certified minority- and women-owned business enterprise goals, as set forth in Appendix II, by providing, at a minimum, responses to the following questions:
(Check statements applicable to your efforts and attach any supporting documentation.)

___ Copies of its solicitations of certified minority- and women-owned business enterprises and any responses;

___ If responses to the Proposer’s solicitations were received, but a certified minority- or women-owned business enterprise was not selected, state the specific reasons that such enterprise was not selected;
Explanation/Remarks:

___ Copies of any advertisements for participation by certified minority- and women-owned business enterprises timely published in appropriate general circulation, trade and minority- or women-oriented publications, together with the listing(s) and date(s) of the publication of such advertisements;

___ Copies of any solicitations of certified minority-and/or women-owned business enterprises listed in the directory of certified businesses;

___ The dates of attendance at any pre-Proposal, pre-award or other meetings, if any, scheduled by the state agency awarding the state contract with certified minority- and women-owned business enterprises which the State agency determined were capable of performing the state contract scope of work for the purpose of fulfilling the contract participation goals;

___ Information describing the specific steps undertaken to reasonably structure the Proposer’s method of Performance to make subcontracting or supplier opportunities for certified minority- and women-owned business enterprises;
Explanation/Remarks:

___ Any other information relevant or appropriate to demonstrate the Proposer’s good faith efforts to engage certified MWBEs and achieve the MWBE participation goal.
Explanation/Remarks: